

# President's Cabinet

Wednesday | November 27<sup>th</sup> | 2019

Sylvania Campus | CC Building Conference Room 233B

8:30AM - 12:00PM

## NOTES

Time	Topic	Preparation	Action	Presenting
Present	Kurt Simonds proxy for Karin Edwards, Marc Goldberg, Lisa Bledsoe, Eric Blumenthal, Mark Mitsui, Traci Fordham, Lisa Avery, Michael Northover, Heather Lang, Tricia Brand, Jen Piper, Katy Ho, Hannah Alzgal - District Student Chair, Cheyenne Cleeton - Rock Creek Student Body President, Em Jones - Cascade Student Body President, Antonia McSwain Southeast Student Body President, JR Valentine - Sylvania Student Body President			
8:30 am	<b>Student Body President's Agenda - Hannah Alzgal, Cheyenne Cleeton, Em Jones, Antonia McSwain, JR Valentine</b> <ol style="list-style-type: none"> <li><b>Creating a shared narrative of what collaboration, transparency, and shared governance means at PCC</b> <ul style="list-style-type: none"> <li>Where does student government fit in with PCC? Provide an opportunity for communication</li> <li>We have scheduled time with DSC when there is something to talk about, please reach out when you want to talk to administration</li> <li>Collaboration - understanding our work culture as an administration and DSC</li> <li>Knowing the right questions to ask to learn more about our groups, thought partner with administration</li> <li>Listening and sharing what our concerns are requires time to reach an understanding about our perspectives.</li> <li>Having a clear understanding of DSC goals and your personal goals.</li> <li>Using Robert's Rule of order is an old way of communicating, if you don't understand the rules you don't feel heard and you're left out of the conversation</li> <li>Rock Creek is in a different county, serving a different community so their elections have a different impact</li> <li>Student centered, lower the barrier to students attending and participating in meetings</li> <li>Recognizing that students don't have the luxury of just school, but work and existing</li> <li>Intentional conversation</li> <li><b>ACTION:</b> Think about how you would like to model this meeting for future engagement</li> </ul> </li> <li><b>Food Services Listening Sessions -</b> <ul style="list-style-type: none"> <li>Appreciated the opportunity to attend the listening sessions. Students are concerned about price, availability and dining hours</li> <li>Some students didn't receive the Food Service survey look at our distribution lists</li> <li>Sustainability can be a challenge for marginalized students, when hunger is on your mind more than homework, we may not be thinking about sustainable practices</li> </ul> </li> </ol>			

### Ground Rules:

- Be present and prepared
- Speak your truth and seek to understand
- Be open to possibilities
- Start on time and end on time
- Model collaboration
- Electronic devices only used for notes or to refer to handouts that will be provided in advance
- One person speaks at a time
- Stay on topic
- Agree to align
- Honor confidentiality when needed

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**President's Cabinet**

9:15 am	<b>Break</b>
9:20 am	<p><b>President's Update</b></p> <p>Feedback:</p> <ul style="list-style-type: none"> <li>• Appreciate engaging in meaningful conversations, prepares us to think about how we can develop our relationships and break through a strong inclination of status quo</li> <li>• Center the student voice first in our meetings</li> <li>• Shift the timeline with how we onboard DSC, how do we build those relationships, have conversations with the directors on how we can create something more sustainable</li> <li>• Creating a structure for collaborating with the DSC.</li> <li>• Silver Falls could be designed for meaningful topics as well as how meetings are designed to run</li> </ul> <p><b>NWCCU Debrief</b></p> <ul style="list-style-type: none"> <li>• 27 attendees from PCC</li> <li>• Accreditation is going through some changes: <ul style="list-style-type: none"> <li>○ Shifting toward outcomes based accreditation and embedded in that are referenced to student success and closure of opportunity gap.</li> <li>○ Capacity building</li> </ul> </li> <li>• USDE is pushing for accountability of outcomes</li> <li>• New standards: Carrying over some of our recommendations for - <ul style="list-style-type: none"> <li>○ Facilities planning</li> <li>○ Embedded instructions</li> </ul> </li> <li>• Language shifts, the way they are looking for evidence is different, looking for disaggregated data</li> <li>• Will need to internally shift how we approach the self-study report and start the process earlier</li> <li>• Report is due in 2021. We have a year to have some internal conversations for financial planning and our policies</li> <li>• Language around core themes has disappeared. General Education outcomes has been signed off. Are institutional outcomes the same as our general outcomes? Have a plan in place to assess across all programs</li> <li>• AtD and YESS are giving us a head start to further widen the circle of engagement</li> </ul> <p><b>The Case for Change at PCC - A communications plan for change efforts</b></p> <ul style="list-style-type: none"> <li>• Since Reorg and Strategic Planning are happening at the same time, communications are key</li> <li>• Age of students will change in 2026 in WA and Oregon, minimum decrease 15%, mergers and closures will be happening, competition will be tough. 18 year olds will be the most diverse population in our history</li> <li>• Adults without an Associate's degree are struggling. How do we best to serve them regarding 'wrap around' services, online classes, student resources, etc.?</li> <li>• Looking at culturally relevant outreach, increase diversity of our staff, make changes so that we can reach out more effectively</li> </ul>

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**President's Cabinet**

- Bring together a small focus group
- Strategize with our industry partners, improve workers skills. Employer support to help them learn about discrimination bias in the workplace
- Sponsorship by employers, innovative events we could do to attract organizations to invest
- Look for talking points on the case for change

**Org Study Update**

- Speaking at the December 19 work session with the board to give them background information about the org study and recommendations made

**Bargaining update:**

- Faculty are engaging students in the conversation
- Part of the reinvestment is to hire more full-time faculty
- Cost of living in Portland concerns for both students and employees, interesting convergence for everyone involved

10:05 am **Executive Vice President - Sylvia Kelley**  
Strategic Planning - Moved to next cabinet meeting due to time constraint

10:15 am **Academic Affairs Update**  
Guided Pathways Debrief

- Terminology is going toward: *Academic Pathways*, there are six:
  - Arts, Humanities, Communications and Design
  - Health, Wellness and Emergency professions
  - Business and Legal
  - Construction, Manufacturing, Technology and Transportation
  - Science, Computer, Engineering and Math
  - Social Sciences and Education

Will send updates via email

10:30 am **Student Affairs Update**  
**EAB Conference Debrief** - ([see ppt in folder](#))

**Student Enrollment Update Tammy Billick and Laura Massey** - ([see handout in folder](#))

- Formulating strategies based on these numbers
- Data are the starting points of a predictive model
- Including the amount of credits would be helpful
- Not seeing an increase in full time students
- Pull community ed and non-credit data out, students enrolled for different reasons; Marc Goldberg will continue to work with Academic Affairs and Student Affairs
- Older student enrollment declining nationwide
- Online and younger student enrollment has increased

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**President's Cabinet**

- Reimbursements from the state are taken into consideration in our budget
- Winter data, a guess at this point
- How does total seats relate to the CRN and how are we capturing this?
- We capture students who transfer before completing a credential in the graduation data
- How often does Cabinet want to see enrollment data since it changes daily?
- Related to capacity building around data
- Long term action item, task force or group coming together to begin noodling what the ideal appropriate size credit load would be.
- Come up with retention targets

11:35 am **IT Presentations** Michael Northover - ([see ppt in folder](#))

Bond Funded Infrastructure Upgrades

- Replace network equipment end-of-life products
  - Switches, routers, firewalls, wireless access points
- Upgrade data center equipment
  - Backup system, servers, software
- Google Hangouts/Chat - will be rescheduled due to time

12:00 pm **Adjourn**

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