

Portland Community College  
**President's Cabinet**  
 Wednesday January 3<sup>rd</sup>, 2018  
 Conference Room 233B  
 8:30AM – 11:30 AM

**Notes**

Time	Topic	Presenters	Strategic Theme	Action	Requested by
<b>Present</b>	8:00 am	Beverages Eric Blumenthal, Kimberly Baker-Flowers, Sylvia Kelley, Katy Ho, Traci Fordham, Karin Sanders, Michael Northover, Jim Langstraat, Marc Goldberg, Lisa Bledsoe, Jessica Howard, Lisa Avery, Sandra Fowler-Hill			
<b>Standing Items</b>	8:30 am	President's Updates Work Plan <ul style="list-style-type: none"> <li>• Final edition will roll out mid-January at the All Managers meeting</li> <li>• Overarching KIA: equitable student success and opportunity</li> <li>• Create alignment with strategic plan which expires 2020, planning in earnest next year</li> <li>• Link plan with biennial budget resource process, probably a two biennium process</li> <li>• Timeline for completion is referenced in the work plan</li> <li>• All Managers meeting we will talk about the Work Plan, internal focused on student success, external focused on opportunity, Rob &amp; Katy with YESS</li> <li>• KIA for Equitable Student Success: completion transfer rates and still enrolled rates at 50%</li> <li>• KIA for Equity and diversity: decrease disparity 1% per year</li> <li>• Could the VFA assist in this process, ask Laura to come in and talk about it</li> <li>• Need strategies for part time students to help them be more successful</li> <li>• Looking for opportunities that will resonate with the community</li> <li>• Would like the content available before All Managers, all campuses and centers working toward the same KIA's for a campus lens</li> <li>• Campus presidents will talk about how to standardize message about the work plan, common process to funnel the input and tag onto the work plan</li> <li>• <b>ACTION:</b> Have a draft at the next meeting</li> <li>• Moving forward: Have examples at the Town Halls of how campuses and centers are contributing to the work plan</li> </ul> Equity and Diversity - Kim <ul style="list-style-type: none"> <li>• Discussion about how to make training mandatory, sent a save a date for the faculty department chairs and division deans summit. Kim will copy presidents to help track who has not registered. Agreed that campus presidents would ask faculty to attend</li> <li>• Climate survey starting January 15<sup>th</sup> – February 5<sup>th</sup>.</li> </ul> Enrollment - Rob <ul style="list-style-type: none"> <li>• Enrollment up 2% because fewer students were dropped</li> </ul>			

## President's Cabinet

- Finance really helped make this happen, contact by phone really helped
- 80% who were deleted re-enrolled immediately

YESS – KIA's Update: Katy

- Shared KIA report
- Accreditation:
  - Standard 3 once core themes are established, have action plans and assess
  - Standard 4 to do planning and budgeting
- YESS leadership team will work to create alignment with other initiatives

Policy

### **Updates**

- Check in meeting about upgrade to Banner 9 being implemented
- Funding for ERP is questionable
- Karin Edwards –White Supremist posters found on Cascade campus
- Sylvia - Time frame for bond roll out: Sell the bonds in spring, have a three-year window to spend the funds. Timeline will be finished end of Feb. hiring an architect to be responsible for time line
- Jim Langstraat - level four grievance hearing
- Kim – HB 2864 Nothing has come out for the administrative rules
- Mark - date for NVDIA, meet with Ken Madden first to see if this is a good place for cabinet to visit

### **Old Business**

Dedicate a cabinet meeting to discuss training for DEI:

- Discussion was held, campus presidents will ask faculty to attend. Kim will copy presidents on save the date and help track. whether it's mandatory or not

<b>Exception Requests</b>	<b>Position Title</b>	<b>Requested by</b>	<b>Position Type</b>	<b>Pos #</b>	<b>Approved</b>
10:15 am	Spec/Computing Tech	Northover	New	N/A	Yes
	Dir/Application Svcs	Northover	Existing Vacant	998984	Yes
	Dir/Infrastructure Svcs	Northover	Existing Vacant	997801	Yes

Notes Review Notes online  
December 6<sup>th</sup>, 13<sup>th</sup> and December 20<sup>th</sup>  
Notify Tia of any changes by the end of day on Thursday January 4<sup>th</sup>

### **Adjourn**

10:45 am