

Portland Community College  
**President's Cabinet**

Wednesday, March 7<sup>th</sup> 2018  
 Conference Room 233B  
 8:30AM – 11:30 AM

**Notes**

Time	Topic	Presenters	Strategic Theme	Action	Requested by
8:00 am	<b>Breakfast</b>  <b>Present:</b> Jim Langstraat, Kimberley Baker-Flowers, Rob Steinmetz, Jessica Howard, Marc Goldberg, Lisa Bledsoe, Sylvia Kelley, Mark Mitsui, Nicholas Carmack, Katy Ho, Warren Gun, Stephanie Kim, Michael Northover, Traci, Fordham, Karin Edwards, Sandra Fowler-Hill, Lisa Avery				
8:30 am	<b>President's Updates</b> Welcome Student Leaders – Nicholas Carmack, Warren Gunn and Stephanie Kim <b>Board Meeting Debrief</b> <ul style="list-style-type: none"><li>• Overview of Agenda for Board Meeting on March 15th</li></ul> <b>Establish criteria for Executive Leadership Academy</b> <ul style="list-style-type: none"><li>• Cost for travel, hotels, transportation and meals, dedication in time</li><li>• Campus president, Deans, Directors, Division Deans, Department Chairs, HR will identify levels</li><li>• Internal Vetting process will include CRT</li><li>• Identify who's interested &amp; eligible, see if we can assist funding depending on department resources</li></ul> <b>Governor's Workforce Letter</b> <ul style="list-style-type: none"><li>• HECC will leverage this letter to support our ask, increase in funding particularly around workforce</li></ul> <b>Town Hall Update</b> Dates are set, half of the time will be spent listening, Q & A, discussion then final overview of work plan and budget <b>Overview of legislative allocations</b> <ul style="list-style-type: none"><li>• 140 M being reserved, tagged for PERS liability, 1.2 billion shortfall</li></ul>	Mark	Think Smart	No	Mitsui
9:15 am	<b>March 14<sup>th</sup> Walk Out</b>  <ul style="list-style-type: none"><li>• Expressive Conduct Policy will be going through CPAC but is on the policy website. Push through interim CPAC process</li><li>• There may be a presence of the Laramee Project, (dramatic reenactment of the murder of Matthew Shepherd)</li><li>• Student leaders: email sent out yesterday, sensing the response will be smaller but hard to guess on the scope, don't want to invite opportunity for a protest. Students felt supported by the email sent out.</li><li>• Individuals are figuring out what they can do for support, concerns about security and safety</li><li>• Cabinet will be canceled on March 14th</li></ul>	Mark, Sylvia & Traci	Think Proud	No	Mitsui
9:30 am	<b>Student Leader Updates</b>  <ul style="list-style-type: none"><li>• <b>Nicholas Carmack – Cascade Update</b> The Take Some Food campaign aims to extend the reach of the ASPCC Panther Pantry and help alleviate food insecurity. Snacks and bags will soon be available at over 20 locations across Cascade Campus.</li></ul>	Student Body Presidents	Think Bold	No	Mitsui

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TEDxPCC 2018, Collective Genius is accepting applications for attending the event. The application now is available at [tedxpcc.com/attend](http://tedxpcc.com/attend). TEDxPCC is going to be on April 19th at the SY, PAC from 4-9 pm.

The Environmental Justice club brought students together to watch the documentary The History of Stuff to help students become more aware of the materialistic culture we live in. This is part of the awareness campaign of eliminating single-use plastic called Take Back The Tap.

The Black Student Union celebrated Black History Month with their Honoring Black Wall St event last Wednesday the 28th. Black business owners were on campus to meet and greet and share their experiences with students. Students were also able watch a documentary and learn about the actual Black Wall St. in Tulsa, OK from the 1920's.

- **Warren Gunn - Southeast Initiatives:**

*Community Engagement*

We hosted a Lunar New Year event that incorporated traditions from Vietnamese, Korean, Chinese.

We have been hosting a series of International Movie Events featuring films and food from different cultures around the world.

The Southeast campus had 15 students represent PCC at the Day at the Capitol event.

**District Initiatives:**

*Equitable Student Success*

At a district-level, the Student Body Presidents met with Marc Goldberg and Abdul Majidi to explore the possibility of extending the Panther Pantry concept to the Metro Center. We also got more insight into their comprehensive services for connecting clients to community resources and could use that as a model to better align services across PCC, especially in regards to food and housing insecurity.

*Community Engagement*

All four campuses are planning to participate in a walkout in support of stricter gun control laws and more funding for mental health treatment on Wednesday, May 14th (the one-month anniversary of the Parkland shooting) at 10:00am.

- **Stephanie Kim - Sylvania Update:**

ASPCC held a two-day Culture Fest in collaboration with the Multicultural Center where community members and students performed a variety of acts, including traditional dance and music. Food from a variety of cultures were also provided for free, with an average of 150 attendees for each day.

ASPCC student leaders met with Food Services to discuss and collaborate on food quality improvement. A recent collaboration was the provision of free left-over sandwiches and cookies from dining services to all interested students and staff.

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**Sustainability meeting with Student Leaders:**

Discussion included:

- Possibility of matching funds from
- Talked about a model for savings and allocate those for sustainable initiatives
- Dining services
- LEED Platinum building, additional frameworks for sustainable building practices and expenses related

**Updates:**

SNAP 50/50 Grant & Housing initiative discussion

Sylvia Kelley

- RC President Search is successfully underway, within our timeline. 14 candidates

Traci Fordham –

- Department chair summit, discussion of assessments, asking for support. OEI has funds available for financial support for substitutes DOIs DOSs and Deans

Marc Goldberg - Employer Partnership Award

- Identifying employer partners, 1600 names – sorting through list, will create a ranking, i.e. Level 1, Level 2
- Invites will go out on Monday

Rob Steinmetz

- Completing interviews for the appointment for the Dean of Student Success

Michael Northover

- Email went out for the IT survey, encourage people to fill out
- Tech fee evaluation meetings are happening, formulating what is happening

Jim Langstraat

- Application process 17 candidates for ? position
- Pricing of the bonds on March 24th

**Break**

10:00 am

**Standing Items**

	10:10 am	<b>Enrollment</b>	Rob S.	Think Bold	No	Steinmetz
			<ul style="list-style-type: none"><li>• Take current draft for SEM through the CRT process, focused strategies</li><li>• Prioritization process, what can realistically be achieved</li><li>• Identified some dollars to bring someone in to do a review of our communications and processes in general, identify our target market</li></ul>			
	10:20 am	<b>YESS</b>	Katy	Think Bold	No	Ho
			<ul style="list-style-type: none"><li>• Running CRT process through the 3 focus strategies</li></ul>			

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- Mid-Cycle Report for NWCCU – feedback from cabinet
- Small team went to ALO, interviewing finalists for their president. Advice in terms of what we want to be thinking about as far as the integration of our planning. Revisit KIAs, currently too many to be strategic, prep for strategic plan and process, ACTION: start discussions spring quarter

10:30 am	<b>Policy</b> <ul style="list-style-type: none"><li>• No updates</li></ul>	Michael	Think Accountable	No	Mitsui
	<b>Budget</b> <ul style="list-style-type: none"><li>• Application process 17 candidates for ? position</li><li>• Pricing of the bonds on March 24th</li></ul>	Jim	Think Accountable	No	Langstraat
<b>Notes Review</b>					
<b>Adjourn</b>					
10:40 am	Feb 28 notes - please let Tia know if you want anything edited by end of day on Thursday				
11:00 am					