April 16, 2020

20-127 SALARY ADJUSTMENT FOR NON-BARGAINING

UNIT COMMUNITY EDUCATION INSTRUCTORS

FOR FY 2020-21

PREPARED BY: Leslie Mestman, Interim Director, Community

Education

APPROVED BY: Dr. Karen Sanders, Interim Dean, Continuing and

Community Education

Dr. Katy Ho, Vice President, Academic Affairs

REPORT: In order to be competitive in recruitment and hiring of

non-bargaining unit instructors in Community Education (CED) programs, the base rate for instructors needs to be periodically adjusted.

Comparative analysis of comparable CED programs at other community colleges shows that PCC's rate of \$24.15 is lower than the range. The CED rate was last adjusted by 2.75% for FY 2016-17; there has not

been an adjustment since.

RECOMMENDATION: That the hourly base rate for Community Education

Instructors be increased by 6%, from \$24.15 to \$25.60, and that Community Education programs are hereby authorized to increase pay rates of individual

incumbent instructors by up to 6%.