

Portland Community College  
**President's Cabinet**  
Wednesday | June 6<sup>th</sup> | 2018  
Sylvania Campus | Conference Room 233B  
8:30AM – 11:30 AM

**Notes**

Time	Topic	Presenters	Preparation	Action	Requested by
8:00 am	Continental Breakfast				
<b>Present</b>	Tricia Brand, Eric Blumenthal, Kimberly Baker-Flowers, Sylvia Kelley, Lisa Bledsoe, Kurt Simonds, Katy Ho, Mark Mitsui, Jim Langstraat, Traci Fordham, Sandra Fowler-Hill, Lisa Avery, Michael Northover				
<b>Standing Items</b>					
8:30 am	President's Updates Western Pathways Debrief <ul style="list-style-type: none"> <li>• Conversations about budget</li> <li>• Importance of Career Pathways</li> <li>• Value of Community College</li> <li>• Skills based hiring</li> <li>• Apprenticeship models</li> <li>• Devaluing short term certificates</li> </ul> Future Ready Oregon <ul style="list-style-type: none"> <li>• Prepare our future and current workforce</li> </ul> In-Service Discussion <ul style="list-style-type: none"> <li>• Ideas for the format for In-Service, maybe presentations, panel discussions, Q &amp; A, food at the end to build community, in favor of a less produced service</li> <li>• How do we leverage campus and district in-service, re-engage faculty, break-out sessions at campus in-service</li> </ul> Guided Pathways <ul style="list-style-type: none"> <li>• Consistent messaging is needed from cabinet, we're committing to a process and moving forward with the principles of Guided Pathways, mapping pathways to affordable transfer</li> <li>• Motion: The YESS steering committee will define the framing and definition for Guided Pathways and are committed to move forward with creating opportunities for engagement in education with the statewide commitment</li> <li>• All approved</li> </ul>	Mark		Mitsui	
9:40 am	Equity and Diversity Initial Climate Survey Results – Overview by Ari Petrides, PhD, <ul style="list-style-type: none"> <li>• Discussion of analysis disaggregation of staff/faculty and students</li> <li>• Perception of welcoming of students has increased, our students feel safe and welcome on campus</li> <li>• Specific campus analysis available, please let Kimberly know what you would like to see, maybe a subsequent presentation. A lot of groups may be interested in results</li> <li>• Request to be consulted before the survey takes place, HR, Public Safety and DEI were included</li> </ul>	Kimberly	Survey Report	No	Mitsui

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- Schedule a meeting about how to process all of the data and information

10:10 am	YESS CPAC clarification on process	Katy	No	Ho
	<ul style="list-style-type: none"> <li>• What is the responsibility of the person bringing the policy to CPAC</li> <li>• When policies come through that may have impact on other existing things, how do we make sure that we have those conversations up front</li> <li>• Ex. Consensual relationship policy – how does it fit into a shared governance process, there are overlapping areas</li> <li>• Outcome: Cabinet could have a more discussion when the policy comes to cabinet</li> </ul>			
10:30 am	Policy Proposed cancellation of Gartner subscription	Michael	No	Mitsui
	<ul style="list-style-type: none"> <li>• Gartner is a leading global technology research company, provides seminars, conferences, industry research, technical research etc., keeps us up-to-date on all technological services</li> <li>• Contract is up for renewal: 60,000 a year</li> <li>• Could have impact on students, faculty, employees</li> <li>• Outcome: Cabinet will check in with their folks and bring feedback to cabinet to make a decision</li> </ul>			
10:40 am	Budget Distribution Formula Update	Jim	No	Mitsui
	<ul style="list-style-type: none"> <li>• Make it more equitable</li> <li>• Staged and phased approach</li> <li>• Rebalance will be the first step, create the right model - highest level picture, timeline needs to be a part of the discussion</li> <li>• DOIs and DOSs are in alignment, continue discussions at the dean level about an equitable baseline and able to anticipate different scenarios, prepare division deans for the next biennium</li> <li>• Continue to communicate and be transparent</li> </ul>			
	Budget Timeline			
	<ul style="list-style-type: none"> <li>• Please review for future reference, add block hire dates to calendar</li> </ul>			
	Campus District Budget Development			
	<ul style="list-style-type: none"> <li>• Strategic schedule of the workplan as we continue to look at the biennium schedule, adjusted timeline to reflect that. Strategic planning and accreditation need to be adjusted as well</li> <li>• Template for Campus Budgets – Jim is working on it</li> </ul>			

***Presentations***

11:00 am	Public Safety Emergency Vision	Derrick Foxworth	Powerpoint	No	Mitsui
11:30 am	Oregon Higher Education Snapshot	Laura Massey	Powerpoint	No	Mitsui
11:40 am	Briefing for Commencement	Tammy Billick	Documents on drive	No	Mitsui

***Adjourn***

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11:45 am