

July 26, 2017  
Conference Room B  
8:30 – 11:30 AM

## Meeting Notes

Time	Topic	Presenters	Strategic Theme	Action	Requested by
Present: Eric Blumenthal, Tammy Billick, Kurt Simonds, Kendra Cawley, Kim Baker-Flowers, Rob Wagner, Lisa Bledsoe, Sylvia Kelley, Traci Fordham, Jim Langstraat, Heather Lang, Sandra Fowler-Hill, Tonya Booker, Jessica Howard					

### ***Standing Items***

Legislative Update, Emma Kallaway

End of Session report is done and will be sent by end of day. We will be sending thank you notes to all the legislators.

Tools are coming for Strategic Communications on the bond. ASPCC is planning to run a Voter registration this fall. Molly Walker is helping with internal coordinator and communication for the bond.

Notes Review, Jeannie Moton

Cabinet members reviewed the July 12 meeting notes. Notes will be posted on Monday.

President's Updates, Sylvia

Sylvia reviewed the July 27 board agenda with cabinet.

Equity and Diversity, Kim

Kim covered the File Cabinet to see trends in OEI. There is an increase in bias reporting. This could be because of the new processes put into place and education that has been happening around the district. There are a few areas with a “climate” in areas. A climate is defined by more than a “few” complaints about a particular department or division. A report will be provided at the next cabinet meeting.

The affirmative action plan will also be presented at the next cabinet meeting.

Enrollment, Tammy

Tammy updated the group on the work that STEP has been doing. The admitted not enrolled students had the biggest response to the outreach.

Targeted outreach is scheduled for various groups of students for Fall registration. A lot of the conversation is moving to longer term strategies.

Policy, Michael

Nothing to report

Budget, Jim

Nothing to report

### ***Grant Approval***

CVS

Sandra

Think Bold

Yes

Pacific University approached PCC about partnering on recruiting students for Pharmacy. The summary will be sent this afternoon.

CTE Teacher Training

Kurt Simonds

Think Smart

Yes

Kurt presented the cabinet summary for the grant. This is a grant to increase CTE in high schools. All cabinet members approved.

### ***Break***

### ***New Business***

ERP Assessment

pointb

Think Fearless

No

Kelley

pointb presented a presentation to the cabinet members on ERP. Cabinet members provided feedback to pointb.

### ***Roundtable***

Updates

All

Jessica

- Focused on Fast Track cohort, due to budget constraint there will be one cohort. This is Southeast Campuses way of doing a Guided Pathways.

Sandra

- Open community forum on the roads around Rock Creek

Jim

- Hiring a disaster management manager
- RAVE software application
- Eclipse planning
- Sylvania lockdown update

Lisa B.

- Bargaining
- Open Enrollment deadlines
- Employment bills this legislative session
- Part-Time faculty hiring process recommendations
- 

Tonya

- Restructures in WFD and Community Education
- Change Management
- Bond planning regarding Metro
- 

Rob

- None

Michael

- Budget

- Purchasing processes
- Cybersecurity conference
- Cybersecurity degree
- Gartner

Heather

- None

Kendra

- Student Affairs planning
- Accreditation Mid-cycle report in fall

Kurt

- Explosion near campus

Tammy

- Welcome Days in full swing

Eric

- Purchasing procurement rules
- Updating processes across the district

Kim

- Redesigning the Faculty Diversity Internship Program will be launched in Summer 2018
- HB 2864

Traci

- none

***Adjourn***

11:30 am