

Portland Community College
President's Cabinet
Wednesday | October 30th | 2019
Sylvania Campus | CC Building Conference Room 233B
8:30AM - 12:00PM
NOTES

Time	Topic	Preparation	Action	Presenting
Present	Mark Mitsui, Tricia Brand, Marc Goldberg, Joshua Peters McBride proxy for Jen Piper, Heather Lang, Eric Blumenthal, Sylvia Kelley, Katy Ho, Traci Fordham, Chris Villa, Lisa Avery, Michael Northover, Kurt Simonds proxy for Karin Edwards			
8:30 am	President's Update - Mark Mitsui ACCT Debrief - Key points <ul style="list-style-type: none">• Discussions about the demographic changes that are coming; in 2026, the number of 18 year olds will greatly decrease pending any kind of recession, which will influence enrollment. This will be the most diverse population in the history of the US.• Focus is on LatinX recruitment and adult workers/low-skilled adults, focus our efforts on creating transitional opportunities for our students• Incorporate these points into the Strategic plan and Student Enrollment Management• Changes being fostered through Artificial Intelligence Board Update <ul style="list-style-type: none">• Passionate testimonials regarding bargaining• Resolution was passed for one board member to be on the audit committee, Vice Chair Mohamed AlyajouriMohamad will be the representative Organizational Study <ul style="list-style-type: none">• Would like to accelerate timeline for decision making with spring quarter being the target date• Incorporate strategic planning input into decisions OCCA - RealCollege <ul style="list-style-type: none">• Conference next week Rolling Retreat - for consideration <ul style="list-style-type: none">• Cabinet get on a bus and do a rolling meeting• Tour Northeast Portland, gentrification history• Tour centers and campuses <p>* Scholarship reception is Friday, please attend if you can</p>			

Ground Rules:

- Be present and prepared
- Speak your truth and seek to understand
- Be open to possibilities
- Start on time and end on time
- Model collaboration
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- 9:15 am **Executive Vice President - Sylvia Kelley**
Strategic Planning
- Listening & Engagement Sessions have gone really well, interesting process. Themes across the college are aligned with the same issues/concerns
- Steering Committee Nominations**
- Will be sending an email out to the college and community stakeholders for nominations for Steering Committee members
- Giving Tuesday - December 3rd**
- Wait to launch the faculty and staff campaign until April when bargaining is finished
 - Stocking our food pantry for students, encourage direct donations of food as well
- 9:30 am **Academic Affairs - Katy Ho**
BAS - (Bachelor of Science)
New program proposal/program viability, have formed two teams:
- **Group 1:** Working on a process to become an institution to grant a BAS, focus is on steps needed for Northwest region and explore financial modelling. Needs to be self-sustained, mechanics will need to change in banner for financial aid
 - **Group 2:** Centered around the question of how do we decide what BAS might be appropriate to start with, and get us ready for the evolution of our program proposal process. Will get us thinking about reinvestment, workforce demands, and designing new curriculum for existing programs
 - Will need to stage this carefully, this is an opportunity to think about how we communicate with other entities involved
- TAPSAG (Transfer and Articulation Partnership Advising Group)**
- Work related to transfer process, articulation partnership group, and process for decision making
 - Started last fall, have come up with a process for when a request for a partnership comes up, the curriculum office will be following up with them. Decide when it makes sense to formalize into an MOU or contract
 - Will share template with Cabinet when it is ready
 - It is an opportunity to look at our partnership with PSU, established an adult and returning student center
- 9:45 am **Student Affairs - Heather Lang**
Student Enrollment
- Withdrawal deadline could have an impact on enrollment decline

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- Significant shift in FTE compared to 2018
- **ACTION:** Bring team to Cabinet

SEM - (Student Enrollment Management)

- Targets for the 1st phase were about increasing our prospects, fall-to-fall retention and closing the opportunity gap

10:00 am **OEI Update - Tricia Brand - (see ppt in folder)**

College and Community Updates - Overview

- HECC Equity Update
 - HB 2864
 - 2020 Cultural Competency Summit at OSU
 - HECC Strategic Plan 3.0
 - TIE Grant Equity Roundtables
- Equity Planning in Strategic Planning
- District Leaders of Diversity Council update
- Faculty & Staff of Color Network
- PCC NCORE Congress
- Transforming White Privilege in Leadership

Equity & Strategic Planning Capacity-Building Retreat debrief - *(will move to another cabinet meeting due to time)*

10:30 am **Bargaining Update**

- Continue meeting with a little bit of progress for new ideas, look at new options for priorities
- Still 20-25M apart, asks on the table that are pretty significant, hoping to structure a 4 year agreement to help lower the cost
- 8% DPI catch up proposal focused on classified employees and apply step increases,
- Modify the part-time faculty schedule to be paid a proportion of what full time faculty get paid
- Move AP's up a level and eliminate level 6 & 7 that aren't in use.
- Step increases are an increase in pay

10:40 am **Presentation: Joshua Peters-McBride #RealCollege Conference, September 28 & 29 (see ppt in folder)**

Addressing Students Basic Needs

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- Immigration & the RealCollege experience
- LTGBQ & Students
- Students with children
- Adequate food and shelter

State Policy to address Student Needs

- Advocacy and policy in your organization
- Wipe out hunger

Wealth Disparities, Racial Inequalities and the Fight for Change

- Wealth Begets Wealth
- Inequality in Education
- Income Inequality & Low wages

11:10 am Presidential Executive Interns

Welcome & Introductions - Enzo Barcellos, Ines Venegas, Matthew Mogck

- Program designed to learn how administration works, what are the policies framing community college leadership.
- Opportunity to bring their own interest to the table.
- Important for us to hear your perspective on different topics, and your peers and cohorts is always very helpful.
- One of the duties is to be an ambassador for the administration, important differentiation
- Once comfortable explaining administration policy, you will be speaking to donors, meeting with Cabinet members, other students, and community partners to provide a unique perspective to see what's behind the curtain.
- Primary goal of cabinet is to focus on equity and student success. It's an opportunity to do work with the community across the college and create alignment in both areas. Cabinet is the primary decision-making party, from board to cabinet, shared governance and consensus.

11:30 am ACTIONS

- Formal response regarding DREAMer's Centers' role across the district - **Chris Villa**
- Invite Em to be on the PTO committee, please share list of PTO committee with cabinet, will also share results of the survey - **Heather Lang, Marc Goldberg**
- Ask Institutional Effectiveness when the enrollment data will be posted, share with cabinet the profile of students for fall term - **Katy Ho**

11:40 am Roundtable Update

- Cabinet members gave an update of their specific campuses/centers

12:00 pm *Adjourn*

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