

President's Cabinet

Wednesday | October 3rd | 2018

Sylvania Campus | CC Building | Conference Room 233B

8:30AM - 11:30 AM

NOTES

Time	Topic	Presenting
8:00 am	Continental Breakfast	
Present	Eric Blumenthal, Sylvia Kelley, Lisa Bledsoe, Katy Ho, Dina Farrell, Lisa Avery, Traci Fordham, Jessica Howard, Marc Goldberg, Michael Northover, Rob Steinmetz, Mark Mitsui, Cheryl Scott (proxy), Kurt Simonds (proxy)	
8:30 am	Opening Remarks	Mark
	<ul style="list-style-type: none"> • Reiteration that we made a prior commitment to reduce the number of items on cabinet agendas so that adequate time can be spent on each • Philanthropy NW Conference session on intersections with workforce development, theme was data integration • Higher Ed committee hearing went well • Mark Mitsui and Marc Goldberg went with employers to Salem. Representatives clearly intersect on employer side. Skills gaps impact employers and community colleges have a role in filling that gap. Employer feedback was that high school is not enough to meet their needs. 	
9:00 am	Campus Budget Models	Kurt
	<ul style="list-style-type: none"> • Deans group working to develop equitable campus distribution model. • Some challenges with FTE model <ul style="list-style-type: none"> ◦ CTE and online enrollment impact campuses at different levels and have varying costs • Recommend campus funding be redistributed for FY 19-21 to be more equitable, incorporating adjusted percentages with enrollment data • Mark Mitsui calls for a vote for cabinet support of adjusted distribution model with CTE adjustment <ul style="list-style-type: none"> ◦ Pending refinements Jessica Howard motions for approval, Lisa Avery supports ◦ Dina Farrell comments that program activity based costing and analysis crucial ◦ Proposed amendment(s) to motion 1: <ul style="list-style-type: none"> ▪ Commitment that this CTE adjusted model will be further refined as needed to reflect true program costs. • Motion is to accept CTE adjusted campus distribution model recommendation and to further refine as needed. Motions carries, no one opposed. Decision has been made to accept this model recommendation. • Considerations: <ul style="list-style-type: none"> ◦ We need to be planning, making decisions ASAP. ◦ Decision model must be selected. • ACTION: Marc Goldberg proposes a small group including Dina, Kurt, Marc, Lorraine, a few others impacted by non-campus distribution meet prior to addressing in cabinet. Future Agenda Item: Plan for depts. that generate revenue but not included in campus distribution model 	
9:45 am	Enrollment Strategies	Rob
	<ul style="list-style-type: none"> • Decline Analysis: <ul style="list-style-type: none"> ◦ 5.8% down in FTE, but only 3% decrease in headcount. <ul style="list-style-type: none"> ▪ Students are taking fewer courses. ◦ Job market strength contributes to reduced enrollment. 	

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- Less international students has an impact.
- Permanent ending of temporary programs, temporary hiatus of on-going programs negatively impact FTE. (Need to start properly projecting program declines, hiatuses, impacts.)
- Strategies to Stabilize Enrollment:
 - Multiple marketing strategies
 - Mandatory advising will be fully implemented next Fall, should help retention, Math and Developmental ed a specific concern
 - Revisit credit ESOL costing/pricing
 - More preview days, better coordinated between campuses
- Recommend we work to get better estimates of future enrollment for planning. Project off of current trend data
- **Proposed Action:**
 - Move Fall registration date up to align with Spring while students are still engaged. (May 20th Summer and Fall.) Two schedules at the same time. How does this impact departments? Feedback due in next 2 weeks. Marc will chat with community ed
 - **ACTION:** Final decision to be made at cabinet meeting for 3 weeks from today

10:20 am	OMIC/Metro Budget	Katy
	• Deferred to division based budget discussions	

10:30 am	Budget	Eric
	<ul style="list-style-type: none"> • Unrealistic there would be a scenario adopted with no tuition increase. \$5 increase in tuition in model 1. • Adjusted minimum wage increase. • YESS initiatives \$1.5 million with addition of 2 four hour trainings (Mark selected the train all employees including part time faculty option.) • ACTION: <ul style="list-style-type: none"> ○ Charge DOI group (plus Kendra, Lorraine, Marc) with confidential task of developing options. Propose scenarios. Look at cutting/collapsing programs, scaling back certain discipline areas. ○ Bring budget model back next week, convert executive lunch into compressed cabinet meeting. ○ Future Agenda item: Discuss Budget Reductions this FY. 	

11:15 am	Title III Discussion	Katy
	• Will be addressed via email.	

11:25 am	Organizational Structure Study	Sylvia
	• Time yielded to budget discussion.	

11:30 am	Adjourn	
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