

Portland Community College
President's Cabinet

December 13th, 2017
 Conference Room 233B
 8:30AM – 11:30 AM

Notes

| Time | Topic | Presenters | Strategic Theme | Action | Requested by |
|-----------------------|--|--|-----------------|--------|--------------|
| Present | 8:00 am Continental Breakfast | Eric Blumenthal, Traci Fordham, Kimberley Baker-Flowers, Kurt Simonds, Rob Steinmetz, Kien Truong, Jessica Howard, Lisa Avery, Lisa Bledsoe, Sylvia Kelley, Marc Goldberg, Mark Mitsui, Sandra Fowler-Hill, Rob Wagner | | | |
| | Student Body Presidents: Nicholas Carmack – Cascade, Matthew Walker - Rock Creek, Stephanie Kim - Sylvania, Warren Gun - Southeast, Kien Truong – District Representative | | | | |
| Standing Items | 8:30 am Welcome & Introductions with Student Presidents President's Updates <ul style="list-style-type: none"> • President discussed Cabinet Decision Making Process <ul style="list-style-type: none"> ◦ Policy Development – CPAC putting together a formal policy to come up to cabinet to review ◦ Role of Cabinet and CPAC: cabinet determines whether or not policy is approved • Board Meeting - Agenda Review • OWIB Update (Oregon Workforce Investment Board) <ul style="list-style-type: none"> ◦ Plumbers and pipefitters contractors association accreditation through the council of occupational education, can issue associate degrees, not sure if the credits are transferable ◦ We are increasing apprenticeships ◦ Set up a visit in DC with the DOL • Cabinet meetings <ul style="list-style-type: none"> ◦ Rotate cabinet meetings once a month to campuses and centers ◦ Start first of the year ◦ Incorporate some kind of tour/visit and recognition of a department or unit • PBA: <ul style="list-style-type: none"> ◦ Presentation by John Topanga, economist, artificial intelligence and automation in the work force, evolution of AI and the impact over time, automation resistant sectors – high risk and low risk, will get PowerPoint and distribute it • Work Plan <ul style="list-style-type: none"> ◦ Schedule is going to print. Aligning strategic planning with resource allocation. Coordination, integration will be on the horizon. ◦ Equitable student success will be more internal facing, improve completion and retention, opportunity external facing. | | | | |

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- Education is a civil rights social justice issue

Grants

9:40 am Grants Update – in Cabinet folder
9:50 am Oregon AIM Grant - increase apprenticeships in advanced manufacturing, more than one recipient will be awarded.
All Approved

Old Business

| | Topic | Update |
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| 10:00 am | <ul style="list-style-type: none">• Data for Oregon's low skilled adult population• Conversations regarding Oregon AIM, opportunities for OMIC –• Rob will add faculty/others to the Communications team –• Add comments to google doc for the Communications Plan & Communications Care Plan. Please provide comments on the draft version Kim will incorporate suggestions• Schedule Pronoun Training at All Managers | Sylvia gathering more information to take action Done. Yes, has added members. Please provide comments on the draft version Kim will incorporate suggestions (Is this done?) |

Roundtable

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| 10:20 am | <p>Rob W –</p> <ul style="list-style-type: none">• Measure 101 could potentially have impact on community college funding. <p>Sandra –</p> <ul style="list-style-type: none">• Elaine Cole received a grant to work towards paper reduction on campus, eliminating personal printers, campaign around behavioral change. Piloted at RC and hope to implement district wide• OER newsletter coming out, Kien hit the \$2M mark – Kudos to faculty developing open resources <p>Lisa –</p> <ul style="list-style-type: none">• SY participated in a 550+ survey for students navigating health care programs, interesting information about student access to care. About 1/3 haven't seen a physician practitioner in the last year. <p>Jessica –</p> <ul style="list-style-type: none">• Marc and Jessica are working with a workforce oversight committee. Could use the same template for each college, using quantitative data. <p>Sylvia –</p> <ul style="list-style-type: none">• The district has been going through a facilities planning process. Talked about CRT and how we can incorporate that into the process. <p>Kim –</p> <ul style="list-style-type: none">• Climate survey to occur the end of January – online quantitative, and at campuses qualitative. Get the marketing out next week with email blasts.• Need to plan for House Bill 2864 requirements• Went to DC with officers across the country, talked about best practices and networking. <p>Eric –</p> |
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- Procurement training, two sessions already held for cardholders and approvers; training mandatory.
- Purchasing/P-Card has been the subject of an internal audit

Rob S –

- Find solutions for three areas. They are all organized differently, allow them to engage in a conversation how they can have better support, there are siloed efforts, financial aid should be included

Kurt –

- Swan Island expanding apprenticeship programs, invested in MakerSpace Labs, open house tomorrow, equity in admissions in allied health programs, all gender bathrooms are open in the Student Union building

Marc

- City of Beaverton Economic Development is interested in supporting the new Mechatronics program in development at Willow Creek with resources they have earmarked for workforce development. This could include scholarships for students. Other industry partners are considering equipment donations for the program also.
- The healthcare careers certificate program first cohort completion ceremony is this week. The Healthcare bridge program completion is also this week. Both of these accelerated programs have strong industry partnerships and bring more diversity into PCC healthcare programs and into the workforce.

Kien Truong- District

- All ASPCC training including students at Cascade Campus. Finish interviews with legislative intern program.
- Lobbying for student voice in DC and NY.
- DSC vice chair resigned last Wed, have not debriefed yet.

Matthew Walker - RC

- AUR at all three campuses except RC. Becky is working on getting financial information
- Learning garden committee formed, Elaine Cole and groundskeepers form that committee. WRC ambassador created the toxic masculinity event. Wanted to make sure that all retention centers have an ambassador

Warren Gun - SE

- Budget big topic. Met with Emma, coordinating phone banking to call students. Coordinating a time to have a lobby day at the capital will include DSC, go down to Salem with reps.
- District - expand definition of student resources, connect students with community resources, maybe a SNAP workshop, misgender confusion continues

Nicholas Carmack - CA

- Misgendering still an issue.
- Raise 17,000 for food pantries. Bring into centers, met with Marc. Expand food on campus – food bags in advising, orientation, and counseling. Have to be careful to give it to people who need it. DHS coming every week to share with students how to register for SNAP. Thank you for the AUR

Stephanie Kim - SY

- Collaborating with resource centers to get students to sign up for the Oregon health plan and SNAP.
- Expanding panther pantry
- Organize a task force to discuss hate language

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Mark –

- Veterans Resource Center questions will be discussed in the Board work session. We did not know that the state would require a match and that we could not meet the match requirement with existing positions, which required a commitment to a new, permanent position. While SE was able to identify ongoing funding, the precedent setting concern is that the decision was made outside of the budget development process.

Break 10:50 am

| Exception Requests | Position Title | Requested by | Position Type | Pos # | Approved |
|---------------------------|--|--|--|--------------------------------------|--------------------------|
| 11:00 am | IAAII Program Manager I Bulk Mail Clerk Instructional Technology Specialist | Goldberg Goldberg Langstraat Ho | Existing Vacant Other Temporary Other | 995626 999951 997927 999495 | Yes Yes Yes Yes |

Adjourn
11:30 am