



Portland Community College

Adopted Budget

2009–2011 Biennium

July 1, 2009 – June 30, 2011

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PORTLAND COMMUNITY COLLEGE

MISSION

Portland Community College provides education in an atmosphere that encourages the full realization of each individual's potential. The College offers students of all ages, races, cultures, economic levels, and previous educational experience opportunities for personal growth and attainment of their goals.

To achieve its mission, Portland Community College offers accessible and affordable education to the residents of its 1500 square mile district and to the residents of its service districts. As a public, comprehensive, post-secondary institution, this multi-campus college offers lower division college transfer programs, occupational and technical programs, basic skill education, and community education programs. Partnerships with business, industry, labor, educational institutions, and public sector agencies provide training opportunities for the local work forces and promote economic development.

Through effective teaching and supportive student services, Portland Community College prepares students for success as individuals, members of a democratic society, and citizens of a rapidly changing world.

VISION

Building futures for our students and communities.

STATEMENT OF VALUES

We believe that certain fundamental values characterize the institution in which we work and guide us in the accomplishment of our mission and goals. As a college community, we value:

- The dignity and worth of each individual
- Effective teaching
- Open and honest communication
- Teamwork and cooperation
- An environment that encourages the expression of original ideas and creative solutions
- Effective and ethical use of public funds

<u>Zone</u>	<u>Board of Directors</u>	<u>Term Expires</u>
1	Denise Frisbee, Chair	June 30, 2013
2	Harold Williams, Vice Chair	June 30, 2011
3	Bob Palmer	June 30, 2011
4	Jim Harper	June 30, 2013
5	David Squire	June 30, 2013
6	Jaime Lim	June 30, 2009
7	Marilyn McGlasson	June 30, 2011

Administration

Dr. Preston Pulliams, District President
Randy McEwen, District Vice President
Wing-Kit Chung, Vice President of Administrative Services
Cherie Chevalier, Associate Vice President of Finance
Odie Sarmiento, Budget Manager
Dana Petersen, Financial Management Analyst



Denise Frisbee
Board Chair



Harold Williams
Board Vice Chair



Bob Palmer
Board Member



David Squire
Board Member



Jim Harper
Board Member



Marilyn McGlasson
Board Member



Jaime Lim
Board Member



Dr. Preston Pulliams
District President



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Portland Community College
Oregon**

For the Fiscal Year Beginning

July 1, 2007

Charles S. Cox

President

Jeffrey R. Egan

Executive Director

DISTRICT PRESIDENT'S BUDGET MESSAGE

June 19, 2009

Introduction

As required by Chapter 294, Sections 294.305 to 294.520 of the Oregon Revised Statutes, and Board Policies B213 and B214 as amended, I hereby present the Adopted Budget of the Portland Community College District for the 2009-2011 Biennium. On April 16, 2009, the Board of Directors of the District, acting as a budget committee, approved the budget and the proposed property tax levies for submission to the Multnomah Tax Supervising and Conservation Commission (TSCC). On May 27, 2009, after due notice and public hearing, TSCC approved and certified the District's budget for the 2009-2011 Biennium. On June 18, 2009, after due notice and public hearing, the Board passed the resolution to adopt the budget and authorized the property tax levy for the Biennium Fiscal Years 2009-2011 as follows:

- Subject to the Education Limit:
Beginning July 1, 2009, \$0.2828 per \$1,000 of assessed value of properties within the district boundary.

Beginning July 1, 2010, \$0.2828 per \$1,000 of assessed value of properties within the district boundary.

- Outside the Education Limit:
Beginning July 1, 2009, \$32,856,959 for payment of maturing principal and interest of voter approved General Obligation Bonds.

Beginning July 1, 2010, \$34,233,707 for payment of maturing principal and interest of voter approved General Obligation Bonds.

This budget has been prepared for a 24 month period. It balances the College's priorities and will continue to meet the College mission of offering accessible and affordable education to the residents of the district. This budget identifies the following focus areas for the 2009-2011 Biennium:

- Maintain the same level of budget in the instructional programs and support services
- Technology: Keep the college infrastructure (equipment and support) reasonably funded to provide better access to students
- Enhance access and student success
- Keep PCC Programs affordable

We are currently facing a challenge to provide affordable programs with less resource. The volatile nature of the economy is a challenge to meet the counter cyclical nature of our service. When the economy is bad our enrollment increases as people go back to school to get additional training or switch professions. This puts PCC and Oregon Community Colleges in its best position to help the economy to recover by providing educational programs and services at an affordable level. Predictions on economic recovery vary from a year to two years or more and we must continue to make sound budget decisions that support our mission and maximize our utilization of available resources despite these bad economic times.

The development of this budget took into consideration the long-term effect of the current recession and the financial health of the College. We have proactively managed our financial resources and have adopted budgetary principles that address the College priorities, revenue enhancement and the impact of our current actions on the future financial health of the College. This budget continues to adhere to the

principles contained in the College Educational Master Plan and the Board values. I have adopted the following budget development principles for this budget process with the help of the Cabinet and the internal Budget & Planning Advisory Committee (BPAC):

Principles for Developing the 2009-2011 Biennium Budget

- We will strive to maintain and improve access and student success.
- We will develop the budget in a way that supports the Core Values of our College.
- What we do we will do well regardless of our economic climate, meaning:
 - invest to grow enrollment strategically
 - appropriate levels of staffing
 - good and sustainable facilities/infrastructure
 - sufficient communication & marketing
 - continuous improvement including staff development
 - avoid across the board cuts
 - compliance with laws & regulations
- We will do strategic positioning our programs to meet future demand regardless of the economy
- We will prepare a budget that maintains a balanced curriculum between career and technical education (CTE), community education & continued education, pre-college education, and lower division transfer.
- We will foster the development of civic responsibility and engagement with our community.
- We will balance between instruction, instructional support, student support and administrative functions
 - We will continue to consider funding restorations together with new ideas.
- We will recognize the Full Time/Part Time Faculty Ratio Memorandum of Agreement, but will also strive to attain a balance in staffing among instruction, instructional support, student support, and administrative support functions.
- We will examine proposals and ideas carefully taking in consideration the impact and opportunity cost (other priorities) and then we will make sure we fund the initiative adequately on a sustainable basis.
- We will be entrepreneurial and continue to explore alternate resources including, but not limited to, foundation, partnership and grant opportunities.
- We will use fund balance to cover one time initiatives only and we will strive to maintain the average minimum 7% fund balance.

I have always advocated an open and participatory process to bring greater transparency knowledge and accountability to the budget process and as part of the development of this budget, I have continued to meet and consult with the Budget Planning and Advisory Committee (BPAC)—its membership includes students, faculty, academic professionals, classified staff, managers and the President's Cabinet. These groups, as well as various citizen groups, have continued to provide me with insights, perspectives and ideas concerning budget priorities and have provided me with advice and suggestions on possible alternative approaches to budget challenges.

Last biennium, I placed priority in restoring faculty positions that were cut in the prior years, added faculty positions in programs and disciplines that could increase student FTE, provided increased funding for

student support, and expanded support for diversity-related initiatives. Together with funding new initiatives and programs, these actions generated an increase in our enrollment.

Even with the prospect of a significant reduction in state support revenue, I believe that the Adopted Biennium Budget will continue to address our needs and opportunities in serving our students and accomplish our mission.

Revenue Projections and Assumptions

Last December, the Governor proposed a budget of \$485 million for Community College Support Fund (CCSF) for allocation through the formula approved by the State Board of Education four years ago. Last February 20, 2009 the State released its revenue forecast and projected a deficit of \$885 million for the 2007-2009 biennium and up to \$3 billion for the 2009-2011 biennium. On March 19, 2009 staff updated the Board of the recent revenue forecast based on discussion with the Office of Community College Workforce Development (OCCWD). OCCWD provided calculated the state support allocation at \$428 million and this budget was based on this estimated. Using this assumption, the College's share of the state support fund is projected to be \$20 million less than the last biennium. The reduction is projected to be \$11 million in the first year and \$9 million in the second year of the biennium. I believe that \$428 million is a reasonable base for our budget. In addition, I have directed staff to continue to work diligently to identify prioritized reduction ideas to prepare for a state CCSF allocation that is lower than \$428 million. State support accounts for 38.7% of the General Fund operating resources for the 2009-2011 Biennium, down from 44.54% in the current biennium.

On May 15, 2009 the state updated its most recent revenue forecast and came out with a projected deficit that is lower than the February 2009 forecast. Historically, the Legislature bases its budget on the forecast released on May 15th during the regular legislative session. In its latest budget proposal, the legislature has allocated \$450.5 million in state support to community colleges. At this amount, the college will receive an additional \$7 million for the biennium, or \$3.5 million each fiscal year of the biennium. However, since the legislative proposed budget includes a combination of tax increase and funding from the state reserve fund, the proposed tax increase may be challenged by the voters in a referendum. In addition, the economic forecasts in August and November 2009 could get worse. With these uncertainties, I believe it is prudent for us to stay with the \$428 million state support assumption for the adopted budget until February 2010 where we will most likely have a firm answer to what the state support fund is. Regardless, we will need to adjust our budget accordingly as soon as it is legally possible when the final figures become available in February 2010 and if it is significantly different from \$428 million in the adopted budget.

As we have anticipated, the funding of the new initiatives and restoration of budget cuts in the current biennium helped to increase the College enrollment by approximately 10% so far in the second year of the current biennium. We believe that the enrollment will grow at a slower rate than the current biennium due to the forecasted economic downturn. Therefore, this budget includes a projected 1% increase in enrollment from 2009. For the upcoming biennium, we are estimating an annual average enrollment of approximately 24,000 student full-time equivalent (FTE) per year of the biennium. As I shared during the Board meeting on March 19, 2009 the Approved Budget includes a tuition fee increase of \$4 per credit hour, an increase of 5.7% for the first year of the biennium and \$2 or 2.7% for the second year of the biennium. The tuition rate for the first year of the biennium period will be \$74 per credit hour and will increase to \$76 for the second year of the biennium period. Tuition and fees account for approximately 39.89% of the General Fund operating resources, up from 34.93% in the current biennium. The increase in tuition is consistent with the Board's direction to not radically increase tuition charges to students. If the state support allocation of \$450.5 million is approved and finalized in February 2010, we will explore various options including, but not limited to, rolling back tuition increase in the 2nd year of the biennium, re-considering the most needed initiatives for augmentation and re-opening salary negotiations. At that time, I will have a recommendation for Board discussion.

Property tax revenue is projected to increase by an average of 3% for each year of the biennium. Property tax revenues account for 17.1% of the General Fund operating resources. However, this

revenue is added into the total public resources pool for funding allocation formula distribution. We do not expect any change in the current community college funding allocation formula which was adopted in FY 2005-06 by the State Board of Education.

The Adopted Budget includes a \$0.10 per credit hour increase in the student activity fee. The increase in fee will raise approximately \$75,000 annually and will provide funds needed to support green/sustainable initiatives and will be used for pilot projects that aim to decrease PCC's carbon emissions, increase renewable energy used on campus, increase energy efficiency, and reduce the amount of waste created by the College. A portion of the fund will support education initiatives and student internship.

The College also revised its fee structure charged to the students to provide a means to reduce barriers to enrollment by covering a number of student services. The new fee structure significantly improves process efficiencies and allows the fee to be covered by Financial Aid. Revenue generated through this revised College Service Fee would replace income from college application fees, transcript requests, dual enrollment transcription and graduation petition fees. In the new structure all credit students would be eligible to access any or all of these services. The amount for these services is \$15 per term per credit student and would be collected at registration.

In addition, in order to fund additional shuttle routes (and shuttle buses), and to increase the number of mass transit pass subsidies available to students, staff proposal of a \$4 Transportation Fee met with approval from all constituencies including the President's BPAC. This \$4 fee is also being included with the College Service Fee to make it a total of \$19 per term per credit student. A slight parking permit fee increase is incorporated to continue our effort to discourage single occupancy vehicle (SOV). The permit fee was last adjusted in January 2006.

Hereunder is a brief summary of the major resources:

State Resources: The general state support to community colleges is based primarily on student enrollment. As mentioned earlier, the estimated College's share of the state support is based on the most recent projection provided by OCCWD of \$428 million for community colleges for the Biennium 2009-11. Through the allocation formula, our share of this is approximately \$114.3 million for the biennium, \$56.1 million for the first year and \$58.1 million for the second.

State provides resources that are restricted to certain programs. These state-supported, program-specific resources are estimated at \$17 million for the biennium and are budgeted in the Contracts and Grants Fund. Some of the large state-funded contracts and grants include the Public School Dropout Recovery Program and Steps to Success.

Federal and Other Resources: The College receives federal funds in support of student aid. This fund is budgeted in the Student Financial Aid Fund and is estimated at \$62.3 million for the biennium. Additionally, sponsored program revenue from federal sources, estimated at \$37.4 million is budgeted in the Contracts and Grants Fund. Continuing grants that account for the majority of the federally funded programs include Steps to Success, Dislocated Worker's program, Vocational Education, Perkins Title I and grants from the Department of Education, National Science Foundation and the Department of Health and Human Services to fund special education programs. It also includes the Hispanic Head Start program, the low income, first generation migrant, underrepresented student groups and disabled worker's programs.

Tuition and Fees: Tuition and fee revenue accounts for approximately 39.89% of the total General Fund operating resources. The total revenue from tuition and fees is estimated at \$117 million for the biennium (\$57.8 million for FY 2009-10 and \$59 million for FY 2010-11) based on the increase of \$4 per credit beginning July 1, 2009 and another \$2 per credit beginning July 1, 2010.

Differentiated tuition and fees for self-improvement courses, continuing education units and community education classes are estimated at \$15.3 million for the biennium. These revenues are accounted for in the CEU/CED fund and are assessed to pay for the programs and non-credit classes offered under this division. The CEU/CED fund is designated as a self-supporting operation. In July 1, 2007, I designated

\$490,000 in the General Fund to support these programs by moving the cost of some of the administrative staff to the General Fund, in recognition of the reimbursable FTE generated by these programs. This support together with the approved salary adjustments in the last two years will continue in the next biennium.

Property Taxes: The estimated property tax levy subject to the education limit set by Measure 5 (1990) and Measure 50 (1998) to support ongoing operation for the 2009-2011 biennium is estimated at \$50.5 million (\$24.8 million in the first year and \$25.7 in the second, net of uncollectible taxes and discounts) and is based on a per mil levy of \$0.2828 per one thousand of assessed value of properties within the district. This revenue accounts for approximately 17.1% of the General Fund operating resources and is calculated based on the college permanent rate of \$0.2828 per \$1,000 of assessed value subject to tax for each year of the biennium.

PCC also levies property taxes to pay for the maturing principal and interest on voter approved General Obligation bonds and this levy is outside the limit set forth by Measure 5. These taxes are estimated at \$63 million for the biennium (\$30.8 million for the first year and \$32 million for the second, net of uncollectible taxes and discounts) and averages approximately \$0.343 per \$1,000 of assessed value for each year of the biennium period.

Enterprise and Internal Service Operations: The College Bookstore operation is estimated to generate a sales figure of approximately \$25.1 million for the biennium with a net profit projected at 3.8% of sales. The Food Services operation is projected to generate a sales figure of about \$7.9 million for the biennium with a net profit projected at approximately 0.70% of sales. Parking Operations revenue is estimated at \$5.6 million for the biennium and is expected to generate a profit of about 2.1% at the end of the biennium year.

The Print Center, an internal service operation, derives its income mostly from sales of graphic design and copy services to College departments. Revenue from this operation is estimated at \$2.3 million for the biennium. Since this is an internal service operation, the charges for services is reviewed annually to eliminate the element of any profit or loss from its operation. It is expected that this operation will be at breakeven at the end of the biennium fiscal year.

The Adopted Budget

The General Fund Budget for the 2009-2011 Biennium reflects the uncertainties of the state support. In order to compensate for the projected reduction in state support revenue, I have instructed staff to reduce their spending level by an additional \$3 million during the last 4 months of the 2007-09 Biennium to shore up the fund balance to prepare for the coming biennium. The implementation of this directive increased our projected beginning fund balance to approximately \$11.3 million and helped cushion the impact of the projected revenue shortfall. This, coupled with the recommended tuition fee increase provided us with the necessary resources to present a balanced budget with an ending reserve that is within the level of the Board approved policy.

On June 18, 2009 the College and the Faculty and Classified Federations reached an agreement to extend the labor contract agreement for another two years to expire on June 30, 2011. It was too late in the budget process to include the changes in salary and benefits of the represented employees in the adopted budget, however there is sufficient money in the contingency account of the operating funds to provide for the additional expenditures required by the new agreement. The budget will be updated for this cost after July 1, 2009.

Thanks to our plan to sell the pension obligation bonds in 2003, for the 3rd biennium in a row, we are able to use some of the PERS reserve fund to reduce ongoing operational cost. In this budget, we have included a \$4.3 million internal cost reduction in the PERS reserve to help the College to reduce the negative impact from the anticipated state revenue reduction. However, due to the bad economic times, PERS is projecting to increase their rate that they charge to employers by about 6% in the 2011-2013 Biennium. It is apparent to the College that our ability to internally reduce cost will be more restricted in the future.

On November 4, 2008 voters of the district approved a \$374 million ballot measure for the college to issue a general obligation bonds to fund the acquisition, construction, renovation, and improvement of various college facilities and campuses. The passage of this measure is a welcome relief in setting aside funds required to pay for our deferred facilities maintenance and equipment replacement project. This, together with the state stimulus grant enable us to reduce the General Fund annual support to pay for the deferred facilities maintenance and equipment replacement projects by approximately \$200,000 for each year of the biennium. On March 19, 2009 the college sold \$200 million of the approved amount to finance the following projects:

- a) Willow Creek Project estimated at \$36.2 million of which \$7.5 million is funded by the state
- b) The acquisition and renovation of the Willamette Block Building in downtown Portland to house various administrative functions (Financial Services, Human Resources, Institutional Effectiveness, and Enrollment Services) estimated at \$13 million,
- c) Acquisition/construction of the Newberg/Sherwood Center estimated at \$7 million, and
- d) Other projects in the bond program anticipated to start and/or be completed for the next three years. The overall planning of the bond program is under way and an overall bond staffing plan will be put in place before October 2009.

Additionally, the state also allocated approximately \$6.4 million as part of the state stimulus package to help pay for half of the estimated cost of major capital maintenance and equipment replacement for the College. These projects are budgeted in the Capital Construction Fund.

The Comprehensive Budget

The budget contained in this document has been prepared and presented in accordance with the requirements of the Oregon Budget Law. The College operates 18 funds to account for its operations. The General Fund is the primary operating fund of the College that finances the general instructional programs and the services that support these programs. The other funds receive and expend resources in support of their specific programs. The following is a snapshot of the proposed budget for the Biennium Fiscal Year 2009-2011:

	1st Year of Biennium 2009-11	(see Note) 2nd Year of Biennium 2009-11	Total Biennium 2009-11
General Fund	\$ 156,255,643	\$ 171,419,707	\$ 327,675,350
CEU/CED Fund	7,727,594	7,627,594	15,355,188
Auxiliary Fund	899,258	672,784	1,572,042
Contracts and Grants Fund	29,567,523	38,511,531	68,079,054
Student Activities Fund	1,608,117	1,439,055	3,047,172
Student Financial Aid Fund	35,621,530	35,119,681	70,741,211
Capital Projects Fund	10,263,454	8,995,511	19,258,965
Capital Construction Fund	116,746,897	82,819,269	199,566,166
College Bookstore Fund	14,134,129	22,227,181	36,361,310
Food Services Fund	4,951,598	4,557,539	9,509,137
Parking Operations Fund	2,965,463	2,982,571	5,948,034
Print Center Fund	1,437,795	1,329,818	2,767,613
Risk Management Fund	2,147,745	4,216,168	6,363,913
P.E.R.S. Internal Reserve Fund	6,895,066	35,775,476	42,670,542
Debt Service (G.O.) Bond Fund	32,253,588	35,831,706	68,085,294
Capital Lease/Purchase Fund	197,510	245,099	442,609
P.E.R.S. Debt Service Fund	6,895,066	7,003,409	13,898,475
Early Retirement Fund	610,042	1,687,613	2,297,655
Total All Funds	<u>\$ 431,178,018</u>	<u>\$ 462,461,712</u>	<u>\$ 893,639,730</u>

Note: the 2nd year Biennium total includes Unappropriated Ending Fund Balance

Hereunder is a summary of the General Fund appropriation requirement for the Biennium Fiscal Year 2009-2011

GENERAL FUND	1st Year of	2nd Year of	Total
<u>Campus programs areas:</u>	Biennium 2009-11	Biennium 2009-11	Biennium 2009-11
Sylvania	\$ 35,880,021	\$ 35,868,407	\$ 71,748,428
Rock Creek Campus	21,429,333	21,429,333	42,858,666
Cascade	18,467,739	18,467,739	36,935,478
Extended Learning	7,227,965	7,227,965	14,455,930
<u>Non-program areas:</u>			
Personal Services	40,412,830	40,397,047	80,809,877
Materials & Services	19,051,421	20,094,336	39,145,757
Capital Outlay	1,493,066	1,493,066	2,986,132
Transfers	4,080,473	4,112,668	8,193,141
Contingency	8,212,779	8,437,278	16,650,057
TOTAL APPROPRIATIONS	\$ 156,255,627	\$ 157,527,839	\$ 313,783,466
Unappropriated Ending Fund Balance (see note)	0	13,891,884	13,891,884
TOTAL GENERAL FUND	\$ 156,255,627	\$ 171,419,723	\$ 327,675,350

Note: Unappropriated Ending Fund Balance is not an appropriation

SIGNIFICANT COLLEGE ACCOMPLISHMENTS

PCC continues to maintain its single-minded focus on our Mission. In both good times and bad of the past few years, PCC faculty and staff lead the creation and achievement of bold new ideas and goals. A sampling of these accomplishments includes:

Instruction and Student Support Programs

Cascade Campus launched its new Open Doors program, designed to help young men of color remain in high school and go on to college after they graduate. The program enlists young male students of color from Jefferson and Roosevelt high schools beginning in the summer after their freshman year of high school, and covers the costs of books, tuition and fees for their studies at PCC. A pilot program comprising of 10 students began its studies in the summer of 2008, and are supported by a combination of group study sessions, one-on-one mentoring from established men of color in the community, and regular meetings with parents/guardians and the Open Doors coordinator. If students remain in the program through high school graduation, they receive a scholarship for two-years of tuition-free study at PCC.

A two-year degree program in Emergency Management is now available at Cascade. Emergency management is an emerging field that deals with the coordination of various emergency response agencies in the event of a large-scale catastrophe. The new program was implemented in Winter 2009.

Starting in Winter 2009, the Cascade Student Learning Center implemented a special program to increase student success and retention in Math 20, a course that has experienced success and retention problems across the District. Structured tutoring sessions were offered to Math 20 students from 2 to 4 p.m. on Monday through Thursday afternoons, with some Saturday sessions as well. Near the end of the term, three Math 20 students participated in a panel discussion for students who planned to take the course in the future.

The Cascade Student Learning Center has also increased number of instructors who work as volunteers in the Center. Instructors are having direct contact with students outside the classroom, and student feedback has been overwhelmingly positive. Increased contact between students and instructors has been shown to be one of the best strategies for improving student retention and success, and, by extension, for keeping students off of academic alert and probation. In addition to instructors, the Center has increased its number of paid student tutors, each of which must obtain the endorsement of an instructor in a given subject before he or she may tutor fellow students.

The Cascade Alcohol and Drug Counseling department received a \$72,912 grant from the state department of Community Colleges and Workforce Development to facilitate the development of a statewide distance education program to prepare students for entry into the addiction counseling field. The primary goal is to increase access for students residing in rural areas. All courses required for certification as a CADC I (certified alcohol drug counselor, level one) will be delivered online. Required practicum experience will occur at facilities in or near the student's home town. Thirteen community colleges are participating in this endeavor. The first cohort will enroll in Fall 2009.

The Cascade Multimedia Department implemented a professional certificate in Video Production.

Workforce and Economic Development

Cascade welcomed the Evening Trades Apprenticeship Preparation (ETAP) program to the campus in the summer of 2008. Formerly administered by the Housing Authority of Portland, ETAP – similar to the campus' Pre-Trades program – prepares students for careers in the skilled construction trades. ETAP complements the campus' existing slate of workforce development programs by offering students an evening/weekend scheduling option. The program is entirely supported by funds external to the College.

Partnerships

The Albina-Killingsworth Safe Neighborhoods Commission – a group of local individuals, businesses, and public institutions – continued its efforts to make Cascade Campus and its surrounding community safer for all who live, work, and study here. Since its founding in late 2006, the Commission's membership has grown steadily and now includes:

- PCC Cascade Campus
- PCC Public Safety
- TriMet
- Multnomah County Library, North Portland Branch
- Portland Police Bureau
- Jefferson High School
- Humboldt Neighborhood Association
- Piedmont Neighborhood Association

The group meets monthly, and works on common goals that require the neighbors to work closely together, such as street crime and graffiti. Among the Commission's more notable accomplishments this has been the installation of surveillance cameras along the Cascade Campus portion of North Killingsworth Street. In addition to serving as a deterrent to street crime, the cameras' presence has led to a greater level of interaction and cooperation between PCC Public Safety and the Portland Police Bureau.

Cascade Campus and Portland Public Schools affirmed their partnership by renewing the \$150,000 intergovernmental agreement that sustains the Middle College program. PPS' commitment supports the college-level studies of students from Jefferson and Roosevelt high schools, who earn college credit and study alongside PCC students while still enrolled in high school. Middle College students are supported by the full array of standard PCC student services, and by individual case management from the Middle College Coordinator and the Middle College Assistant. The program covers the costs of books, tuition, and fees for its participants.

The Cascade Emergency Services Division received two donations to support the training and development of its students. Metro West Ambulance Co. donated an ambulance worth approximately \$10,000 to the program; while the Gresham Fire District donated a fire engine worth approximately \$15,000- 20,000.

Gateway to College partners with eight local school districts to provide a structured high school completion program and a route to college for students 16 – 20 who are not on track for high school graduation. 76% of the students who enrolled in Gateway to College in 2008-2009 had either dropped out of high school, attended erratically, and/or had not earned sufficient high school credits to be on track

for graduation. Gateway to College students attended over 90% of the time during 2008 – 2009 and completed nearly 75% of their college classes with a C or better.

The Multicultural Academic Program (MAP) partners with seven local school districts to provide English language development and a bridge to high school and college level studies for 16 – 20 year old immigrants and refugees. In 2008 – 2009, students enrolled in MAP represented 24 distinct language groups from 32 different countries.

The Customized and Workplace Training (CWT) department, in partnership with the Microelectronics (MT) department, designed and delivered industry-specific curricula in the subject areas of electro-mechanical and photo lithography for local high tech firm Integrated Device Technologies, Inc. (IDT). CWT has partnered with IDT for the last seven years to deliver five customized courses to IDT's incumbent workers. MT instructors conducted focus groups with IDT workers and have designed customized curricula that will be delivered to the client and was designed to be integrated into MT open enrollment offerings.

CWT, in partnership with the Bioscience Technology Department and the CAPITAL Career Center, helped to develop the BioTechnician Certificate pre-employment career pathways program to prepare students for entry-level positions in the district's growing bioscience industry. The program, developed in close collaboration with local companies such as Genentech and Hemcom.

CWT also implemented a Community College and Workforce Development Department-funded capacity-building project to increase the State's community colleges' ability to provide Lean Office training and implementation to public and private sector clients. The Lean Office project identified, trained, and certified trainers from across Oregon. As part of the project, CWT implemented six Community College Office Improvement Events in collaboration participating community colleges.

The Institute for Health Professionals (IHP) is expected to train over 8500 students in FY'08/09.

IHP has launched its nationally recognized Healthcare Interpreter Training Program across the U.S. and is offering it on-line as a virtual classroom using Elluminate.

In response to large demand, the IHP has expanded a number of its entry-level healthcare training programs such as Pharmacy Tech, Phlebotomy and CNA.

The Computer Education Program partnered with many Portland businesses and organizations, such as OMSI, ViewPoint, Coaxis, Inc., Addus Healthcare and Training Objectives to deliver customized computer training to their employees. CEP has had contracts with ESRI for over six years and with OMSI for over three years. We have also increased our testing revenue to almost double what it was in FY 2008.

The Corrections Education Department partners with the Oregon Department of Corrections to provide basic education, workforce development programs and activities for inmates at the Coffee Creek Correctional Facility (CCCCF) and the Columbia River Correctional Institution (CRCI). 612 inmate students participated in ABE/GED classes, more than 150 inmates will have completed their GED, 650 individual GED test components were passed and 184 inmates participated in work-based education programs.

In October, 2008 seven PCC Workforce Network staff and numerous NE Portland community partners moved into the Oregon Employment Department Office – Worksource Portland Central - as part of the Governor's integration to streamline employment and training services by joining the college's training services with the Oregon Employment Department's business and employment services.

Workforce Network received \$50,957.68 from the Housing Authority of Portland to deliver ESL, ABE and computer classes to public housing residents. PCC submitted a joint proposal with Mt. Hood Community College to assist in delivering this Multnomah County-wide proposal.

Workforce Network received \$40,000 from Tri-Met to assist low-income workers with emergency transportation assistance.

Credit head count enrollment at the SE Center for 2008-2009 academic year has increased by 1,433 students (9%) and by 165 FTE enrollment (14%) compared to 2007-2008. Our credit enrollment growth includes a 24 FTE increase (8%) in our English for Speakers of Other Languages (ESOL) program at SE Center. Since 2005, our FTE Enrollment at the SE Center has increased by 37.3%.

Enrollment at the Swan Island Training Center has been at full capacity serving approximately 22 students each term. PCC began offering welding classes on Portland's eastside Summer Term 2008. Our wait list each term has ranged from 20-40 students. During the 2008-09 academic year, PCC's Eastside Welding Program has served 188 students/26.3 FTE.

Science & Engineering – New EET program options – “Renewable Energy Systems” and “Wireless and Data Communications Engineering Technology” – led by instructor Sanda Williams and Division Dean John McKee have been developed and are awaiting state approval.

Students4Giving won was awarded a \$10,000 grant from Mayor Tom Potter's office and the City of Portland's “Vision Into Action” program last year and will again receive the same amount this year for distribution to deserving local youth service projects. Additionally, Students4Giving program made national news – as the cover story on Fidelity's Fall 2008 Benefactor newsletter. Fidelity Charitable Gift Fund, along with Campus Compact, helped to launch the Students4Giving program in 2008 with their initial seed funding of \$10,000.

The Automotive department integrated hybrid safety and battery electrical testing into its current curriculum this fall, with the hope being that it marks the beginning of a hybrid technology program. During the nearly 10 years since General Motor's Training Center in Tigard closed, PCC has served as the Northwest's satellite training center through a contract with GM/Raytheon. As we built the program, enrollments grew and eventually peaked with just over 25 FTE per year. During the 10-year run, the contract served more than 7,000 technicians; produced over 165 FTE and generated approximately \$1,300,000 in contract revenue. In spite of our positive and successful relationship with GM/Raytheon, the current economic recession has forced GM to pull out of our technician training contract. However, this will only affect the CEU technician training for GM dealers and not the credit program.

The Gerontology program underwent a successful program review on January 23, 2009. While most programs ordinarily conduct a review every five years, Gerontology has developed a number of certificates, along with curricular changes, so an early review was thought to be a positive, proactive step as a means to evaluate program goals, future direction, etc. In conjunction with the Program Review, the department is applying for a Program of Merit Award from the Association for Gerontology in Higher Education. And in another round of good news, the Advanced Behavioral and Cognitive Care Career Pathway Certificate of Completion was approved by the Oregon State Board of Education. The certificate also was endorsed by the National Certification Board for Alzheimer Care.

The Oregon State Board of Nursing shared that PCC's pass rate this year for the RN national licensure examination was a robust 92 percent. Once again, Oregon (out of 54 reporting jurisdictions of licensure) ranks first in the nation, also boasting a pass rate of 92 percent. Sylvania's Nursing program officially joined the Oregon Consortium for Nursing Education (OCNE). PCC's will adjust its current lottery system admission process to OCNE's common admission criteria. A bonus to joining OCNE is that PCC students have the chance to obtain their Bachelor of Science in Nursing through Oregon Health & Science University, with only one more year of schooling after earning their Associate of Science degree.

Planning meetings for “Summer Arts Institute 2009” have been under way throughout the year. In light of the bond's passage, up to five courses will be offered in Newberg this summer, to “tease” our burgeoning relationship with the area and eventual educational facility.

The Multicultural Center launched its newest student leadership program, the Men of Color Mentoring Program, in January. The program is a retention program for men of color attending the Sylvania Campus. Fifteen male students of color were recruited to participate in the program which includes two terms of tuition free Career & Guidance (CG) courses, academic advising and planning, personal

counseling, peer tutoring, cultural enrichment, four-year university visits, mentorship and leadership activities. Students are matched with a mentor during the program to support their academic and career goals. The program's objectives are to create an atmosphere of unity for men of color on campus; to encourage a positive image of men of color; to support students in achieving their educational goals while striving for academic excellence and cultural awareness; and to increase the number of men of color enrolled and retained at Sylvania.

Business Administration was awarded \$172,646 grant by the U.S. Department of Education for its International Business Education initiative. The grant is designed to increase the number of students who receive exposure to international perspectives and training and skill preparation for positions in international business; to improve PCC's faculty proficiency to teach international business to students and the business community; and to support expanded exporting among small to medium sized firms within the Portland Community College District and beyond.

Portland Community College's Kitchen and Bath Certificate has been officially approved by the State of Oregon. Last fall the Sylvania program was accredited by the National Kitchen and Bath Association. Congratulations to all!

On February 26, 2009 Rock Creek became the only Portland Metro Area site to host Go Oregon!, an event to help area businesses bid on stimulus contracts. The Governor's Office, ODOT, OPRIN and MWESB were all present and the event drew over 600 attendees in two sessions.

Rock Creek is expanding its partnership with the Washington County Museum, including a seat on the Board of Directors and submission of museum grounds designs by Rock Creek Landscaping students.

Early College High School (ECHS) with Beaverton School District (BSD) allows students to complete their high school credits and an Associate's degree, or up to two years college credit, through a special dualized program. This partnership served 200 students in 2008-09.

Rock Creek renewed its partnership and established an articulation agreement between Embry-Riddle Aeronautical Institute and the Aviation Science Department.

A pilot project between Rock Creek CAS and ESOL and Career Pathways to help English Language Learner students served an initial cohort of 16 students.

On April 8, 2008 PCC's Building Construction Technology and Interior Design programs received accreditation from the prestigious National Kitchen and Bath Association (NKBA). Rock Creek is only the second U.S. college construction program to be accredited by NKBA. In February 2009 the Rock Creek Microelectronics Technology Department received approval from the state to offer a Certificate and an AAS degree in Solar Manufacturing.

Rock Creek won Association of Oregon Recyclers' "Recycler of the Year" award for an educational institution, with particular focus on its loop system, vermin-composting and recycling efforts. The program has also received national press and attention. Rock Creek expanded its renowned loop recycling/composting system to include post-consumer food waste and corn-based silver and flatware.

Rock Creek trained 1,391 welders in 2008-09, up from 991 in 2005-06, a 41% increase that helped to meet industry's high demand for trained professionals.

Rock Creek's College Assistance Migrant Program (CAMP) received a \$5,000 grant from Juan Young Trust for its Summer Institute. CAMP also put on a parent college day February 7, 2009 which drew close to 200 migrant worker parents to campus. CAMP Director Teresa Alonso was chosen as one of 22 women in The U.S. to participate in the National Hispana Leadership Institute's (NHLI) training for Hispanic community leaders. During her first training, she learned that she won the Portland Business Journal's "40 Under 40" young business leaders' award.

Other areas:

- PCC shuttle ridership continued to increase, up 40% in the Fall 2008 and Winter 2009 as compared the same periods a year ago. In addition, the college subsidizes 400 mass transit passes for the students at \$50 per pass each term. Plans are being considered to increase the shuttle services and to increase the mass transit pass subsidies by 150%. This continues to demonstrate that alternative transportation plays an increasingly important role for PCC students in support of their educational goals.
- The College continued its emergency planning and business continuity planning activities, with a few table top exercises to test our readiness. In addition, the College completed the initial phase of the Pandemic planning process and further work will be needed in the next biennium to incorporate emergency leave policy to address social distancing need.
- The College has completed a pilot-test of a mass notification system at the Rock Creek campus that will allow the College to notify the campus of various security threats and emergency alerts. This will enhance the College's capability to improve safety and security around the district in addition to meeting the Federal notification requirements. The system is projected to be installed to the rest of the Rock Campus and the College District in the next biennium
- College has initiated the bond program planning after the citizens of the District approved a \$374 million bond measure in November 2008. When completed in six or seven years, this program will in summary do the following for the College District:
 - Construct, equip, furnish new buildings for additional classrooms, other college uses at all campuses, at Washington County Workforce Training Center, and in Newberg;
 - Renovate, update existing college facilities needing heating, ventilation, plumbing, lighting, and
 - Replace out-of-date equipment and facilities for workforce training;
 - Expand and increase efficiency of instructional, library, student support services space, and classroom in existing buildings at PCC campuses;
 - Complete Phase I of moving SE Center to a comprehensive campus
 - Upgrade technology including distance learning capabilities;
 - Make health, life safety, accessibility upgrades including fire alarms, security systems, electrical wiring;
 - Expand students' childcare facilities;
 - Acquire some land, buildings for college services;
 - Improve sustainability in current and future facilities to prepare students for the competitive workforce of the future across the District
- The grand opening for the Athletic field complex constructed by Tualatin Hills Parks and Recreation Dept. on PCC land immediately east of the Rock Creek campus was held in Fall 2007. This was a model joint facility development venture in Washington County.
- The College completely moved from the HP platform hardware to the Sun Microsystems for the MyPCC portal. This upgrade improved our services to students to allow much more functionality to be included in the portal as well as minimized the down time during the few weeks before and first few weeks of each term.
- For 15 years in a row, the College received the Excellence in Financial Reporting from the Governmental Finance Officers' Association (GFOA). This reflects the commitment by the College to financial reporting excellence and financial integrity.

BUDGETING, ACCOUNTING AND FINANCIAL REPORTING METHOD

The basis of accounting used for purposes of financial reporting in accordance with generally accepted accounting principles (GAAP) is not the same basis used in preparing the budget document. The timing of revenue and expenditures may be different under the GAAP basis of accounting than under the budgetary basis of accounting. For example, in GAAP accounting, revenues are recognized when earned regardless of receipt of cash whereas revenue recognition under the budgetary basis of accounting may be deferred until amounts are actually received in cash.

For accounting and entity-wide financial reporting purposes, the college utilizes the GAAP basis of accounting. Under this method, revenues are recognized in the accounting period in which they are earned and become measurable and expenses are recognized in the period incurred. Also, under this method, receipt of long-term debt proceeds, capital outlays and debt service principal payments are not reported in operations but rather are classified as “other financing sources” and “other financing uses” and are reported as liabilities and assets respectively on the balance sheet. Likewise, depreciation and amortization are recorded as expenses.

For budgetary purposes, the term “basis of accounting” describes the timing of recognition when the effects of transactions or events are recognized. For example, property taxes are recognized as revenues in the years for which they are levied, and grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the grantor have been met. Also under the budgetary basis, long-term debt proceeds are reported as revenues while debt service payments and capital outlays are reported as expenditures. Depreciation and amortization are not recognized as expenditures under the budgetary basis of accounting.

Various transfers occur between the different funds of the College. Transfers to the General Fund are generally to reimburse the fund for costs incurred in providing support services to programs accounted for in the other funds. For example, Contracts and Grants, College Bookstores and Parking Operations reimburse the General Fund for various services provided to those operations. Transfers from the General Fund are for specific purposes required by contract or management decisions.

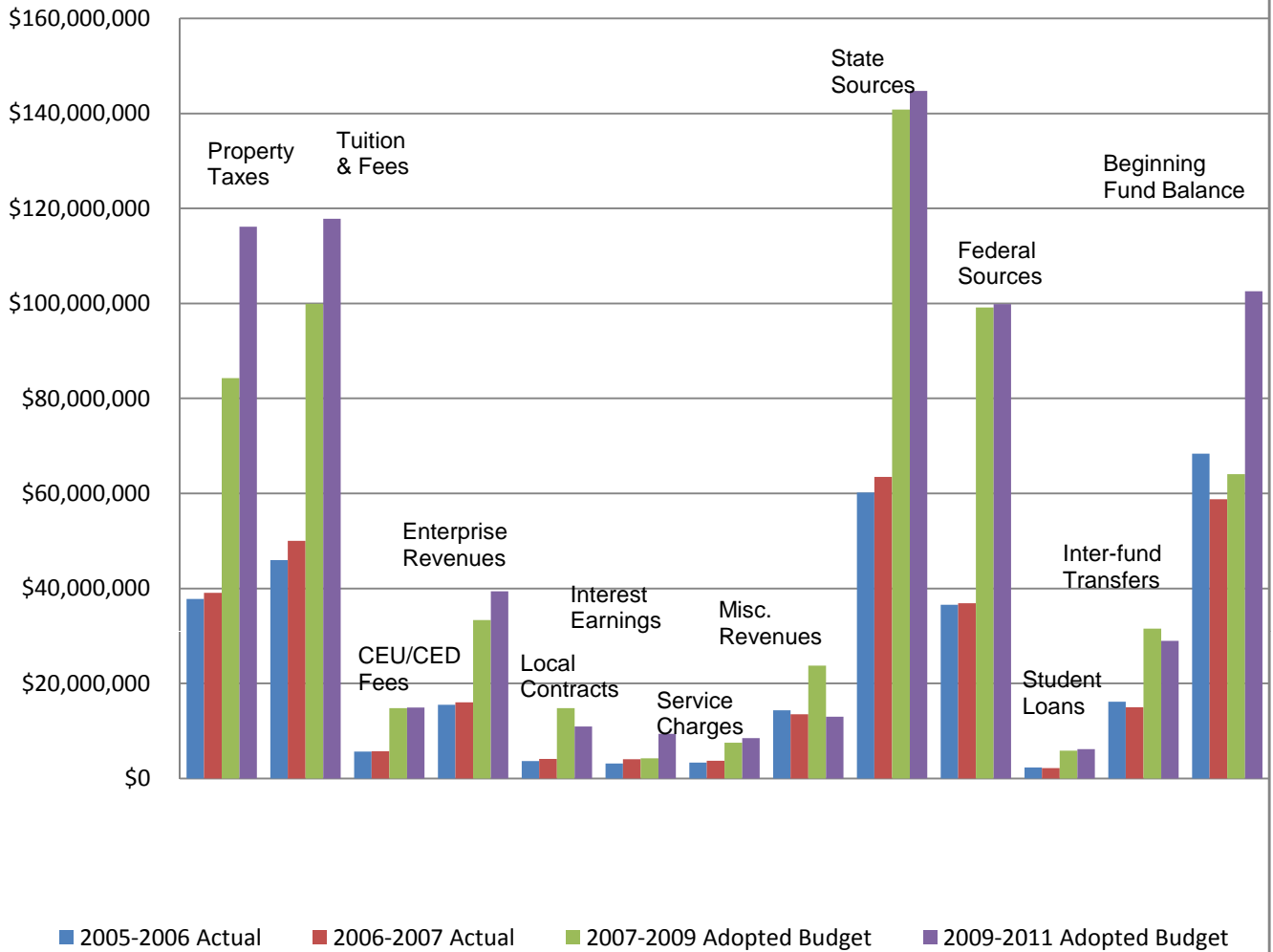
ACKNOWLEDGMENTS

Finally, I would like to thank the Board of Directors for their continued support, leadership, and focus on doing “what is right” so that the College can continue to provide a strong learning environment for the citizens of the district. I also want to extend my gratitude to the members of the District Budget and Planning Advisory Committee (BPAC), to all faculty, academic professionals and classified employees, and to the management team, for their dedication, commitment and professionalism, especially to those who have put a considerable amount of time, energy, and patience into the development of this budget. With the College mission and priorities in mind, they have extended their unconditional support, cooperation and suggestions, and have resolved difficult questions that inevitably arise whenever the College must deal with budgeting constraints.

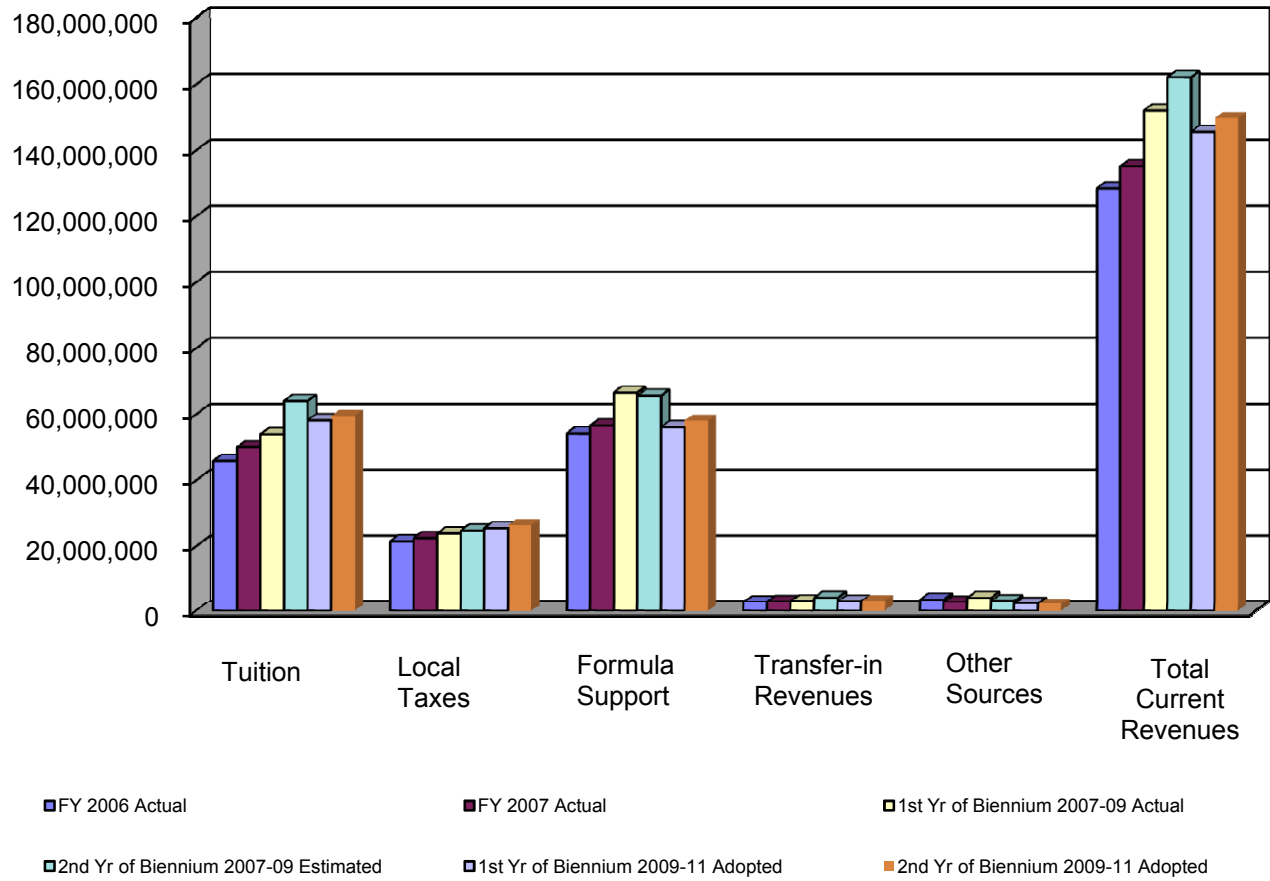


Dr. Preston Pulliams
District President

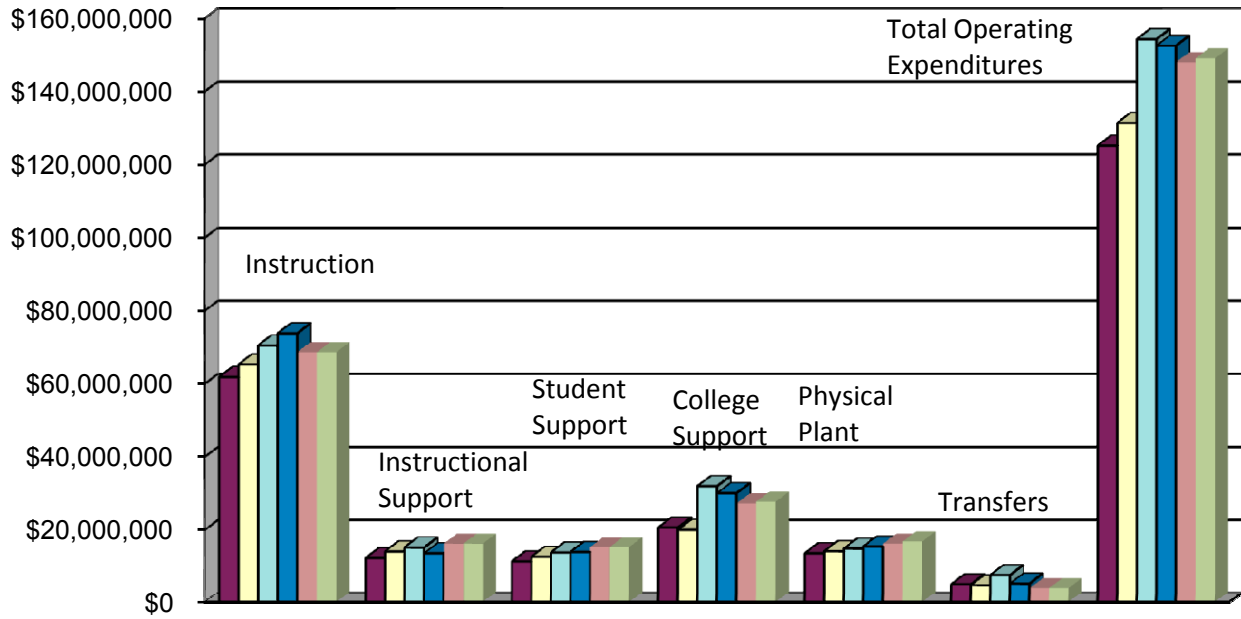
ALL FUND RESOURCES



General Fund Operating Revenues By Sources

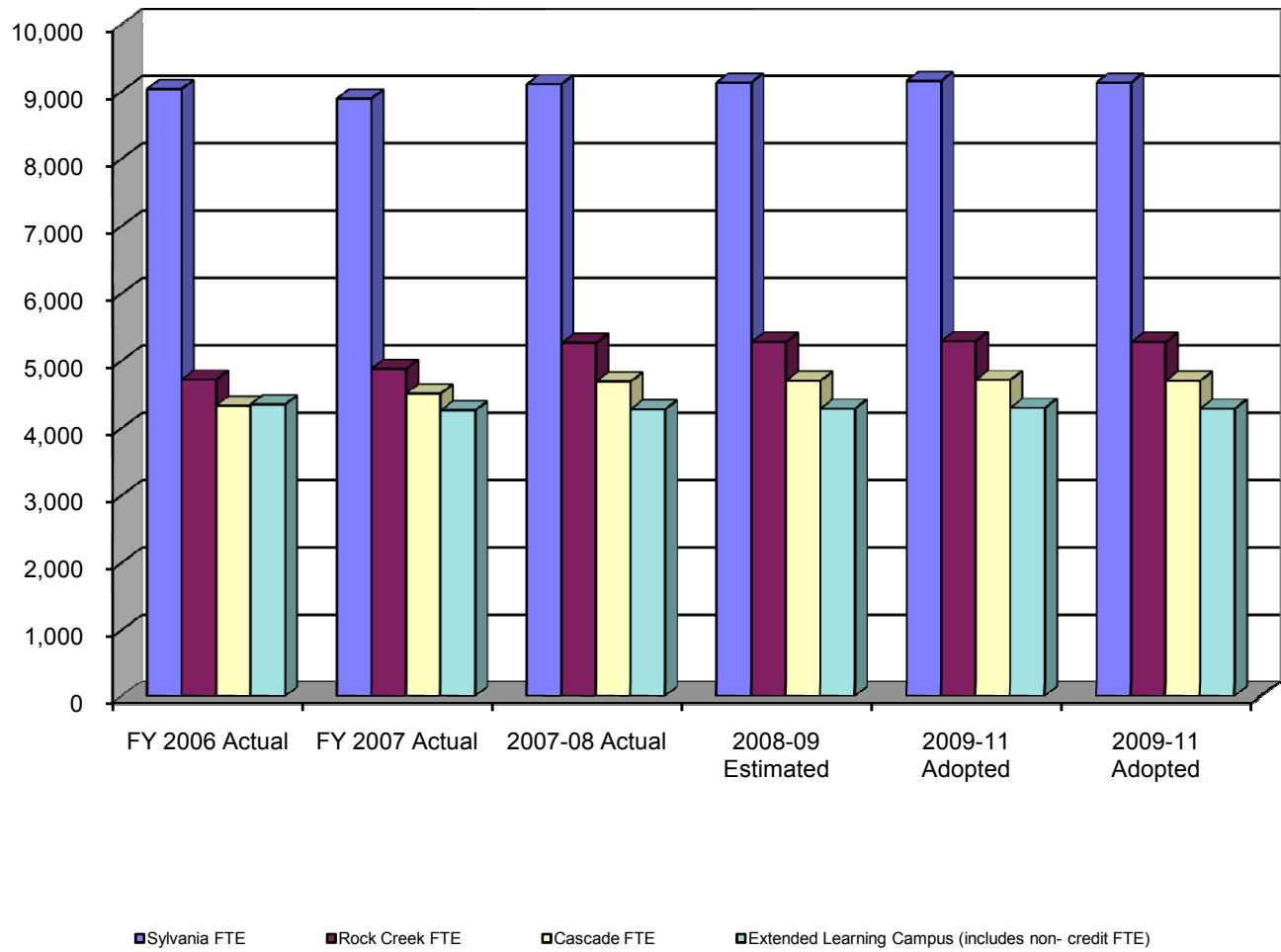


General Fund Operation Expenditures by Functions

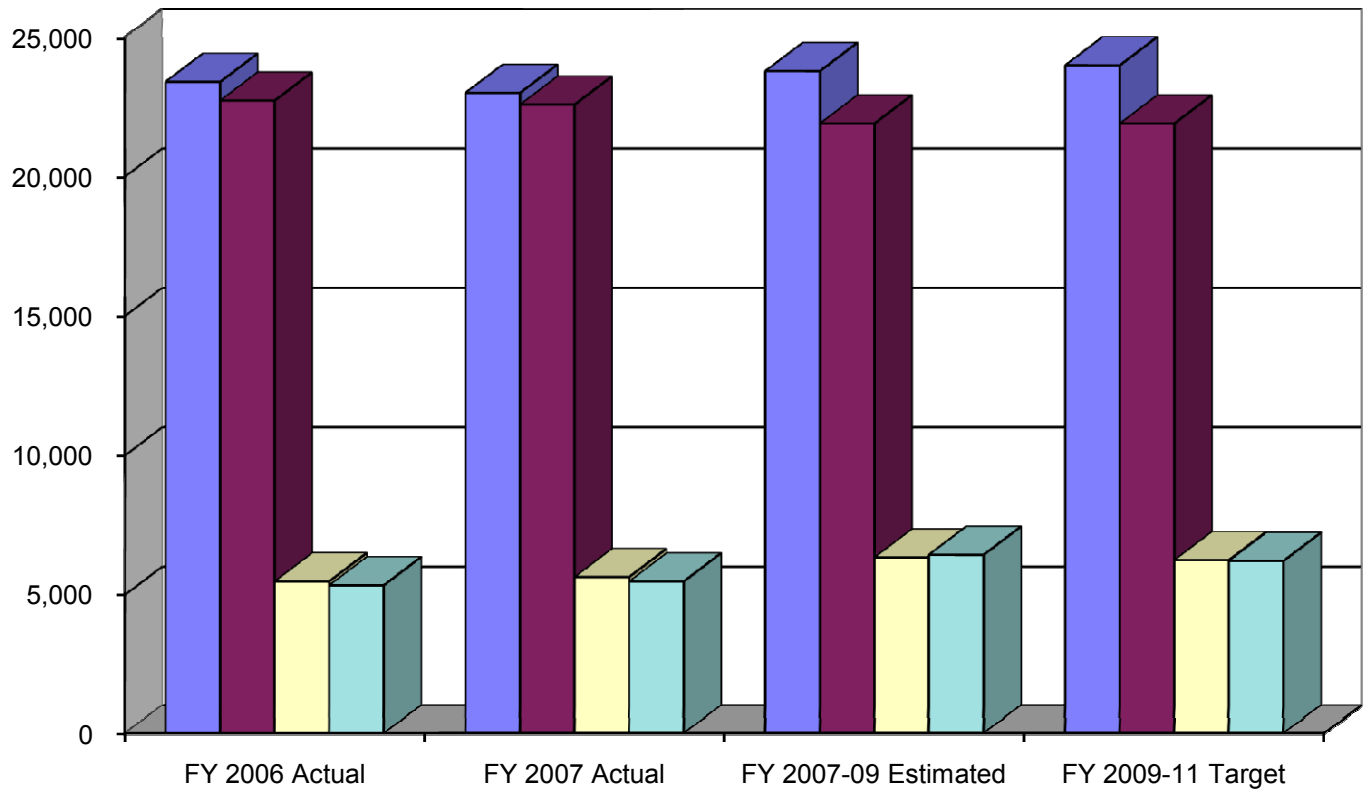


■ FY 2006 Actual □ FY 2007 Actual ■ 1st Yr of Biennium 2007-09 Actual
 ■ 2nd Yr of Biennium 2007-09 Estimated ■ 1st Yr of Biennium 2009-11 Adopted ■ 2nd Yr of Biennium 2009-11 Adopted

General Fund Student FTE by Campus (last 3 years actual and projected for 2009-2011)

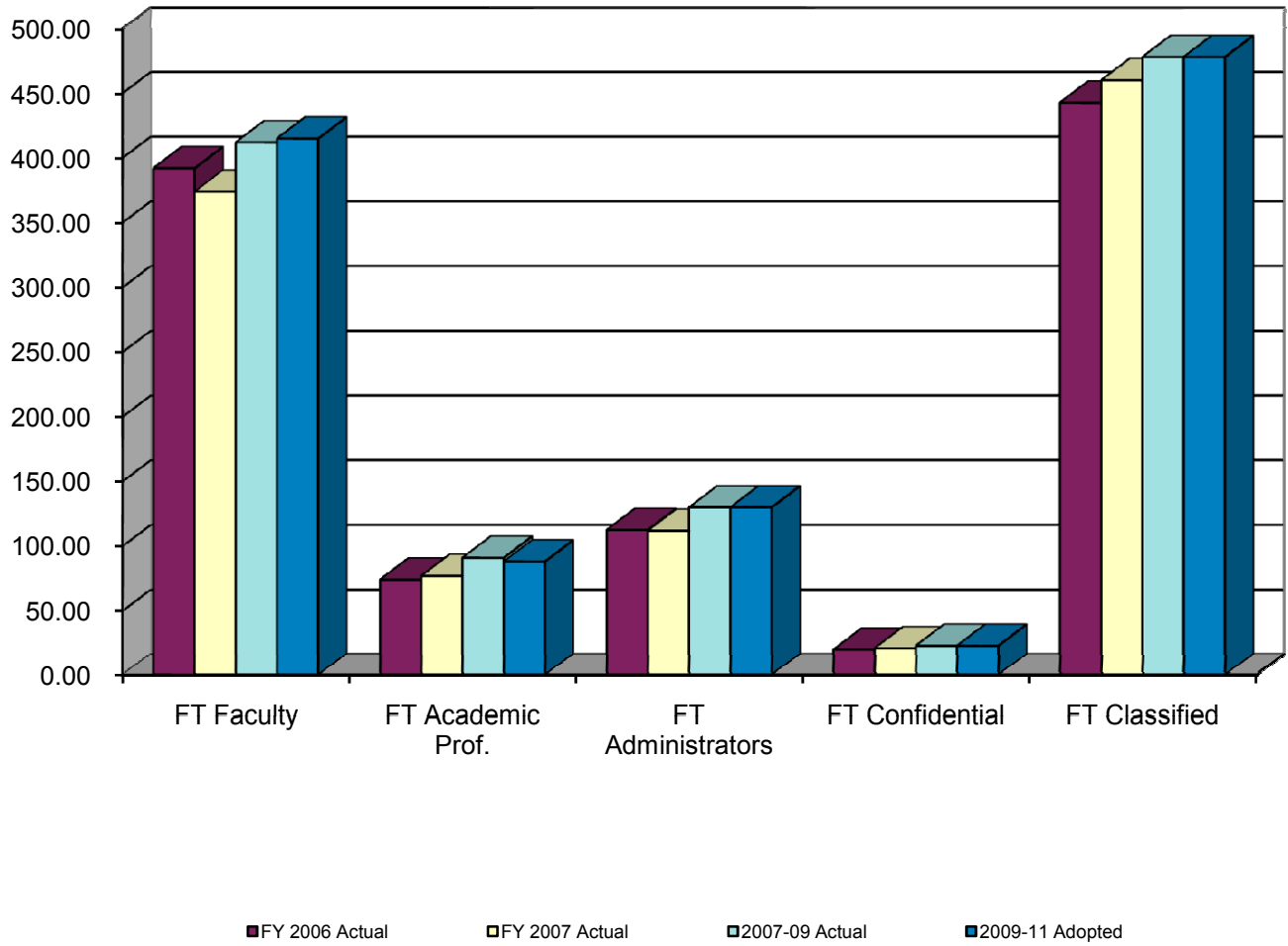


General Fund Revenues & Expenditures per Student FTE (Adjusted for inflation; 2005 is the base)

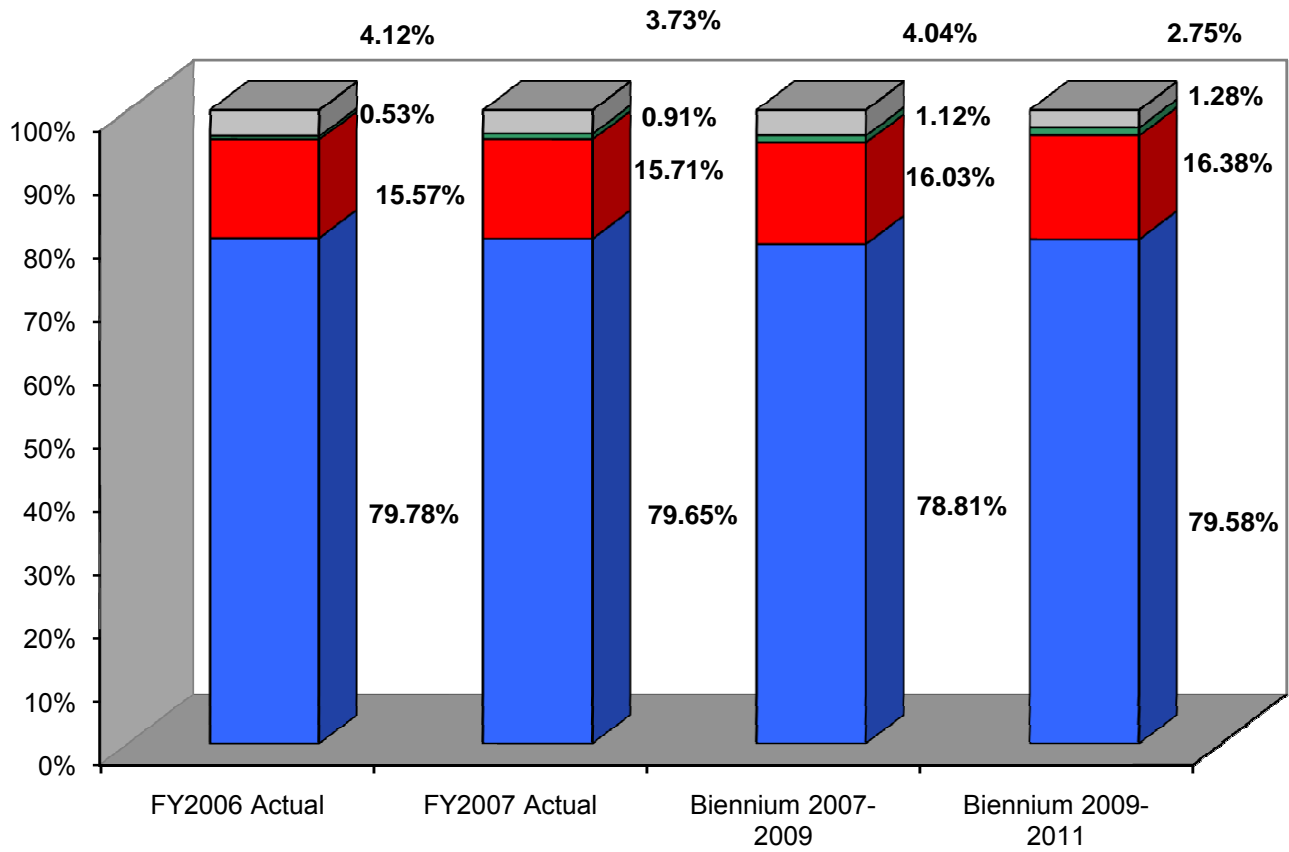


■ Total FTE's
 ■ General Fund FTE's
 ■ General Fund Revenue per student FTE
 ■ General Fund Expenditures per student FTE

General Fund Budgeted Full Time Equivalent Staff

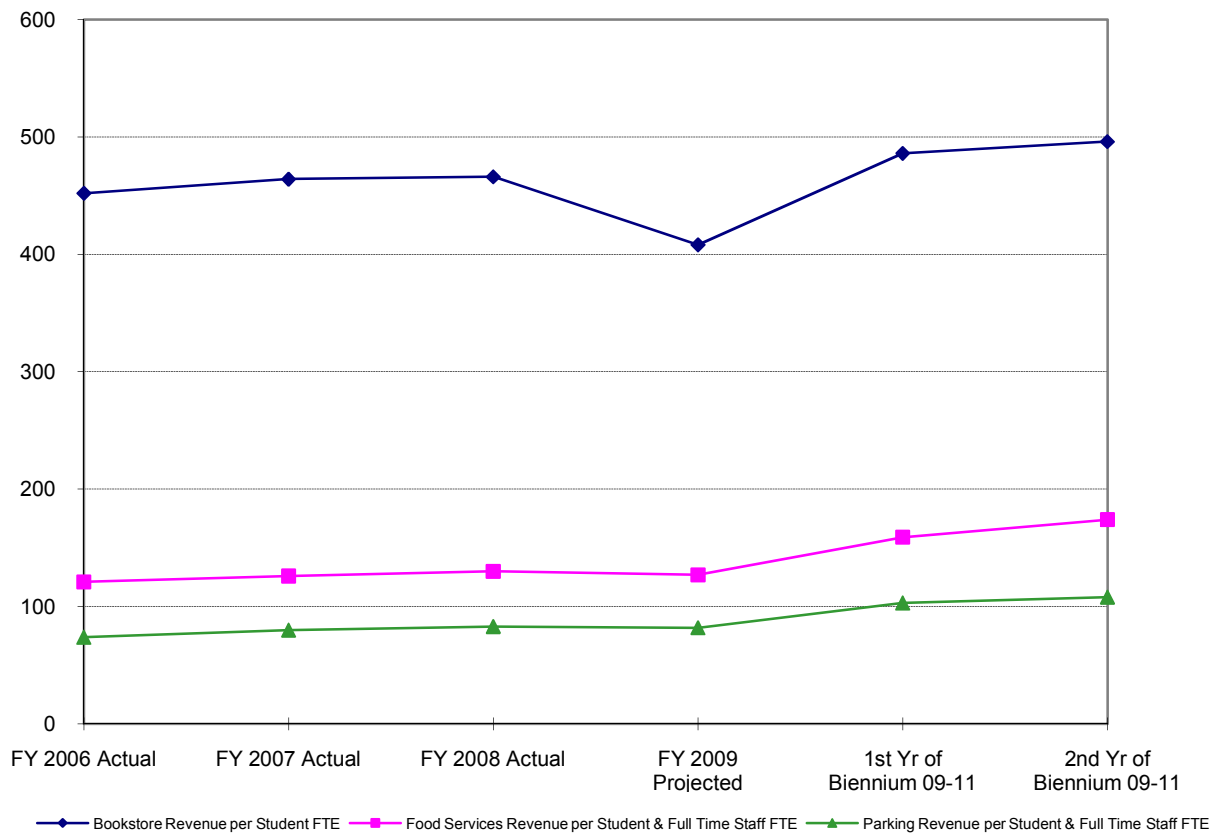


Comparative General Fund Expenditures By Category Fiscal Years 2006 to 2011



■ Personal Services
 ■ Materials & Services
 ■ Capital Outlay
 ■ Fund Transfers

Auxiliary Sale Revenues per FTE
(Adjusted for inflation based on Portland CPI; 2006 is the base)

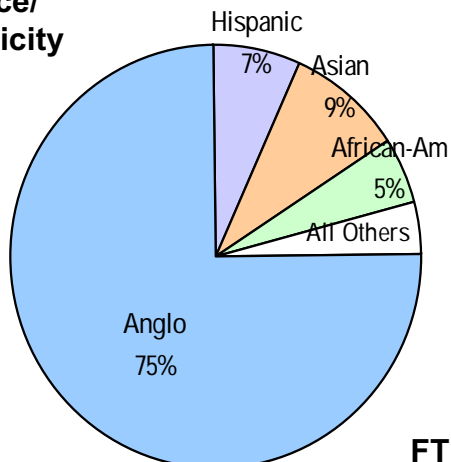


Our Credit Students . . . Today

= 23,000 Students

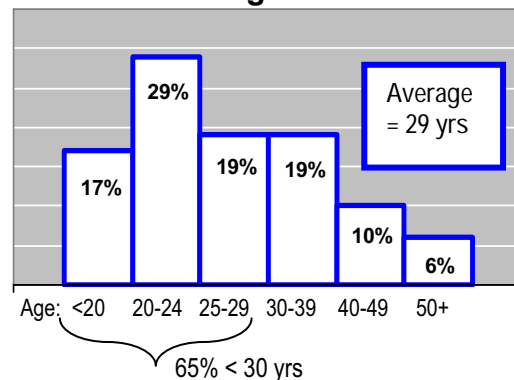
(2006 Winter Term)

**Race/
Ethnicity**



"Asian" also includes Pacific Islanders
 "All Others" = American Indians (1.3%) and Non-Resident/Foreign Nationals (2.6%)

Age



FTE (by Course Distribution)

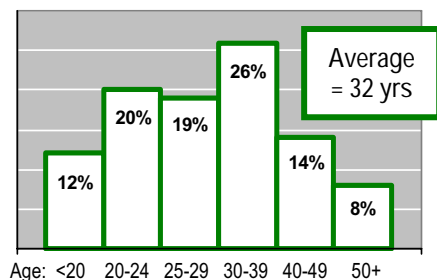
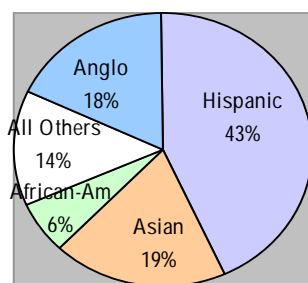
58% = College Transfer, 30% = Professional/Technical
 12% = Developmental/Pre-College

Our Non-Credit Students . . . Today

= 18,000 Students

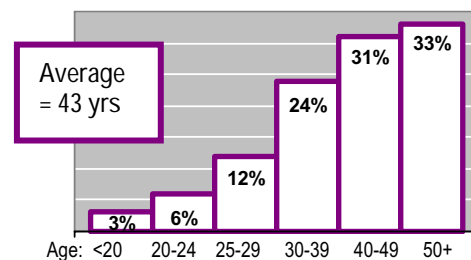
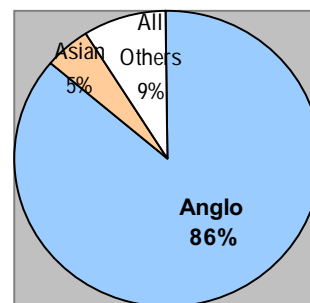
(end of Fall 2005)

Adult Basic Ed, GED, ESL
 = 3,300 Students



Asian also includes Pacific Islanders
 All Others = American Indians (1%) and Non-Resident/Foreign Nationals (13%)

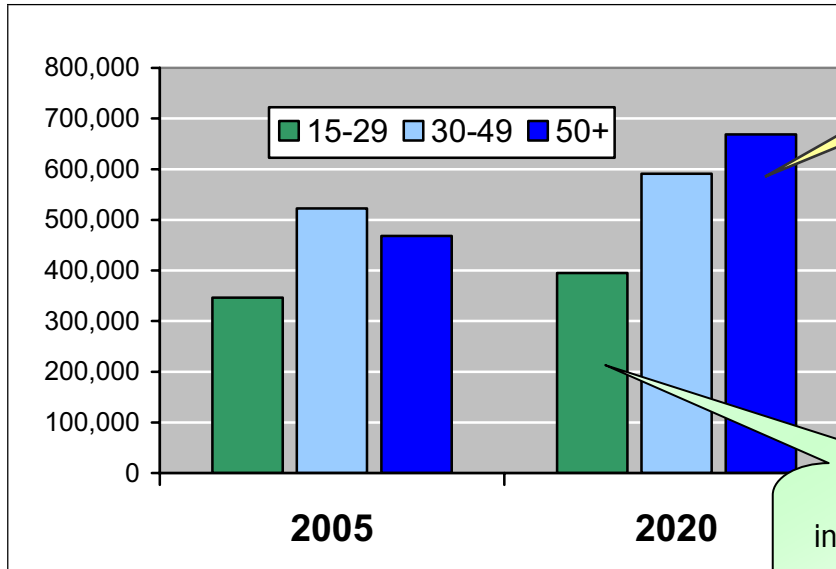
**Continuing Education (including
 Certification Programs and Community Ed)**



Asian also includes Pacific Islanders
 All Others = Hispanic (4%), African-American (2%), American Indians (1%) and Non-Resident/Foreign Nationals (2%)

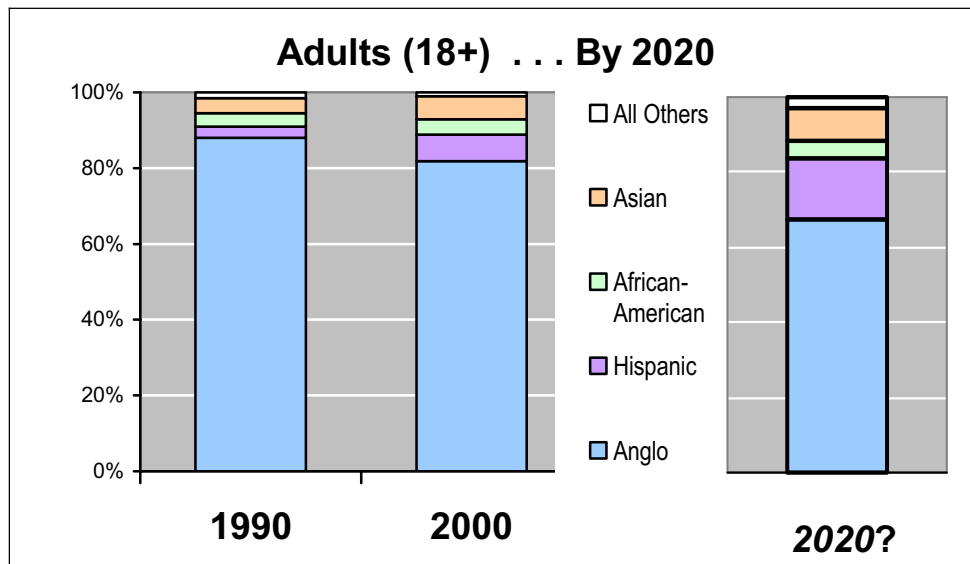
Our Community By 2020 = (est) 2,050,000 Residents *Growing and Increasingly Diverse*

22% Increase = 369,000 *additional* Residents



50+ will
increase 43%
(+200,000) by
2020

Almost 400,000
individuals will have
no memory of
"before the Internet"



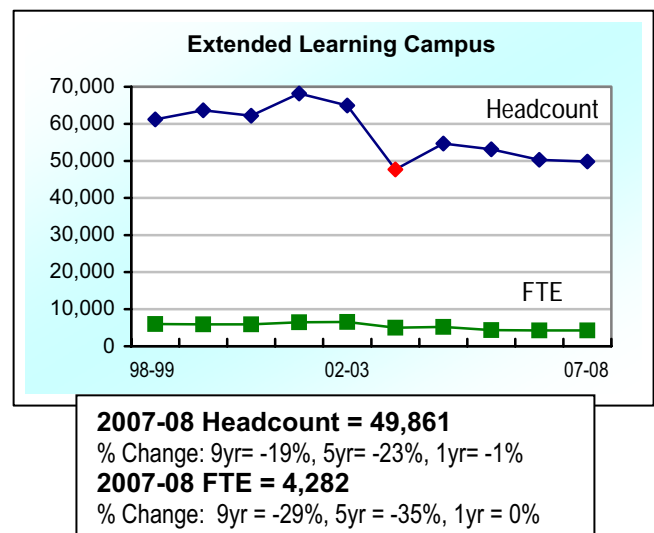
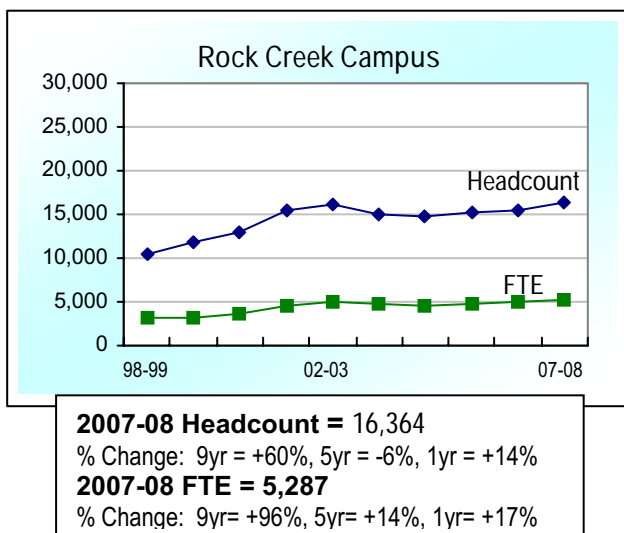
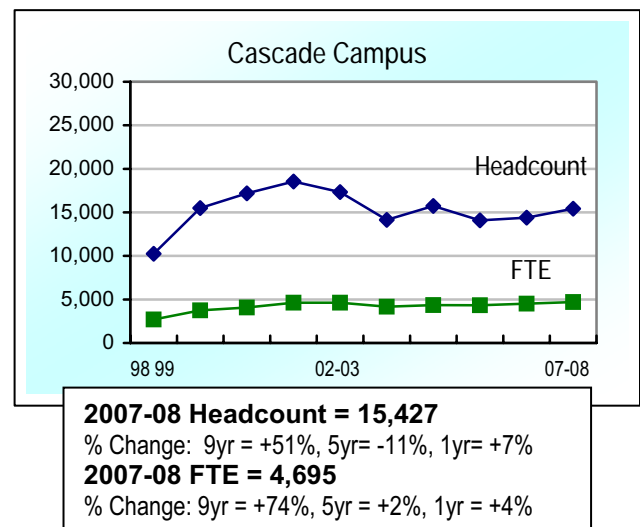
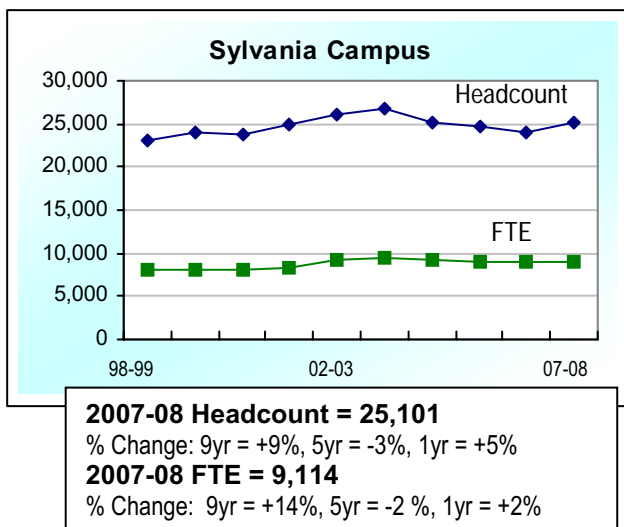
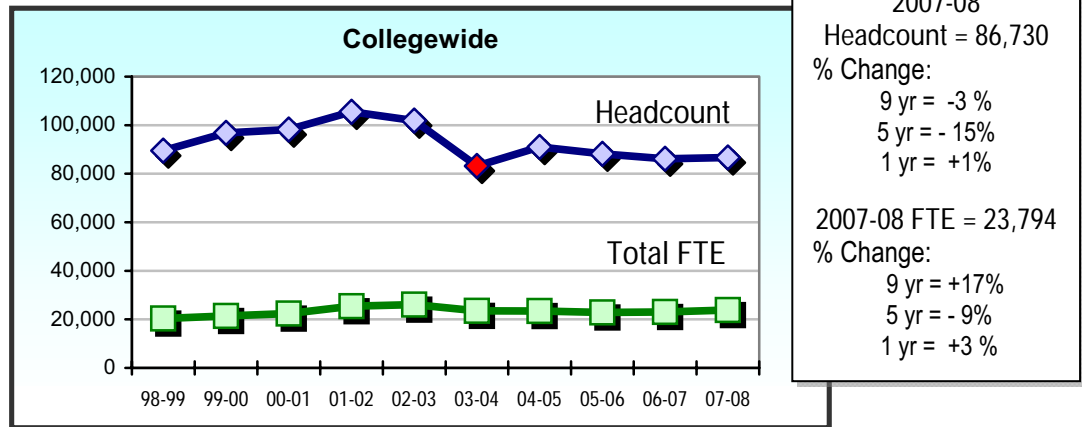
Notes:

"Community" is defined as Clackamas, Columbia, Multnomah, Washington, and Yamhill Counties.

Population projections provided by the Office of Economic Analysis, Department of Administrative Services, State of Oregon, April 2004.

Race/ethnicity projections are approximations provided by PCC OIE.

10-Year Student Headcount and Total FTE Trends



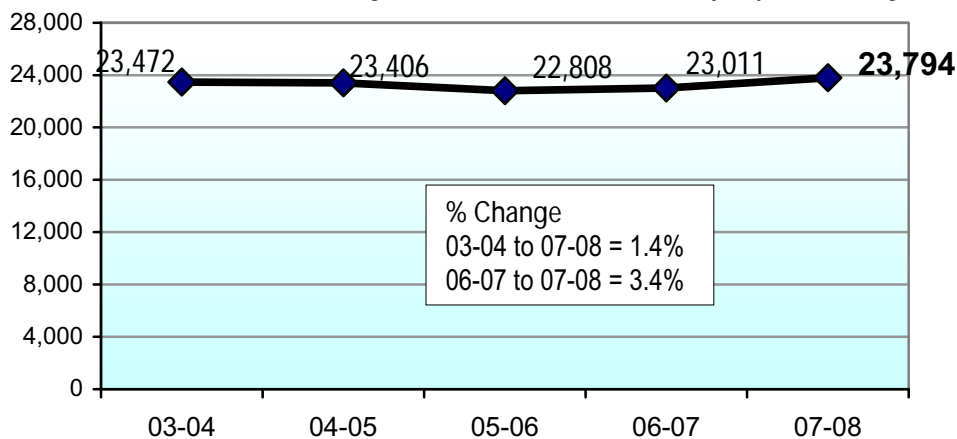
% Change are based on the following comparisons: 9yr = 98-99 to 07-08, 5yr = 02-03 to 07-08, 1yr = 06-07 to 07-08

♦ Timing of significant state funding decline and revised/restricted definition of "reimbursable" courses

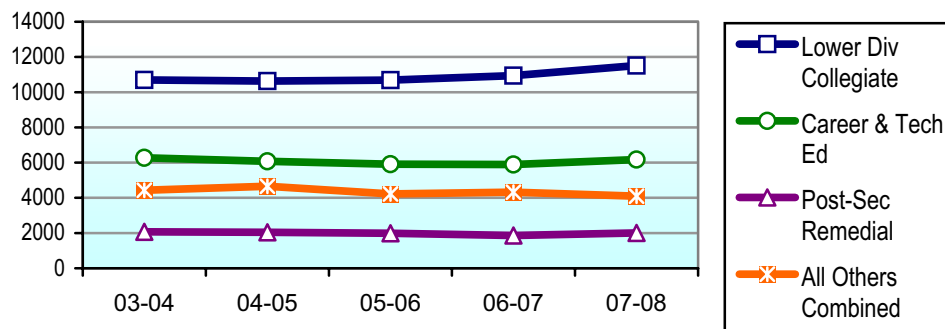
College headcounts are unduplicated and do not equal the sum of campus headcounts.
Campus 6 is included in College totals. Data excludes contacted out-of-district FTE and students.

5-Year FTE Trends: College Total

Total FTE is at a 5-year high but remains below the 2002-03 record level of 26,061. Increases in lower division collegiate FTE attributes to the majority of recent growth.



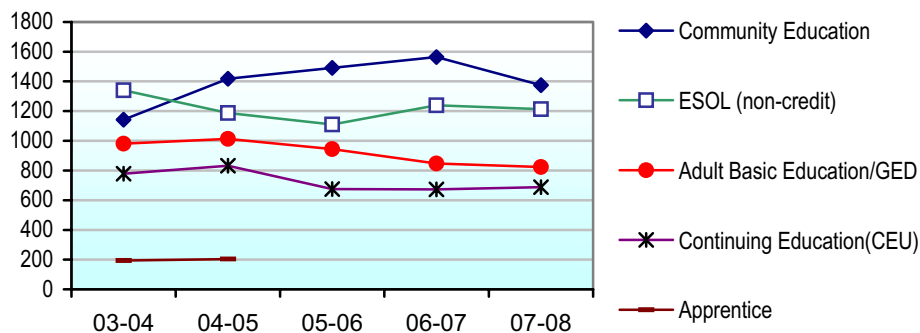
College FTE by Program Area



% Change	03-04 to 07-08	06-07 to 07-08
Lower Division Collegiate	7.7%	5.3%
*Career & Technical Ed	-1.7%	4.8%
*Post-Sec Remedial	-2.7%	8.0%
All Others Combined	-8%	-6%

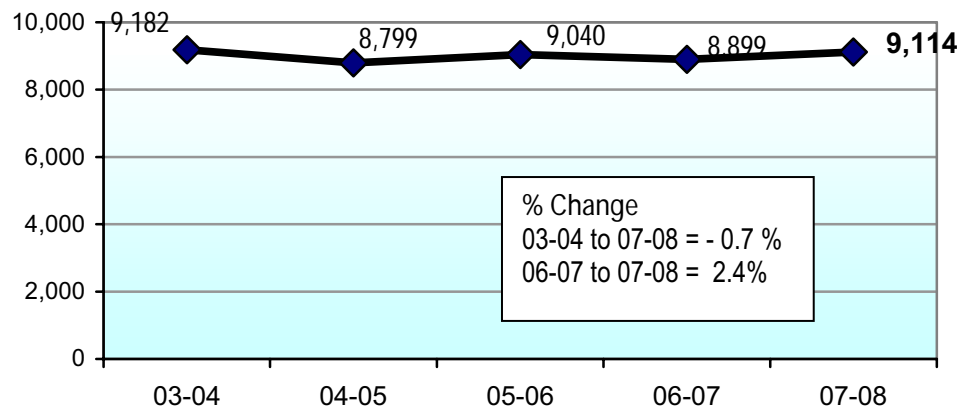
*Career Tech & Post-Sec Remedial history were modified to match 2007-08 DE Math reporting

Detail of (above) *All Others Combined

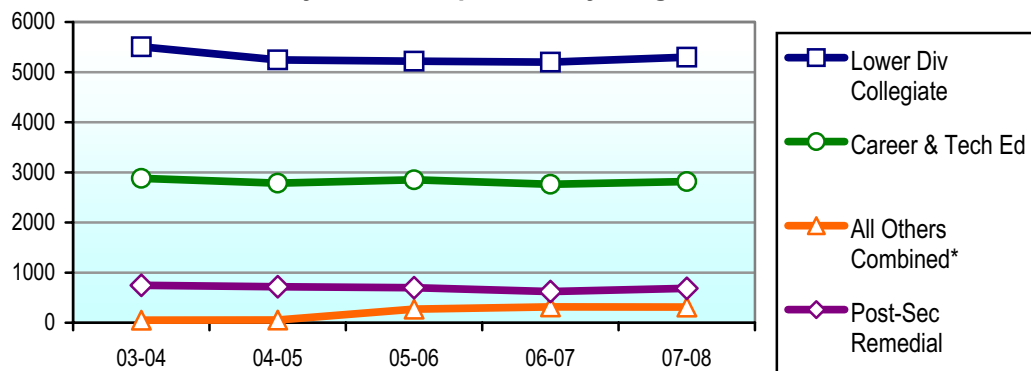


Sylvania Campus 5-Year FTE Trends

Total FTE fluctuated during the 5-year time period. No area has a consistent pattern of sustained decrease or increase.



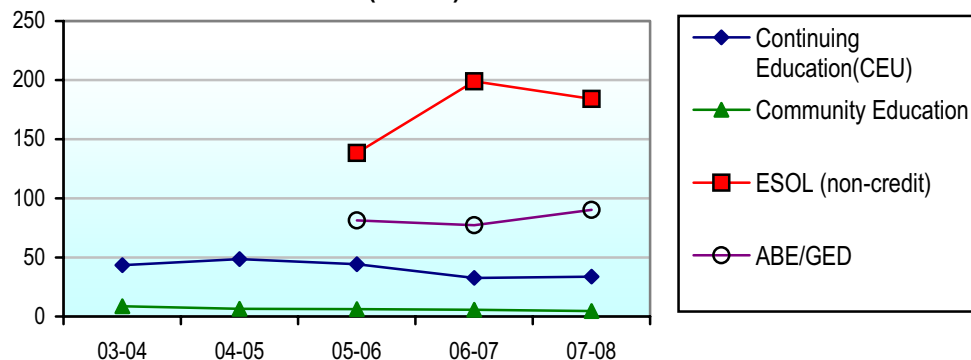
Sylvania Campus FTE by Program Area



% Change	03-04 to 07-08	06-07 to 07-08
Lower Division Collegiate	-3.8%	1.9%
*Career & Technical Ed	-2.2%	1.9%
*Post-Sec Remedial	-7.9%	10.4%
All Others Combined	n.a.	-0.5%

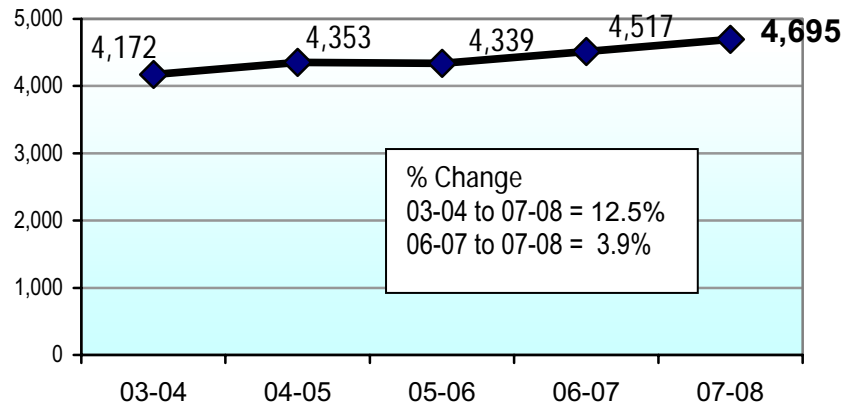
*Career Tech & Post-Sec Remedial history were modified to match 2007-08 DE Math reporting

Detail of (above) *All Others Combined

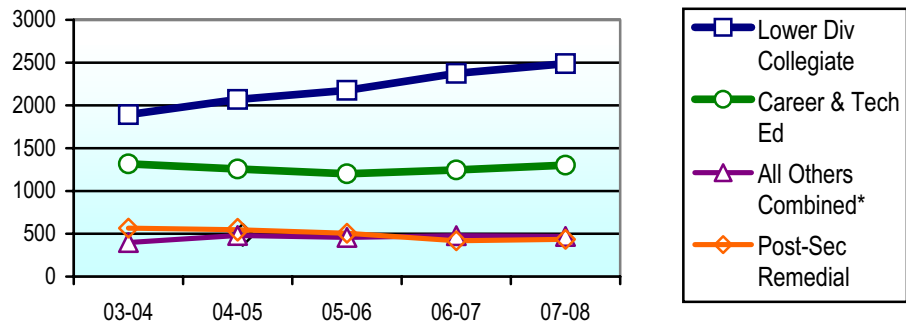


Cascade Campus 5-Year Trends

Total FTE is at a record high with the majority of growth due to increases in lower division collegiate FTE.



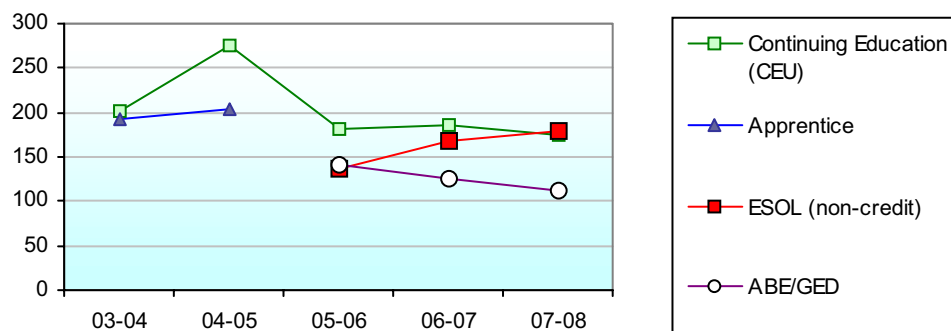
Cascade Campus FTE by Program Area



% Change	03-04 to 07-08	06-07 to 07-08
Lower Division Collegiate	31.4%	4.8%
*Career & Technical Ed	-1.0%	4.6%
*Post-Sec Remedial	-23.2%	3.8%
All Others Combined	18.1%	-2.0%

*Career Tech & Post-Sec Remedial history were modified to match 2007-08 DE Math reporting

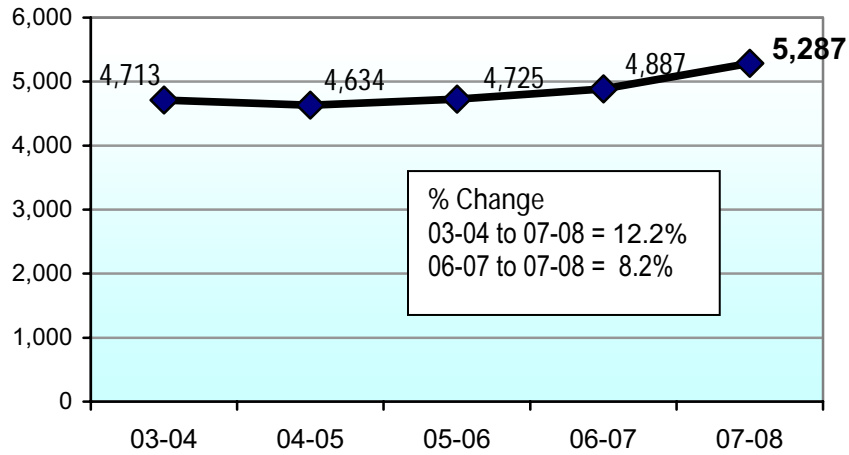
Detail of (above) * All Others Combined



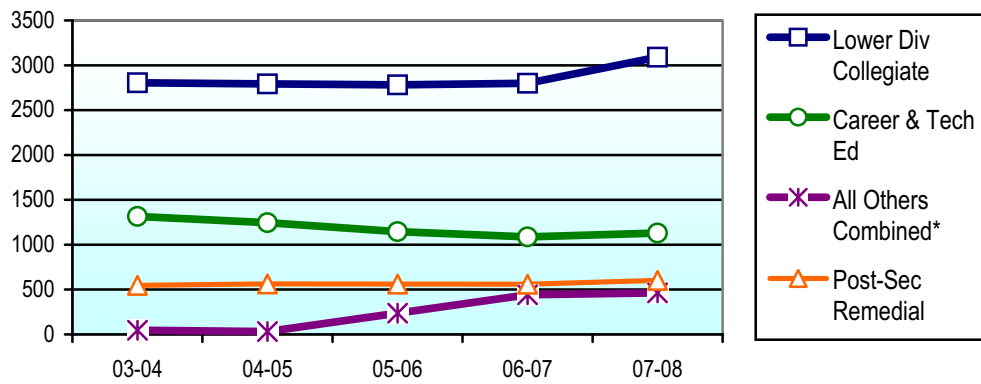
Community Ed with <3 FTE is excluded from graph

Rock Creek Campus 5-Year FTE Trends

Total FTE is at a record high with the majority of growth due to increases in lower division collegiate although all areas increased in 2007-08 compared to 2006-07.



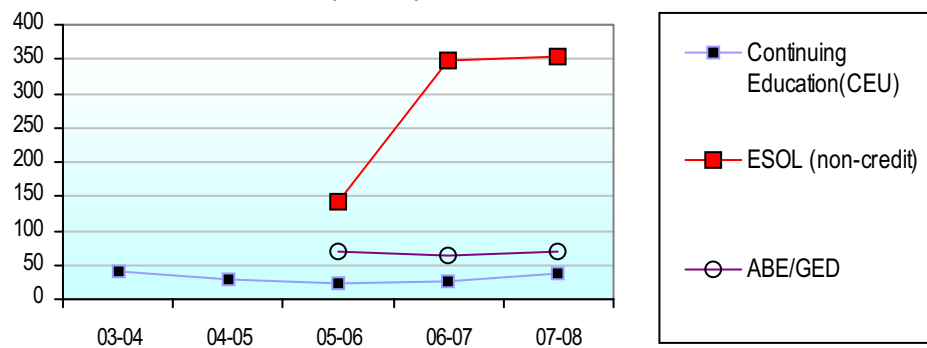
Rock Creek Campus FTE by Program Area



% Change	03-04 to 07-08	06-07 to 07-08
Lower Division Collegiate	10.2%	10.4%
*Career & Technical Ed	-14.0%	4.0%
*Post-Sec Remedial	10.1%	7.6%
All Others Combined	n.a.	5.1%

*Career Tech & Post-Sec Remedial history were modified to match 2007-08 DE Math reporting

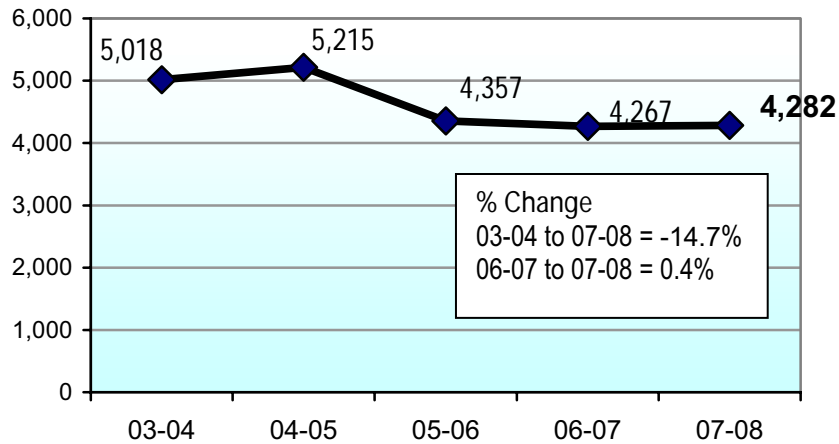
Detail of (above) *All Others Combined



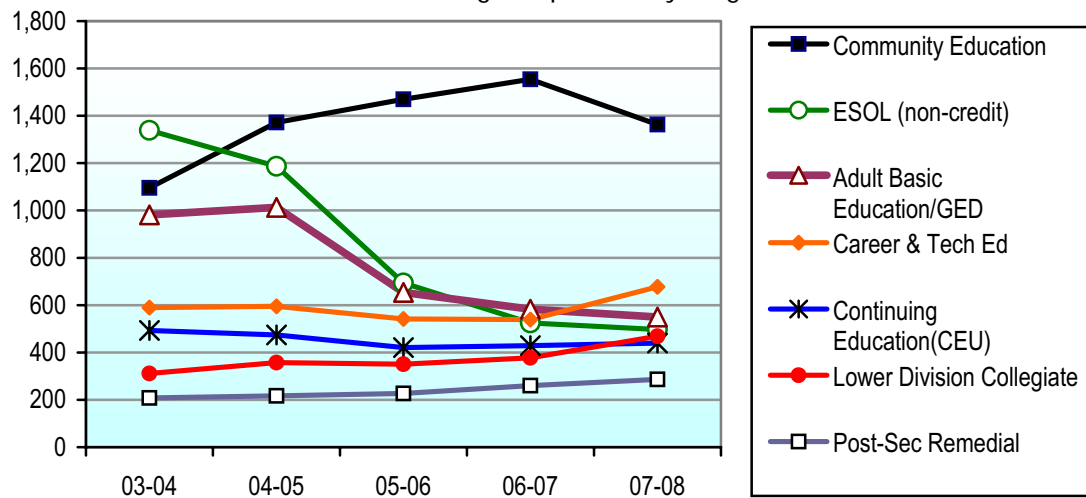
Community Ed with <5 FTE is excluded from graph

Extended Learning Campus 5-Year FTE Trends

While total FTE has been relatively flat for the last two years, the composition of FTE has shifted with a greater proportion coming from lower division collegiate, career & technical ed and post-secondary remedial.



Extended Learning Campus FTE by Program Area



% Change	03-04 to 07-08	06-07 to 07-08
Lower Division Collegiate	50.5%	24.1%
*Career & Technical Ed	14.9%	25.6%
Continuing Education(CEU)	-10.7%	2.7%
English as 2nd Language	-62.9%	-5.3%
Adult Basic Education/GED	-44.0%	-5.6%
*Post-Sec Remedial	37.5%	10.1%
Community Education	24.4%	-12.3%

*Career Tech & Post-Sec Remedial history were modified to match 2007-08 DE Math reporting

Significant declines in ESL and ABE/GED occurred when corresponding FTE reporting shifted from the ELC to each campus.

PORTLAND COMMUNITY COLLEGE
ADOPTED BIENNIUM 2009-2011 BUDGET
CONSOLIDATED RESOURCES AND REQUIREMENTS-ALL FUNDS

	2005-2006	2006-2007	Biennium 2007-2009 Adopted Budget	Biennium 2009-2011 Proposed Budget	Biennium 2009-2011 Approved Budget	Biennium 2009-2011 Adopted Budget
<u>SUMMARY OF ALL FUNDS</u>	<u>Actual</u>	<u>Actual</u>				
Current Operating Resources:						
Local Sources:						
Property Taxes	\$ 37,786,078	\$ 39,076,327	\$ 84,292,238	\$ 116,180,107	\$ 116,180,107	\$ 116,180,107
Tuition and Fees (credit & non-credit)	45,965,017	50,056,583	99,916,896	117,848,724	117,848,724	117,848,724
CEU/CED Revenues	5,648,667	5,726,508	14,792,226	14,952,897	14,952,897	14,952,897
Enterprise Revenues	15,493,571	16,032,898	33,362,974	39,407,606	39,407,606	39,407,606
Local Contracts	3,695,115	4,129,481	14,826,442	10,960,803	10,960,803	10,960,803
Interest Earnings	3,144,688	4,051,251	4,232,898	9,365,081	9,365,081	9,430,628
Service Charges	3,316,082	3,714,702	7,554,386	8,488,762	8,488,762	8,488,762
Miscellaneous	14,362,741	13,508,676	23,759,174	12,991,653	12,991,653	12,991,653
State Sources (see Note)	60,229,483	63,489,019	140,786,891	145,341,079	145,341,079	144,710,379
Federal Sources	36,577,151	36,886,716	99,130,580	99,874,700	99,874,700	99,874,700
Student Loan Repayments	2,341,030	2,193,563	5,851,029	6,188,088	6,188,088	6,188,088
Fund Transfers	<u>16,141,870</u>	<u>15,005,597</u>	<u>31,556,422</u>	<u>28,968,655</u>	<u>28,968,655</u>	<u>28,968,655</u>
Total Current Operating Resources	<u>\$ 244,701,493</u>	<u>\$ 253,871,321</u>	<u>\$ 560,062,156</u>	<u>\$ 610,568,155</u>	<u>\$ 610,568,155</u>	<u>\$ 610,003,002</u>
Current Requirements:						
By Function:						
Instruction Services-Classroom	\$ 92,370,680	\$ 97,323,239	\$ 204,233,285	\$ 208,685,626	\$ 208,685,626	\$ 208,117,904
Support Services:						
Student Services	12,339,810	13,772,627	29,442,782	34,074,830	34,074,830	34,097,922
Instructional Support	12,329,710	14,152,941	31,099,236	32,530,086	32,530,086	32,537,134
Administration	2,447,474	2,771,192	6,243,872	6,602,666	6,602,666	6,806,666
Business Services	4,577,865	4,577,865	10,603,484	11,200,592	11,200,592	11,200,592
Facility Operations & Maintenance	13,659,771	14,232,717	30,060,960	33,186,823	33,186,823	33,186,823
Central Activities	<u>14,011,819</u>	<u>13,112,647</u>	<u>30,651,258</u>	<u>38,069,941</u>	<u>38,069,941</u>	<u>37,865,911</u>
Sub-Total	<u>\$ 151,737,129</u>	<u>\$ 159,943,228</u>	<u>\$ 342,334,877</u>	<u>\$ 364,350,564</u>	<u>\$ 364,350,564</u>	<u>\$ 363,812,952</u>
Enterprise and Community Services						
Bookstore	\$ 9,537,055	\$ 10,010,298	\$ 20,968,708	\$ 24,306,538	\$ 24,306,538	\$ 24,306,538
Food Services	3,206,500	3,227,510	7,292,670	8,336,133	8,336,133	8,336,133
Parking	1,419,604	1,354,048	3,498,380	4,420,292	4,420,292	4,420,292
Print Center	1,104,657	1,042,651	2,143,297	2,181,129	2,181,129	2,181,129
Risk Management	<u>919,642</u>	<u>1,199,609</u>	<u>3,259,491</u>	<u>3,295,780</u>	<u>3,295,780</u>	<u>3,295,780</u>
Sub-Total	<u>\$ 16,187,458</u>	<u>\$ 16,834,116</u>	<u>\$ 37,162,546</u>	<u>\$ 42,539,872</u>	<u>\$ 42,539,872</u>	<u>\$ 42,539,872</u>
Facilities Acquisition & Construction	\$ 17,501,021	\$ 5,876,456	\$ 10,747,000	\$ 192,856,826	\$ 192,856,826	\$ 192,226,126
Student Loans & Financial Aid	22,813,545	23,481,635	64,004,965	69,594,862	69,594,862	69,594,862
Trust Funds	673,895	561,138	1,549,412	1,030,494	1,030,494	1,030,494
Debt Service	24,058,517	24,739,670	51,356,421	79,462,939	79,462,939	79,462,939
Fund Transfers	<u>16,141,871</u>	<u>15,005,597</u>	<u>31,556,422</u>	<u>28,968,655</u>	<u>28,968,655</u>	<u>28,968,655</u>
Sub-Total	<u>\$ 81,188,849</u>	<u>\$ 69,664,496</u>	<u>\$ 159,214,220</u>	<u>\$ 371,913,776</u>	<u>\$ 371,913,776</u>	<u>\$ 371,283,076</u>
Total Current Requirements	<u>\$ 249,113,436</u>	<u>\$ 246,441,840</u>	<u>\$ 538,711,643</u>	<u>\$ 778,804,212</u>	<u>\$ 778,804,212</u>	<u>\$ 777,635,900</u>
Excess (deficit) Current Resources						
Current Requirements	\$ (4,411,943)	\$ 7,429,481	\$ 21,350,513	\$ (168,236,057)	\$ (168,236,057)	\$ (167,632,898)
Less: Reserve for Contingency	0	0	(27,145,273)	(51,237,722)	(51,237,722)	(53,993,765)
Add: Beginning Fund Balances	<u>68,381,789</u>	<u>58,771,318</u>	<u>64,081,991</u>	<u>280,031,646</u>	<u>280,031,646</u>	<u>283,636,728</u>
Ending Fund Balances	<u>\$ 63,969,846</u>	<u>\$ 66,200,799</u>	<u>\$ 58,287,231</u>	<u>\$ 60,557,867</u>	<u>\$ 60,557,867</u>	<u>\$ 62,010,065</u>

PORTLAND COMMUNITY COLLEGE**ADOPTED BIENNIUM 2009-2011 BUDGET****CONSOLIDATED RESOURCES AND REQUIREMENTS-ALL FUNDS**

SUMMARY OF ALL FUNDS			Biennium	Biennium	Biennium	Biennium
Requirements By Expenditure Category	2005-2006	2006-2007	2007-2009	2009-2011	2009-2011	2009-2011
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Proposed</u>	<u>Approved</u>	<u>Adopted</u>
			<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Personal Services	\$ 131,862,100	\$ 135,008,669	\$ 282,235,362	\$ 302,740,690	\$ 302,740,690	\$ 302,341,660
Materials, Services & Supplies	59,549,929	64,233,769	157,886,967	169,234,671	169,234,671	169,096,089
Capital Outlay	17,501,021	7,454,135	15,676,471	198,397,257	198,397,257	197,766,557
Debt Service	24,058,517	24,739,670	51,356,421	79,462,939	79,462,939	79,462,939
Fund Transfers	16,141,871	15,005,597	31,556,422	28,968,655	28,968,655	28,968,655
Contingency	<u>0</u>	<u>0</u>	<u>27,145,273</u>	<u>51,237,722</u>	<u>51,237,722</u>	<u>53,993,765</u>
Total Expenditures By Category	\$ 249,113,438	\$ 246,441,840	\$ 565,856,916	\$ 830,041,934	\$ 830,041,934	\$ 831,629,665
Ending Fund Balance	<u>63,969,846</u>	<u>66,200,799</u>	<u>58,287,231</u>	<u>60,557,867</u>	<u>60,557,867</u>	<u>62,010,065</u>
TOTAL	<u>\$ 313,083,284</u>	<u>\$ 312,642,639</u>	<u>\$ 624,144,147</u>	<u>\$ 890,599,801</u>	<u>\$ 890,599,801</u>	<u>\$ 893,639,730</u>

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PORTLAND COMMUNITY COLLEGE
ADOPTED BIENNIUM 2009-2011 BUDGET
CONSOLIDATED RESOURCES AND REQUIREMENTS-ALL FUNDS BY EACH YEAR OF THE BIENNIUM

	2005-2006	2006-2007	2007-2009	1st Year of	2nd Year of	Total
	Actual	Actual	Adopted Biennium Budget	Biennium 2009-11 Adopted	Biennium 2009-11 Adopted	Biennium 2009-11 Adopted
SUMMARY OF ALL FUNDS						
Current Operating Resources:						
Local Sources:						
Property Taxes	\$ 37,786,078	\$ 39,076,327	\$ 84,292,238	\$ 56,968,269	\$ 59,211,838	\$ 116,180,107
Tuition and Fees (credit & non-credit)	45,965,017	50,056,583	99,916,896	58,248,581	59,600,143	117,848,724
CEU/CED Revenues	5,648,667	5,726,508	14,792,226	7,325,303	7,627,594	14,952,897
Enterprise Revenues	15,493,571	16,032,898	33,362,974	19,419,002	19,988,604	39,407,606
Local Contracts	3,695,115	4,129,481	14,826,442	5,151,577	5,809,226	10,960,803
Interest Earnings	3,144,688	4,051,251	4,232,898	6,030,856	3,399,772	9,430,628
Service Charges & fees	3,316,082	3,714,702	7,554,386	4,221,494	4,267,268	8,488,762
Miscellaneous	14,362,741	13,508,676	23,759,174	6,516,506	6,475,147	12,991,653
State Sources (see Note)	60,229,483	63,489,019	140,786,891	77,501,124	67,209,255	144,710,379
Federal Sources	36,577,151	36,886,716	99,130,580	48,746,000	51,128,700	99,874,700
Student Loan Repayments	2,341,030	2,193,563	5,851,029	3,094,044	3,094,044	6,188,088
Fund Transfers	16,141,870	15,005,597	31,556,422	14,317,358	14,651,297	28,968,655
Total Current Operating Resources	\$ 244,701,493	\$ 253,871,321	\$ 560,062,156	\$ 307,540,115	\$ 302,462,887	\$ 610,003,002
Current Requirements:						
By Function:						
Instruction Services-Classroom	\$ 92,370,680	\$ 97,323,239	\$ 204,233,285	\$ 102,400,913	\$ 105,716,991	\$ 208,117,904
Support Services:						
Student Services	12,339,810	13,772,627	29,442,782	17,048,961	17,048,961	34,097,922
Instructional Support	12,329,710	14,152,941	31,099,236	16,268,567	16,268,567	32,537,134
Administration	2,447,474	2,771,192	6,243,872	3,364,333	3,442,333	6,806,666
Business Services	4,577,865	4,577,865	10,603,484	5,600,296	5,600,296	11,200,592
Facility Operations & Maintenance	13,659,771	14,232,717	30,060,960	16,306,612	16,880,211	33,186,823
Central Activities	14,011,819	13,112,647	30,651,258	18,745,205	19,120,706	37,865,911
Sub-Total	\$ 151,737,129	\$ 159,943,228	\$ 342,334,877	\$ 179,734,887	\$ 184,078,065	\$ 363,812,952
Enterprise and Community Services						
Bookstore	\$ 9,537,055	\$ 10,010,298	\$ 20,968,708	\$ 11,932,941	\$ 12,373,597	\$ 24,306,538
Food Services	3,206,500	3,227,510	7,292,670	4,121,707	4,214,426	8,336,133
Parking	1,419,604	1,354,048	3,498,380	2,191,665	2,228,627	4,420,292
Print Center	1,104,657	1,042,651	2,143,297	1,080,474	1,100,655	2,181,129
Risk Management	919,642	1,199,609	3,259,491	1,642,745	1,653,035	3,295,780
Sub-Total	\$ 16,187,458	\$ 16,834,116	\$ 37,162,546	\$ 20,969,532	\$ 21,570,340	\$ 42,539,872
Facilities Acquisition & Construction	\$ 17,501,021	\$ 5,876,456	\$ 10,747,000	\$ 113,510,351	\$ 78,715,775	\$ 192,226,126
Student Loans & Financial Aid	22,813,545	23,481,635	64,004,965	34,790,181	34,804,681	69,594,862
Trust Funds	673,895	561,138	1,549,412	510,042	520,452	1,030,494
Debt Service	24,058,517	24,739,670	51,356,421	39,341,164	40,121,775	79,462,939
Fund Transfers	16,141,871	15,005,597	31,556,422	14,397,854	14,570,802	28,968,655
Contingencies	0	0	27,145,273	29,388,837	24,604,928	53,993,765
Sub-Total	\$ 81,188,849	\$ 69,664,496	\$ 186,359,493	\$ 231,938,429	\$ 193,338,413	\$ 425,276,841
Total Current Requirements	\$ 249,113,436	\$ 246,441,840	\$ 565,856,916	\$ 432,642,847	\$ 398,986,818	\$ 831,629,665
Excess (deficit) Current Resources						
Current Requirements	\$ (4,411,943)	\$ 7,429,481	\$ (5,794,760)	\$ (125,102,733)	\$ (96,523,930)	\$ (221,626,663)
Beginning Fund Balances	68,381,789	58,771,318	64,081,991	283,636,728	0	283,636,728
Ending Fund Balances	\$ 63,969,846	\$ 66,200,799	\$ 58,287,231	\$ 158,533,995	\$ (96,523,930)	\$ 62,010,065

PORTLAND COMMUNITY COLLEGE**ADOPTED BIENNIUM 2009-2011 BUDGET****CONSOLIDATED RESOURCES AND REQUIREMENTS-ALL FUNDS BY EACH YEAR OF THE BIENNIUM**

SUMMARY OF ALL FUNDS	2005-2006	2006-2007	2007-2009	1st Year of	2nd Year of	Total
<u>Requirements By Expenditure Category</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Biennium Budget</u>	<u>Biennium 2009-11 Adopted</u>	<u>Biennium 2009-11 Adopted</u>	<u>Biennium 2009-11 Adopted</u>
Personal Services	\$ 131,862,100	\$ 135,008,669	\$ 282,235,362	\$ 149,917,699	\$ 152,423,961	\$ 302,341,660
Materials, Services & Supplies	59,549,929	64,233,769	157,886,967	83,567,334	85,528,755	169,096,089
Capital Outlay	17,501,021	7,454,135	15,676,471	116,180,737	81,585,820	197,766,557
Debt Service	24,058,517	24,739,670	51,356,421	39,341,164	40,121,775	79,462,939
Fund Transfers	16,141,871	15,005,597	31,556,422	14,397,854	14,570,802	28,968,655
Contingency	<u>0</u>	<u>0</u>	<u>27,145,273</u>	<u>29,388,837</u>	<u>24,604,928</u>	<u>53,993,765</u>
Total Expenditures By Category	\$ 249,113,438	\$ 246,441,840	\$ 565,856,916	\$ 432,793,624	\$ 398,836,041	\$ 831,629,665
Ending Fund Balance	<u>63,969,846</u>	<u>66,200,799</u>	<u>58,287,231</u>	<u>158,533,995</u>	<u>(96,523,930)</u>	<u>62,010,065</u>
TOTAL	<u>\$ 313,083,284</u>	<u>\$ 312,642,639</u>	<u>\$ 624,144,147</u>	<u>\$ 591,327,620</u>	<u>\$ 302,312,110</u>	<u>\$ 893,639,730</u>

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PORTLAND COMMUNITY COLLEGE
ADOPTED BIENNIUM 2009-2011 BUDGET

SUMMARY-ALL FUNDS

	Fiscal Year 2005-2006		Fiscal Year 2006-2007		Biennium Fiscal Year 2007-2009 ADOPTED		Biennium Fiscal Year 2009-2011 PROPOSED		Biennium Fiscal Year 2009-2011 APPROVED		Biennium Fiscal Year 2009-2011 ADOPTED	
	FTE	Actual	FTE	Actual	FTE	Budget	FTE	Budget	FTE	Budget	FTE	Budget
General Fund	1,690.98	\$144,342,497	1,708.39	\$149,204,904	1,804.43	\$305,238,451	1,876.95	\$324,004,721	1,876.72	\$324,004,721	1,878.73	\$327,675,350
CEU/CED-1900 Fund	101.65	6,048,667	101.65	5,825,921	94.75	14,792,226	95.31	15,355,188	95.31	15,355,188	95.53	15,355,188
Auxiliary Fund	4.71	848,406	4.00	920,540	5.70	1,549,404	5.02	1,572,042	5.02	1,572,042	5.02	1,572,042
Contracts and Grants Fund	436.06	28,532,520	475.44	30,093,942	532.00	72,236,264	454.37	68,079,054	454.37	68,079,054	454.37	68,079,054
Student Activities Fund	15.81	973,817	15.81	1,164,495	17.78	2,438,338	21.46	3,047,172	21.46	3,047,172	21.46	3,047,172
Student Financial Aid Fund	5.00	24,411,654	5.00	23,937,371	5.00	65,434,133	5.00	70,741,211	5.00	70,741,211	5.00	70,741,211
Capital Projects Fund	0.00	5,792,566	0.00	6,968,984	0.00	11,538,054	0.00	19,258,965	0.00	19,258,965	0.00	19,258,965
Capital Construction Fund	8.00	18,291,554	8.00	3,205,173	0.00	0	0.00	200,196,866	0.00	200,196,866	0.00	199,566,166
College Bookstore Fund	32.97	18,030,894	32.97	18,832,605	36.75	30,266,314	37.15	36,361,310	37.15	36,361,310	37.15	36,361,310
Food Services Fund	51.81	3,688,932	51.81	3,681,024	51.44	7,760,412	51.62	9,509,137	51.62	9,509,137	51.62	9,509,137
Parking Operations Fund	16.98	2,977,422	16.98	2,653,684	18.48	5,268,768	18.98	5,948,034	18.98	5,948,034	18.98	5,948,034
Risk Management Fund	3.08	3,975,981	3.08	4,672,544	3.36	5,763,232	3.36	6,363,913	3.36	6,363,913	3.36	6,363,913
Print Center Fund	10.15	1,589,958	10.15	1,488,743	8.15	2,800,996	8.15	2,767,613	8.15	2,767,613	8.15	2,767,613
Internal Service-PERS/Reserve	0.00	24,239,850	0.00	30,415,312	0.00	41,539,611	0.00	42,670,542	0.00	42,670,542	0.00	42,670,542
Early Retirement Fund	0.00	2,019,725	0.00	2,256,078	0.00	3,259,177	0.00	2,297,655	0.00	2,297,655	0.00	2,297,655
Debt Service Fund (G.O. Bonds)	0.00	20,252,111	0.00	20,194,549	0.00	40,035,142	0.00	68,085,294	0.00	68,085,294	0.00	68,085,294
P.E.R.S. Debt Service Fund	0.00	6,824,144	0.00	6,883,879	0.00	13,778,159	0.00	13,898,475	0.00	13,898,475	0.00	13,898,475
Capital Lease/Purchase Fund	0.00	242,584	0.00	242,891	0.00	445,466	0.00	442,609	0.00	442,609	0.00	442,609
Total	2,377.20	\$313,083,282	2,433.28	\$312,642,639	2,577.84	\$624,144,147	2,577.37	\$890,599,801	2,577.14	\$890,599,801	2,579.37	\$893,639,730

REQUIREMENTS BY EXPENDITURES CATEGORY- ALL FUNDS

	Personal Services	Materials, Services & Supplies	Capital Outlay	Debt Service	Transfers	Contingency	Ending Fund Balance	Fiscal Year 2009-2011 ADOPTED Budget	FTE
General Fund	\$236,485,490	\$48,630,662	\$3,824,116	\$0	\$8,193,141	\$16,650,057	\$13,891,884	\$327,675,350	1,878.73
CEU/CED-1900 Fund	8,920,046	6,245,142	90,000	0	0	100,000	0	15,355,188	95.53
Auxiliary Fund	411,470	846,282	10,100	0	101,047	203,143	0	1,572,042	5.02
Contracts and Grants Fund	41,790,646	13,454,898	215,990	0	4,161,481	3,020,983	5,435,056	68,079,054	454.37
Student Activities Fund	938,022	1,940,088	0	0	0	169,062	0	3,047,172	21.46
Student Financial Aid Fund	1,812,942	67,781,920	0	0	615,000	531,349	0	70,741,211	5.00
Capital Projects Fund	0	0	17,194,229	0	0	2,064,736	0	19,258,965	0.00
Capital Construction Fund	0	0	175,031,897	0	0	24,534,269	0	199,566,166	0.00
College Bookstore Fund	3,186,180	20,344,879	775,479	0	826,724	3,460,723	7,767,325	36,361,310	37.15
Food Services Fund	4,315,122	4,021,011	0	0	86,331	1,086,673	0	9,509,137	51.62
Parking Operations Fund	1,937,202	2,103,090	380,000	0	898,544	629,198	0	5,948,034	18.98
Internal Service-PERS/Reserve	0	0	0	0	13,898,475	0	28,772,067	42,670,542	0.00
Risk Management Fund	467,100	2,828,680	0	0	0	945,000	2,123,133	6,363,913	3.36
Print Center Fund	1,046,946	889,437	244,746	0	187,912	398,572	0	2,767,613	8.15
Early Retirement Fund	1,030,494	0	0	0	0	200,000	1,067,161	2,297,655	0.00
Debt Service Fund (G.O. Bonds)	0	0	0	65,180,294	0	0	2,905,000	68,085,294	0.00
Capital Lease/Purchase Fund	0	0	0	394,170	0	0	48,439	442,609	0.00
P.E.R.S. Debt Service Fund	0	10,000	0	13,888,475	0	0	0	13,898,475	0.00
Total	\$302,341,660	\$169,096,089	\$197,766,557	\$79,462,939	\$28,968,655	\$53,993,765	\$62,010,065	\$893,639,730	2,579.37

PORTLAND COMMUNITY COLLEGE**ADOPTED BIENNIUM 2009-2011 BUDGET
SUMMARY BY APPROPRIATIONS- ALL FUNDS****GENERAL FUND**Campus programs areas:

Sylvania Campus	\$ 71,748,428
Rock Creek Campus	42,858,666
Cascade Campus	36,935,478
Extended Learning Campus	14,455,930

Non-program areas:

Personal Services	80,809,877
Materials & Services	39,145,757
Capital Outlay	2,986,132
Transfers	8,193,141
Contingency	16,650,057

TOTAL APPROPRIATIONS	\$ 313,783,466
Unappropriated Ending Fund Balance (see note)	13,891,884
TOTAL GENERAL FUND	<u>\$ 327,675,350</u>

CONTRACTS AND GRANTS FUND

State Grants	\$13,867,228
Federal Grants	31,241,725
Local Contracts	10,352,581
Transfers	4,161,481
Contingency	3,020,983
TOTAL APPROPRIATIONS	\$ 62,643,998
Unappropriated Ending Fund Balance (see note)	5,435,056
TOTAL CONTRACTS AND GRANTS FUND	<u>\$ 68,079,054</u>

STUDENT FINANCIAL AID FUND

College Funded Programs	\$ 898,800
Federal Programs	67,891,930
Short Term Student Loan Program	804,132
Transfer	615,000
Contingency	531,349
TOTAL STUDENT FINANCIAL AID FUND	<u>\$ 70,741,211</u>

CAPITAL PROJECTS FUND

Capital Outlay	\$ 17,194,229
Contingency	2,064,736
TOTAL CAPITAL PROJECTS FUND	<u>\$ 19,258,965</u>

CEU/CED (1900) FUND

Sylvania Campus	\$ 528,626
Cascade Campus	91,974
Extended Learning Campus	14,634,588
Contingency	100,000
TOTAL CEU/CED (1900) Fund	<u>\$ 15,355,188</u>

AUXILIARY FUND

Facilities Usage	\$ 751,400
Campus Activities	516,452
Transfers	101,047
Contingency	203,143
TOTAL APPROPRIATIONS	\$ 1,572,042
Unappropriated Ending Fund Balance (see note)	0
TOTAL AUXILIARY FUND	<u>\$ 1,572,042</u>

STUDENT ACTIVITIES FUND

Sylvania Campus Programs	\$ 1,095,508
Rock Creek Campus Programs	694,876
Cascade Campus Programs	831,208
Extended Learning Campus Programs	256,518
Contingency	169,062
TOTAL APPROPRIATIONS	\$ 3,047,172
Unappropriated Ending Fund Balance (see note)	0
TOTAL STUDENT ACTIVITIES FUND	<u>\$ 3,047,172</u>

CAPITAL CONSTRUCTION FUND

Sylvania Campus	\$ 14,792,000
Cascade Campus	33,615,000
Rock Creek Campus	33,720,000
Southeast Center	42,500,000
District-wide Projects	50,404,897
Contingency	24,534,269
TOTAL APPROPRIATIONS	\$ 199,566,166
Unappropriated Ending Fund Balance (see note)	0
TOTAL CAPITAL CONSTRUCTION FUND	<u>\$ 199,566,166</u>

Note: Unappropriated Ending Fund Balance is not an appropriation.

PORTLAND COMMUNITY COLLEGE**ADOPTED BIENNIUM 2009-2011 BUDGET****SUMMARY BY APPROPRIATIONS- ALL FUNDS - continued**

COLLEGE BOOKSTORE FUND

Bookstore Operations	\$ 24,306,538
Transfers	826,724
Contingency	3,460,723
TOTAL APPROPRIATIONS	<u>\$ 28,593,985</u>
Unappropriated Ending Fund Balance (see note)	7,767,325
TOTAL COLLEGE BOOKSTORE FUND	<u><u>\$ 36,361,310</u></u>

FOOD SERVICES FUND

Food Services Operations	\$ 8,336,133
Transfers	86,331
Contingency	1,086,673
TOTAL APPROPRIATIONS	<u>\$ 9,509,137</u>
Unappropriated Ending Fund Balance (see note)	0
TOTAL FOOD SERVICES FUND	<u><u>\$ 9,509,137</u></u>

PARKING OPERATIONS FUND

Parking Operations	\$ 4,420,292
Transfers	898,544
Contingency	629,198
TOTAL APPROPRIATIONS	<u>\$ 5,948,034</u>
Unappropriated Ending Fund Balance (see note)	0
TOTAL PARKING OPERATIONS FUND	<u><u>\$ 5,948,034</u></u>

EARLY RETIREMENT FUND

Personal Services	\$ 1,030,494
Contingency	200,000
TOTAL APPROPRIATIONS	<u>\$ 1,230,494</u>
Unappropriated Ending Fund Balance (see note)	1,067,161
TOTAL EARLY RETIREMENT FUND	<u><u>\$ 2,297,655</u></u>

DEBT SERVICE (G.O. Bonds) FUND

Debt Service	\$ 65,180,294
Unappropriated Ending Fund Balance (see note)	2,905,000
TOTAL DEBT SERVICE (G.O. Bonds) FUND	<u><u>\$ 68,085,294</u></u>

PRINT CENTER FUND

Print Center Operations	\$ 2,181,129
Transfers	187,912
Contingency	398,572
TOTAL APPROPRIATIONS	<u>\$ 2,767,613</u>
Unappropriated Ending Fund Balance (see note)	0
TOTAL PRINT CENTER FUND	<u><u>\$ 2,767,613</u></u>

RISK MANAGEMENT FUND

Self Insurance & Risk Administration	\$ 3,295,780
Contingency	945,000
TOTAL APPROPRIATIONS	<u>\$ 4,240,780</u>
Unappropriated Ending Fund Balance (see note)	2,123,133
TOTAL RISK MANAGEMENT FUND	<u><u>\$ 6,363,913</u></u>

INTERNAL SERVICE-P.E.R.S. RESERVE

Transfers	\$ 13,898,475
Contingency	0
TOTAL APPROPRIATIONS	<u>\$ 13,898,475</u>
Unappropriated Ending Fund Balance (see note)	28,772,067
TOTAL INTERNAL CHARGE-P.E.R.S. RESERVE	<u><u>\$ 42,670,542</u></u>

CAPITAL LEASE/PURCHASE FUND

Debt Service	\$ 394,170
Unappropriated Ending Fund Balance (see note)	48,439
TOTAL CAPITAL LEASE/PURCHASE FUND	<u><u>\$ 442,609</u></u>

P.E.R.S. DEBT SERVICE FUND

Debt Service	\$ 13,898,475
Unappropriated Ending Fund Balance (see note)	0
TOTAL DEBT SERVICE (G.O. Bonds) FUND	<u><u>\$ 13,898,475</u></u>

Note: Unappropriated Ending Fund Balance is not an appropriation.

PORTLAND COMMUNITY COLLEGE**ADOPTED BIENNIUM 2009-2011 BUDGET
SCHEDULE OF INTERFUND TRANSFERS**

	Transfer Revenue	Transfer EPpenditures	Remarks
GENERAL FUND			
Transfer to Capital Projects Fund		\$5,816,000	Annual transfer for maintenance ePpenditures
Transfer to Contracts and Grants Fund		171,838	Grant matching fund.
Transfer to Student Financial Aid Fund		1,354,845	Grant matching fund.
Transfer to Retirement Fund		456,288	Annual contribution to the retirement fund
Transfer to Capital/Lease Purchase Fund		394,170	For payment of principal & interest of debt service
Transfer from Financial Aid	\$615,000		General Fund overhead reimbursement
Transfer from AuPiliary Fund	101,047		General Fund overhead reimbursement
Transfer from Contracts and Grants Fund-Overhead	3,630,147		General Fund overhead reimbursement
Transfer from Contracts and Grants Fund-Direct Reimb.	531,334		Direct cost reimbursement
Transfer from Print Center Fund	87,773		General Fund overhead reimbursement
Transfer from Bookstore Fund	726,585		General Fund overhead reimbursement
Transfer from Food Services Fund	86,331		General Fund overhead reimbursement
Transfer from Parking Operations Fund	798,405		General Fund overhead reimbursement
TOTAL	<u>\$6,576,622</u>	<u>\$8,193,141</u>	
AUXILIARY FUND			
Transfer to General Fund		<u>\$101,047</u>	General Fund overhead reimbursement
CONTRACTS AND GRANTS FUND			
Transfer to General Fund		\$3,630,147	General Fund overhead reimbursement
Transfer to General Fund		531,334	Direct cost reimbursement
Transfer from General Fund	<u>\$171,838</u>		Grant matching fund.
TOTAL	<u>\$171,838</u>	<u>\$4,161,481</u>	
STUDENT FINANCIAL AID FUND			
Transfer from General Fund	<u>\$1,354,845</u>		Grant matching fund and \$1 of tuition for student scholarship
Transfer to General Fund		<u>\$615,000</u>	General Fund overhead reimbursement
CAPITAL PROJECTS FUND			
Transfer from General Fund	<u>\$5,816,000</u>		Annual transfer for maintenance ePpenditures
FOOD SERVICES FUND			
Transfer to General Fund		\$86,331	General Fund overhead reimbursement
Transfer from Bookstore Fund	100,139		1/4 share of the AuPiliary Services Admin. ePpenses.
Transfer from Print Center Fund	100,139		1/4 share of the AuPiliary Services Admin. ePpenses.
Transfer from Parking Fund	100,139		1/4 share of the AuPiliary Services Admin. ePpenses.
TOTAL	<u>\$300,417</u>	<u>\$86,331</u>	
COLLEGE BOOKSTORE FUND			
Transfer to Food Services Fund		\$100,139	1/4 share of the AuPiliary Services Admin. EPpenses
Transfer to General Fund		726,585	General Fund overhead reimbursement
TOTAL	<u>\$0</u>	<u>\$826,724</u>	
PARKING OPERATIONS FUND			
Transfer to Food Services Fund		\$100,139	1/4 share of the AuPiliary Services Admin. EPpenses
Transfer to General Fund		798,405	General Fund overhead reimbursement
TOTAL	<u>\$0</u>	<u>\$898,544</u>	
PRINT CENTER FUND			
Transfer to General Fund		\$87,773	General Fund overhead reimbursement
Transfer to Food Services Fund		100,139	1/4 share of the AuPiliary Services Admin. ePpenses.
		<u>\$187,912</u>	
INTERNAL SERVICE-P.E.R.S./Reserve Fund			
Transfer to General P.E.R.S. Bond Fund		<u>\$13,898,475</u>	For payment of principal & interest of PERS TaPable Bonds
EARLY RETIREMENT FUND			
Transfer from General Fund	<u>\$456,288</u>		Annual contribution to the retirement fund
CAPITAL LEASE / PURCHASE FUND			
Transfer from General Fund	<u>\$394,170</u>		For payment of principal & interest of debt service
P.E.R.S. Debt Service Fund			
Transfer from Internal Charge-P.E.R.S./Reserve Fund	<u>\$13,898,475</u>		For payment of principal & interest of debt service
TOTAL- ALL FUNDS	<u>\$28,968,655</u>	<u>\$28,968,655</u>	

GENERAL FUND

The General Fund is the College's primary operating fund. It accounts for all major instructional programs and services supporting these programs. Principal sources of revenue are property taxes, tuition, and community college funding from the State of Oregon. For budgetary compliance, expenditures are budgeted by Campuses and by expenditure category for the Office of the President, Office of the District Vice President, Office of Academic and Student Affairs, and Administrative Services Division. For reporting purposes, expenditures are further categorized into instruction, instructional support, student support, college support, physical plant and transfers to other funds.

PORTLAND COMMUNITY COLLEGE
ADOPTED BIENNIUM 2009-2011 BUDGET
GENERAL FUND

	Fiscal Year 2005-06 <u>Actual</u>	Fiscal Year 2006-07 <u>Actual</u>	Fiscal Year 2007-2009 ADOPTED <u>Budget</u>	Biennium Fiscal Years 2009-2011 PROPOSED <u>Budget</u>	Biennium Fiscal Years 2009-2011 APPROVED <u>Budget</u>	Biennium Fiscal Years 2009-2011 ADOPTED <u>Budget</u>
REVENUES:						
From local sources						
Property Tax - current year (see Note)	\$21,157,477	\$22,120,376	\$45,926,653	\$50,516,356	\$50,516,356	\$50,516,356
Property Tax - prior year	371,309	391,264	733,827	1,434,169	1,434,169	1,434,169
Tuition and fees	45,965,017	50,056,583	99,916,896	117,848,724	117,848,724	117,848,724
Interest from investments	1,204,315	1,456,306	2,023,826	1,278,457	1,278,457	1,344,004
Other local sources	2,569,399	1,445,409	3,523,100	3,439,284	3,439,284	3,439,284
From state sources	54,294,448	56,675,000	127,388,676	114,341,381	114,341,381	114,341,381
Operating transfers in:						0
From Contracts & Grants Fund	1,912,012	2,088,640	4,136,600	4,161,481	4,161,481	4,161,481
From CEU/CED Fund	0	0	0	0	0	0
From Bookstore Fund	397,200	343,900	708,600	726,585	726,585	726,585
From Auxiliary Fund	19,563	22,117	90,417	101,047	101,047	101,047
From Student Financial Aid Fund	210,815	219,667	633,000	615,000	615,000	615,000
From Print Center Fund	25,808	41,000	84,400	87,773	87,773	87,773
From Parking Operations Fund	365,190	343,900	767,450	798,405	798,405	798,405
From Food Services Fund	25,808	40,300	83,006	86,331	86,331	86,331
Total Operating Revenues	\$128,518,361	\$135,244,462	\$286,016,451	\$295,434,993	\$295,434,993	\$295,500,540
Beginning Fund Balance	15,824,136	13,960,442	19,222,000	28,569,728	28,569,728	32,174,810
TOTAL REVENUES	\$144,342,497	\$149,204,904	\$305,238,451	\$324,004,721	\$324,004,721	\$327,675,350

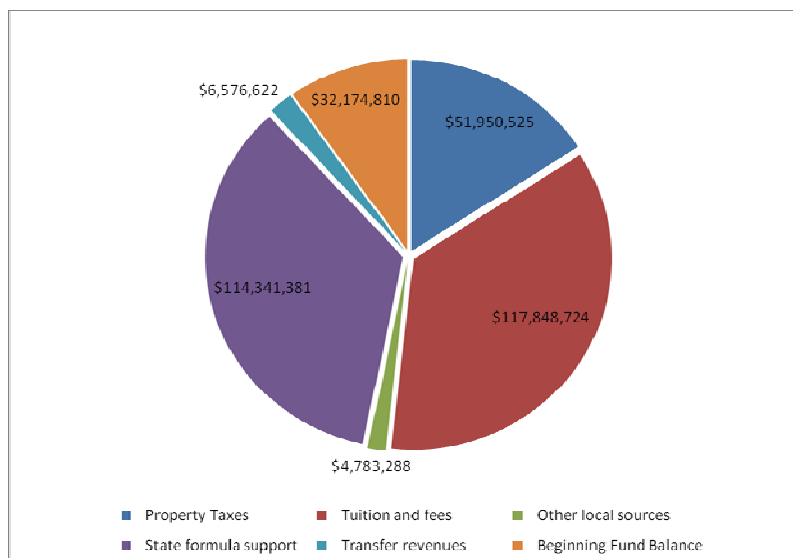
Note:

Property Taxes: In fiscal year 2004-05 and for this year only, the State FTE formula distribution was changed whereby community college taxing districts were allowed to retain 100% of the property tax property tax revenues collected within their district. Beginning 2006, this revenue is added to the State formula funding allocation (see subsequent note)..

State Formula Funding: Beginning 2006, the Community College Revenue Distribution formula adopted by the State Board of Higher Education combines State Funding with 100% of the property taxes collected by community Colleges within their district. For the biennium fiscal year 2009-11 the College share of the projected state support revenues of \$428 million is estimated at \$114.3 million. This accounts for 38.7% total General Fund operating revenue.

Tuition: Tuition revenue accounts for approximately 39.89% of the total General Fund operating resources. Tuition is calculated at \$74 per credit hour for the 1st year of the biennium period and at \$76 per credit hour for the 2nd year of the biennium period. The estimated revenue is based on a projected average enrollment figure of about 24,000 per biennium period. It includes technology fees estimated at \$7 million and general lab fees of \$2.9 million.

Transfer Revenues: Transfer revenues which totals \$6.6 million for the biennium fiscal year are charges to other funds for overhead reimbursement. This revenues accounts for approximately 2.2% of the total resources.



PORTLAND COMMUNITY COLLEGE
ADOPTED BIENNIUM 2009-2011 BUDGET
GENERAL FUND-continued

EXPENDITURES AND OTHER REQUIREMENTS	Fiscal Year 2005-06		Fiscal Year 2006-07		Biennium Fiscal Year 2007-2009 ADOPTED		Biennium Fiscal Years 2009-2011 PROPOSED		Biennium Fiscal Years 2009-2011 APPROVED		Biennium Fiscal Years 2009-2011 ADOPTED	
	<u>F.T.E.</u>	<u>Actual</u>	<u>F.T.E.</u>	<u>Actual</u>	<u>F.T.E.</u>	<u>Budget</u>	<u>F.T.E.</u>	<u>Budget</u>	<u>F.T.E.</u>	<u>Budget</u>	<u>F.T.E.</u>	<u>Budget</u>
Sylvania Campus												
Instruction	444.48	\$28,414,718	442.37	\$30,324,373	454.66	\$58,445,123	464.43	\$62,211,268	464.43	\$62,211,268	464.43	\$62,005,146
Instructional Support Services	18.25	1,007,246	16.10	1,268,509	19.78	3,042,387	17.88	3,149,914	17.88	3,149,914	17.88	3,149,914
Student Support Services	49.41	3,008,658	51.63	3,180,194	58.74	7,176,065	50.76	6,593,368	50.76	6,593,368	50.76	6,593,368
Total	512.14	\$32,430,622	510.10	\$34,773,076	533.18	\$68,663,575	533.07	\$71,954,550	533.07	\$71,954,550	533.07	\$71,748,428
Rock Creek Campus												
Instruction	252.87	\$15,089,727	248.72	\$16,481,949	272.60	\$33,232,016	297.68	\$36,882,216	297.68	\$36,882,216	297.56	\$36,603,448
Instructional Support Services	9.46	944,481	15.93	1,284,950	12.10	2,249,766	11.98	2,394,184	11.98	2,394,184	11.98	2,424,324
Student Support Services	36.51	2,311,212	35.46	2,545,583	42.71	5,400,355	28.82	3,830,894	28.82	3,830,894	29.26	3,830,894
Total	298.84	\$18,345,420	300.11	\$20,312,482	327.41	\$40,882,137	338.48	\$43,107,294	338.48	\$43,107,294	338.80	\$42,858,666
Cascade Campus												
Instruction	204.13	\$12,695,261	201.77	\$13,464,862	214.17	\$25,850,471	251.09	\$29,861,690	251.09	\$29,861,690	251.09	\$29,787,668
Instructional Support Services	11.89	615,234	8.05	802,220	8.27	1,772,794	9.27	1,970,772	9.27	1,970,772	9.27	1,970,772
Student Support Services	33.49	2,161,997	34.92	2,322,339	35.79	4,791,720	36.47	5,177,038	36.47	5,177,038	36.47	5,177,038
Total	249.51	\$15,472,492	244.74	\$16,589,421	258.23	\$32,414,985	296.83	\$37,009,500	296.83	\$37,009,500	296.83	\$36,935,478
Extended Learning Campus												
Instruction	101.95	\$5,346,902	104.02	\$4,656,740	86.53	\$9,040,446	74.65	\$8,713,730	74.65	\$8,713,730	74.65	\$8,704,920
Instructional Support Services	12.67	1,423,116	13.62	1,473,394	18.91	3,797,309	21.70	4,195,636	21.47	4,195,636	21.70	4,172,544
Student Support Services	0.00	0	0.00	505,039	11.89	1,329,548	12.48	1,555,374	12.48	1,555,374	12.79	1,578,466
Total	114.62	\$6,770,018	117.64	\$6,635,173	117.33	\$14,167,303	108.83	\$14,464,740	108.60	\$14,464,740	109.14	\$14,455,930
Total Campus Requirements												
	1,175.11	\$73,018,552	1,172.59	\$78,310,152	1,236.15	\$156,128,000	1,277.21	\$166,536,084	1,276.98	\$166,536,084	1,277.84	\$165,998,502
President and Governing Board												
Instructional Support Services	0.00	\$2,936	0.00	\$3,979	2.26	\$382,136	2.26	\$372,386	2.26	\$372,386	2.26	\$372,386
Student Support Services	0.00	0		3,545	0.00	16,322	0.00	16,484	0.00	16,484	0.00	16,484
College Support Services	20.13	2,447,474	18.30	2,771,192	22.13	6,243,872	22.29	6,602,666	22.29	6,602,666	23.55	6,806,666
Total	20.13	\$2,450,410	18.30	\$2,778,716	24.39	\$6,642,330	24.55	\$6,991,536	24.55	\$6,991,536	25.81	\$7,195,536
Office of the District Vice President												
College Support Services	0.00	\$0	0.00	\$0	0.00	\$0	2.50	\$669,890	2.50	\$669,890	2.50	\$669,890
Total	0.00	\$0	0.00	\$0	0.00	\$0	2.50	\$669,890	2.50	\$669,890	2.50	\$669,890
Ofc. of Academic & Student Affairs												
Instruction (sabbatical leave)	4.25	\$339,053	5.33	\$432,278	7.17	\$737,669	0.00	\$300,000	0.00	\$300,000	0.00	\$300,000
Instructional Support Services	82.76	6,249,955	92.13	6,853,371	98.92	14,995,657	90.90	14,146,090	90.90	14,146,090	90.90	14,146,090
Student Support Services	59.96	3,943,636	58.96	4,150,097	63.56	8,017,962	92.64	13,507,110	92.64	13,507,110	92.64	13,507,110
College Support Services	2.16	184,400	2.41	271,222	3.77	591,971	3.78	613,420	3.78	613,420	3.78	613,420
Total	149.13	\$10,717,044	158.83	\$11,706,968	173.42	\$24,343,259	187.32	\$28,566,620	187.32	\$28,566,620	187.32	\$28,566,620
Administrative/Physical Plant												
Instructional Support Services	23.99	\$2,086,742	27.53	\$2,466,518	27.39	\$4,859,187	27.82	\$6,301,104	27.82	\$6,301,104	27.82	\$6,301,104
College Support Services	176.73	18,090,958	178.75	17,019,217	189.68	39,681,724	195.04	47,225,823	195.04	47,225,823	194.93	47,021,793
Physical Plant	145.89	13,659,771	152.39	14,232,717	153.40	30,060,960	162.51	33,186,823	162.51	33,186,823	162.51	33,186,823
Total	346.61	\$33,837,471	358.67	\$33,718,452	370.47	\$74,601,871	385.37	\$86,713,750	385.37	\$86,713,750	385.26	\$86,509,720

PORTLAND COMMUNITY COLLEGE
ADOPTED BIENNIUM 2009-2011 BUDGET
GENERAL FUND-continued

	Fiscal Year 2005-06		Fiscal Year 2006-07		Biennium Fiscal Year 2007-2009 ADOPTED		Biennium Fiscal Years 2009-2011 PROPOSED		Biennium Fiscal Years 2009-2011 APPROVED		Biennium Fiscal Years 2009-2011 ADOPTED	
EXPENDITURES AND OTHER REQUIREMENTS: -continued	F.T.E.	Actual	F.T.E.	Actual	F.T.E.	Budget	F.T.E.	Budget	F.T.E.	Budget	F.T.E.	Budget
Transfers out:												
To Capital Projects Fund		\$2,435,000		\$3,180,000		\$7,490,000		\$5,816,000		\$5,816,000		\$5,816,000
To Capital Projects Construction Fund		620,000		0		0		0		0		0
To Continuing & Community Educ. Program		400,000		0		0		0		0		0
To Contracts & Grants Fund		69,959		74,220		163,656		171,838		171,838		171,838
To Student Financial Aid Fund		614,000		623,755		1,303,600		1,354,845		1,354,845		1,354,845
To Retirement Fund		780,900		819,945		1,656,288		456,288		456,288		456,288
To Capital Lease/Purchase Fund		198,320		198,535		396,610		394,170		394,170		394,170
To Auxiliary Fund		41,871		0		0		0		0		0
Total		<u>\$5,160,050</u>		<u>\$4,896,455</u>		<u>\$11,010,154</u>		<u>\$8,193,141</u>		<u>\$8,193,141</u>		<u>\$8,193,141</u>
Contingency		0		0		16,300,856		13,894,014		13,894,014		16,650,057
Total Operating Expenditures	1,690.98	\$125,183,527	1,708.39	\$131,410,743	1,804.43	\$289,026,470	1,876.95	\$311,565,035	1,876.72	\$311,565,035	1,878.73	\$313,783,466
Unappropriated Ending Fund Balance		19,158,970		17,794,161		16,211,981		12,439,686		12,439,686		13,891,884
TOTAL GENERAL FUND	<u>1,690.98</u>	<u>\$144,342,497</u>	<u>1,708.39</u>	<u>\$149,204,904</u>	<u>1,804.43</u>	<u>\$305,238,451</u>	<u>1,876.95</u>	<u>\$324,004,721</u>	<u>1,876.72</u>	<u>\$324,004,721</u>	<u>1,878.73</u>	<u>\$327,675,350</u>

SUMMARY OF EXPENDITURES
BY PROGRAM:

Instruction	1,007.68	\$61,885,661	1,002.21	\$65,360,202	1,035.13	\$127,305,725	1,087.85	\$137,968,904	1,087.85	\$137,968,904	1,087.73	\$137,401,182
Instructional Support	159.02	12,329,710	173.36	14,152,941	187.63	31,099,236	181.81	32,530,086	181.58	32,530,086	181.81	32,537,134
Student Support Services	179.37	11,425,503	180.97	12,706,797	212.69	26,731,972	221.17	30,680,268	221.17	30,680,268	221.92	30,703,360
College Support Services	199.02	20,722,832	199.46	20,061,631	215.58	46,517,567	223.61	55,111,799	223.61	55,111,799	224.76	55,111,769
Physical Plant	145.89	13,659,771	152.39	14,232,717	153.40	30,060,960	162.51	33,186,823	162.51	33,186,823	162.51	33,186,823
Transfers		5,160,050		4,896,455		11,010,154		8,193,141		8,193,141		8,193,141
Contingency		0		0		16,300,856		13,894,014		13,894,014		16,650,057
Total Operating Expenditures	1,690.98	\$125,183,527	1,708.39	\$131,410,743	1,804.43	\$289,026,470	1,876.95	\$311,565,035	1,876.72	\$311,565,035	1,878.73	\$313,783,466
Unappropriated Ending Balance		19,158,970		17,794,161		16,211,981		12,439,686		12,439,686		13,891,884
TOTAL GENERAL FUND	<u>1,690.98</u>	<u>\$144,342,497</u>	<u>1,708.39</u>	<u>\$149,204,904</u>	<u>1,804.43</u>	<u>\$305,238,451</u>	<u>1,876.95</u>	<u>\$324,004,721</u>	<u>1,876.72</u>	<u>\$324,004,721</u>	<u>1,878.73</u>	<u>\$327,675,350</u>

BY APPROPRIATION UNIT:
Program Areas

Sylvania	512.14	\$32,430,622	510.10	\$34,773,076	533.18	\$68,663,575	533.07	\$71,954,550	533.07	\$71,954,550	533.07	\$71,748,428
Rock Creek	298.84	18,345,420	300.11	20,312,482	327.41	40,882,137	338.48	43,107,294	338.48	43,107,294	338.80	42,858,666
Cascade	249.51	15,472,492	244.74	16,589,421	258.23	32,414,985	296.83	37,009,500	296.83	37,009,500	296.83	36,935,478
Extended Learning	114.62	6,770,018	117.64	6,635,173	117.33	14,167,303	108.83	14,464,740	108.60	14,464,740	109.14	14,455,930

Non-program areas:

Personal Services	515.87	31,586,949	535.80	31,701,202	568.28	70,034,087	599.74	80,679,140	599.74	80,679,140	600.89	80,809,877
Materials, Services & Supplies		14,799,174		15,419,087		33,349,985		39,276,524		39,276,524		39,145,757
Capital Outlay		618,802		1,083,847		2,203,388		2,986,132		2,986,132		2,986,132
Transfers		5,160,050		4,896,455		11,010,154		8,193,141		8,193,141		8,193,141
Contingency		0		0		16,300,856		13,894,014		13,894,014		16,650,057
Total Appropriation	1,690.98	\$125,183,527	1,708.39	\$131,410,743	1,804.43	\$289,026,470	1,876.95	\$311,565,035	1,876.72	\$311,565,035	1,878.73	\$313,783,466

Unappropriated Ending Fund Balance		19,158,970		17,794,161		16,211,981		12,439,686		12,439,686		13,891,884
TOTAL GENERAL FUND	<u>1,690.98</u>	<u>\$144,342,497</u>	<u>1,708.39</u>	<u>\$149,204,904</u>	<u>1,804.43</u>	<u>\$305,238,451</u>	<u>1,876.95</u>	<u>\$324,004,721</u>	<u>1,876.72</u>	<u>\$324,004,721</u>	<u>1,878.73</u>	<u>\$327,675,350</u>

SUMMARY OF RESOURCES AND REQUIREMENTS:

Total Operating Revenues	\$128,518,361	\$135,244,462	\$286,016,451	\$295,434,993	\$295,434,993	\$295,500,540
Less: Total Operating Expenditures	125,183,527	131,410,743	289,026,470	311,565,035	311,565,035	313,783,466
Excess of revenues						
over (under) expenditures	\$3,334,834	\$3,833,719	(\$3,010,019)	(\$16,130,042)	(\$16,130,042)	(\$18,282,926)
Beginning Fund Balance	15,824,136	13,960,442	19,222,000	28,569,728	28,569,728	32,174,810
Ending Fund Balance	<u>\$19,158,970</u>	<u>\$17,794,161</u>	<u>\$16,211,981</u>	<u>\$12,439,686</u>	<u>\$12,439,686</u>	<u>\$13,891,884</u>

SPECIAL REVENUE FUNDS

The Special Revenue Funds account for revenue sources that are legally restricted to expenditures for specific purposes. Funds included in the Special Revenue Fund category are:

Auxiliary Fund:

This fund accounts for a variety of pilot programs and other College sponsored activities which cannot be accounted for in other funds or in the General Fund. Major sources of revenue include facilities usage charges and a variety of campus activities. Major program expenditures include management of campus facility rental activities and other College sponsored activities.

CEU/CED (1900) Fund:

This fund was established to provide a separate accounting of revenues and expenditures for self-improvement classes and non-traditional credit courses. Programs in this fund are to be self-sufficient. Registration fees and other charges provide the majority of revenue in this fund.

Contracts and Grants Fund:

This fund accounts for Federal, State, and Local grants and contracts that fund various training and literary programs, the development and operation of experimental programs, and the improvement and enhancement of existing programs. This fund is dependent on grants and contract awards that will be received during the fiscal year. The major source of revenue is from federal, state, and local contracts and grants.

Student Activities Fund:

This fund was established to account for programs and activities related to student functions. The resources for this fund come from student fees and from fund raising activities. Programs under this fund are Child Care, Student Government, intramural activities, other student activities and membership in Phi Theta Kappa National Honor Society.

Student Financial Aid Fund:

This fund was established to provide for a separate accounting of student financial assistance. Federal and state student aid programs provide the majority of revenue in this fund.

PORTLAND COMMUNITY COLLEGE**ADOPTED BIENNIUM 2009-2011 BUDGET****AUXILIARY FUND**

	Fiscal Year 2005-06		Fiscal Year 2006-07		Fiscal Year 2007-2009 ADOPTED	Biennium Fiscal Years 2009-2011 PROPOSED		Biennium Fiscal Years 2009-2011 APPROVED		Biennium Fiscal Years 2009-2011 ADOPTED	
	F.T.E.	Actual	F.T.E.	Actual	F.T.E.	F.T.E.	Budget	F.T.E.	Budget	F.T.E.	Budget
REVENUES:											
Facilities usage charges		\$291,332		\$311,823			\$813,070		\$650,471		\$650,471
The Bridge-advertising		3,323		0			0		0		0
Campus activities		110,874		145,115			238,629		322,452		322,452
Interest from investments		0		0			0		0		0
Other revenues (Pace Services)		0		0			0		0		0
Others-from local sources		0		0			57,637		53,918		53,918
Operating transfers in:											
From Contracts & Grants		0		0					0		0
From General Fund		41,871		0							
Total Operating Revenues		\$447,400		\$456,938			\$1,109,336		\$1,026,841		\$1,026,841
Beginning Fund Balance		401,006		463,602			440,068		545,201		545,201
TOTAL REVENUES		\$848,406		\$920,540			\$1,549,404		\$1,572,042		\$1,572,042
EXPENDITURES AND OTHER REQUIREMENTS:											
FACILITIES USAGE	2.42	\$252,444	2.42	\$306,512	4.41		\$971,047	3.73	\$751,400	3.73	\$751,400
THE BRIDGE	1.32	50,915	0.61	0	0.00		0	0.00	0	0.00	0
CAMPUS ACTIVITIES	0.97	61,882	0.97	93,561	1.29		448,470	1.29	516,452	1.29	516,452
PACE SERVICES		0		0			0		0		0
TRANSFER TO GENERAL FUND		19,563		22,117			90,417		101,047		101,047
CONTINGENCY		0		0			39,470		203,143		203,143
Sub-total	4.71	\$384,804	4.00	\$422,190	5.70		\$1,549,404	5.02	\$1,572,042	5.02	\$1,572,042
Unappropriated Ending Fund Balance		463,602		498,350			0		0		0
TOTAL EXPENDITURES AND OTHER REQUIREMENTS	4.71	\$848,406	4.00	\$920,540	5.70		\$1,549,404	5.02	\$1,572,042	5.02	\$1,572,042
SUMMARY OF RESOURCES AND REQUIREMENTS:											
Total Operating Revenues		\$447,400		\$456,938			\$1,109,336		\$1,026,841		\$1,026,841
Less: Total Operating Expenditures		384,804		422,190			1,549,404		1,572,042		1,572,042
Excess of revenues, over (under) expenditures		\$62,596		\$34,748			(\$440,068)		(\$545,201)		(\$545,201)
Beginning Fund Balance		401,006		463,602			440,068		545,201		545,201
Ending Fund Balance		\$463,602		\$498,350			\$0		\$0		\$0

PORTLAND COMMUNITY COLLEGE**ADOPTED BIENNIUM 2009-2011 BUDGET****CEU/CED (1900) FUND**

	Fiscal Year		Fiscal Year		Fiscal Year		Biennium		Biennium		Biennium	
	2005-06		2006-07		2007-2009		2009-2011		2009-2011		2009-2011	
	ADOPTED		ADOPTED		ADOPTED		PROPOSED		APPROVED		ADOPTED	
	F.T.E.	Actual	F.T.E.	Actual	F.T.E.	Budget	F.T.E.	Budget	F.T.E.	Budget	F.T.E.	Budget
REVENUES:												
From local sources												
CEU/CED charges		\$4,519,393		\$4,463,248		\$11,319,040		\$10,454,099		\$10,454,099		\$10,454,099
Other local sources		1,129,274		1,263,260		3,473,186		4,498,798		4,498,798		4,498,798
Transfer from General Fund		400,000		0		0		0		0		0
Total Operating Revenues		<u>\$6,048,667</u>		<u>\$5,726,508</u>		<u>\$14,792,226</u>		<u>\$14,952,897</u>		<u>\$14,952,897</u>		<u>\$14,952,897</u>
Beginning Fund Balance		<u>0</u>		<u>99,413</u>		<u>0</u>		<u>402,291</u>		<u>402,291</u>		<u>402,291</u>
TOTAL REVENUES		<u><u>\$6,048,667</u></u>		<u><u>\$5,825,921</u></u>		<u><u>\$14,792,226</u></u>		<u><u>\$15,355,188</u></u>		<u><u>\$15,355,188</u></u>		<u><u>\$15,355,188</u></u>
EXPENDITURES AND OTHER REQUIREMENTS												
Sylvania Campus	1.16	\$45,290	1.16	\$44,194	4.45	\$924,762	1.28	\$528,626	1.28	\$528,626	1.28	\$528,626
Extended Learning Campus	99.48	5,903,964	99.48	6,135,841	89.30	13,552,276	93.02	14,634,588	93.02	14,634,588	93.24	14,634,588
Cascade Campus	1.01	0	1.01	0	1.00	86,471	1.01	91,974	1.01	91,974	1.01	91,974
Transfer to General Fund		0		0		0		0		0		0
Contingency						228,717		100,000		100,000		100,000
Total Operating Expenditures	101.65	<u>\$5,949,254</u>	101.65	<u>\$6,180,035</u>	94.75	<u>\$14,792,226</u>	95.31	<u>\$15,355,188</u>	95.31	<u>\$15,355,188</u>	95.53	<u>\$15,355,188</u>
Unappropriated Ending Balance		<u>99,413</u>		<u>(354,114)</u>								
TOTAL CEU/CED (1900) FUND	<u>101.65</u>	<u><u>\$6,048,667</u></u>	<u>101.65</u>	<u><u>\$5,825,921</u></u>	<u>94.75</u>	<u><u>\$14,792,226</u></u>	<u>95.31</u>	<u><u>\$15,355,188</u></u>	<u>95.31</u>	<u><u>\$15,355,188</u></u>	<u>95.53</u>	<u><u>\$15,355,188</u></u>

PORTLAND COMMUNITY COLLEGE**ADOPTED BIENNIUM 2009-2011 BUDGET
CONTRACTS AND GRANTS FUND**

	Fiscal Year 2005-06		Fiscal Year 2006-07		Fiscal Year 2007-2009 ADOPTED		Biennium Fiscal Years 2009-2011 PROPOSED		Biennium Fiscal Years 2009-2011 APPROVED		Biennium Fiscal Years 2009-2011 ADOPTED	
REVENUES:	F.T.E.	Actual	F.T.E.	Actual	F.T.E.	Budget	F.T.E.	Budget	F.T.E.	Budget	F.T.E.	Budget
From local sources		\$3,519,461		\$3,935,499		\$14,826,442		\$10,960,803		\$10,960,803		\$10,960,803
From state sources		5,935,035		6,814,019		13,398,215		17,084,698		17,084,698		17,084,698
From federal sources		16,825,431		17,185,462		41,749,596		37,457,915		37,457,915		37,457,915
Transfer from General Fund		69,959		74,220		163,656		171,838		171,838		171,838
Total Operating Revenues		<u>\$26,349,886</u>		<u>\$28,009,200</u>		<u>\$70,137,909</u>		<u>\$65,675,254</u>		<u>\$65,675,254</u>		<u>\$65,675,254</u>
Beginning Fund Balance		<u>2,182,634</u>		<u>2,084,742</u>		<u>2,098,355</u>		<u>2,403,800</u>		<u>2,403,800</u>		<u>2,403,800</u>
TOTAL REVENUES		<u>\$28,532,520</u>		<u>\$30,093,942</u>		<u>\$72,236,264</u>		<u>\$68,079,054</u>		<u>\$68,079,054</u>		<u>\$68,079,054</u>
EXPENDITURES AND OTHER REQUIREMENTS:												
State Grants	107.56	\$5,653,963	116.47	\$6,418,443	115.28	\$11,908,663	78.39	\$13,867,228	78.39	\$13,867,228	78.39	\$13,867,228
Federal Contracts	278.97	15,437,856	278.97	15,506,157	327.42	37,863,272	117.55	31,241,725	117.55	31,241,725	117.55	31,241,725
Local Contracts-general	49.53	3,443,946	80.00	3,858,402	89.30	12,592,116	258.43	10,352,581	258.43	10,352,581	258.43	10,352,581
Local Contracts-customized		0		0								
Transfers:												
To General Fund-overhead		1,608,838		1,762,805		3,603,676		3,630,147		3,630,147		3,630,147
To General Fund-direct cost reimb.		303,175		325,835		532,924		531,334		531,334		531,334
To Auxiliary Fund		0		0								
To CEU/CED 1900 Fund		0		0								
Contingency		0		0		3,455,758		3,020,983		3,020,983		3,020,983
Sub-total	436.06	\$26,447,778	475.44	\$27,871,642	532.00	\$69,956,409	454.37	\$62,643,998	454.37	\$62,643,998	454.37	\$62,643,998
Unappropriated Ending Fund Balance		<u>2,084,742</u>		<u>2,222,300</u>		<u>2,279,855</u>		<u>5,435,056</u>		<u>5,435,056</u>		<u>5,435,056</u>
TOTAL EXPENDITURES AND OTHER REQUIREMENTS	436.06	<u>\$28,532,520</u>	475.44	<u>\$30,093,942</u>	532.00	<u>\$72,236,264</u>	454.37	<u>\$68,079,054</u>	454.37	<u>\$68,079,054</u>	454.37	<u>\$68,079,054</u>
SUMMARY OF RESOURCES AND REQUIREMENTS:												
Total Operating Revenues		\$26,349,886		\$28,009,200		\$70,137,909		\$65,675,254		\$65,675,254		\$65,675,254
Less: Total Operating Expenditures		<u>26,447,778</u>		<u>27,871,642</u>		<u>69,956,409</u>		<u>62,643,998</u>		<u>62,643,998</u>		<u>62,643,998</u>
Revenues, over (under) expenditures		<u>(\$97,892)</u>		<u>\$137,558</u>		<u>\$181,500</u>		<u>\$3,031,256</u>		<u>\$3,031,256</u>		<u>\$3,031,256</u>
Beginning Fund Balance		<u>2,182,634</u>		<u>2,084,742</u>		<u>2,098,355</u>		<u>2,403,800</u>		<u>2,403,800</u>		<u>2,403,800</u>
Ending Fund Balance		<u><u>\$2,084,742</u></u>		<u><u>\$2,222,300</u></u>		<u><u>\$2,279,855</u></u>		<u><u>\$5,435,056</u></u>		<u><u>\$5,435,056</u></u>		<u><u>\$5,435,056</u></u>

PORTLAND COMMUNITY COLLEGE
**ADOPTED BIENNIUM 2009-2011 BUDGET
CONTRACTS AND GRANTS FUND**

 Portland Community College
BIENNIUM 2009-2011

Fiscal Year 2005-2006		Fiscal Year 2006-2007		Fiscal Year 2007-09 ADOPTED		SUMMARY OF REQUIREMENTS	PROPOSED		APPROVED		ADOPTED	
F.T.E.	Actual	F.T.E.	Actual	F.T.E.	Budget		F.T.E.	Budget	F.T.E.	Budget	F.T.E.	Budget
49.53	\$3,443,946	80.00	\$3,858,402	89.30	\$12,592,116	Local Expenditures:	78.39	\$10,352,581	78.39	\$10,352,581	78.39	\$10,352,581
	1,348,645		1,689,648		4,931,057	Direct Personnel Services		4,533,539		4,533,539		4,533,539
	482,680		617,140		1,764,825	Personnel Benefits		1,655,865		1,655,865		1,655,865
	1,612,621		1,551,614		5,896,234	Supplies, Materials and Services		4,163,177		4,163,177		4,163,177
					0	Capital Outlay		0		0		0
107.56	\$5,653,963	116.47	\$6,418,443	115.28	\$11,908,663	State Expenditures	117.55	\$13,867,228	117.55	\$13,867,228	117.55	\$13,867,228
	3,376,435		3,792,414		7,111,618	Direct Personnel Services		8,208,320		8,208,320		8,208,320
	1,341,939		1,585,882		2,826,460	Personnel Benefits		3,432,489		3,432,489		3,432,489
	935,589		1,038,398		1,970,585	Supplies, Materials and Services		2,226,419		2,226,419		2,226,419
			1,749			Capital Outlay		0		0		0
278.97	\$15,437,856	278.97	\$15,506,157	327.42	\$37,863,272	Federal Expenditures	258.43	\$31,241,725	258.43	\$31,241,725	258.43	\$31,241,725
	7,947,035		8,270,906		19,491,097	Direct Personnel Services		16,779,388		16,779,388		16,779,388
	3,314,832		3,539,685		8,130,040	Personnel Benefits		7,181,045		7,181,045		7,181,045
	4,156,520		3,589,100		10,194,385	Supplies, Materials and Services		7,065,302		7,065,302		7,065,302
	19,469		106,466		47,750	Capital Outlay		215,990		215,990		215,990
	\$1,912,013		\$2,088,640		\$4,136,600	Transfers		\$4,161,481		\$4,161,481		\$4,161,481
	1,608,838		1,762,805		3,603,676	Transfer to General Fund - overhead		3,630,147		3,630,147		3,630,147
	303,175		325,835		532,924	Transfer to General Fund - direct cost reimbursement		531,334		531,334		531,334
	0		0		0	Transfer to Continuing & Community Ed Program						
	0		0		3,455,758	Transfer to Auxiliary Fund						
						Contingencies		3,020,983		3,020,983		3,020,983
	2,084,742		2,222,300		2,279,855	Ending Fund Balance		5,435,056		5,435,056		5,435,056
<u>436.06</u>	<u>\$28,532,520</u>	<u>475.44</u>	<u>\$30,093,942</u>	<u>532.00</u>	<u>\$72,236,264</u>	Total Expenditures	<u>454.37</u>	<u>\$68,079,054</u>	<u>454.37</u>	<u>\$68,079,054</u>	<u>454.37</u>	<u>\$68,079,054</u>

PORTLAND COMMUNITY COLLEGE
**ADOPTED BIENNIUM 2009-2011 BUDGET
STUDENT ACTIVITIES FUND**

	Fiscal Year 2005-06		Fiscal Year 2006-07		Fiscal Year 2007-2009 ADOPTED		Biennium Fiscal Years 2009-2011 PROPOSED		Biennium Fiscal Years 2009-2011 APPROVED		Biennium Fiscal Years 2009-2011 ADOPTED	
	F.T.E.	Actual	F.T.E.	Actual	F.T.E.	Budget	F.T.E.	Budget	F.T.E.	Budget	F.T.E.	Budget
REVENUES:												
Student activities fees		\$831,000		\$979,167		\$2,021,778		\$2,578,555		\$2,578,555		\$2,578,555
Other local sources		59,986		69,414		197,000		264,000		264,000		264,000
Interest from investments		3,495		5,489		11,067		7,000		7,000		7,000
Total Operating Revenues		\$894,481		\$1,054,070		\$2,229,845		\$2,849,555		\$2,849,555		\$2,849,555
Beginning Fund Balance		79,336		110,425		208,493		197,617		197,617		197,617
TOTAL REVENUES		\$973,817		\$1,164,495		\$2,438,338		\$3,047,172		\$3,047,172		\$3,047,172

EXPENDITURES AND OTHER REQUIREMENTS

Child Care	0.00	\$139,803	0.00	\$162,951	0.00	\$0	0.00	\$0	0.00	\$0	0.00	\$0
Student Governance	15.27	637,025	15.27	810,286	0.00	0	0.00	0	0.00	0	0.00	0
Intramural Activities	0.54	29,325	0.54	31,321	0.00	0	0.00	0	0.00	0	0.00	0
Student Activities		37,267		37,497	0.00	0	0.00	0	0.00	0	0.00	0
Phi Theta Kappa		19,972		23,775	0.00	0	0.00	0	0.00	0	0.00	0
Sylvania Programs					8.85	943,013	9.10	1,095,508	9.10	1,095,508	9.10	1,095,508
Rock Creek Programs					3.96	652,983	4.09	694,876	4.09	694,876	4.09	694,876
Cascade Programs					4.26	510,094	4.51	831,208	4.51	831,208	4.51	831,208
Extended Learning Campus Programs					0.71	156,250	3.76	256,518	3.76	256,518	3.76	256,518
Contingency		0		0		175,998		169,062		169,062		169,062
Sub-total	15.81	\$863,392	15.81	\$1,065,830	17.78	\$2,438,338	21.46	\$3,047,172	21.46	\$3,047,172	21.46	\$3,047,172
Unappropriated Ending Fund Balance		110,425		98,665		0		0		0		0
TOTAL EXPENDITURES AND OTHER REQUIREMENTS	15.81	\$973,817	15.81	\$1,164,495	17.78	\$2,438,338	21.46	\$3,047,172	21.46	\$3,047,172	21.46	\$3,047,172

SUMMARY OF RESOURCES AND REQUIREMENTS:

Total Operating Revenues	\$894,481	\$1,054,070	\$2,229,845	\$2,849,555	\$2,849,555	\$2,849,555
Less: Total Operating Expenditures	863,392	1,065,830	2,438,338	3,047,172	3,047,172	3,047,172
Revenues over (under) expenditures	\$31,089	(\$11,760)	(\$208,493)	(\$197,617)	(\$197,617)	(\$197,617)
Beginning Fund Balance	79,336	110,425	208,493	197,617	197,617	197,617
Ending Fund Balance	\$110,425	\$98,665	\$0	\$0	\$0	\$0

PORTLAND COMMUNITY COLLEGE**ADOPTED BIENNIUM 2009-2011 BUDGET
STUDENT FINANCIAL AID FUND**

	Fiscal Year 2005-06		Fiscal Year 2006-07		Fiscal Year 2007-2009 ADOPTED		Biennium Fiscal Years 2009-2011 PROPOSED		Biennium Fiscal Years 2009-2011 APPROVED		Biennium Fiscal Years 2009-2011 ADOPTED	
	F.T.E.	Actual	F.T.E.	Actual	F.T.E.	Budget	F.T.E.	Budget	F.T.E.	Budget	F.T.E.	Budget
REVENUES:												
From private sources		\$2,341,030		\$2,193,563		\$5,851,029		\$6,188,088		\$6,188,088		\$6,188,088
From federal sources		19,751,720		19,701,254		57,380,984		62,416,785		62,416,785		62,416,785
Interest from investments		42,051		31,505		17,668		53,274		53,274		53,274
Transfer from General Fund		614,000		623,755		1,303,600		1,354,845		1,354,845		1,354,845
Total Operating Revenues		<u>\$22,748,801</u>		<u>\$22,550,077</u>		<u>\$64,553,281</u>		<u>\$70,012,992</u>		<u>\$70,012,992</u>		<u>\$70,012,992</u>
Beginning Fund Balance		<u>1,662,853</u>		<u>1,387,294</u>		<u>880,852</u>		<u>728,219</u>		<u>728,219</u>		<u>728,219</u>
TOTAL REVENUES		<u><u>\$24,411,654</u></u>		<u><u>\$23,937,371</u></u>		<u><u>\$65,434,133</u></u>		<u><u>\$70,741,211</u></u>		<u><u>\$70,741,211</u></u>		<u><u>\$70,741,211</u></u>
EXPENDITURES AND OTHER REQUIREMENTS:												
College Funded Programs	1.00	\$380,086	1.00	\$1,154,904	1.00	\$872,390	1.00	\$898,800	1.00	\$898,800	1.00	\$898,800
State Grant Programs	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Federal Programs	4.00	22,190,165	4.00	22,114,251	4.00	62,443,949	4.00	67,891,930	4.00	67,891,930	4.00	67,891,930
Scholarship Programs		0		0		0		0		0		0
Short Term Student Loan Program		243,294		212,480		688,626		804,132		804,132		804,132
Transfer to General Fund		210,815		219,667		633,000		615,000		615,000		615,000
Contingency		0				796,168		531,349		531,349		531,349
Sub-total	5.00	<u>\$23,024,360</u>	5.00	<u>\$23,701,302</u>	5.00	<u>\$65,434,133</u>	5.00	<u>\$70,741,211</u>	5.00	<u>\$70,741,211</u>	5.00	<u>\$70,741,211</u>
Unappropriated Ending Fund Balance		<u>1,387,294</u>		<u>236,069</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
TOTAL EXPENDITURES AND OTHER REQUIREMENTS	5.00	<u><u>\$24,411,654</u></u>	5.00	<u><u>\$23,937,371</u></u>	5.00	<u><u>\$65,434,133</u></u>	5.00	<u><u>\$70,741,211</u></u>	5.00	<u><u>\$70,741,211</u></u>	5.00	<u><u>\$70,741,211</u></u>
SUMMARY OF RESOURCES AND REQUIREMENTS:												
Total Operating Revenues		\$22,748,801		\$22,550,077		\$64,553,281		\$70,012,992		\$70,012,992		\$70,012,992
Less: Total Operating Expenditures		<u>23,024,360</u>		<u>23,701,302</u>		<u>65,434,133</u>		<u>70,741,211</u>		<u>70,741,211</u>		<u>70,741,211</u>
Excess of revenues, over (under) expenditures		<u>(\$275,559)</u>		<u>(\$1,151,225)</u>		<u>(\$880,852)</u>		<u>(\$728,219)</u>		<u>(\$728,219)</u>		<u>(\$728,219)</u>
Beginning Fund Balance		<u>1,662,853</u>		<u>1,387,294</u>		<u>880,852</u>		<u>728,219</u>		<u>728,219</u>		<u>728,219</u>
Ending Fund Balance		<u><u>\$1,387,294</u></u>		<u><u>\$236,069</u></u>		<u><u>\$0</u></u>		<u><u>\$0</u></u>		<u><u>\$0</u></u>		<u><u>\$0</u></u>

PORTLAND COMMUNITY COLLEGE
**ADOPTED BIENNIUM 2009-2011 BUDGET
STUDENT FINANCIAL AID FUND-continued**

PROGRAM REQUIREMENTS BY FUNDING SOURCE	FTE	Fiscal Year		Fiscal Year		Biennium		Biennium		Biennium		Biennium	
		2005-2006		2006-2007		Fiscal Year		Fiscal Year		Fiscal Year		Fiscal Year	
		Actual	FTE	Actual	FTE	2007-2009	Adopted	2009-2011	PROPOSED	2009-2011	APPROVED	2009-2011	ADOPTED
						Budget	FTE	Budget	FTE	Budget	FTE	Budget	Budget
College Funded Programs (net of contingency & fund balance)													
53002-28 Financial Aid Tuition Grants	0.00	\$72,533	0.00	\$146,678	0.00	\$166,000	0.00	\$166,000	0.00	\$166,000	0.00	\$166,000	\$166,000
53002-58001 Senior Citizens Tuition Grants	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0
53002-58003 G.E.D. Tuition Grants	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0
53002-58008 Ethnic Minority Grants	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0
53002-58011 Tuition Grants Contingency	0.00	1,199	0.00	203	0.00	10,000	0.00	10,000	0.00	10,000	0.00	10,000	10,000
53002-58013 PCC Work Study	1.00	133,524	1.00	197,853	1.00	332,190	1.00	352,800	1.00	352,800	1.00	352,800	352,800
53002-58xxx Miscellaneous	0.00	172,830	0.00	810,170	0.00	364,200	0.00	370,000	0.00	370,000	0.00	370,000	370,000
TOTAL COLLEGE FUNDED PROGRAMS	1.00	\$380,086	1.00	\$1,154,904	1.00	\$872,390	1.00	\$898,800	1.00	\$898,800	1.00	\$898,800	\$898,800
Federal Programs (net of contingency & fund balance)													
52003-S80300-28 Federal Pell Grants	0.00	\$15,202,726	0.00	\$14,576,030	0.00	\$44,100,000	0.00	\$49,301,260	0.00	\$49,301,260	0.00	\$49,301,260	\$49,301,260
52001-S80300-28 Federal NTA Loans	0.00	281,285	0.00	329,160	0.00	845,400	0.00	855,760	0.00	855,760	0.00	855,760	855,760
52004-S80300-28 Federal SEOG Grants	0.00	1,306,240	0.00	1,246,068	0.00	2,577,816	0.00	2,863,816	0.00	2,863,816	0.00	2,863,816	2,863,816
52005-S80300-28 Federal Work Study Program	4.00	634,256	4.00	712,950	4.00	1,358,672	4.00	1,460,142	4.00	1,460,142	4.00	1,460,142	1,460,142
52006-S80300-28 Federal Perkins/NSDL Loans	0.00	1,903,568	0.00	1,828,791	0.00	3,778,765	0.00	4,210,952	0.00	4,210,952	0.00	4,210,952	4,210,952
52008-S80300-28 Federal Aid-Grants/Loans/Scholarships	0.00	2,862,090	0.00	3,395,018	0.00	9,400,000	0.00	9,000,000	0.00	9,000,000	0.00	9,000,000	9,000,000
52009-S80300-28 Federal ACG Grant	0.00	0	0.00	26,234	0.00	383,296	0.00	200,000	0.00	200,000	0.00	200,000	200,000
TOTAL FEDERAL PROGRAMS	4.00	\$22,190,165	4.00	\$22,114,251	4.00	\$62,443,949	4.00	\$67,891,930	4.00	\$67,891,930	4.00	\$67,891,930	\$67,891,930
Scholarship Program (net of contingency & fund balance)													
53019 B.I.A. and Other Miscellaneous Scholarships	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0
TOTAL SCHOLARSHIP PROGRAMS	0.00	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00	\$0	\$0
Short-term Student Loan Programs (net of contingency & fund balance)													
53003 Sears Roebuck Foundation Loan Fund	0.00	\$984	0.00	\$984	0.00	\$0	0.00	\$0	0.00	\$0	0.00	\$0	\$0
53004 Tigard Kiwanis Club Loan Fund	0.00	313	0.00	313	0.00	0	0.00	0	0.00	0	0.00	0	0
53005 Selectra Student Loan Fund	0.00	6,524	0.00	6,524	0.00	0	0.00	0	0.00	0	0.00	0	0
53006 Klaus Hoenich Memorial Loan Fund	0.00	402	0.00	402	0.00	0	0.00	0	0.00	0	0.00	0	0
53007 Selma Leonard Memorial Loan Fund	0.00	260	0.00	260	0.00	0	0.00	0	0.00	0	0.00	0	0
53008 Amy Spird Memorial Loan Fund	0.00	872	0.00	872	0.00	0	0.00	0	0.00	0	0.00	0	0
53009 Blanche V. Howard Memorial Loan Fund	0.00	128	0.00	128	0.00	0	0.00	0	0.00	0	0.00	0	0
53010 Student Activities Loan Fund	0.00	134,259	0.00	104,000	0.00	382,756	0.00	427,266	0.00	427,266	0.00	427,266	427,266
53011 King City Lions Loan Fund	0.00	668	0.00	668	0.00	19,366	0.00	19,492	0.00	19,492	0.00	19,492	19,492
53012 St. Vincent Medical Staff Loan Fund	0.00	5,259	0.00	5,259	0.00	0	0.00	0	0.00	0	0.00	0	0
53013 Blair-Thatcher Memorial Loan Fund	0.00	700	0.00	700	0.00	6,804	0.00	29,944	0.00	29,944	0.00	29,944	29,944
53014 Neil M. Coventry Loan/Grant Fund	0.00	126	0.00	126	0.00	0	0.00	0	0.00	0	0.00	0	0
53015 Kurt Schlesinger Scholarship Fund	0.00	20,700	0.00	20,145	0.00	84,000	0.00	102,000	0.00	102,000	0.00	102,000	102,000
53018 Becky Larimer Nursing Loan Fund	0.00	290	0.00	290	0.00	0	0.00	0	0.00	0	0.00	0	0
53026 Robert Zertanna Memorial Fund	0.00	71,809	0.00	71,809	0.00	195,700	0.00	225,430	0.00	225,430	0.00	225,430	225,430
TOTAL SHORT-TERM STUDENT LOAN PROGRAMS	0.00	\$243,294	0.00	\$212,480	0.00	\$688,626	0.00	\$804,132	0.00	\$804,132	0.00	\$804,132	\$804,132
09526 Transfer to General Fund		210,815		219,667		633,000		615,000		615,000		615,000	615,000
09800 CONTINGENCY		0		0		796,168		531,349		531,349		531,349	531,349
09890 UNAPPROPRIATED ENDING FUND BALANCE		1,387,294		236,069		0		0		0		0	0
TOTAL REQUIREMENTS	5.00	\$24,411,654	5.00	\$23,937,371	5.00	\$65,434,133	5.00	\$70,741,211	5.00	\$70,741,211	5.00	\$70,741,211	\$70,741,211

CAPITAL PROJECT FUNDS

These funds account for the College's major capital expenditures relating to the acquisition, construction, and remodeling of capital facilities. Revenue sources to finance the expenditures include the sale of General Obligation Bonds and Certificate of Participation Bonds, sale of property and transfers from other funds. Funds included in the Capital Project Fund category are:

Capital Projects Fund:

This fund was established to account for expenditures for minor construction projects, remodeling, major maintenance of facilities, and replacement of major equipment. The major source of funding is transfer from the General Fund.

Capital Construction Fund:

This fund accounts for all activities relating to major construction projects not accounted for in the Capital Projects Fund. This fund was established in 1992 to account for projects provided for by the voter approved bond authority.

PORTLAND COMMUNITY COLLEGE
**ADOPTED BIENNIUM 2009-2011 BUDGET
CAPITAL PROJECTS FUND**

	Fiscal Year 2005-06		Fiscal Year 2006-07		Fiscal Year 2007-2009 ADOPTED		Biennium Fiscal Years 2009-2011 PROPOSED		Biennium Fiscal Years 2009-2011 APPROVED		Biennium Fiscal Years 2009-2011 ADOPTED	
	F.T.E.	Actual	F.T.E.	Actual	F.T.E.	Budget	F.T.E.	Budget		Budget		Budget
REVENUES:												
Interest from investments		\$157,072		\$223,034		\$272,000		\$471,343		\$471,343		\$471,343
From other sources		115,668		124,568				56,944		56,944		56,944
Operating transfers in:												
From General Fund		2,435,000		3,180,000		7,490,000		5,816,000		5,816,000		5,816,000
From Capital Construction Fund												
Total Operating Revenues		<u>\$2,707,740</u>		<u>\$3,527,602</u>		<u>\$7,762,000</u>		<u>\$6,344,287</u>		<u>\$6,344,287</u>		<u>\$6,344,287</u>
Beginning Fund Balance		<u>3,084,826</u>		<u>3,441,382</u>		<u>3,776,054</u>		<u>12,914,678</u>		<u>12,914,678</u>		<u>12,914,678</u>
TOTAL REVENUES		<u><u>\$5,792,566</u></u>		<u><u>\$6,968,984</u></u>		<u><u>\$11,538,054</u></u>		<u><u>\$19,258,965</u></u>		<u><u>\$19,258,965</u></u>		<u><u>\$19,258,965</u></u>
EXPENDITURES AND OTHER REQUIREMENTS:												
Capital Outlay		\$2,351,184		\$2,671,283		\$10,747,000		\$17,194,229		\$17,194,229		\$17,194,229
Contingency		0		0		550,000		2,064,736		2,064,736		2,064,736
Sub-total		<u>\$2,351,184</u>		<u>\$2,671,283</u>		<u>\$11,297,000</u>		<u>\$19,258,965</u>		<u>\$19,258,965</u>		<u>\$19,258,965</u>
Unappropriated Ending Fund Balance		<u>3,441,382</u>		<u>4,297,701</u>		<u>241,054</u>		<u>0</u>		<u>0</u>		<u>0</u>
TOTAL EXPENDITURES AND AND OTHER REQUIREMENTS	<u>0.00</u>	<u><u>\$5,792,566</u></u>	<u>0.00</u>	<u><u>\$6,968,984</u></u>	<u>0.00</u>	<u><u>\$11,538,054</u></u>	<u>0.00</u>	<u><u>\$19,258,965</u></u>	<u>0.00</u>	<u><u>\$19,258,965</u></u>	<u>0.00</u>	<u><u>\$19,258,965</u></u>
SUMMARY OF RESOURCES AND REQUIREMENTS:												
Total Operating Revenues		\$2,707,740		\$3,527,602		\$7,762,000		\$6,344,287		\$6,344,287		\$6,344,287
Less: Total Operating Expenditures		<u>2,351,184</u>		<u>2,671,283</u>		<u>11,297,000</u>		<u>19,258,965</u>		<u>19,258,965</u>		<u>19,258,965</u>
Revenues over (under) expenditures		<u>\$356,556</u>		<u>\$856,319</u>		<u>(\$3,535,000)</u>		<u>(\$12,914,678)</u>		<u>(\$12,914,678)</u>		<u>(\$12,914,678)</u>
Beginning Fund Balance		<u>3,084,826</u>		<u>3,441,382</u>		<u>3,776,054</u>		<u>12,914,678</u>		<u>12,914,678</u>		<u>12,914,678</u>
Ending Fund Balance		<u><u>\$3,441,382</u></u>		<u><u>\$4,297,701</u></u>		<u><u>\$241,054</u></u>		<u><u>\$0</u></u>		<u><u>\$0</u></u>		<u><u>\$0</u></u>

PORTLAND COMMUNITY COLLEGE
**ADOPTED BIENNIUM 2009-2011 BUDGET
CAPITAL CONSTRUCTION FUND**

	Fiscal Year 2005-06		Fiscal Year 2006-07		Fiscal Year 2007-2009 ADOPTED		Biennium Fiscal Years 2009-2011 PROPOSED		Biennium Fiscal Years 2009-2011 APPROVED		Biennium Fiscal Years 2009-2011 ADOPTED	
	F.T.E.	Actual	F.T.E.	Actual	F.T.E.	Budget	F.T.E.	Budget		Budget		Budget
REVENUES:												
Interest from investments		\$320,172		\$52,080		\$0		\$5,244,652		\$5,244,652		\$5,244,652
State Sources		0		0				13,915,000		13,915,000		13,284,300
Other revenues		373,402		11,376				0		0		0
Transfer from Bookstore Fund		555,000		0				0		0		0
Transfer from General Fund		620,000		0				0		0		0
Transfer from Parking Operations Fund		530,000		0				0		0		0
Total Operating Revenues		\$2,398,574		\$63,456		\$0		\$19,159,652		\$19,159,652		\$18,528,952
Beginning Fund Balance		15,892,980		3,141,717		0		181,037,214		181,037,214		181,037,214
TOTAL REVENUES		\$18,291,554		\$3,205,173		\$0		\$200,196,866		\$200,196,866		\$199,566,166
EXPENDITURES AND OTHER REQUIREMENTS												
Physical Plant	8.00	\$815,353	8.00	\$396,500	0.00	\$0		\$0		\$0		\$0
Sylvania Campus		4,840,042		1,619,881		0		14,792,000		14,792,000		14,792,000
Cascade Campus		5,939,219		1,150,390		0		33,615,000		33,615,000		33,615,000
Rock Creek Campus		3,448,829		38,402		0		33,720,000		33,720,000		33,720,000
Southeast Center		25,769		0				42,500,000		42,500,000		42,500,000
District-wide Projects		80,625		0		0		51,035,597		51,035,597		50,404,897
Contingency						0		24,534,269		24,534,269		24,534,269
Sub-total	8.00	\$15,149,837	8.00	\$3,205,173	0.00	\$0	0.00	\$200,196,866	0.00	\$200,196,866	0.00	\$199,566,166
Unappropriated Ending Fund Balance		3,141,717		0		0		0		0		0
TOTAL EXPENDITURES AND OTHER REQUIREMENTS	8.00	\$18,291,554	8.00	\$3,205,173	0.00	\$0	0.00	\$200,196,866	0.00	\$200,196,866	0.00	\$199,566,166
SUMMARY OF RESOURCES AND REQUIREMENTS:												
Total Operating Revenues		\$2,398,574		\$63,456		\$0		\$19,159,652		\$19,159,652		\$18,528,952
Less: Total Operating Expenditures		15,149,837		3,205,173		0		200,196,866		200,196,866		199,566,166
Revenues over (under) expenditures		(\$12,751,263)		(\$3,141,717)		\$0		(\$181,037,214)		(\$181,037,214)		(\$181,037,214)
Beginning Fund Balance		15,892,980		3,141,717		0		181,037,214		181,037,214		181,037,214
Ending Fund Balance		\$3,141,717		\$0		\$0		\$0		\$0		\$0

ENTERPRISE FUNDS

These funds account for operations that are financed and operated in a manner similar to private business. Funds in this category are:

Bookstore Fund:

The College Bookstore operation provides students and staff with books and instructional supplies needed to carry out their educational programs. The principal source of revenue is from sales of merchandise.

Food Services Fund:

This fund accounts for the operation of the cafeterias and related food services. The principal source of revenue is from food sales.

Parking Operations Fund:

This fund accounts for the College parking program. Resources are expended for alternative transportation options and maintenance of the parking lots. The major sources of revenue are from parking permits and parking fines.

PORTLAND COMMUNITY COLLEGE
ADOPTED BIENNIUM 2009-2011 BUDGET
SUMMARY - ENTERPRISE FUNDS

	2005-2006	2006-2007	2007-2009	Biennium	Biennium	Biennium
	Actual	Actual	Adopted	2009-2011	2009-2011	2009-2011
<u>SUMMARY-ALL ENTERPRISE FUNDS</u>			Budget	Proposed	Approved	Adopted
			Budget	Budget	Budget	Budget
Operating Revenues						
Food sales & vending machine income	\$3,051,129	\$3,084,621	\$7,013,034	\$8,623,579	\$8,623,579	\$8,623,579
Net sales of merchandise	10,621,563	10,972,816	21,907,007	25,123,600	25,123,600	25,123,600
Parking fees & permits	1,634,827	1,788,700	4,032,933	4,481,192	4,481,192	4,481,192
Parking fines	186,052	186,761	410,000	278,035	278,035	278,035
Miscellaneous income	76,301	61,335	100,000	981,200	981,200	981,200
Interest on investments	270,345	363,970	558,065	578,512	578,512	578,512
Transfers in	116,280	125,739	264,636	300,417	300,417	300,417
Total Current Operating Resources	\$15,956,497	\$16,583,942	\$34,285,675	\$40,366,535	\$40,366,535	\$40,366,535
Operating Expenses						
Direct Personnel Services	2,733,238	2,721,471	5,970,288	6,716,178	6,716,178	6,716,178
Personal Benefits	1,146,728	1,160,606	2,659,072	2,722,326	2,722,326	2,722,326
Materials, Supplies & Services	2,343,183	2,340,297	5,764,938	7,626,279	7,626,279	7,626,279
Materials for resale	7,643,204	8,202,704	16,429,330	18,842,701	18,842,701	18,842,701
Capital outlay	296,806	166,778	936,130	1,155,479	1,155,479	1,155,479
Transfers out	1,950,718	811,926	1,735,480	1,811,599	1,811,599	1,811,599
Contingency			4,179,285	5,176,594	5,176,594	5,176,594
Total Operating Expenses	\$16,113,877	\$15,403,782	\$37,674,523	\$44,051,156	\$44,051,156	\$44,051,156
Operating Income (Loss)	(\$157,380)	\$1,180,160	(\$3,388,848)	(\$3,684,621)	(\$3,684,621)	(\$3,684,621)
Beginning Fund Balance	8,740,751	8,583,371	9,009,819	11,451,946	11,451,946	11,451,946
Ending Fund Balances	\$8,583,371	\$9,763,531	\$5,620,971	\$7,767,325	\$7,767,325	\$7,767,325

PORTLAND COMMUNITY COLLEGE
**ADOPTED BIENNIUM 2009-2011 BUDGET
COLLEGE BOOKSTORE FUND**

	Fiscal Year 2005-06		Fiscal Year 2006-07		Fiscal Year 2007-2009 ADOPTED		Biennium Fiscal Years 2009-2011 PROPOSED		Biennium Fiscal Years 2009-2011 APPROVED		Biennium Fiscal Years 2009-2011 ADOPTED	
	F.T.E.	Actual	F.T.E.	Actual	F.T.E.	Budget	F.T.E.	Budget	F.T.E.	Budget	F.T.E.	Budget
REVENUES:												
Sales of merchandise		\$10,621,563		\$10,972,816		\$21,907,007		\$25,123,600		\$25,123,600		\$25,123,600
Interest from investments		214,718		295,575		477,662		548,513		548,513		548,513
Miscellaneous income		76,301		61,335		100,000		80,000		80,000		80,000
Total Operating Revenues		\$10,912,582		\$11,329,726		\$22,484,669		\$25,752,113		\$25,752,113		\$25,752,113
Beginning Fund Balance		7,118,312		7,502,879		7,781,645		10,609,197		10,609,197		10,609,197
Total Resources		\$18,030,894		\$18,832,605		\$30,266,314		\$36,361,310		\$36,361,310		\$36,361,310

EXPENDITURES AND OTHER REQUIREMENTS:

Bookstore Operations	32.97	\$9,537,055	32.97	\$10,010,298	36.75	\$20,968,708	37.15	\$24,306,538	37.15	\$24,306,538	37.15	\$24,306,538
Debt Service												
Transfers out:												
To General Fund		397,200		343,900		708,600		726,585		726,585		726,585
To Food Services Fund		38,760		41,913		88,212		100,139		100,139		100,139
To Capital Construction Fund		555,000		0		0		0		0		0
Contingency						3,099,536		3,460,723		3,460,723		3,460,723
Sub-total	32.97	\$10,528,015	32.97	\$10,396,111	36.75	\$24,865,056	37.15	\$28,593,985	37.15	\$28,593,985	37.15	\$28,593,985
Unappropriated Ending Fund Balance		7,502,879		8,436,494		5,401,258		7,767,325		7,767,325		7,767,325
TOTAL EXPENDITURES AND OTHER REQUIREMENTS	32.97	\$18,030,894	32.97	\$18,832,605	36.75	\$30,266,314	37.15	\$36,361,310	37.15	\$36,361,310	37.15	\$36,361,310

	Fiscal Year 2005-06		Fiscal Year 2006-07		Fiscal Year 2007-2009	Biennium Fiscal Years 2009-2011		Biennium Fiscal Years 2009-2011		Biennium Fiscal Years 2009-2011	
					ADOPTED		PROPOSED		APPROVED		ADOPTED
SUMMARY OF RESOURCES AND REQUIREMENTS:	<u>Actual</u>	<u>F.T.E.</u>	<u>Actual</u>	<u>F.T.E.</u>	<u>Budget</u>	<u>F.T.E.</u>	<u>Budget</u>		<u>Budget</u>		<u>Budget</u>
Total Operating Revenues	\$10,912,582		\$11,329,726		\$22,484,669		\$25,752,113		\$25,752,113		\$25,752,113
Less: Total Operating Expenditures	10,528,015		10,396,111		24,865,056		28,593,985		28,593,985		28,593,985
Revenues over (under) expenditures	\$384,567		\$933,615		(\$2,380,387)		(\$2,841,872)		(\$2,841,872)		(\$2,841,872)
Beginning Fund Balance-Budgetary Basis	7,118,312		7,502,879		7,781,645		10,609,197		10,609,197		10,609,197
Ending Fund Balance -Budgetary Basis	\$7,502,879		\$8,436,494		\$5,401,258		\$7,767,325		\$7,767,325		\$7,767,325

Reconciliation of Budgetary Fund Balance to Financial Statement Fund Balance:

Ending Fund Balance -Budgetary Basis	\$7,502,879		\$8,436,494		\$5,401,258		\$7,767,325		\$7,767,325		\$7,767,325
Add (Deduct): Adj. to reflect Financial Statement Fund Balance											
Depreciation & amortization	(104,133)		(102,393)		(140,000) *		(140,000) *		(140,000) *		(140,000)
Prior period adjustments (contributed capital)	0		0								
Capitalized value of fixed assets	75,458		0		236,130 *		775,479 *		775,479 *		775,479
Total adjustment to reflect Financial Statement Fund Balance	(28,675)		(102,393)		96,130		635,479		635,479		635,479
Cumulative effect of adjustment to reflect Financial Statement Fund Balance	2,347,416		2,318,741		2,216,348		2,312,478		2,312,478		2,312,478
Total Adjustments	2,318,741		2,216,348		2,312,478		2,947,957		2,947,957		2,947,957
Ending Fund Balance - Financial Statement Basis	\$9,821,620		\$10,652,842		\$7,713,736 *		\$10,715,282 *		\$10,715,282 *		\$10,715,282

* Estimated adjustments against Financial Statement Fund Balance

PORTLAND COMMUNITY COLLEGE
ADOPTED BIENNIUM 2009-2011 BUDGET
FOOD SERVICES FUND

	Fiscal Year 2005-06		Fiscal Year 2006-07		Fiscal Year 2007-2009 ADOPTED		Biennium Fiscal Years 2009-2011 PROPOSED		Biennium Fiscal Years 2009-2011 APPROVED		Biennium Fiscal Years 2009-2011 ADOPTED	
	F.T.E.	Actual	F.T.E.	Actual	F.T.E.	Budget	F.T.E.	Budget	F.T.E.	Budget	F.T.E.	Budget
REVENUES:												
Food sales		\$3,051,129		\$3,084,621		\$7,013,034		\$8,623,579		\$8,623,579		\$8,623,579
Interest from investments		13,354		14,040		17,753		18,219		18,219		18,219
Operating transfers in:												
From Bookstore Fund		38,760		41,913		88,212		100,139		100,139		100,139
From Print Center Fund		38,760		41,913		88,212		100,139		100,139		100,139
From Parking Operations Fund		38,760		41,913		88,212		100,139		100,139		100,139
Total Operating Revenues		<u>\$3,180,763</u>		<u>\$3,224,400</u>		<u>\$7,295,423</u>		<u>\$8,942,215</u>		<u>\$8,942,215</u>		<u>\$8,942,215</u>
Beginning Fund Balance		508,169		456,624		464,989		566,922		566,922		566,922
TOTAL REVENUES		<u><u>\$3,688,932</u></u>		<u><u>\$3,681,024</u></u>		<u><u>\$7,760,412</u></u>		<u><u>\$9,509,137</u></u>		<u><u>\$9,509,137</u></u>		<u><u>\$9,509,137</u></u>

EXPENDITURES AND OTHER REQUIREMENTS

Food Services Operations	51.81	\$3,206,500	51.81	\$3,227,510	51.44	\$7,292,670	51.62	\$8,336,133	51.62	\$8,336,133	51.62	\$8,336,133
Transfer to Capital Construction Fund												
Transfer to General Fund		25,808		40,300		83,006		86,331		86,331		86,331
Contingency						384,736		1,086,673		1,086,673		1,086,673
Sub-total	51.81	<u>\$3,232,308</u>	51.81	<u>\$3,267,810</u>	51.44	<u>\$7,760,412</u>	51.62	<u>\$9,509,137</u>	51.62	<u>\$9,509,137</u>	51.62	<u>\$9,509,137</u>
Unappropriated Ending Fund Balance		456,624		413,214		0		0		0		0
TOTAL EXPENDITURES AND OTHER REQUIREMENTS	51.81	<u><u>\$3,688,932</u></u>	51.81	<u><u>\$3,681,024</u></u>	51.44	<u><u>\$7,760,412</u></u>	51.62	<u><u>\$9,509,137</u></u>	51.62	<u><u>\$9,509,137</u></u>	51.62	<u><u>\$9,509,137</u></u>

	Fiscal Year 2005-06		Fiscal Year 2006-07		Fiscal Year 2007-2009 ADOPTED		Biennium Fiscal Years 2009-2011 PROPOSED		Biennium Fiscal Years 2009-2011 APPROVED		Biennium Fiscal Years 2009-2011 ADOPTED	
	<u>Actual</u>	<u>F.T.E.</u>	<u>Actual</u>	<u>F.T.E.</u>	<u>Budget</u>	<u>F.T.E.</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	
SUMMARY OF RESOURCES AND REQUIREMENTS:												
Total Operating Revenues	\$3,180,763		\$3,224,400		\$7,295,423		\$8,942,215		\$8,942,215		\$8,942,215	
Less: Total Operating Expenditures	3,232,308		3,267,810		7,760,412		9,509,137		9,509,137		9,509,137	
Revenues over (under) expenditures	(51,545)		(43,410)		(464,989)		(566,922)		(566,922)		(566,922)	
Beginning Fund Balance-Budgetary Basis	508,169		456,624		464,989		566,922		566,922		566,922	
Ending Fund Balance -Budgetary Basis	\$456,624		\$413,214		\$0		\$0		\$0		\$0	

Reconciliation of Budgetary Fund Balance to Financial Statement Fund Balance:

Ending Fund Balance -Budgetary Basis	\$456,624	\$413,214	\$0	\$0	\$0	\$0
Add (Deduct): Adj. to reflect Financial Statement Fund Balance						
Depreciation	(60,840)	(58,867)	(60,000) *	(60,000) *	(60,000)	(60,000)
Prior period adjustments (contributed capital)	0	0				
Capitalized value of fixed assets	14,064		0 *	0 *	0 *	0
Total adjustment to reflect Financial Statement Fund Balance	<u>(46,776)</u>	<u>(58,867)</u>	<u>(60,000)</u>	<u>(60,000)</u>	<u>(60,000)</u>	<u>(60,000)</u>
Cumulative effect of adjustment to reflect Financial Statement Fund Balance	901,556	854,780	932,337	872,337	872,337	872,337
Total Adjustments	<u>\$854,780</u>	<u>\$795,913</u>	<u>\$872,337</u>	<u>\$812,337</u>	<u>\$812,337</u>	<u>\$812,337</u>
Ending Fund Balance - Financial Statement Basis	<u><u>\$1,311,404</u></u>	<u><u>\$1,209,127</u></u>	<u><u>\$872,337</u></u>	<u><u>\$812,337</u></u>	<u><u>\$812,337</u></u>	<u><u>\$812,337</u></u>

* Estimated adjustments against Financial Statement Fund Balance

PORTLAND COMMUNITY COLLEGE
**ADOPTED BIENNIUM 2009-2011 BUDGET
PARKING OPERATIONS FUND**

	Fiscal Year 2005-06		Fiscal Year 2006-07		Fiscal Year 2007-2009 ADOPTED		Biennium Fiscal Years 2009-2011 PROPOSED		Biennium Fiscal Years 2009-2011 APPROVED		Biennium Fiscal Years 2009-2011 ADOPTED	
	F.T.E.	Actual	F.T.E.	Actual	F.T.E.	Budget	F.T.E.	Budget	F.T.E.	Budget	F.T.E.	Budget
REVENUES:												
Parking permits		\$1,634,827		\$1,788,700		\$4,032,933		\$4,481,192		\$4,481,192		\$4,481,192
Parking fines		186,052		186,761		410,000		278,035		278,035		278,035
Miscellaneous revenue								901,200		901,200		901,200
Interest from investments		42,273		54,355		62,650		11,780		11,780		11,780
Total Operating Revenues		\$1,863,152		\$2,029,816		\$4,505,583		\$5,672,207		\$5,672,207		\$5,672,207
Beginning Fund Balance		1,114,270		623,868		763,185		275,827		275,827		275,827
TOTAL REVENUES		\$2,977,422		\$2,653,684		\$5,268,768		\$5,948,034		\$5,948,034		\$5,948,034

EXPENDITURES AND OTHER REQUIREMENTS:

Parking Operations	16.98	\$1,419,604	16.98	\$1,354,048	18.48	\$3,498,380	18.98	\$4,420,292	18.98	\$4,420,292	18.98	\$4,420,292
Transfers out:								0		0		
To General Fund		365,190		343,900		767,450		798,405		798,405		798,405
Transfer to Capital Construction Fund		530,000		0		0		0		0		0
To Food Services Fund		38,760		41,913		88,212		100,139		100,139		100,139
Contingency						695,013		629,198		629,198		629,198
Sub-total	16.98	\$2,353,554	16.98	\$1,739,861	18.48	\$5,049,055	18.98	\$5,948,034	18.98	\$5,948,034	18.98	\$5,948,034
Unappropriated Ending Fund Balance		623,868		913,823		219,713		0		0		0
TOTAL EXPENDITURES AND OTHER REQUIREMENTS	16.98	\$2,977,422	16.98	\$2,653,684	18.48	\$5,268,768	18.98	\$5,948,034	18.98	\$5,948,034	18.98	\$5,948,034

	Fiscal Year 2005-06		Fiscal Year 2006-07		Fiscal Year 2007-2009 ADOPTED		Biennium Fiscal Years 2009-2011 PROPOSED		Biennium Fiscal Years 2009-2011 APPROVED		Biennium Fiscal Years 2009-2011 ADOPTED	
	<u>Actual</u>	<u>F.T.E.</u>	<u>Actual</u>	<u>F.T.E.</u>	<u>Budget</u>	<u>F.T.E.</u>	<u>Budget</u>	<u>F.T.E.</u>	<u>Budget</u>	<u>F.T.E.</u>	<u>Budget</u>	<u>F.T.E.</u>
SUMMARY OF RESOURCES AND REQUIREMENTS:												
Total Operating Revenues	\$1,863,152		\$2,029,816		\$4,505,583		\$5,672,207		\$5,672,207		\$5,672,207	
Less: Total Operating Expenditures	<u>2,353,554</u>		<u>1,739,861</u>		<u>5,049,055</u>		<u>5,948,034</u>		<u>5,948,034</u>		<u>5,948,034</u>	
Revenues over (under) expenditures	(\$490,402)		\$289,955		(\$543,472)		(\$275,827)		(\$275,827)		(\$275,827)	
Beginning Fund Balance-Budgetary Basis	<u>1,114,270</u>		<u>623,868</u>		<u>763,185</u>		<u>275,827</u>		<u>275,827</u>		<u>275,827</u>	
Ending Fund Balance -Budgetary Basis	<u>\$623,868</u>		<u>\$913,823</u>		<u>\$219,713</u>		<u>\$0</u>		<u>\$0</u>		<u>\$0</u>	

Reconciliation of Budgetary Fund Balance to Financial Statement Fund Balance:

Ending Fund Balance -Budgetary Basis	\$623,868	\$913,823	\$219,713	\$0	\$0	\$0
Add (Deduct): Adj. to reflect Financial Statement Fund Balance						
Depreciation	(101,785)	(99,196)	(130,000) *	(170,000)	(170,000)	(170,000)
Capitalized value of fixed assets	221,348	166,779	700,000 *	380,000	380,000	380,000
Total adjustment to reflect Financial Statement Fund Balance	119,563	67,583	567,000	210,000	210,000	210,000
Cumulative effect of adjustment to reflect Financial Statement Fund Balance	657,166	776,729	824,350	1,611,063	1,611,063	1,611,063
Total Adjustments	\$776,729	\$844,312	\$1,391,350	\$1,821,063	\$1,821,063	\$1,821,063
Ending Fund Balance - Financial Statement Basis	\$1,400,597	\$1,758,135	\$1,611,063 *	\$1,821,063 *	\$1,821,063 *	\$1,821,063

* Estimated adjustments against Financial Statement Fund Balance

INTERNAL SERVICE FUNDS

These funds account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis. Funds in this category are:

Print Center Fund:

This fund was established to account for the College's expenses relating to printing and photocopying. The primary source of revenue is from charges for services to the College's operating funds.

Internal Service-P.E.R.S./Reserve Fund:

This was established to centrally manage and account for the additional P.E.R.S. employer rate. The primary source of revenue is from charges to the College's operating funds on all salaries subject to P.E.R.S. Primary expenditure is a transfer of accumulated charges to the P.E.R.S. Bond Fund.

Risk Management Fund:

This fund accounts for the expenses relating to the College's management of its self-insurance operation which includes property, casualty, unemployment and worker's compensation insurance. The primary source of revenue is from charges to the College's operating funds.

PORTLAND COMMUNITY COLLEGE
ADOPTED BIENNIUM 2009-2011 BUDGET
SUMMARY-INTERNAL SERVICE FUNDS

	2005-2006	2006-2007	2007-2009	Biennium	Biennium	Biennium
	Actual	Actual	Adopted	2009-2011	2009-2011	2009-2011
<u>SUMMARY-ALL INTERNAL SERVICE FUNDS</u>			Budget	Proposed	Approved	Adopted
			Budget	Budget	Budget	Budget
Operating Revenues						
Copy Machine income	\$524,007	\$558,915	\$1,149,967	\$1,249,059	\$1,249,059	\$1,249,059
Income from other funds	550,604	482,187	1,097,189	1,136,047	1,136,047	1,136,047
Dept. worker's compensation charges	621,004	820,315	1,369,007	1,632,558	1,632,558	1,632,558
Dept. unemployment insurance charges	498,135	562,295	1,103,375	1,242,072	1,242,072	1,242,072
Dept. PERS charges	11,195,310	11,774,918	19,585,691	8,760,084	8,760,084	8,760,084
Miscellaneous income	34,132	70,523	57,117	14,971	14,971	14,971
Interest on investments	767,758	1,414,668	1,073,405	1,417,983	1,417,983	1,417,983
Total Current Operating Resources	\$14,190,950	\$15,683,821	\$25,435,751	\$15,452,774	\$15,452,774	\$15,452,774
Operating Expenses						
Direct Personnel Services	504,641	513,727	998,374	1,066,706	1,066,706	1,066,706
Personal Benefits	207,694	228,963	469,210	447,340	447,340	447,340
Materials, Supplies & Services	1,212,578	1,400,186	3,300,104	3,718,117	3,718,117	3,718,117
Capital outlay	99,386	99,386	635,100	244,746	244,746	244,746
Transfers out	6,888,712	6,966,792	13,950,771	14,086,387	14,086,387	14,086,387
Contingency			1,219,021	1,343,572	1,343,572	1,343,572
Total Operating Expenses	\$8,913,011	\$9,209,054	\$20,572,580	\$20,906,868	\$20,906,868	\$20,906,868
Operating Income (Loss)	\$5,277,939	\$6,474,767	\$4,863,171	(\$5,454,094)	(\$5,454,094)	(\$5,454,094)
Beginning Fund Balance	15,614,839	20,892,778	24,668,088	36,349,294	36,349,294	36,349,294
Ending Fund Balances	\$20,892,778	\$27,367,545	\$29,531,259	\$30,895,200	\$30,895,200	\$30,895,200

PORTLAND COMMUNITY COLLEGE
ADOPTED BIENNIUM 2009-2011 BUDGET
PRINT CENTER FUND

	Fiscal Year 2005-06		Fiscal Year 2006-07		Fiscal Year 2007-2009		Biennium Fiscal Years 2009-2011		Biennium Fiscal Years 2009-2011		Biennium Fiscal Years 2009-2011	
	F.T.E.	Actual	F.T.E.	Actual	F.T.E.	ADOPTED	F.T.E.	PROPOSED	F.T.E.	APPROVED	F.T.E.	ADOPTED
						Budget		Budget		Budget		Budget
REVENUES:												
Charges for services-internal		\$550,604		\$482,187		\$1,097,189		\$1,136,047		\$1,136,047		\$1,136,047
Charges for services-external		22,153		30,008		53,600		74,852		74,852		74,852
Copy machine revenues		501,854		528,907		1,096,367		1,174,207		1,174,207		1,174,207
Miscellaneous		25,595		26,908		44,117		14,371		14,371		14,371
Total Operating Revenues		\$1,100,206		\$1,068,010		\$2,291,273		\$2,399,477		\$2,399,477		\$2,399,477
Beginning Fund Balance		489,752		420,733		509,723		368,136		368,136		368,136
TOTAL REVENUES		\$1,589,958		\$1,488,743		\$2,800,996		\$2,767,613		\$2,767,613		\$2,767,613

EXPENDITURES AND OTHER REQUIREMENTS:

Print Center Operations	10.15	\$1,104,657	10.15	\$1,042,651	8.15	\$2,143,297	8.15	\$2,181,129	8.15	\$2,181,129	8.15	\$2,181,129
Transfer to Food Services Fund		38,760		41,913		88,212		100,139		100,139		100,139
Transfer to General Fund		25,808		41,000		84,400		87,773		87,773		87,773
Contingency						361,241		398,572		398,572		398,572
Sub-total	10.15	\$1,169,225	10.15	\$1,125,564	8.15	\$2,677,150	8.15	\$2,767,613	8.15	\$2,767,613	8.15	\$2,767,613
Unappropriated Ending Fund Balance		420,733		363,179		123,846		0		0		0
TOTAL EXPENDITURES AND OTHER REQUIREMENTS	10.15	\$1,589,958	10.15	\$1,488,743	8.15	\$2,800,996	8.15	\$2,767,613	8.15	\$2,767,613	8.15	\$2,767,613

	Fiscal Year 2005-06		Fiscal Year 2006-07		Fiscal Year 2007-2009		Biennium Fiscal Years 2009-2011		Biennium Fiscal Years 2009-2011		Biennium Fiscal Years 2009-2011	
	F.T.E.	Actual	F.T.E.	Actual	F.T.E.	ADOPTED	F.T.E.	PROPOSED	F.T.E.	APPROVED	F.T.E.	ADOPTED
						Budget		Budget		Budget		Budget
SUMMARY OF RESOURCES AND REQUIREMENTS:												
Total Operating Revenues		\$1,100,206		\$1,068,010		\$2,291,273		\$2,399,477		\$2,399,477		\$2,399,477
Less: Total Operating Expenditures		1,169,225		1,125,564		2,677,150		2,767,613		2,767,613		2,767,613
Revenues over (under) expenditures		(\$69,019)		(\$57,554)		(\$385,877)		(\$368,136)		(\$368,136)		(\$368,136)
Beginning Fund Balance		489,752		420,733		509,723		368,136		368,136		368,136
Ending Fund Balance		\$420,733		\$363,179		\$123,846		\$0		\$0		\$0

Reconciliation of Budgetary Fund Balance to Financial Statement Fund Balance:

Ending Fund Balance -Budgetary Basis	\$420,733	\$363,179	\$123,846	\$0	\$0	\$0
Add (Deduct): Adj. to reflect Financial Statement Fund Balance						
Depreciation	(98,254)	(162,344)	(135,000) *	(135,000)	(135,000)	(135,000)
Prior period adjustments (contributed capital)	0	0				
Capitalized value of fixed assets	89,854	186,360	629,367 *	224,746 *	224,746 *	224,746
Total adjustment to reflect Financial Statement Fund Balance	(8,400)	24,016	494,367	89,746	89,746	89,746
Cumulative effect of adjustment to reflect Financial Statement Fund Balance	73,373	64,973	67,420	561,787	561,787	561,787
Total Adjustments	\$64,973	\$88,989	\$561,787	\$651,533	\$651,533	\$651,533
Ending Fund Balance - Financial Statement Basis	\$485,706	\$452,168	\$685,633 *	\$651,533 *	\$651,533 *	\$651,533

* Estimated adjustments against Financial Statement Fund Balance

PORTLAND COMMUNITY COLLEGE
ADOPTED BIENNIUM 2009-2011 BUDGET
INTERNAL SERVICE-P.E.R.S./Reserve FUND

	Fiscal Year 2005-06 <u>Actual</u>	Fiscal Year 2006-07 <u>Actual</u>	Fiscal Year 2007-2009 ADOPTED <u>Budget</u>	Biennium Fiscal Years 2009-2011 PROPOSED <u>Budget</u>	Biennium Fiscal Years 2009-2011 APPROVED <u>Budget</u>	Biennium Fiscal Years 2009-2011 ADOPTED <u>Budget</u>
REVENUES:						
Charges to departments & other revenues	\$11,195,310	\$11,774,918	\$19,585,691	\$8,760,084	\$8,760,084	\$8,760,084
Interest from investments	638,961	1,224,688	853,164	1,268,434	1,268,434	1,268,434
Total Operating Revenues	\$11,834,271	\$12,999,606	\$20,438,855	\$10,028,518	\$10,028,518	\$10,028,518
Beginning Fund Balance	12,405,579	17,415,706	21,100,756	32,642,024	32,642,024	32,642,024
TOTAL REVENUES	\$24,239,850	\$30,415,312	\$41,539,611	\$42,670,542	\$42,670,542	\$42,670,542
EXPENDITURES AND OTHER REQUIREMENTS:						
Bond Issuance Cost	\$0	\$0				
Payment to PERS for UAL	0	0				
Transfer to P.E.R.S. Bond Fund	\$6,824,144	\$6,883,879	\$13,778,159	\$13,898,475	\$13,898,475	\$13,898,475
Contingency						
Sub-total	\$6,824,144	\$6,883,879	\$13,778,159	\$13,898,475	\$13,898,475	\$13,898,475
Unappropriated Ending Fund Balance	17,415,706	23,531,433	27,761,452	28,772,067	28,772,067	28,772,067
TOTAL EXPENDITURES AND OTHER REQUIREMENTS:	\$24,239,850	\$30,415,312	0.00 \$41,539,611 0.00	\$42,670,542 0.00	\$42,670,542 0.00	\$42,670,542
SUMMARY OF RESOURCES AND REQUIREMENTS:						
Total Operating Revenues	\$11,834,271	\$12,999,606	\$20,438,855	\$10,028,518	\$10,028,518	\$10,028,518
Less: Total Operating Expenditures	6,824,144	6,883,879	13,778,159	13,898,475	13,898,475	13,898,475
Excess of revenues, over (under) expenditures	\$5,010,127	\$6,115,727	\$6,660,696	(\$3,869,957)	(\$3,869,957)	(\$3,869,957)
Beginning Fund Balance	12,405,579	17,415,706	21,100,756	32,642,024	32,642,024	32,642,024
Ending Fund Balance	\$17,415,706	\$23,531,433	\$27,761,452	\$28,772,067	\$28,772,067	\$28,772,067

PORTLAND COMMUNITY COLLEGE**ADOPTED BIENNIUM 2009-2011 BUDGET****RISK MANAGEMENT FUND**

	Fiscal Year 2005-06		Fiscal Year 2006-07		Fiscal Year 2007-2009 ADOPTED		Biennium Fiscal Years 2009-2011 PROPOSED		Biennium Fiscal Years 2009-2011 APPROVED		Biennium Fiscal Years 2009-2011 ADOPTED	
	<u>F.T.E.</u>	<u>Actual</u>	<u>F.T.E.</u>	<u>Actual</u>	<u>F.T.E.</u>	<u>Budget</u>	<u>F.T.E.</u>	<u>Budget</u>	<u>F.T.E.</u>	<u>Budget</u>	<u>F.T.E.</u>	<u>Budget</u>
REVENUES:												
Charges to departments & other revenues		\$1,119,139		\$1,382,610		\$2,472,382		\$2,874,630		\$2,874,630		\$2,874,630
Other insurance reimbursements		8,537		43,615		13,000		600		600		600
Interest from investments		128,797		189,980		220,241		149,549		149,549		149,549
Total Operating Revenues		<u>\$1,256,473</u>		<u>\$1,616,205</u>		<u>\$2,705,623</u>		<u>\$3,024,779</u>		<u>\$3,024,779</u>		<u>\$3,024,779</u>
Beginning Fund Balance		<u>2,719,508</u>		<u>3,056,339</u>		<u>3,057,609</u>		<u>3,339,134</u>		<u>3,339,134</u>		<u>3,339,134</u>
TOTAL REVENUES		<u><u>\$3,975,981</u></u>		<u><u>\$4,672,544</u></u>		<u><u>\$5,763,232</u></u>		<u><u>\$6,363,913</u></u>		<u><u>\$6,363,913</u></u>		<u><u>\$6,363,913</u></u>
EXPENDITURES AND OTHER REQUIREMENTS:												
Insurance and Other Charges												
Self Insurance and Risk Administration	3.08	\$919,642	3.08	\$1,199,609	3.36	\$3,259,491	3.36	\$3,295,780	3.36	\$3,295,780	3.36	\$3,295,780
Contingency						857,780		945,000		945,000		945,000
Sub-total	<u>3.08</u>	<u>\$919,642</u>	<u>3.08</u>	<u>\$1,199,609</u>	<u>3.36</u>	<u>\$4,117,271</u>	<u>3.36</u>	<u>\$4,240,780</u>	<u>3.36</u>	<u>\$4,240,780</u>	<u>3.36</u>	<u>\$4,240,780</u>
Unappropriated Ending Fund Balance		<u>3,056,339</u>		<u>3,472,935</u>		<u>1,645,961</u>		<u>2,123,133</u>		<u>2,123,133</u>		<u>2,123,133</u>
TOTAL EXPENDITURES AND OTHER REQUIREMENTS:	<u>3.08</u>	<u><u>\$3,975,981</u></u>	<u>3.08</u>	<u><u>\$4,672,544</u></u>	<u>3.36</u>	<u><u>\$5,763,232</u></u>	<u>3.36</u>	<u><u>\$6,363,913</u></u>	<u>3.36</u>	<u><u>\$6,363,913</u></u>	<u>3.36</u>	<u><u>\$6,363,913</u></u>
SUMMARY OF RESOURCES AND REQUIREMENTS:												
Total Operating Revenues		\$1,256,473		\$1,616,205		\$2,705,623		\$3,024,779		\$3,024,779		\$3,024,779
Less: Total Operating Expenditures		919,642		1,199,609		4,117,271		4,240,780		4,240,780		4,240,780
Excess of revenues, over (under) expenditures		<u>\$336,831</u>		<u>\$416,596</u>		<u>(\$1,411,648)</u>		<u>(\$1,216,001)</u>		<u>(\$1,216,001)</u>		<u>(\$1,216,001)</u>
Beginning Fund Balance		<u>2,719,508</u>		<u>3,056,339</u>		<u>3,057,609</u>		<u>3,339,134</u>		<u>3,339,134</u>		<u>3,339,134</u>
Ending Fund Balance		<u><u>\$3,056,339</u></u>		<u><u>\$3,472,935</u></u>		<u><u>\$1,645,961</u></u>		<u><u>\$2,123,133</u></u>		<u><u>\$2,123,133</u></u>		<u><u>\$2,123,133</u></u>

NOTE: Fund Balance for budget purposes and Fund Balance as reported in the audited financial statement are the same. Therefore, a statement of reconciliation of fund balance is not necessary.

FIDUCIARY FUND

Fiduciary funds account for assets held by the College in a trustee capacity or as an agent on behalf of others. The fund in this category is:

Pension Trust Fund: Early Retirement

This fund was established to account for the accumulation of resources to meet future obligations on the College's early retirement program. Principal sources of revenue are a transfer from the General Fund and interest earnings from investments.

PORTLAND COMMUNITY COLLEGE**ADOPTED BIENNIUM 2009-2011 BUDGET
EARLY RETIREMENT FUND**

	Fiscal Year 2005-06 <u>Actual</u>	Fiscal Year 2006-07 <u>Actual</u>	Fiscal Year 2007-2009 ADOPTED <u>Budget</u>	Biennium Fiscal Years 2009-2011 PROPOSED <u>Budget</u>	Biennium Fiscal Years 2009-2011 APPROVED <u>Budget</u>	Biennium Fiscal Years 2009-2011 ADOPTED <u>Budget</u>
REVENUES:						
Interest from investments	\$52,184	\$90,303	\$109,025	\$127,009	\$127,009	\$127,009
Transfer from General Fund	780,900	819,945	1,656,288	456,288	456,288	456,288
Total Operating Revenues	<u>\$833,084</u>	<u>\$910,248</u>	<u>\$1,765,313</u>	<u>\$583,297</u>	<u>\$583,297</u>	<u>\$583,297</u>
Beginning Fund Balance	<u>1,186,641</u>	<u>1,345,830</u>	<u>1,493,864</u>	<u>1,714,358</u>	<u>1,714,358</u>	<u>1,714,358</u>
TOTAL REVENUES	<u><u>\$2,019,725</u></u>	<u><u>\$2,256,078</u></u>	<u><u>\$3,259,177</u></u>	<u><u>\$2,297,655</u></u>	<u><u>\$2,297,655</u></u>	<u><u>\$2,297,655</u></u>
EXPENDITURES AND OTHER REQUIREMENTS:						
Other post-retirement benefits	\$673,895	\$561,138	\$1,549,412	\$1,030,494	\$1,030,494	\$1,030,494
Contingency	0	0	200,000	200,000	200,000	200,000
Sub-total	<u>\$673,895</u>	<u>\$561,138</u>	<u>\$1,749,412</u>	<u>\$1,230,494</u>	<u>\$1,230,494</u>	<u>\$1,230,494</u>
Unappropriated Ending Fund Balance	<u>1,345,830</u>	<u>1,694,940</u>	<u>1,509,765</u>	<u>1,067,161</u>	<u>1,067,161</u>	<u>1,067,161</u>
TOTAL EXPENDITURES AND OTHER REQUIREMENTS	<u><u>\$2,019,725</u></u>	<u><u>\$2,256,078</u></u>	<u><u>\$3,259,177</u></u>	<u><u>\$2,297,655</u></u>	<u><u>\$2,297,655</u></u>	<u><u>\$2,297,655</u></u>
SUMMARY OF RESOURCES AND REQUIREMENTS:						
Total Operating Revenues	\$833,084	\$910,248	\$1,765,313	\$583,297	\$583,297	\$583,297
Less: Total Operating Expenditures	673,895	561,138	1,749,412	1,230,494	1,230,494	1,230,494
Excess of revenues, over (under) expenditures	<u>\$159,189</u>	<u>\$349,110</u>	<u>\$15,901</u>	<u>(\$647,197)</u>	<u>(\$647,197)</u>	<u>(\$647,197)</u>
Beginning Fund Balance	<u>1,186,641</u>	<u>1,345,830</u>	<u>1,493,864</u>	<u>1,714,358</u>	<u>1,714,358</u>	<u>1,714,358</u>
Ending Fund Balance	<u><u>\$1,345,830</u></u>	<u><u>\$1,694,940</u></u>	<u><u>\$1,509,765</u></u>	<u><u>\$1,067,161</u></u>	<u><u>\$1,067,161</u></u>	<u><u>\$1,067,161</u></u>

DEBT SERVICE FUNDS

The Debt Service Funds account for debt activities relating to the College's bonded debt obligations. Funds in this category are:

Debt Service-General Obligation Bond Fund:

This fund was established to account for the accumulation of resources for the payment of principal and interest on the general obligation bonds. The principal source of revenue is from property taxes.

Capital Lease/Purchase Fund:

This fund was established to account for the accumulation of resources for the payment of principal and interest on the non-enterprise portion of the Certificate of Participation Bonds issued in 1992. The primary source of revenue is a transfer from the General Fund.

P.E.R.S. Debt Service Fund:

This fund was e

stablished to account for the accumulation of resources for the payment of principal and interest on the taxable Bonds issue. The primary source of revenue is a transfer from the Internal Charge-P.E.R.S./Reserve Fund.

PORTLAND COMMUNITY COLLEGE
ADOPTED BIENNIUM 2009-2011 BUDGET
DEBT SERVICE (G.O. Bonds) FUND

	Fiscal Year 2005-06 <u>Actual</u>	Fiscal Year 2006-07 <u>Actual</u>	Fiscal Year 2007-2009 ADOPTED <u>Budget</u>	Biennium Fiscal Years 2009-2011 PROPOSED <u>Budget</u>	Biennium Fiscal Years 2009-2011 APPROVED <u>Budget</u>	Biennium Fiscal Years 2009-2011 ADOPTED <u>Budget</u>
<u>REVENUES:</u>						
Property Tax - current year	\$15,935,652	\$16,230,535	\$36,659,817	\$63,065,226	\$63,065,226	\$63,065,226
Property Tax - prior year	321,640	334,152	971,941	1,164,356	1,164,356	1,164,356
Proceeds from sale of refunding bonds	0	0		0	0	0
Interest from investments	327,296	413,896	164,842	184,270	184,270	184,270
Total Operating Revenues	<u>\$16,584,588</u>	<u>\$16,978,583</u>	<u>\$37,796,600</u>	<u>\$64,413,852</u>	<u>\$64,413,852</u>	<u>\$64,413,852</u>
Beginning Fund Balance	<u>3,667,523</u>	<u>3,215,966</u>	<u>2,238,542</u>	<u>3,671,442</u>	<u>3,671,442</u>	<u>3,671,442</u>
TOTAL REVENUES	<u><u>\$20,252,111</u></u>	<u><u>\$20,194,549</u></u>	<u><u>\$40,035,142</u></u>	<u><u>\$68,085,294</u></u>	<u><u>\$68,085,294</u></u>	<u><u>\$68,085,294</u></u>
<u>EXPENDITURES AND OTHER REQUIREMENTS:</u>						
Debt Service:						
Principal - G.O. Bonds	\$9,680,000	\$10,735,000	\$24,590,000	\$33,430,000	\$33,430,000	\$33,430,000
Interest - G. O. Bonds	7,356,145	6,922,398	12,601,652	31,750,294	31,750,294	31,750,294
Bond Retirement (to Escrow Agent)	0	0				
Sub-total	<u>\$17,036,145</u>	<u>\$17,657,398</u>	<u>\$37,191,652</u>	<u>\$65,180,294</u>	<u>\$65,180,294</u>	<u>\$65,180,294</u>
Unappropriated Ending Fund Balance	<u>3,215,966</u>	<u>2,537,151</u>	<u>2,843,490</u>	<u>2,905,000</u>	<u>2,905,000</u>	<u>2,905,000</u>
TOTAL EXPENDITURES AND OTHER REQUIRMENTS	<u><u>\$20,252,111</u></u>	<u><u>\$20,194,549</u></u>	<u><u>\$40,035,142</u></u>	<u><u>\$68,085,294</u></u>	<u><u>\$68,085,294</u></u>	<u><u>\$68,085,294</u></u>

PORTLAND COMMUNITY COLLEGE

ADOPTED BIENNIUM 2009-2011 BUDGET

CONSOLIDATED TOTAL-Outstanding General Obligation Bonds

Fiscal Year	2001 Series "A & B" G.O. Bonds			2005 Refunding Series G.O. Bonds			2002 G.O. Refunding Bonds			Series 2008 Refunding Bonds (replaced 1997 Series)			Zero Coupon Bond (Citizens Bond)			2009 G.O. Bonds (\$200M)			Consolidated Total		
	Principal	Interest	Fiscal Year Requirement	Principal	Interest	Fiscal Year Requirement	Principal	Interest	Fiscal Year Requirement	Principal	Interest	Fiscal Year Requirement	Principal	Interest	Fiscal Year Requirement	Principal	Interest	Fiscal Year Requirement	Principal	Interest	Total Debt Service Requirement
2009-10	6,365,000	653,050	7,018,050	430,000	3,964,750	4,394,750	1,185,000	361,794	1,546,794	2,770,000	348,600	3,118,600	0	0	0	4,285,000	11,890,394	16,175,394	15,035,000	17,218,588	32,253,588
2010-11	6,695,000	356,850	7,051,850	1,095,000	3,948,625	5,043,625	1,175,000	314,006	1,489,006	2,905,000	263,475	3,168,475	0	0	0	6,525,000	9,648,750	16,173,750	18,395,000	14,531,706	32,926,706
2011-12	0	0	0	8,725,000	3,907,563	12,632,563	1,165,000	265,891	1,430,891	3,050,000	174,150	3,224,150	0	0	0	6,850,000	9,322,500	16,172,500	19,790,000	13,670,103	33,460,103
2012-13	0	0	0	10,000,000	3,483,500	13,483,500	1,155,000	217,319	1,372,319	3,210,000	64,200	3,274,200	0	0	0	7,055,000	9,117,000	16,172,000	21,420,000	12,882,019	34,302,019
2013-14	0	0	0	10,835,000	2,983,500	13,818,500	3,505,000	96,388	3,601,388	0	0	0	930,444	234,556	1,165,000	7,410,000	8,764,250	16,174,250	22,680,444	12,078,694	34,759,138
2014-15	0	0	0	10,635,000	2,441,750	13,076,750	0	0	0	0	0	0	0	0	0	7,780,000	8,393,750	16,173,750	18,415,000	10,835,500	29,250,500
2015-16	0	0	0	11,635,000	1,910,000	13,545,000	0	0	0	0	0	0	0	0	0	8,170,000	8,004,750	16,174,750	19,805,000	9,914,750	29,719,750
2016-17	0	0	0	12,710,000	1,328,250	14,038,250	0	0	0	0	0	0	0	0	0	8,575,000	7,596,250	16,171,250	21,285,000	8,924,500	30,209,500
2017-18	0	0	0	13,855,000	692,750	14,547,750	0	0	0	0	0	0	0	0	0	9,005,000	7,167,500	16,172,500	22,860,000	7,860,250	30,720,250
2018-19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9,455,000	6,717,250	16,172,250	9,455,000	6,717,250	16,172,250
2019-20	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9,930,000	6,244,500	16,174,500	9,930,000	6,244,500	16,174,500
2020-21	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,425,000	5,748,000	16,173,000	10,425,000	5,748,000	16,173,000
2021-22	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,945,000	5,226,750	16,171,750	10,945,000	5,226,750	16,171,750
2022-23	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	11,495,000	4,679,500	16,174,500	11,495,000	4,679,500	16,174,500
2023-24	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12,070,000	4,104,750	16,174,750	12,070,000	4,104,750	16,174,750
2024-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12,675,000	3,501,250	16,176,250	12,675,000	3,501,250	16,176,250
2025-26	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	13,305,000	2,867,500	16,172,500	13,305,000	2,867,500	16,172,500
2026-27	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	13,970,000	2,202,250	16,172,250	13,970,000	2,202,250	16,172,250
2027-28	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14,670,000	1,503,750	16,173,750	14,670,000	1,503,750	16,173,750
2028-29	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	15,405,000	770,250	16,175,250	15,405,000	770,250	16,175,250
	<u>\$13,060,000</u>	<u>\$1,009,900</u>	<u>\$14,069,900</u>	<u>\$79,920,000</u>	<u>\$24,660,688</u>	<u>\$104,580,688</u>	<u>\$8,185,000</u>	<u>\$1,255,397</u>	<u>\$9,440,397</u>	<u>\$11,935,000</u>	<u>\$850,425</u>	<u>\$12,785,425</u>	<u>\$930,444</u>	<u>\$234,556</u>	<u>\$1,165,000</u>	<u>\$200,000,000</u>	<u>\$123,470,894</u>	<u>\$323,470,894</u>	<u>\$314,030,444</u>	<u>\$151,481,860</u>	<u>\$465,512,304</u>

Interest payment due dates on the 2001 Series A are June 1 and December 1. Maturing principal are due June 1 of each year.
Interest payment due dates on the 2005 Refunding Series are June 15 and December 15. Maturing principal are due June 15 of each year.

Interest payment due dates on the 2001 Series A are June 1 and December 1. Maturing principal are due June 1 of each year. On May 15, 2002, all the callable portion of the 1994 Series General Obligation Bonds was refunded.

Interest payment due dates on the 2002 G.O. Refunding Bonds are June 1 and December 1.

Interest payment due dates on the 2008 Series Refunding Bonds are July 1 and January 1.

Interest payment due dates on the Series 2009 G.O. Bonds are December 15 and June 15.

Note: The 1994 Bond issue includes an \$8,355,000 5.25% Term Bond due January 15, 2014 @ 99.38%
Interest payment due dates on the 1992 Series A are January 1 and July 1. Interest payment due dates on the 1994 Series are January 15 and July 15.
On November 1, 1997, all the callable portion of the 1992 Series A Bonds was refunded. Interest payment due dates on the 1997 G.O. Advance Refunding Bonds are January 1 and July 1. On May 15, 2002, all the callable portion of the 1994 Series General Obligation Bonds was refunded. Interest payment

PORTLAND COMMUNITY COLLEGE**ADOPTED BIENNIUM 2009-2011 BUDGET****CAPITAL LEASE/PURCHASE FUND**

	Fiscal Year 2005-06 <u>Actual</u>	Fiscal Year 2006-07 <u>Actual</u>	Fiscal Year 2007-2009 ADOPTED <u>Budget</u>	Biennium Fiscal Years 2009-2011 PROPOSED <u>Budget</u>	Biennium Fiscal Years 2009-2011 APPROVED <u>Budget</u>	Biennium Fiscal Years 2009-2011 ADOPTED <u>Budget</u>
REVENUES:						
Transfer from General Fund	\$198,320	\$198,535	\$396,610	\$394,170	\$394,170	\$394,170
Interest from investments	0	0	3,000	2,581	2,581	2,581
Total Operating Revenues	<u>\$198,320</u>	<u>\$198,535</u>	<u>\$399,610</u>	<u>\$396,751</u>	<u>\$396,751</u>	<u>\$396,751</u>
Beginning Fund Balance	44,264	44,356	45,856	45,858	45,858	45,858
TOTAL REVENUES	<u><u>\$242,584</u></u>	<u><u>\$242,891</u></u>	<u><u>\$445,466</u></u>	<u><u>\$442,609</u></u>	<u><u>\$442,609</u></u>	<u><u>\$442,609</u></u>
EXPENDITURES AND OTHER REQUIREMENTS:						
Debt Service:						
Principal	\$110,000	\$115,000	\$245,000	\$265,000	\$265,000	\$265,000
Interest	88,228	83,393	151,610	129,170	129,170	129,170
Sub-total	<u>\$198,228</u>	<u>\$198,393</u>	<u>\$396,610</u>	<u>\$394,170</u>	<u>\$394,170</u>	<u>\$394,170</u>
Unappropriated Ending Fund Balance	44,356	44,498	48,856	48,439	48,439	48,439
TOTAL EXPENDITURES AND OTHER REQUIREMENTS	<u><u>\$242,584</u></u>	<u><u>\$242,891</u></u>	<u><u>\$445,466</u></u>	<u><u>\$442,609</u></u>	<u><u>\$442,609</u></u>	<u><u>\$442,609</u></u>

Certificate of Participation Bond Series 1998

Fiscal Year	Principal	Interest	Fiscal Year Requirement
2009-10	\$ 130,000.00	\$ 67,510.00	\$ 197,510.00
2010-11	135,000.00	61,660.00	196,660.00
2011-12	140,000.00	55,450.00	195,450.00
2012-13	150,000.00	48,870.00	198,870.00
2013-14	155,000.00	41,820.00	196,820.00
2014-15	165,000.00	34,380.00	199,380.00
2015-16	170,000.00	26,460.00	196,460.00
2016-17	180,000.00	18,130.00	198,130.00
2017-18	190,000.00	9,310.00	199,310.00
	<u><u>\$ 1,415,000.00</u></u>	<u><u>\$ 363,590.00</u></u>	<u><u>\$ 1,778,590.00</u></u>

PORTLAND COMMUNITY COLLEGE
ADOPTED BIENNIUM 2009-2011 BUDGET
P.E.R.S. DEBT SERVICE FUND

	Fiscal Year 2005-06 <u>Actual</u>	Fiscal Year 2006-07 <u>Actual</u>	Fiscal Year 2007-2009 ADOPTED <u>Budget</u>	Biennium Fiscal Years 2009-2011 PROPOSED <u>Budget</u>	Biennium Fiscal Years 2009-2011 APPROVED <u>Budget</u>	Biennium Fiscal Years 2009-2011 ADOPTED <u>Budget</u>
REVENUES:						
Transfer from PERS Reserve Fund	\$6,824,144	\$6,883,879	\$13,778,159	\$13,898,475	\$13,898,475	\$13,898,475
Interest from investments						
Total Operating Revenues	<u>\$6,824,144</u>	<u>\$6,883,879</u>	<u>\$13,778,159</u>	<u>\$13,898,475</u>	<u>\$13,898,475</u>	<u>\$13,898,475</u>
Beginning Fund Balance		0				
TOTAL REVENUES	<u><u>\$6,824,144</u></u>	<u><u>\$6,883,879</u></u>	<u><u>\$13,778,159</u></u>	<u><u>\$13,898,475</u></u>	<u><u>\$13,898,475</u></u>	<u><u>\$13,898,475</u></u>
EXPENDITURES AND OTHER REQUIREMENTS:						
Debt Service:						
Principal - Pension Obligation Bonds	\$1,550,000	\$1,635,000	\$3,380,000	\$3,695,000	\$3,695,000	\$3,695,000
Interest - Pension Obligation Bonds	5,274,144	5,248,879	10,388,159	10,193,475	10,193,475	10,193,475
Bond cost			10,000	10,000	10,000	10,000
Sub-total	<u>\$6,824,144</u>	<u>\$6,883,879</u>	<u>\$13,778,159</u>	<u>\$13,898,475</u>	<u>\$13,898,475</u>	<u>\$13,898,475</u>
Unappropriated Ending Fund Balance	0	0	0	0	0	0
TOTAL EXPENDITURES AND OTHER REQUIREMENTS	<u><u>\$6,824,144</u></u>	<u><u>\$6,883,879</u></u>	<u><u>\$13,778,159</u></u>	<u><u>\$13,898,475</u></u>	<u><u>\$13,898,475</u></u>	<u><u>\$13,898,475</u></u>

LIMITED TAX PENSION BOND SERIES 2003

Fiscal Year	Principal	Interest	Fiscal Year Requirement
2009-10	1,765,000	5,125,066	6,890,066
2010-11	1,930,000	5,068,409	6,998,409
2011-12	2,290,000	5,001,438	7,291,438
2012-13	2,685,000	4,917,395	7,602,395
2013-14	3,110,000	4,815,097	7,925,097
2014-15	3,565,000	4,693,496	8,258,496
2015-16	4,060,000	4,551,252	8,611,252
2016-17	4,590,000	4,385,198	8,975,198
2017-18	5,165,000	4,192,877	9,357,877
2018-19	5,810,000	3,944,441	9,754,441
2019-20	6,505,000	3,664,980	10,169,980
2020-21	7,250,000	3,352,089	10,602,089
2021-22	8,050,000	3,003,364	11,053,364
2022-23	8,910,000	2,616,159	11,526,159
2023-24	9,825,000	2,187,588	12,012,588
2024-25	10,810,000	1,715,006	12,525,006
2025-26	11,860,000	1,195,045	13,055,045
2026-27	<u>12,985,000</u>	<u>624,579</u>	<u>13,609,579</u>
	<u>\$111,165,000</u>	<u>\$65,053,475</u>	<u>\$176,218,475</u>

Interest payment due dates on the are December 1 and June 30.

PORTLAND COMMUNITY COLLEGE
ADOPTED BIENNIUM 2009-2011 BUDGET
DEBT SERVICE SUMMARY

	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Amount of Outstanding Principal</u>
UNLIMITED TAX GENERAL OBLIGATION BONDS			
Zero Coupon Bonds (Citizens Bond)	03/24/1993	07/01/2013	\$930,444
Series 2001 A& B, General Obligation Bonds	05/15/2001	06/01/2021	13,060,000
Series 2002, G. O. Refunding Bonds	05/01/2002	06/01/2013	8,185,000
Series 2005 Refunding Series	06/15/2005	06/15/2018	79,920,000
Series 2008 Refunding Bonds	5/29/2008	07/01/2013	11,935,000
Series 2009 Refunding Series	03/19/2009	12/15/2029	<u>200,000,000</u>
TOTAL TAX SUPPORTED GENERAL OBLIGATION BONDS			<u>\$314,030,444</u>
DEBT PAID/SECURED BY THE GENERAL FUND			
Series 1998, Certificates of Participation Bonds	04/21/1998	01/15/2018	\$1,415,000
Series 2003, Limited Tax Pension Bonds	06/30/2003	06/30/2027	<u>111,165,000</u>
			<u>\$112,580,000</u>
TOTAL OF ALL OUTSTANDING LONG-TERM DEBT as of July 1, 2009			<u>\$426,610,444</u>

LEGAL DEBT LIMITATION: 1.5% of Real Market Value of properties within the District.

<u>Fiscal Year</u>	<u>Assessed Value</u>	<u>Real Market Value</u>	<u>Legal Debt Limit</u>	<u>Outstanding Debt</u>	<u>Remaining Debt Margin</u>
2007-2008	\$84,232,209,600	\$148,087,569,620	\$2,221,313,544	\$158,470,793	\$2,062,842,751
2008-2009	\$90,233,566,724	\$158,638,478,769	\$2,379,577,182	\$314,030,444	\$2,065,546,738
**2009-2010	\$95,970,807,924	\$168,725,049,093	\$2,530,875,736	\$314,030,444	\$2,216,845,293
**2010-2011	\$99,462,459,957	\$174,863,677,843	\$2,622,955,168	\$298,995,444	\$2,323,959,724
**assessed value is estimated					
	<u>Tax Levied for G.O. Bonds</u>	<u>Tax Rate per 1,000 of Assessed Value</u>			
2006-2007	\$16,857,927	\$0.2061			
2008-2009	\$19,119,183	\$0.2119			
**2009-2010	\$32,856,959	\$0.3424			
**2010-2011	\$34,233,707	\$0.3442			

**This is just an estimate. Tax rate is computed using the "estimated assessed value".
County Assessor will compute the actual tax rate after July 1, of each year.

PORTLAND COMMUNITY COLLEGE
ADOPTED BIENNIUM 2009-2011 BUDGET
SCHEDULE OF OVERLAPPING DEBT (as of February 6, 2009)

OVERLAPPING DISTRICT	2008-2009 Real Market Value	Percent of Overlapping Debt 2	Overlapping Gross Property Tax Backed Debt 2	Overlapping Net Property Tax Backed Debt 2
Clackamas County	\$ 57,192,695	17.8898%	\$ 13,768,885	\$ 8,725,750
Clackamas County RFPD # 1	19,357,298,409	0.1039%	27,030	5,917
Clackamas County SD 3J	8,998,924,034	1.6099%	2,496,186	1,817,130
Clackamas County SD 7J	10,406,873,745	98.4783%	119,790,461	75,895,258
City of Lake Oswego	9,435,237,294	98.8773%	25,376,859	25,376,859
City of Milwaukie	2,451,562,880	0.5371%	29,863	6,875
City of West Linn	4,464,348,037	0.9472%	193,892	164,955
City of Wilsonville	3,428,337,613	10.4463%	1,410,773	0
Columbia County	5,867,697,830	72.5279%	12,436,110	6,556,522
Columbia River PUD	4,119,977,546	87.2959%	1,222,143	0
Columbia River Fire & Rescue	2,933,240,696	78.4356%	3,153,111	3,153,111
Mist-Birkenfeld RFP	252,196,924	82.5005%	169,126	169,126
Columbia City SD 1J	1,889,880,820	99.9963%	609,977	609,977
Columbia City SD 13	794,992,063	0.2579%	18,736	0
Columbia City SD 502	2,130,342,963	99.8680%	33,483,603	9,929,924
Northwest Regional ESD	91,885,078,846	81.4302%	6,371,913	0
City of Columbia City	233,735,672	100.0000%	325,000	325,000
City of Scappoose	646,203,907	100.0000%	390,418	390,418
Multnomah County	100,325,316,136	73.9470%	212,242,467	41,832,044
Port of Portland	228,449,245,812	68.0024%	49,707,066	0
Multnomah County Drainage Dist. No. 1	106,967,095	100.0000%	5,105,000	0
METRO	207,515,773,322	72.1936%	195,386,128	143,966,236
TRI-MET	206,303,713,216	72.8680%	26,509,378	26,509,378
Sauvie Island RFPD 30J	205,073,439	100.0000%	160,000	160,000
Multnomah County SD 1J	73,407,503,190	99.9702%	490,277,356	15,085,503
Multnomah County SD 40	4,916,269,462	0.0394%	29,712	29,712
Multnomah County SD 51J	859,140,791	100.0000%	11,415,053	9,915,053
Multnomah County ESD	102,079,962,763	72.7339%	27,075,194	0
City of Portland	84,305,108,148	85.0617%	615,495,602	80,982,991
Willamette ESD	44,050,970,152	8.9893%	2,195,427	221,137
Washington County	70,931,234,586	100.0000%	114,180,000	31,535,000
Tualatin Hills Park & Rec. District	28,697,364,315	100.0000%	15,381,000	15,075,000
Forest Grove RFPD	598,506,796	100.0000%	190,000	190,000
Gaston RFPD	467,911,472	79.3708%	333,357	333,357
Banks Fire District #13	656,790,694	100.0000%	1,300,000	1,300,000
Tualatin Valley Fire & Rescue District	63,977,940,375	83.8859%	15,938,321	0
Washington County SD 13	743,527,411	100.0000%	11,400,000	11,400,000
Washington County SD 15	3,051,135,667	100.0000%	77,145,000	44,420,000
Washington County SD 23J	13,302,027,051	97.2174%	138,527,869	132,648,281
Washington County SD 1J-Hillsboro 7 Bond	7,071,389,104	100.0000%	350,000	350,000
Washington County SD 48J	34,090,338,726	100.0000%	554,750,000	371,615,000
Washington County SD 88J	4,694,954,462	92.4037%	133,019,789	120,874,759
Washington County SD 511J-Gaston	336,629,536	82.1931%	3,190,007	0
Washington County SD 1J-Hillsboro	15,387,482,209	100.0000%	378,888,096	276,148,096
Washington County SD 1J-Reedville Bond	3,346,797,212	100.0000%	835,000	835,000
City of Banks	154,649,704	100.0000%	249,573	0
City of Beaverton	11,528,025,709	100.0000%	14,220,000	1,020,000
City of Cornelius	836,421,300	100.0000%	3,510,000	590,000
City of Durham	226,852,665	100.0000%	1,685,000	1,685,000
City of Forest Grove	1,817,503,971	100.0000%	7,755,000	3,460,000
City of Hillsboro	11,577,960,799	100.0000%	25,165,000	0
City of North Plains	2,416,484,185	100.0000%	14,309,089	10,729,380
City of Sherwood	7,933,387,404	100.0000%	11,939,056	10,011,895
City of Tigard	4,645,114,834	89.4928%	12,144,173	12,144,173
City of Tualatin	9,663,501,636	39.2124%	374,478	0

PORTLAND COMMUNITY COLLEGE

ADOPTED BIENNIUM 2009-2011 BUDGET

SCHEDULE OF OVERLAPPING DEBT (as of February 6, 2009) continued

	2008-2009	Percent of	Overlapping	Overlapping
	Real Market Value	Overlapping	Gross Property	Net Property
<u>OVERLAPPING DISTRICT-continued</u>		Debt 2	Tax Backed	Tax Backed
			Debt 2	Debt 2
Yamhill County	3,789,293,179	100.0000%	6,910,000	1,585,000
Chehalem Park & Rec. District	4,079,212,206	97.0740%	84,737,652	53,390,700
Yamhill County SD 29J-Newberg	2,065,309,323	100.0000%	5,360,000	2,640,000
City of Newberg	9,663,501,636	39.2124%	850,909	0
Yamhill county Housing Authority	54,635,149,794	19.0199%	5,201,943	0
Clackamas County ESD	70,030,814,386	62.6784%	827,355	827,355
East Multnomah Soil & Water Conservation	598,506,796	100.0000%	190,000	0
				<u>\$ 1,556,636,872</u>

Notes:

1. Gross Property-tax Backed Debt includes all General Obligation (G.O.) Bonds and Full Faith and Credit bonds.
2. Net Property-tax Banked Debt is Gross Property-tax Backed Debt less Self-supporting Unlimited-tax G.O. and less Self-supporting Full Faith and Credit Debt.

Source: Municipal Debt Advisory Commission, Oregon State Treasury

CAPITAL IMPROVEMENT AND MAINTENANCE PROGRAM

Buildings, infrastructure, technology, and major equipment are the physical foundation for providing services to the students and to the community. The procurement, construction, and maintenance of capital assets are critical activities, and therefore require careful planning.

Capital planning is critical in providing essential services. Capital facilities and infrastructure are important legacies that serve current and future generations. It is extremely difficult for the college to address the current and long-term needs without a sound multi-year capital plan that clearly identifies capital and major equipment needs, maintenance requirements, funding options and operating budget impacts.

The multi-year capital plan identifies and prioritizes expected needs based on the college strategic plan, establishes project scope and cost, details estimated amounts of funding, and projects future operating and maintenance costs. The plan covers a period of at least 5 years.

The capital improvement projects and facilities maintenance plan included in the schedule were developed as a guide in formulating and prioritizing projects that are essential in meeting the long-term facilities needs of the college. Because of limited resources, not all of the capital projects and items in the facilities maintenance plan were funded during the budget year. However, there are items in the list that may not be completed during the year but because of their importance it was included in the lists so that resources can be allocated to these projects when funding becomes available.

Factors considered in developing the comprehensive capital improvement plan:

- Identifying present and future needs:
 - ✓ Capital assets that require repair, maintenance, or replacement to manage higher costs in future years.
 - ✓ Capital projects that are in the facility master plan.
 - ✓ Infrastructure improvements that needs to support new and existing needs.
 - ✓ Capital projects with revenue-generating potential (i.e. parking structure)
 - Determining the costs:
 - ✓ Scope and timing of a planned project/s.
 - ✓ For projects beyond 1 year, the cost projection is adjusted based on anticipated inflation.
 - ✓ Identify any on-going operating costs associated with each project including source of funding.
 - ✓ Provide a clear estimate of all of the major components of the project, including land acquisition needs, design, construction, contingency and post construction costs.
 - ✓ Recognize the non-financial impacts of the project.
 - Prioritizing capital requests: The following were considered in evaluating the projects:
 - ✓ The relationship of project submittals to the facility master plan.
 - ✓ Input and participation from major stakeholders.
 - ✓ Adherence to legal requirements and/or mandates.
 - Impact on operating budget. Develop financing strategies: The capital financing plan includes but not limited to:
 - ✓ Expected revenue and expenditure trends, including the relationship to the multi-year financial plan.
 - ✓ Timing of the capital financing.
 - ✓ Recognizing the appropriate legal constraints.
 - ✓ Reliability and stability of identified funding sources.
 - ✓ Affordability of the financing strategy, including the impact on debt ratios and taxpayers.
-

CAPITAL IMPROVEMENT AND MAINTENANCE PROGRAM-continued

The 5-year Facilities Maintenance Plan is funded by the Capital Projects Fund. Certain operating and maintenance of the facilities are budgeted in the General Fund and is included as part of the Physical Plant budget. Capital Equipment and Replacement needs for vehicles and for computer related equipment are also funded by the General Fund. Not all of the items listed in the schedule were funded during the budget year however, a complete lists of what was submitted by the departments was included in the lists so that when funds becomes available, they can be considered when determining the allocation of the additional resources. Enterprise operation (Food Services, Bookstore and Parking Operations) provides the fund for their capital improvements. Major capital improvement projects are funded by the Capital Projects Fund.

**PORTLAND COMMUNITY COLLEGE
CAPITAL CONSTRUCTION PROJECTS**

		Biennium Fiscal Year 2009-2011	
PROJECT DESCRIPTION:		1st Year of Biennium	2nd Year of Biennium
Willamete Bldg. Project (Bldg)		\$ 7,917,742	
Willow Creek Project (Bldg)		\$ 2,602,855	
Newberg/Sherwood (Land)		\$ 5,000,000	
Newberg/Sherwood (Bldg)		\$ 2,000,000	
S.E. Center (Land)		\$ 21,500,000	
S.E. Center (Bldg)		\$ -	\$ 21,000,000
Rock Creek (Bldg)		\$ 18,550,000	\$ 15,170,000
Cascade (Land)		\$ 15,000,000	
Cascade (Bldg)		\$ 2,000,000	\$ 16,615,000
Sylvania (Bldg)		\$ 6,392,000	\$ 8,400,000
<u>College-wide Projects:</u>			
<u>1/2 of the cost of these Projects is funded by proceeds from the \$200M Bond sale and 1/2 from State Grant</u>			
PROJECTS:	<u>State XIG Grant</u>	<u>State Lottery Grant</u>	
Mass Notification System	\$ 2,000,000		\$ 2,000,000
ADA Upgrade	\$ 500,000		\$ 500,000
Phone System - Voice Over IP	\$ 2,500,000		\$ 2,500,000
Centralized Clock System		\$ 80,000	\$ 80,000
Fire/Life Safety Upgrade		\$ 500,000	\$ 500,000
Electrical Upgrade - Arc Fault Protection		\$ 500,000	\$ 500,000
Storm Water Management Upgrade	\$ 175,000		\$ 175,000
Energy Management System Upgrade	\$ 1,500,000		\$ 1,500,000
Domestic Water Supply Upgrade		\$ 1,350,000	\$ 1,350,000
Building Seismic Upgrade		\$ 800,000	\$ 800,000
District-wide Parking Lots Repaving		\$ 780,000	\$ 780,000
Sylvania Lighting Upgrade		\$ 120,000	\$ 120,000
Sylvania Boiler Replacement		\$ 700,000	\$ 700,000
Sylvania Gym Floor Replacement		\$ 400,000	\$ 400,000
Swimming Pool Deck Replacement		\$ 300,000	\$ 300,000
Sylvania Grounds Greenhouse & Shade House		\$ 50,000	\$ 50,000
Rock Creek B3 Skylight Replacement		\$ 150,000	\$ 150,000
Rock Creek Boiler Replacement		\$ 300,000	\$ 300,000
Rock Creek Parking Lot Lighting Upgrade		\$ 125,000	\$ 125,000
<u>The following projects are funded 100% from the \$200M Bond sale proceeds:</u>			
Other College-wide Projects:			
Technology modernization*			\$ 5,750,000
Technology business recovery			\$ 400,000
Capitalized maintenance**			\$ 4,085,000
Safety/Security***			\$ 1,750,000
		PROJECT TOTAL	\$ 105,377,597
CONTINGENCY			\$ 12,000,000
		FUND TOTAL 2200	\$ 117,377,597
* Original proposed budget of \$7,000,000 less matching \$'s of \$1,250,000 for projects approved by State as eligible for XIG Grant			
** Original proposed budget of \$8,000,000 less matching \$'s of \$3,915,000 for projects approved by State as eligible for			
Lottery Grant (\$3,077,500) & XIG State Grant (\$837,500)			
***Original proposed budget of \$3,000,000 less matching \$'s of \$1,250,000 for projects approved by State as eligible for			
Lottery Grant (\$250,000) & XIG State Grant (\$1,000,000)			

PORTLAND COMMUNITY COLLEGE
5 YEAR FACILITIES MAINTENANCE

	<u>2009-2010</u>	<u>2010-2011</u>	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>TOTAL</u>
<u>Sylvania Campus:</u>						
Building System	\$41,800	\$32,120	\$32,920	\$32,720	\$76,120	\$215,680
Building Exterior	5,000	7,500	0	5,000	7,500	25,000
Electrical System	150,000	167,000	470,000	177,500	147,500	1,112,000
HVAC System	163,000	198,000	190,000	202,000	166,000	919,000
Plumbing System	73,524	73,524	43,524	43,524	25,288	259,384
Grounds & Soil:						
Irrigation System	6,700	2,000	3,000	35,500	19,200	66,400
Lawn/Drainage System	3,000	17,000	3,000	9,000	3,000	35,000
Plants & Soil	<u>19,300</u>	<u>20,250</u>	<u>20,500</u>	<u>11,000</u>	<u>37,100</u>	<u>108,150</u>
Total-Sylvania Campus	<u>\$462,324</u>	<u>\$517,394</u>	<u>\$762,944</u>	<u>\$516,244</u>	<u>\$481,708</u>	<u>\$2,740,614</u>
<u>Cascade Campus:</u>						
Building System	\$0	\$18,000	\$68,000	\$25,500	\$0	\$111,500
Building Exterior	0	0	0	0	0	0
Electrical System	50,000	50,000	75,000	65,000	35,000	275,000
HVAC System	147,000	101,000	151,000	109,000	109,000	617,000
Plumbing System	15,000	14,000	14,000	14,000	14,000	71,000
Grounds & Soil:						
Irrigation System	900	500	1,000	0	1,000	3,400
Lawn/Drainage System	7,000	0	4,000	0	5,000	16,000
Plants & Soil	<u>3,000</u>	<u>21,000</u>	<u>8,000</u>	<u>11,000</u>	<u>2,000</u>	<u>45,000</u>
Total-Cascade Campus	<u>\$222,900</u>	<u>\$204,500</u>	<u>\$321,000</u>	<u>\$224,500</u>	<u>\$166,000</u>	<u>\$1,138,900</u>
<u>Rock Creek Campus:</u>						
Building System	\$0	\$100,000	\$0	\$0	\$80,000	\$180,000
Building Exterior	145,000	267,000	0	100,000	0	512,000
Electrical System	240,000	185,000	45,000	55,000	45,000	570,000
HVAC System	513,000	181,000	298,000	321,000	173,000	1,486,000
Plumbing System	23,400	23,400	33,400	28,400	28,400	137,000
Grounds & Soil:						
Irrigation System	12,000	3,500	1,000	0	0	16,500
Lawn/Drainage System	4,500	2,500	4,500	2,500	4,500	18,500
Plants & Soil	<u>15,000</u>	<u>15,000</u>	<u>32,000</u>	<u>10,000</u>	<u>28,200</u>	<u>100,200</u>
Total-Rock Creek Campus	<u>\$952,900</u>	<u>\$777,400</u>	<u>\$413,900</u>	<u>\$516,900</u>	<u>\$359,100</u>	<u>\$3,020,200</u>
<u>Southeast Center:</u>						
Building System	\$0	\$60,000	\$0	\$0	\$0	\$60,000
Building Exterior	0	0	0	0	0	0
Electrical System	11,500	6,500	12,500	12,500	12,500	55,500
HVAC System	32,000	30,000	80,000	30,000	31,000	203,000
Plumbing System	7,000	10,000	7,000	7,000	7,000	38,000
Grounds & Soil:						
Irrigation System	0	0	0	10,000	0	10,000
Lawn/Drainage System	0	250	0	1,000	0	1,250
Plants & Soil	<u>2,000</u>	<u>4,000</u>	<u>0</u>	<u>8,000</u>	<u>0</u>	<u>14,000</u>
Total-Southeast Center	<u>\$52,500</u>	<u>\$110,750</u>	<u>\$99,500</u>	<u>\$68,500</u>	<u>\$50,500</u>	<u>\$381,750</u>

PORTLAND COMMUNITY COLLEGE
5 YEAR FACILITIES MAINTENANCE PLAN (FUNDED BY THE GENERAL FUND UNDER PHYSICAL PLANT
BUDGET)-continued

	<u>2009-2010</u>	<u>2010-2011</u>	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>TOTAL</u>
<u>Portland-Metro Center:</u>						
Building System	\$0	\$0	\$45,000	\$18,000	\$65,000	\$128,000
Building Exterior	0	0	0	0	0	0
Electrical System	2,500	12,500	2,500	17,500	12,500	47,500
HVAC System	42,000	50,000	46,000	42,000	25,000	205,000
Plumbing System	8,000	6,000	6,000	6,000	6,000	32,000
Grounds & Soil:						
Irrigation System	0	0	0	0	0	0
Lawn/Drainage System	0	0	0	0	0	0
Plants & Soil	0	5,000	1,000	0	0	6,000
Total-Portland -Metro Center	<u>\$52,500</u>	<u>\$73,500</u>	<u>\$100,500</u>	<u>\$83,500</u>	<u>\$108,500</u>	<u>\$418,500</u>
<u>Central Portland Center:</u>						
Building System	\$0	\$18,000	\$0	\$0	\$0	\$18,000
Building Exterior	0	0	0	0	0	0
Electrical System	2,500	2,500	17,500	12,500	12,500	47,500
HVAC System	128,000	33,000	36,000	29,000	18,000	244,000
Plumbing System	8,500	8,500	8,500	8,500	7,000	41,000
Grounds & Soil:						
Irrigation System	0	0	3,500	0	0	3,500
Lawn/Drainage System	1,600	500	0	0	0	2,100
Plants & Soil	0	1,500	4,500	2,000	0	8,000
Total-Central Portland Center	<u>\$140,600</u>	<u>\$64,000</u>	<u>\$70,000</u>	<u>\$52,000</u>	<u>\$37,500</u>	<u>\$364,100</u>
<u>TOTAL COLLEGE-WIDE</u>	<u>2009-2010</u>	<u>2010-2011</u>	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>TOTAL</u>
Building System	\$41,800	\$228,120	\$145,920	\$76,220	\$221,120	\$713,180
Building Exterior	150,000	274,500	0	105,000	7,500	537,000
Electrical System	456,500	423,500	622,500	340,000	265,000	2,107,500
HVAC System	1,025,000	593,000	801,000	733,000	522,000	3,674,000
Plumbing System	135,424	135,424	112,424	107,424	87,688	578,384
Grounds & Soil:	0	0	0	0	0	0
Irrigation System	19,600	6,000	8,500	45,500	20,200	99,800
Lawn/Drainage System	16,100	20,250	11,500	12,500	12,500	72,850
Plants & Soil	39,300	66,750	66,000	42,000	67,300	281,350
Total-COLLEGE-WIDE	<u>\$1,883,724</u>	<u>\$1,747,544</u>	<u>\$1,767,844</u>	<u>\$1,461,644</u>	<u>\$1,203,308</u>	<u>\$8,064,064</u>

PORTLAND COMMUNITY COLLEGE
5 YEAR FACILITIES MAINTENANCE PLAN (FUNDED BY THE GENERAL FUND UNDER PHYSICAL PLANT BUDGET)-continued

	<u>2009-2010</u>	<u>2010-2011</u>	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>TOTAL</u>
SYLVANIA - BUILDING SYSTEMS						
CEILING TILE REPLACEMENTS	\$3,000	\$3,300	\$3,600	\$3,900	\$4,200	\$18,000
THRESHOLDS	\$0	\$0	\$0	\$0	\$0	\$0
ENTRY DOORS	\$8,480	\$12,000	\$12,000	\$12,000	\$12,000	\$56,480
WINDOW COVERING/FILM UPGRADES	\$1,200	\$3,900	\$4,100	\$4,400	\$4,700	\$18,300
OVERHEAD DOOR UPGRADES		\$0	\$0	\$0	\$30,000	\$30,000
DOOR CLOSERS	\$1,440	\$1,560	\$1,680	\$1,700	\$1,820	\$8,200
ADA - TO BE IDENTIFIED	\$6,180	\$6,360	\$6,540	\$6,720	\$6,900	\$32,700
INTERIOR PAINTING	\$5,500	\$0		\$0	\$5,500	\$11,000
FLOOR COVERING REPLACEMENTS	\$4,000	\$5,000	\$5,000	\$4,000	\$5,000	\$23,000
DANCE FLOOR REFINISHING	\$12,000	\$0	\$0	\$0	\$0	\$12,000
RESTROOM UPGRADES & TILE REPAIR	\$0	\$0	\$0	\$0	\$6,000	\$6,000
TOTAL	\$41,800	\$32,120	\$32,920	\$32,720	\$76,120	\$215,680
SYLVANIA - EXTERIOR						
EXTERIOR UPGRADES (CONCRETE)	\$0	\$0	\$0	\$0	\$0	\$0
EXTERIOR PAINTING - BRICK SEAL	\$0	\$0	\$0	\$5,000	\$0	\$5,000
EXTERIOR PAINTING - AM/HT/HP/SS	\$5,000	\$7,500	\$0	\$0	\$7,500	\$20,000
TOTAL	\$5,000	\$7,500	\$0	\$5,000	\$7,500	\$25,000

TOTAL - SYLVANIA BUILDING SYSTEMS	\$46,800	\$39,620	\$32,920	\$37,720	\$83,620
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SYLVANIA - ELECTRICAL SYSTEM						
ELECTRICAL DISTRIBUTION UPGRADES				\$7,500	\$7,500	\$15,000
AIC CORRECTIONS	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
INTERIOR LIGHT REPAIRS/MAINTENANCE	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
INTERIOR LIGHTING RENOVATIONS				\$10,000	\$10,000	\$20,000
EMERGENCY LIGHTING ADDITIONS			\$10,000			\$10,000
IMPROVE POWER QUALITY	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
PARKING LOT LIGHTING IMPROVEMENTS		\$17,000	\$300,000			\$317,000
INTRUSION DETECTION SYSTEMS	\$30,000	\$30,000	\$30,000	\$30,000		\$120,000
LIGHTS IN MALLS - CONTROL			\$10,000	\$10,000	\$10,000	\$30,000
TOTAL	\$150,000	\$167,000	\$470,000	\$177,500	\$147,500	\$1,112,000
TOTAL - SYLVANIA ELECTRICAL	\$150,000	\$167,000	\$470,000	\$177,500	\$147,500	

PORTLAND COMMUNITY COLLEGE
5 YEAR FACILITIES MAINTENANCE PLAN (FUNDED BY THE GENERAL FUND UNDER PHYSICAL PLANT
BUDGET)-continued

SYLVANIA-HVAC SYSTEMS						
Vent/Exhaust Fan Repair/Replacements						
ST, SS, SCB buildings. supply & exhaust fans	\$20,000					\$20,000
HT Build. supply & exhaust fans		\$20,000				20,000
CT, PAC Buildings. Supply & exhaust fans			\$20,000			20,000
LRC, TCB supply & exhaust fans				\$20,000		20,000
Toilet towers & all bunkers supply and exhaust fans					\$20,000	20,000
3 ton unit for phone switch gear room	15,000					15,000
York A/C unit AM roof & Goodman A/C on CC roof		30,000				30,000
SS building A/C unit #03 (Goodman)			10,000			10,000
Carrier gas-pac A/C unit AM bldg. & CC roof unit				24,000		24,000
Air-conditioning Repairs						
Preventative maintenance on chillers for PAC, LRC, CC,TCB buildings and North and South Chillers	30,000	30,000	30,000	30,000	30,000	150,000
Clean coils heat exchangers						
Bunkers & SCB building	3,000					3,000
HT building		3,000				3,000
CT & LRC buildings			3,000			3,000
Bookstore & PAC buildings				6,000		6,000
SS & ST buildings					6,000	6,000
Boiler Repairs/Upgrades						
Refractory Repairs, Possible Rear Door Replacement - Semi Annual Inspections and Tune-ups						
Boiler tune-ups repairs & upgrades as needed	\$15,000	\$25,000	\$15,000	\$25,000	\$15,000	\$95,000
Boiler Water Piping						
Repair or Replace as Needed	4,000	4,000	4,000	4,000	4,000	20,000
Boiler Stack Repairs/Replacement						
Inspect and Clean repair or replace as needed		3,000			3,000	6,000
Valve Replacements						
Replace Heating System Valves as Needed Throughout Campus Each Year	6,000	6,000	6,000	6,000	6,000	30,000
Filter Duct Conversions						
Repair or Replace as Needed	2,000	2,000	2,000	12,000	2,000	20,000
Single Unit Replace						
Replace electric duct heater HT Building	8,000					8,000
Annual Fume Hood Testing						
As needed each year	5,000	5,000	5,000	5,000	5,000	25,000
Balancing						
Air & water - As needed each year	5,000	5,000	5,000	5,000	5,000	25,000
	8,000	8,000	8,000	8,000	8,000	40,000
Insulation						
As needed each year	4,000	4,000	4,000	4,000	4,000	20,000
Energy Management, Upgrades and maintenance						
\$8K Each year for repair & replacement of system hardware (sensors, boards etc)	8,000	8,000	8,000	8,000	8,000	40,000

PORTLAND COMMUNITY COLLEGE
5 YEAR FACILITIES MAINTENANCE PLAN (FUNDED BY THE GENERAL FUND UNDER PHYSICAL PLANT BUDGET)-continued

Other						
Generator Maintenance						
As needed each year	10,000	10,000	10,000	10,000	10,000	50,000
Energy Management, Add Points						
Add discharge air sensors LRC	20,000					20,000
Add discharge air sensors South Classroom building		10,000				10,000
New Head-In System			50,000			50,000
Upgrades to EMS system and energy savings				35,000		35,000
Upgrades to EMS system and replace controllers as needed					40,000	40,000
EMS system upgrade. Replace old controllers and update prints as needed		25,000				25,000
Install DAT sensors in the bookstore			10,000			10,000
Up-grades to EMS system and energy savings						
TOTAL	\$163,000	\$198,000	\$190,000	\$202,000	\$166,000	\$919,000
SYLVANIA-PLUMBING						
Code Upgrades/Fire Suppression	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
Water Heater Replacements						
Repair Replace as needed	5,000	5,000	5,000	5,000	5,000	25,000
Water Main Repairs	50,000	50,000	20,000	20,000		140,000
164 Toilets						
Install 23 1.6gpf toilets and flush valves	13,524	13,524	13,524	13,524	15,288	69,384
TOTAL	\$73,524	\$73,524	\$43,524	\$43,524	\$25,288	\$259,384

TOTAL - SYLVANIA MECHANICAL **\$236,524** **\$271,524** **\$233,524** **\$245,524** **\$191,288**

SYLVANIA - IRRIGATION						
Uniks	\$1,000		\$1,000		\$1,000	\$3,000
Controller	1,700			1,700		3,400
Weather St. Maintenance	2,000					2,000
Back Flows	1,000			1,000		2,000
LRC			1,000			1,000
PAC		2,000				2,000
PLACE HOLDER	1,000		1,000		1,000	3,000
HT turnaround P12 + P13 + P14				32,800	17,200	50,000
TOTAL	\$6,700	\$2,000	\$3,000	\$35,500	\$19,200	\$66,400

SYLVANIA - LAWN / DRAINAGE						
Drainage	\$2,000		\$2,000		\$2,000	\$6,000
Top Dress	1,000		1,000		1,000	3,000
Syl. Soccer Field + Practice		8,000		8,000		16,000
TOTAL	\$3,000	\$8,000	\$3,000	\$8,000	\$3,000	\$25,000

PORTLAND COMMUNITY COLLEGE
5 YEAR FACILITIES MAINTENANCE PLAN (FUNDED BY THE GENERAL FUND UNDER PHYSICAL PLANT BUDGET)-continued

SYLVANIA - PLANTS/SOIL						
LRC			\$10,500			\$10,500
Tub Grinding	8,000		10,000		10,000	28,000
PAC		15,000				15,000
Mulch	11,300					11,300
PLACE HOLDER				1,000		1,000
P2 Island + Putting		5,250				5,250
HT & ten minute & P12 + P13 + P14				10,000	27,100	37,100
TOTAL	\$19,300	\$20,250	\$20,500	\$11,000	\$37,100	\$108,150

TOTAL - SYLVANIA GROUNDS	\$29,000	\$30,250	\$26,500	\$54,500	\$59,300
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TOTAL ALL SYLVANIA	\$462,324	\$508,394	\$762,944	\$515,244	\$481,708
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<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>TOTAL</u>
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CASCADE - BUILDING SYSTEMS						
TEB RESTROOM			\$45,000			\$45,000
CEMENT/WALKS				\$3,500		\$3,500
DRIVIT TH		\$18,000				\$18,000
SSB WINDOWS			\$23,000			\$23,000
ROOFING/COAT						
				\$22,000		\$22,000
TOTAL	\$0	\$18,000	\$68,000	\$25,500	\$0	\$111,500

TOTAL - CASCADE BUILDING SYSTEMS	\$0	\$18,000	\$68,000	\$25,500	\$0
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CASCADE - ELECTRICAL SYSTEM						
ELECTRICAL DISTRIBUTION UPGRADES			\$5,000	\$5,000	\$5,000	\$15,000
AIC CORRECTIONS						\$0
INTERIOR LIGHT REPAIRS/MAINTENANCE	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
INTERIOR LIGHTING RENOVATIONS			\$10,000	\$10,000	\$10,000	\$30,000
EMERGENCY LIGHTING ADDITIONS			\$10,000			10000
IMPROVE POWER QUALITY	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
ELECTRICAL BACKUP SYSTEMS						
DAYLIGHT/OCCUPANCY SENSING						
WALKWAY LIGHTING IMPROVEMENTS						
ASSISTED LISTENING SYSTEMS						
FIRE ALARM UPGRADES						
INTRUSION DETECTION SYSTEMS	\$20,000	\$20,000	\$20,000	\$20,000		\$80,000
EXITING CODES CHANGES						
FIBER/COPPER/COAX UPGRADES						
LIGHTS IN MALLS - CONTROL	\$10,000	\$10,000	\$10,000	\$10,000		\$40,000
TOTAL	\$50,000	\$50,000	\$75,000	\$65,000	\$35,000	\$275,000

TOTAL - CASCADE ELECTRICAL	\$50,000	\$50,000	\$75,000	\$65,000	\$35,000
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PORTLAND COMMUNITY COLLEGE
5 YEAR FACILITIES MAINTENANCE PLAN (FUNDED BY THE GENERAL FUND UNDER PHYSICAL PLANT BUDGET)-continued

CASCADE -HVAC SYSTEMS						
Vent/Exhaust Fan Repair/Replace						
SSB elevator shaft exhaust fan. Stairwell exhaust fan exhaust fans						\$0
fans	\$6,000					\$6,000
VAV Boxes in SSB and Jackson Hall building		\$5,000				\$5,000
Terrell Hall exhaust fans			\$15,000			\$15,000
As needed replacements				\$8,000		\$8,000
					\$8,000	\$8,000
Unit Replacements						
As needed replacements						\$0
Student Center unit#3 Goodman DX/Gas						\$0
Student Center unit#4 Goodman DX/Gas	\$20,000					\$20,000
Student Center unit#5 Lennox DX/Gas		\$20,000				\$20,000
Student Center unit#2 Rheem DX/Gas			\$20,000			\$20,000
Student Center unit#1 Trane DX/Gas				\$20,000		\$20,000
As needed replacements					\$20,000	\$20,000
Air-conditioning Repairs						
Preventative maintenance on chillers for all buildings	\$30,000	\$30,000	\$30,000	\$35,000	\$35,000	\$160,000
Replace coils / heaters / exchangers						
Clean coils/heat exchangers, and repair as needed	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
Boiler Repairs/Upgrades						
Boiler tune-ups and repairs	\$20,000	\$10,000	\$20,000	\$10,000	\$10,000	\$70,000
Boiler Stack Repairs/Replacement						
Inspect and Clean						\$0
Replace Bad Sections			\$15,000			\$15,000
Valve Replacements						
out Campus Each Year	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$20,000
Filter Duct Conversions	\$15,000		\$15,000			\$30,000
Repair/Replace filter racks as needed						
Balancing						
Air and water flow balancing as needed each year	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$10,000
Fume Hood Annual Testing						
As needed each year	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$10,000
Insulation and piping repairs						
As needed each year	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$10,000
Generator Maintenance						
As needed each year	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$40,000
Energy Management, Add Points Upgrades	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$40,000
Needed each year for repair & replacement of system						
Energy Management, Add Points						
Upgrades to ems system & install dat sensors	\$20,000					\$20,000
TOTAL	\$147,000	\$101,000	\$151,000	\$109,000	\$109,000	\$617,000
CASCADE - Plumbing						
Genral Plumbing						
As needed repair or replacement	\$5,000	\$3,000	\$5,000	\$5,000	\$4,000	\$22,000
Water Heater Replacements						
As needed repair or replacement	\$4,000	\$5,000	\$3,000	\$3,000	\$4,000	\$19,000
Code Upgrades/Fire Suppression	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$30,000
TOTAL	\$15,000	\$14,000	\$14,000	\$14,000	\$14,000	\$71,000

TOTAL - CASCADE MECHANICAL **\$162,000** **\$115,000** **\$165,000** **\$123,000** **\$123,000**

PORTLAND COMMUNITY COLLEGE**5 YEAR FACILITIES MAINTENANCE PLAN (FUNDED BY THE GENERAL FUND UNDER PHYSICAL PLANT BUDGET)-continued**

CASCADE - IRRIGATION						
PSEB	\$500					\$500
SSB	\$400					\$400
TH N LAWN			\$1,000			\$1,000
SC Corner SE & SW		\$500				\$500
PLACE HOLDER					\$1,000	\$1,000
TOTAL	\$900	\$500	\$1,000	\$0	\$1,000	\$3,400

CASCADE - LAWN						
ALI Top Dress	\$7,000					\$7,000
Library Replace			\$4,000			\$4,000
Refurbish					\$5,000	\$5,000
TOTAL	\$7,000		\$4,000		\$5,000	\$16,000

CASCADE - PLANTS/SOIL						
SSB - Lawn Out		\$10,000				\$10,000
Mulch		\$4,000		\$4,000		\$8,000
TH Lawn				\$5,000		\$5,000
JH - S. Side Bulbs	\$3,000					\$3,000
SC Corner SE & SW		\$5,000				\$5,000
Cascadian Lawn Strips			\$8,000			\$8,000
P4 & P5 - Plant Upgrade		\$2,000		\$2,000		\$4,000
PLACE HOLDER					\$2,000	\$2,000
TOTAL	\$3,000	\$21,000	\$8,000	\$11,000	\$2,000	\$45,000

TOTAL - CASCADE GROUNDS	\$10,900	\$21,500	\$13,000	\$11,000	\$8,000
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TOTAL ALL CASCADE	\$222,900	\$204,500	\$321,000	\$224,500	\$166,000
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	2009-10	2010-11	2011-12	2012-13	2013-14	TOTAL
ROCK CREEK - BUILDING SYSTEMS						
ADA - TO BE IDENTIFIED	\$0	\$0	\$0	\$0	\$65,000	\$65,000
FLOOR COVERING REPLACEMENTS	\$0	\$15,000	\$0	\$0	\$15,000	\$30,000
RESTROOM UPGRADES & TILE REPAIR	\$0	\$85,000	\$0	\$0	\$0	\$85,000
TOTAL	\$0	\$100,000	\$0	\$0	\$80,000	\$180,000

ROCK CREEK - EXTERIOR						
BLDG 7 SIDING/FLASHING, ROOF AREA	\$0	\$0	\$0	\$100,000	\$0	\$100,000
EXTERIOR PAINTING AND SIDING REPAIR	\$125,000	\$0	\$0	\$0	\$0	\$125,000
EXTERIOR PRESERVATION BLDG 7	\$0	\$87,000	\$0	\$0	\$0	\$87,000
ROOF & GUTTER REPAIRS-GENERAL	\$20,000	\$0	\$0	\$0	\$0	\$20,000
SIDEWALK/STAIR IMPROVEMENTS	\$0	\$45,000	\$0	\$0	\$0	\$45,000
RAILING UPGRADE	\$0	\$135,000	\$0	\$0	\$0	\$135,000
TOTAL	\$145,000	\$267,000	\$0	\$100,000	\$0	\$512,000

TOTAL - ROCK CREEK BUILDING SYSTEMS	\$145,000	\$367,000	\$0	\$100,000	\$80,000
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PORTLAND COMMUNITY COLLEGE
5 YEAR FACILITIES MAINTENANCE PLAN (FUNDED BY THE GENERAL FUND UNDER PHYSICAL PLANT
BUDGET)-continued

ROCK CREEK-HVAC SYSTEMS						
Vent/Exhaust Fan Replacements						
Welding Pace units D-11 &12 repair or replace	\$40,000					\$40,000
Bld 5 Exhaust fans repair or replace		\$10,000				\$10,000
Bld 7 Exhaust fans repair or replace			\$40,000			\$40,000
Bld 2 shop supply fans repair or replace				\$40,000		\$40,000
Bld 3 Exhaust fans repair or replace					\$20,000	\$20,000
Paint Booth - Aviation						
New spray Paint Booth For Building 6	\$300,000					\$300,000
Dust/Fume Collection Upgrades						
Repair Leaking Filter Racks Bldg. 6 As Needed	\$25,000					\$25,000
Repair Leaking Filter Racks Bldg. 5 As Needed		\$25,000				\$25,000
Repair Leaking Filter Racks Bldg. 7 As Needed					\$25,000	\$25,000
Convert Filter Racks All Buildings To More Efficient Filters			\$50,000			\$50,000
Rebuild dust collection system for carpenter shop				\$80,000		\$80,000
Unit Replacements						
As needed replacements		\$10,000			\$10,000	\$20,000
building 2 room 136			\$40,000			\$40,000
Replace greenhouse gas packs				\$40,000		\$40,000
Air-conditioning Repairs						
Preventative maintenance on chillers for building 3,5,6,7,9	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$175,000
Replace coils / heaters / exchangers						
Clean Bldg. 6 coils and repair as needed	\$10,000					\$10,000
Clean Bldg. 7 coils and repair as needed		\$10,000				\$10,000
Clean Bldg. 9 coils and repair as needed			\$10,000			\$10,000
Clean Repair Replace Coils as Needed				\$15,000		\$15,000
Clean Bldg. 2 coils and repair as needed					\$10,000	\$10,000
Generator Maintenance						
As needed each year	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$30,000
Boiler Repairs/Upgrades						
Refractory Repairs, Possible Rear Door Replacement - Semi						
Boiler tune-ups	\$12,000		\$12,000		\$12,000	\$36,000
See note at side bar.*		\$20,000		\$20,000		\$40,000
Boiler Stack Repairs/Replacement						
Inspect and Clean	\$5,000					\$5,000
Replace Bad Sections				\$15,000		\$15,000
Valve Replacements						
Campus Each Year	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
Filter Duct Conversions						
Repair or Replace as Needed	\$10,000			\$15,000		\$25,000
Victaulic Coupler Replacements	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$10,000
Boiler Water Piping Upgrades						
As needed each year	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$15,000
Balancing						
As needed each year	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
Fume Hood Annual Testing						
As needed each year	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$40,000
Insulation						
As needed each year	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$20,000
Energy Management, Add Points Upgrades						
\$8,000 each year for repair & replacement of system hardware	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$40,000
Energy Management, Add Points						
*2007-08 Ems system installed by PCC employee and no control sensors.	\$30,000					\$30,000
Upgrades to ems system Building 2 & install dat sensors		\$25,000				\$25,000
New Head-In System			\$50,000			\$50,000
Upgrades to ems system & install dat sensors building 3				\$15,000		\$15,000
Upgrades to ems system & install dat sensors					\$15,000	\$15,000
Upgrades to ems system & install dat sensors			\$15,000			\$15,000
TOTAL	\$513,000	\$181,000	\$298,000	\$321,000	\$173,000	\$1,486,000

PORTLAND COMMUNITY COLLEGE
5 YEAR FACILITIES MAINTENANCE PLAN (FUNDED BY THE GENERAL FUND UNDER PHYSICAL PLANT
BUDGET)-continued

ROCK CREEK-PLUMBING						
Plumbing Fixture Replacements/Upgrades						
\$5k for as needed replacements	\$5,000	\$5,000	\$5,000			\$15,000
\$10k for as needed replacements				\$10,000	\$10,000	\$20,000
Water Heater Replacements						
As Needed replacements	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
* note The boiler inspector commented that it is time to replace it.						
See note at side* \$5k to replace hot water heater bldg, 3/129						
Code Upgrades/Fire Suppression	\$5,000	\$5,000	\$15,000	\$5,000	\$5,000	\$35,000
PCC Rock Creek Campus Retro-fit Of Plumbing Fixtures To						
98 Toilets						
Install 98 new 1.6gpf toilet bowl & closet valve with Sloan 1.6gpf						
Install 14 1.6gpf toilets and flush valves	\$8,400	\$8,400	\$8,400	\$8,400	\$8,400	\$42,000
TOTAL	\$23,400	\$23,400	\$33,400	\$28,400	\$28,400	\$137,000

TOTAL - ROCK CREEK MECHANICAL **\$536,400** **\$204,400** **\$331,400** **\$349,400** **\$201,400**

ROCK CREEK - ELECTRICAL SYSTEM						
ELECTRICAL DISTRIBUTION UPGRADES			\$5,000	\$5,000	\$5,000	\$15,000
AIC CORRECTIONS	\$100,000					\$100,000
IMPROVE POWER QUALITY	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
INTERIOR LIGHT REPAIRS/MAINTENANCE	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
INTERIOR LIGHTING UPGRADES			\$10,000	\$10,000	\$10,000	\$30,000
EMERGENCY LIGHTING ADDITIONS		\$10,000		\$10,000		\$20,000
PARKING LOT LIGHTING IMPROVEMENTS		\$125,000				\$125,000
WALKWAY LIGHTING IMPROVEMENTS	\$50,000					\$50,000
FIRE ALARM UPGRADES	\$40,000					\$40,000
INTRUSION DETECTION SYSTEMS	\$30,000	\$30,000				\$60,000
LIGHTS IN MALLS - CONTROL			\$10,000	\$10,000	\$10,000	\$30,000
TOTAL	\$240,000	\$185,000	\$45,000	\$55,000	\$45,000	\$570,000

TOTAL - ROCK CREEK ELECTRICAL **\$240,000** **\$185,000** **\$45,000** **\$55,000** **\$45,000**

ROCK CREEK - IRRIGATION						
Museum Clock & System		\$2,500				\$2,500
Courtyard Bldg 2 & Bldg 3 - Concrete Cutting	\$12,000					\$12,000
B. Lot Island		\$1,000				\$1,000
PLACE HOLDER			\$1,000			\$1,000
TOTAL	\$12,000	\$3,500	\$1,000	\$0	\$0	\$16,500

ROCK CREEK - LAWN						
Refurbish	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$12,500
Top Dress	\$2,000		\$2,000		\$2,000	\$6,000
TOTAL	\$4,500	\$2,500	\$4,500	\$2,500	\$4,500	\$18,500

PORTLAND COMMUNITY COLLEGE

5 YEAR FACILITIES MAINTENANCE PLAN (FUNDED BY THE GENERAL FUND UNDER PHYSICAL PLANT BUDGET)-continued

ROCK CREEK - PLANTS/SOIL						
Tub Grinding	\$8,000	\$9,000	\$9,000	\$10,000	\$10,000	\$46,000
Mulch			\$10,000		\$12,200	\$22,200
D. Lot		\$6,000				\$6,000
Courtyard #2 & #3	\$4,000					\$4,000
Building 5 Bus Stop			\$10,000			\$10,000
PLACE HOLDER	\$3,000		\$3,000		\$6,000	\$12,000
TOTAL	\$15,000	\$15,000	\$32,000	\$10,000	\$28,200	\$100,200

TOTAL - ROCK CREEK GROUNDS **\$31,500** **\$21,000** **\$37,500** **\$12,500** **\$32,700**

TOTAL ALL ROCK CREEK **\$952,900** **\$777,400** **\$413,900** **\$516,900** **\$359,100**

SOUTHEAST - BUILDING SYSTEMS						
ROOF COAT		\$60,000				\$60,000
TOTAL		\$60,000				\$60,000

TOTAL - SOUTHEAST BUILDING SYSTEMS **\$0** **\$60,000** **\$0** **\$0** **\$0**

SOUTHEAST - ELECTRICAL SYSTEM						
ELECTRICAL DISTRIBUTION UPGRADES		\$5,000				\$5,000
INTERIOR LIGHT REPAIRS/MAINTENANCE	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$7,500
INTERIOR LIGHTING RENOVATIONS			\$10,000		\$10,000	\$20,000
EMERGENCY LIGHTING ADDITIONS	\$10,000			\$10,000		20000
IMPROVE POWER QUALITY			\$1,000	\$1,000	\$1,000	\$3,000
TOTAL	\$11,500	\$6,500	\$12,500	\$12,500	\$12,500	\$55,500

TOTAL - SOUTHEAST ELECTRICAL **\$11,500** **\$6,500** **\$12,500** **\$12,500** **\$12,500**

						TOTAL
SOUTH EAST - HVAC Systems						
Vent/Exhaust Fan Repair or Replacements						
Service and Repair as Needed	\$6,000	\$5,000	\$5,000	\$5,000	\$6,000	\$27,000
Air-conditioning Repairs						
Service and Repair as Needed	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$75,000
Boiler Repairs/Upgrades						
Burner Cleaning, Adjustment and Repair	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$30,000
Energy Management, Add Points	\$5,000	\$4,000	\$4,000	\$4,000	\$4,000	\$21,000
Energy Management, Add Points						
New Head-In System			\$50,000			\$50,000
TOTAL	\$32,000	\$30,000	\$80,000	\$30,000	\$31,000	\$203,000

PORTLAND COMMUNITY COLLEGE
5 YEAR FACILITIES MAINTENANCE PLAN (FUNDED BY THE GENERAL FUND UNDER PHYSICAL PLANT BUDGET)-continued

SOUTH EAST - PLUMBING						
General Plumbing						
General Repairs and Replace as Needed	\$2,000	\$5,000	\$2,000	\$2,000	\$2,000	\$13,000
Water Heater Replacement						
Repair or Replace as Needed	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$10,000
Code Upgrades/Fire Suppression						
As needed each year	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$15,000
TOTAL	\$7,000	\$10,000	\$7,000	\$7,000	\$7,000	\$38,000

TOTAL - SOUTH EAST MECHANICAL	\$39,000	\$40,000	\$87,000	\$37,000	\$38,000
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SOUTH EAST - IRRIGATION						
Wiring Replace				\$10,000		\$10,000
TOTAL				\$10,000		\$10,000

SOUTH EAST - LAWN						
Top Dress		\$250				\$250
Refurbish				\$1,000		\$1,000
TOTAL		\$250		\$1,000		\$1,250

SOUTH EAST - PLANTS/SOIL						
Mulch		\$4,000		\$6,000		\$10,000
Replace Plants	\$2,000			\$2,000		\$4,000
TOTAL	\$2,000	\$4,000		\$8,000		\$14,000

TOTAL - SOUTH EAST GROUNDS	\$2,000	\$4,250	\$0	\$19,000	\$0
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TOTAL ALL SOUTH EAST	\$52,500	\$110,750	\$99,500	\$68,500	\$50,500
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	2009-10	2010-11	2011-12	2012-13	2013-14	TOTAL
PMWTC - BUILDING SYSTEMS						
BLDG 1 SIDING			\$45,000			\$45,000
BLDG 2 ADA					\$65,000	\$65,000
ROOF COAT				\$18,000		\$18,000
TOTAL			\$45,000	\$18,000	\$65,000	\$128,000

TOTAL - PMWTC BUILDING SYSTEMS	\$0	\$0	\$45,000	\$18,000	\$65,000
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PMWTC - ELECTRICAL SYSTEM						
ELECTRICAL DISTRIBUTION UPGRADES				\$5,000		\$5,000
INTERIOR LIGHT REPAIRS/MAINTENANCE	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$7,500
INTERIOR LIGHTING RENOVATIONS		\$10,000		\$10,000		\$20,000
EMERGENCY LIGHTING ADDITIONS					\$10,000	\$10,000
IMPROVE POWER QUALITY	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$5,000
TOTAL	\$2,500	\$12,500	\$2,500	\$17,500	\$12,500	\$47,500

TOTAL - PMWTC ELECTRICAL	\$2,500	\$12,500	\$2,500	\$17,500	\$12,500
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PORTLAND COMMUNITY COLLEGE
5 YEAR FACILITIES MAINTENANCE PLAN (FUNDED BY THE GENERAL FUND UNDER PHYSICAL PLANT
BUDGET)-continued

PMWTC-HVAC SYSTEMS						
Supply/Exhaust fan Repair/replacement						
As needed each year	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$10,000
Unit Replacements						
Replace unit heater 2 Bldg 1	\$25,000					\$25,000
Replace unit heater 4 Bldg 1		\$25,000				\$25,000
Replace unit heater 1 Bldg 1			\$25,000			\$25,000
Replace unit heater 5 Bldg 1				\$25,000		\$25,000
Unit Heater Repairs						
Yearly Service and Repair	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$75,000
Energy Management, Add Points		\$8,000	\$4,000		\$8,000	\$20,000
TOTAL	\$42,000	\$50,000	\$46,000	\$42,000	\$25,000	\$205,000

PMWTC-PLUMBING						
General Plumbing						
Repair or Replace as Needed	\$3,000	\$1,000	\$1,000	\$1,000	\$1,000	\$7,000
Water Heater Replacement						
Repair or Replace as Needed	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$10,000
Code Upgrades/Fire Suppression	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$15,000
TOTAL	\$8,000	\$6,000	\$6,000	\$6,000	\$6,000	\$32,000

TOTAL - PMWTC MECHANICAL	\$50,000	\$56,000	\$52,000	\$48,000	\$31,000
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PMWTC (Metro) - PLANTS/SOIL						
Mulch		\$5,000				\$5,000
Bulbs			\$1,000			\$1,000
TOTAL		\$5,000	\$1,000			\$6,000

TOTAL - PMWTC GROUNDS		\$5,000	\$1,000		
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TOTAL ALL PMWTC	\$52,500	\$73,500	\$100,500	\$83,500	\$108,500
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	2009-10	2010-11	2011-12	2012-13	2013-14	TOTAL
CPWTC - BUILDING SYSTEMS						
WINDOW WALLS		\$18,000				\$18,000
TOTAL		\$18,000				\$18,000

TOTAL - CPWTC BUILDING SYSTEMS	\$0	\$18,000	\$0	\$0	\$0
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CPWTC - ELECTRICAL SYSTEM						
ELECTRICAL DISTRIBUTION UPGRADES			\$5,000			\$5,000
INTERIOR LIGHT REPAIRS/MAINTENANCE	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$7,500
INTERIOR LIGHTING RENOVATIONS			\$10,000		\$10,000	\$20,000
EMERGENCY LIGHTING ADDITIONS				\$10,000		\$10,000
IMPROVE POWER QUALITY	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$5,000
TOTAL	\$2,500	\$2,500	\$17,500	\$12,500	\$12,500	\$47,500

TOTAL - CPWTC ELECTRICAL	\$2,500	\$2,500	\$17,500	\$12,500	\$12,500
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PORTLAND COMMUNITY COLLEGE
5 YEAR FACILITIES MAINTENANCE PLAN (FUNDED BY THE GENERAL FUND UNDER PHYSICAL PLANT BUDGET)-continued

CPWTC-HVAC SYSTEMS						
Supply/Exhaust fan Repair/replacement						
As needed each year	\$4,000	\$3,000	\$6,000	\$6,000	\$3,000	\$22,000
Boiler Repairs/Upgrades						
Burner Cleaning Adjustment and Repair	\$4,000		\$3,000	\$3,000	\$3,000	\$13,000
Major Repairs if Needed		\$10,000				\$10,000
Air-conditioning Repairs						
Yearly Service and Repair	\$20,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000
Energy Management, Add Points		\$8,000		\$8,000		\$16,000
Each year for repair & replacement of system						
Unit Replacements						
and 1st floor			\$15,000			\$15,000
Emergency Generator						
Install emergency generator	\$100,000					\$100,000
Generator maintenance		\$2,000	\$2,000	\$2,000	\$2,000	\$8,000
TOTAL	\$128,000	\$33,000	\$36,000	\$29,000	\$18,000	\$244,000

CPWTC-PLUMBING						
General Plumbing						
Repair or Replace as Needed	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$10,000
Water Heater Replacement						
Repair or Replace as Needed	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$10,000
Code Upgrades/Fire Suppression						
As needed each year	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$15,000
18 Toilets						
Install 18 new 1.6gpf toilet bowl & closet valve						
Install 3 1.6gpf toilets and flush valves	\$1,500	\$1,500	\$1,500	\$1,500		\$6,000
TOTAL	\$8,500	\$8,500	\$8,500	\$8,500	\$7,000	\$41,000

TOTAL - CPWTC MECHANICAL **\$136,500** **\$41,500** **\$44,500** **\$37,500** **\$25,000**

CPWTC (Central) - IRRIGATION						
Site Sat. Clock, back flow, rain can			\$3,500			\$3,500
TOTAL			\$3,500			\$3,500

CPWTC (Central) - LAWN						
N. Lawn Remove (type)1800		\$500				\$500
Top Dress / Replace	\$1,600					\$1,600
TOTAL	\$1,600	\$500				\$2,100

CPWTC (Central) - PLANTS/SOIL						
Tree Replace			\$4,500			\$4,500
N. Lawn Replace 1800 Series		\$1,500				\$1,500
Mulch				\$2,000		\$2,000
TOTAL		\$1,500	\$4,500	\$2,000		\$8,000

TOTAL - CPWTC GROUNDS **\$1,600** **\$2,000** **\$8,000** **\$2,000** **\$0**

TOTAL ALL CPWTC **\$140,600** **\$64,000** **\$70,000** **\$52,000** **\$37,500**

PORTLAND COMMUNITY COLLEGE

BIENNIUM 2009-2011 BUDGET

FINANCIAL MANAGEMENT POLICY

GOAL: To ensure the integrity of the college financial accounting and budgetary system and records; to prevent the unauthorized use and disposition of the college assets and resources; to ensure compliance with all existing laws, regulations and guidelines governing the accounting and budgetary operations of the college.

OBJECTIVES: To provide a solid and reliable foundation for financial planning and decision making by the Board of Directors, Budget Committee, the President and the college staff.

- The college will maintain an accounting and financial reporting system that conforms to Generally Accepted Accounting Principles (GAAP) adopted by the Government Accounting Standards Board (GASB), the National Association of College and University Business Officers (NACUBO) and the Oregon Local Budget Law.
 - The college will issue an audited Comprehensive Annual Financial Report (CAFR) that conforms with GAAP and GASB requirements and the standards and reporting guidelines of the Government Finance Officers Association (GFOA) of the United States and Canada.
 - The college will utilize a basis of accounting designed for governmental operations in the General Fund, Special Revenue Funds, Capital Projects Funds and Debt Service Funds.
 - The college will utilize a basis of accounting designed for proprietary fund type to account for operations that are financed and operated in a manner similar to a private business enterprise—where the intent is that costs (including depreciation) of providing goods or services on a continuing basis be financed or recovered primarily through fees and charges; or that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.
 - The college will maintain an adequate cash balance equivalent to the total of the first three months of the fiscal year's expenditure requirements and shall provide a means to maintain the reserve through short-term borrowing, if necessary, in the event the goal is not achieved at the beginning of each fiscal year.
 - The college will provide projections of operating revenues and expenditures, capital expenditures and debt service requirements comprised of the current fiscal year's projected results of operation and forecasts for the next two to three fiscal years.
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PORTLAND COMMUNITY COLLEGE

BIENNIUM 2009-2011 BUDGET

BUDGETARY POLICY

GOAL: To present a balanced budget that complies with the requirements of the state budget law; to provide a budget with a financial base sufficient to support high quality and innovative educational programs that are accessible and affordable to the residents of the district. To help the college administrators make informed choices about the provision of educational services and capital assets and to promote stakeholder participation in the process.

OBJECTIVES: To provide incentives to use financial resources wisely, to give responsibility for budget management to cost centers, and to increase flexibility to address changing needs.

- The college will maintain a balanced revenue portfolio including establishing tuition, fees, charges and an indirect costs rate that are sufficient to recover the cost of providing the services.
 - The college will maintain an unappropriated balance in the General Fund equivalent to a minimum of 7% of the total operating expenditure requirements for the fiscal year.
 - The college will establish a General Fund base budget for each cost center by taking the adopted budget for the current year and adjusting it for all policy level decisions that impact the budget. Policy level decisions are changes that affect the base budget and include, but are not limited to; budget augmentations as a result of granting cost of living increases, contractual salary requirements, changes in benefit costs, and other augmentations authorized by the President and the Board.
 - General Fund operating surplus, if any, will be used first to bring the fund balance to a minimum 7% level and any excess will be allocated to enhance instructional programs including allocating resources to finance critical equipment needs and technological infrastructure.
 - The college will maintain a contingency account to meet unanticipated requirements that may occur during the budget year.
 - The college will maintain and update a multi-year capital maintenance project list. This list will be the basis in budgeting for the annual capital maintenance requirements. The college will also maintain a Capital Projects Fund to account for capital expenditures, including the annual appropriation of resources to finance the capital maintenance requirements. In the event that available resources are not sufficient to fund the annual capital maintenance requirements, projects in the lists will be prioritized based on the following criteria: a) maintenance projects to correct safety and health issues, b) maintenance projects to correct potential liability issues including compliance with the ADA (Americans with Disabilities Act) requirements, and c) energy saving projects.
 - The college will seek to maximize the use of one-time resources for those programs and projects that would generate future benefits/savings and will not use them to fund on-going commitments.
 - The college will annually review the results of the operations of the Proprietary Funds to ensure that fees and charges are set at the level sufficient to recover the cost of providing the services.
 - The college will strive to provide maximum flexibility to cost center managers in budgeting for experimental programs.
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PORTLAND COMMUNITY COLLEGE

BIENNIUM 2009-2011 BUDGET DEBT MANAGEMENT POLICY

GOAL: To ensure compliance with the requirement of the Oregon Revised Statute governing public borrowing and issuance of bonds. To provide sufficient funds to meet current and future debt service requirements on all indebtedness and to ensure full compliance with the terms and conditions outlined in the bond resolution.

OBJECTIVES: To provide the most efficient means of financing the College's short-term and long-term capital needs and to provide sufficient resources to pay for the College's obligations when they mature.

1) The College shall issue bonds and other obligations in accordance with the guidelines and limitations set forth in Chapters 287 and 288 of the Oregon Revised Statutes (ORS) and Chapter 170, Divisions 55, 60, 61, 62, 63 and 71 of the Oregon Administrative Rules (OAR).

a) **LIMITATION ON INDEBTEDNESS:**

- i) The College's outstanding debt at anytime shall not exceed 65 percent of the Colleges' legal debt margin. (The legal debt margin of the College is currently at 1.5% of the total real market value of properties within the assessment district.)
- ii) Obligations issued in anticipation of taxes (TAN) and other revenues (TRAN) shall not exceed 80 percent of the amount budgeted to be received for the fiscal year and shall not be issued prior to the beginning of, and shall mature not later than the end of the fiscal year in which the taxes or other revenues are expected to be received. The College shall follow the Federal laws and regulations governing this type of obligations at all times.

b) **METHOD OF SALE:**

- i) The College shall use the competitive bid process when issuing debt obligations, except for section iii provided below.
- ii) The College shall prepare and make available upon request, to bidders and investors, a preliminary official statement containing all relevant information required by Section 287.018.
- iii) The College may use an alternative method such as negotiated sale, private placement or limited public offering if it can be clearly demonstrated that such method may produce the most cost effective results.
- iv) The College shall maintain a debt rating of no lower than A on all its outstanding indebtedness.
- v) The College may obtain a credit enhancement device providing additional security for the payment of all or any portion of the amounts owing on the bonds or for the purpose of funding, in lieu of cash, all or any portion of the debt service reserve. Credit enhancement may be in the form of letter of credit, line of credit, municipal bond insurance or other device or facility used to enhance the creditworthiness or marketability of the obligations.

2) The College shall maintain a debt service fund to account for property tax revenues levied to pay for the maturing principal and interest of general obligation bonds and to establish an adequate fund balance to meet the cash outlay requirements until property tax revenues are received.

a) **FINANCIAL ACCOUNTABILITY:**

- i) The College shall establish a debt service fund to account for the revenues and other financing sources for payment of the maturing principal and interest on its outstanding obligations.
- ii) The College shall maintain adequate funds in the debt service account to meet the cash outlay requirement for payment of maturing principal and interest until property tax revenues and revenues from other financing sources are received.

3) General obligation indebtedness shall only be used to finance major capital construction, acquisition and maintenance projects.

a) **FINANCING PROPOSALS:**

- i) Financing proposals or other extensions of College credit through sale of securities, execution of loans or making of guarantees directly or indirectly, or the lending or pledging of the College credit, shall be referred to the Associate Vice President of Finance who shall be responsible to secure the approvals of the Vice President of Administrative Services and the President.
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PORTLAND COMMUNITY COLLEGE

BIENNIUM 2009-2011 BUDGET

DEBT MANAGEMENT POLICY –continued

- ii) The College shall consider seeking voter approval on all general obligation bond issues for major capital improvement projects before considering other financing options.
 - iii) The College may consider using certificate of participation bonds to fund capital and other major projects if sufficient revenues are available to pay the obligation in the future. In addition, the College may consider other types of lease arrangements if deemed beneficial to the College.
- 4) The College shall periodically monitor the changes in interest rates and where feasible and beneficial, refund the existing debt in accordance with the guidelines, procedures and policies of the Office of the State Treasurer.
 - a) For advance refunding, a minimum of 3.00% in present value savings shall be achieved before proceeding.
 - b) For current refunding, the College shall review on a case-by-case basis the benefits that the refunding in question would generate.
 - 5) The College shall employ professional, technical and legal services to ensure the most cost effective method of selling the bonds. These services may include legal services (bond counsel), financial advisory services and paying agents. The College shall avoid, when appropriate, employing the services of financial advisors who can also be underwriters in order to avoid conflicts of interest and to achieve the best benefits for the College.
 - 6) The College shall secure ratings from Moody's, Standards and Poor's and/or other rating agencies on all sales of indebtedness when it is deemed to be beneficial to the College.
 - 7) Debt service reserves for non-voter approved obligations:

Indebtedness under this category includes, but is not limited to, certificate of participation (COP) bonds, revenue bonds, limited taxable general obligation bonds, pension obligation bonds and certain long-term lease financing.

- a) Unlike voter approved obligations where the payment for debt service is made through an annual property tax levy, the resources to pay the debt service on non-voter approved obligations come from the general operating resources of the College. It is a good financial practice to set aside a reserve to pay the debt services of these obligations to prevent default in time of financial difficulties.
 - b) As a guide, the College shall consider maintaining a debt service reserve equal to 100% of one year's debt service requirement. This is to allow the College to have more time to implement measures due to contractual obligations. The exact level will be determined on a case by case basis by the President, based on recommendations from the Vice President of Administrative Services and the Associate Vice President of Finance.
 - c) Exception—exceptions can be made if the annual debt service payment on the indebtedness is under \$250,000 or as directed by the President when such an exception is warranted.
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PORTLAND COMMUNITY COLLEGE

BIENNIUM 2009-2011 BUDGET INVESTMENT POLICY

Scope

This Policy applies to activities of PCC with regard to investing all corporate cash. Even if not expressly referenced or cited, this Policy is intended to comply with Oregon Revised Statutes, Chapter 294, or other regulations governing Oregon public agencies. Investment of any tax-exempt borrowing proceeds and of any debt service funds will comply with section 148 of the 1986 Tax Reform Act, and related amendments.

The PCC Board adopted the Oregon Public Contract Guideline 125-310-090 under which the College may, without competitive bidding, contract for the purpose of the investment or borrowing of funds when such investment or borrowing is contracted pursuant to duly enacted statute.

Objectives

The primary objectives of investment activities shall be:

1. Preservation of capital - Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate default risk and interest rate risk.¹
 - A. Default Risk - The risk of default may be mitigated by investing in high grade securities, and diversifying the investment portfolio so that potential losses on individual securities will be minimized.
 - B. Interest Rate Risk - The risk that the market value of securities in the portfolio will decline due to changes in general interest rates shall be mitigated by structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations.
2. Liquidity - Investments shall be undertaken in a manner that seeks to ensure sufficient liquidity to meet all operating requirements which might be reasonably anticipated.
3. Diversification - Investments shall be taken in a manner that seeks to avoid incurring unreasonable and avoidable risks by concentration in specific security types, industries or financial institutions.
4. Yield - The investment office shall strive to maintain a maximum rate of return throughout budgetary and economic cycles given the constraints and spirit of these Guidelines. Performance of the investment portfolio shall be measured against the yield of the 13-week Treasury Bill, and/or the monthly net yield of the Local Government Investment Pool.

Delegation of Authority

The Associate Vice President of Finance shall function as the Investment Officer and shall maintain the right to approve staff members to authorize transactions on behalf of PCC, subject to the investment policies contained herein. The Investment Officer and staff members approved to authorize transactions must be bonded individuals.

PCC will hold the investment officer, staff and PCC officials harmless from personal liability for losses that might occur pursuant to administering investments while acting in accordance with these Investment Guidelines.

¹The portfolio will assume some risk by allowing investment in non-government obligations. Sovereign and exchange risk are not a factor as the College is prohibited from investing in foreign assets.

PORTLAND COMMUNITY COLLEGE

BIENNIUM 2009-2011 BUDGET

INVESTMENT POLICY - continued

Prudence

Funds of the College shall be invested only in eligible investments specified in ORS 294.035, and based on policy approved by the Board of Directors. In choosing among eligible investments, the Investment Officer shall be governed by the *"Prudent Investor"* rule, which states, *"Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of their capital as well as the income to be derived."* The prudent investor rule shall be applied in the context of managing the overall portfolio.

Investment Maturity

Maturity limitations will depend upon whether the funds being invested are considered short-term or long-term. Funds required for current operating expenses will be considered short-term, all other funds will be considered long-term. Investments will be limited to those which, based on PCC's then-current projected cash requirements, can be held to maturity. Investments shall not be made predicted upon selling the security prior to maturity. However, the Investment Office may adjust the contents of the portfolio based on the available markets and the relative values of competing instruments. Investment maturities for operating funds shall be scheduled to coincide with projected cash flow needs. Unless matched to a specific cash flow, the College will not invest in securities maturing more than three (3) years from the date of purchase. Investment of capital project funds will be timed to meet projected contractor payments.

Monitoring and Adjusting the Portfolio

The Investment Office shall routinely monitor the contents of the portfolio comparing the holdings to the markets, relative values of competing instruments, changes in credit quality, and benchmarks. If there are advantageous transactions, the portfolio may be adjusted accordingly.

Guidelines Review

These Guidelines shall be reviewed and readopted annually by PCC's Board of Directors to ensure it is updated to reflect any changes from the legislature. Prior to adoption, the Guidelines will be submitted to the Oregon Short-Term Fund Board for comment in accordance with ORS 294.135a.

Accounting Method

PCC shall comply with all required legal provisions and Generally Accepted Accounting Principles (GAAP). The accounting principles are those contained in the pronouncements of authoritative bodies including but not necessarily limited to, the American Institute of Certified Public Accountants (AICPA); the Government Accounting Standards Board (GASB); and the Financial Accounting Standards Board (FASB).

Reports

A quarterly report of outstanding investments will be prepared at the direction of the Associate Vice President of Finance and distributed to the Vice President of Administrative Services.

PORTLAND COMMUNITY COLLEGE

BIENNIUM 2009-2011 BUDGET

INVESTMENT POLICY - continued

Total Prohibitions

Purchase of standby commitments, or forward commitments in excess of 14 days (in accordance with ORS 294.145(1))are specifically prohibited.

Securities not specifically addressed by these Guidelines are prohibited for investment purposes.

Diversification by Security Type and Institution

Authorized U.S. Securities - The following U.S. Government and Federal Agency securities are authorized for purchase (Obtain a periodical update from State Treasury):

<u>Investment Instrument</u>	<u>Maximum Percent of Portfolio</u>
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U.S. Treasury Obligations	100%
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Securities of U.S. Government Agencies and Instrumentalities	100%
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Bankers' Acceptances and Bank Deposits -	50%
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Demand deposits, certificates of deposit, or bankers' acceptances issued by approved commercial banks which have obtained a rating of A1 (Standard and Poor's) or A2 (Moody's), or an equivalent rating by any nationally recognized rating agency, must meet the same asset requirements as those discussed under *Repurchase Agreements*. Bank deposits must be FDIC Insured, and collateralized at 25%.

Exception to the yield objective and asset requirements (discussed under *Repurchase Agreements*) may be made for deposits in financially sound community banks and savings & loan associations for up to \$100,000 if it is deemed by the President to be pertinent to the College's financial and operational interests.

No more than 25% of the total portfolio shall be invested in instruments which represent the liability of a single commercial bank, bank holding company, or savings & loan association.

Corporate Indebtedness	35%
------------------------	-----

Commercial paper must be rated A1 by Standard & Poors or P1 by Moody's, or an equivalent rating by any nationally recognized rating agency. Corporate notes, bonds and debentures must be rated AA or better by Standard & Poor's or Aa or better by Moody's, or an equivalent rating by any nationally recognized rating agency.

Corporate indebtedness is subject to a valid registration statement on file with the Securities and Exchange Commission (SEC) or issued under the authority of section 3(a)(2) or 3(a)(3) of the Securities Act of 1933 as amended. Corporate indebtedness must be issued by a commercial, industrial or utility business enterprise, or by or on behalf of a financial institution. Investment in corporate indebtedness shall be limited to a maximum of 5% for one corporate entity.

PORTLAND COMMUNITY COLLEGE

BIENNIUM 2009-2011 BUDGET

INVESTMENT POLICY - continued

Repurchase Agreements - 25%

In accordance with ORS 294.035(11), investments in repurchase agreements must be for no more than seven (7) days and must be at least 102% collateralized by direct U.S. Government or U.S. Government agency securities. Banking institutions from which repurchase agreements are purchased must have holding company assets of at least \$5 billion and execute a master repurchase agreement with the College. PCC will not enter into any reverse repurchase agreements.

Regional, State and Municipal Debt Obligations - 25%

PCC will limit its purchase of debt obligations to municipalities which have obtained a rating of A (Standard and Poor's) or A2 (Moody's) or better on Revenue Bonds, or an equivalent rating by any nationally recognized rating agency, or a BBB+ (Standard and Poor's) or Baa-1 (Moody's) rating or better on General Obligation Bonds or an equivalent rating by any nationally recognized rating agency.

Investment Pools - PCC is allowed to participate in the following pools:

Local Government Investment Pool (LGIP), up to the legal limit according to ORS 294.810.	75%
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Oregon Arbitrage and Investment Management Program (OAIM) established by ORS 902.107 & 108, with the consent of the Board.	100%*
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* Bond proceeds only.

Safekeeping and Collateralization

All securities purchased other than the Pools pursuant to these Guidelines will be held in safekeeping. The purchase and sale of securities will be on a delivery versus payment basis. Securities will be held in the custody of PCC's relationship banks. The custodian shall issue a safekeeping receipt to PCC listing the specific instrument, rate, maturity and other pertinent information. In the event that a security delivery fails, the primary investment agent shall issue a "due bill" and shall not collect the settlement proceeds until the security is duly delivered in accordance with ORS 294.145(4). Repurchase agreements will be subject to the safekeeping requirements. Demand and time deposits shall be collateralized through the state collateral pool as required by statute for any excess over the amount insured by an agency of the United States government.

ORS 294.145 (11) requires repurchase agreement collateral to be limited in maturity to three years and priced according to percentages prescribed by written policy of the Oregon Investment Council or the Oregon Short-Term-Fund (OSTF) Board. On March 12, 1996, the OSTF Board adopted the following margins:

US Treasury Securities:	102%
US Agency Discount and Coupon Securities:	102%
Mortgage Backed and Other:	103%

PORTLAND COMMUNITY COLLEGE

BIENNIUM 2009-2011 BUDGET

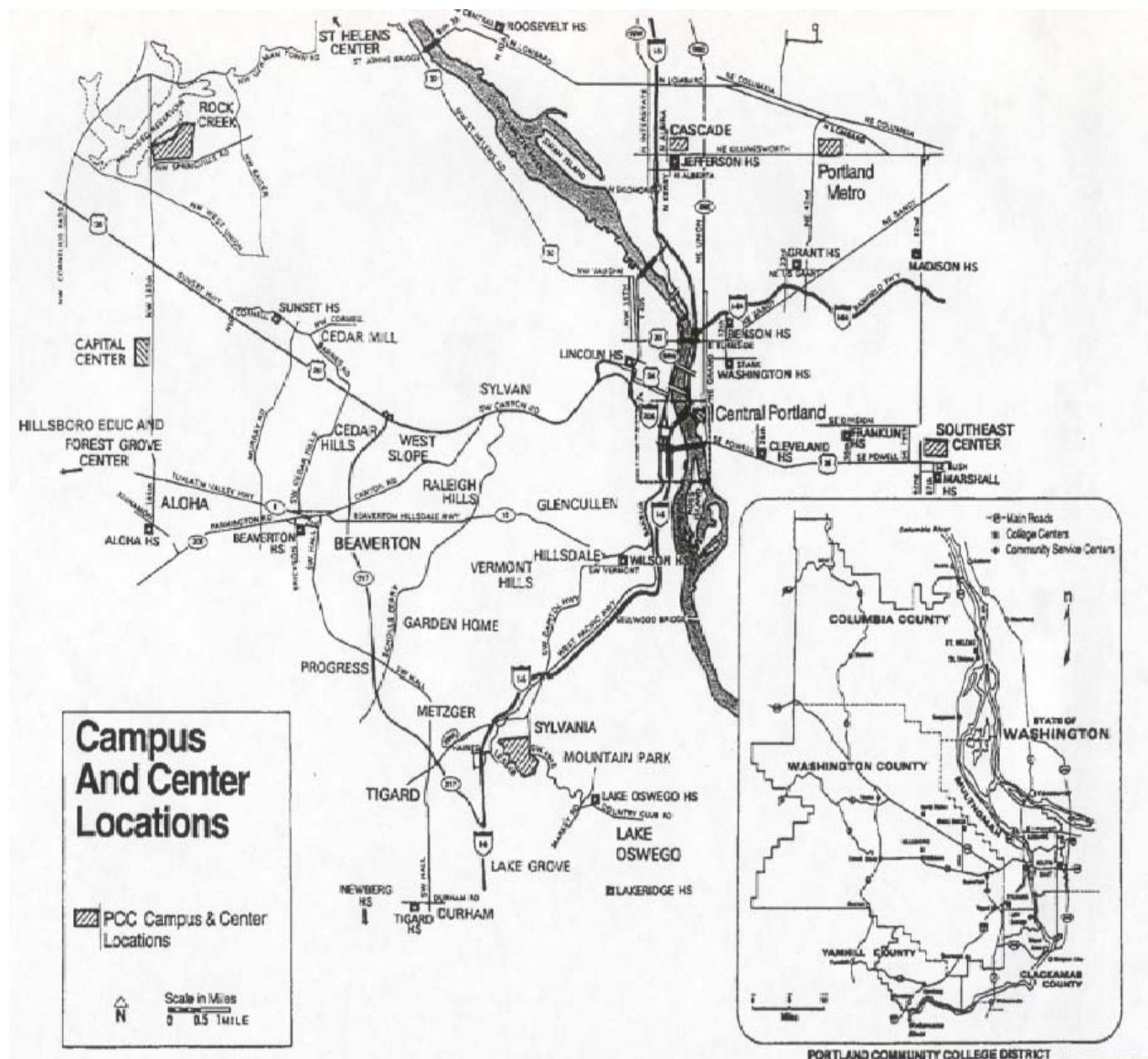
INVESTMENT POLICY - continued

Primary Investment Agents

Primary investment agents should be licensed securities dealers and financial institutions who are financially sound and have a good reputation in the community. The Investment Officer shall maintain a list of authorized investment agents and will be responsible for ensuring that all investment agents are presented with a copy of these Guidelines prior to entering into any transaction. On an annual basis, the firms performing investment services shall provide their most recent financial statements or Consolidated Report of Condition (call report) for review. Further, there should be in place, proof as to all the necessary credentials and licenses held by employees of the broker/dealers who will have contact with PCC. PCC shall conduct an annual evaluation of each firm to determine if it should remain on the list. The authorized agent must acknowledge that all investments transactions entered into with PCC will be made in accordance with the Guidelines. Any firm is eligible to make an application to PCC to be added to the list of authorized investment agents, and upon due consideration and approval may be added to the list. If a primary agent does not comply with the Guidelines, they will be removed from the list and will not be considered for future services.

Investment Guidelines Adoption

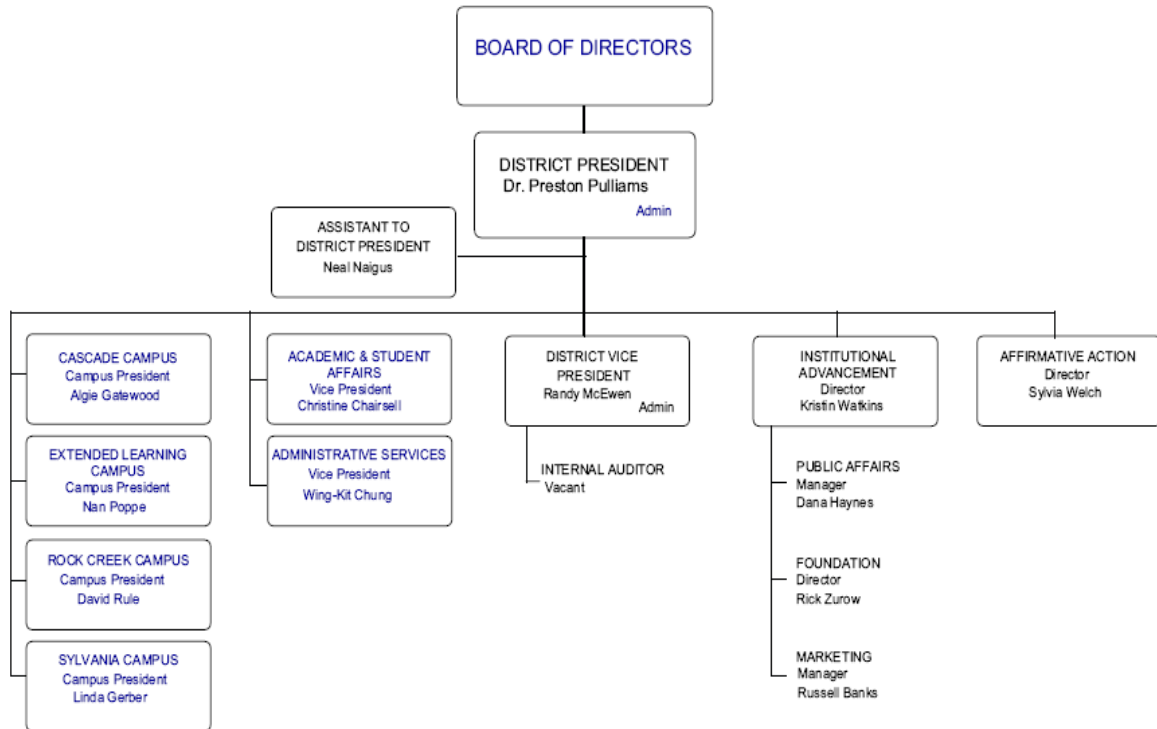
These Investment Guidelines are adopted by the PCC Board this 21st day of August, 1997.

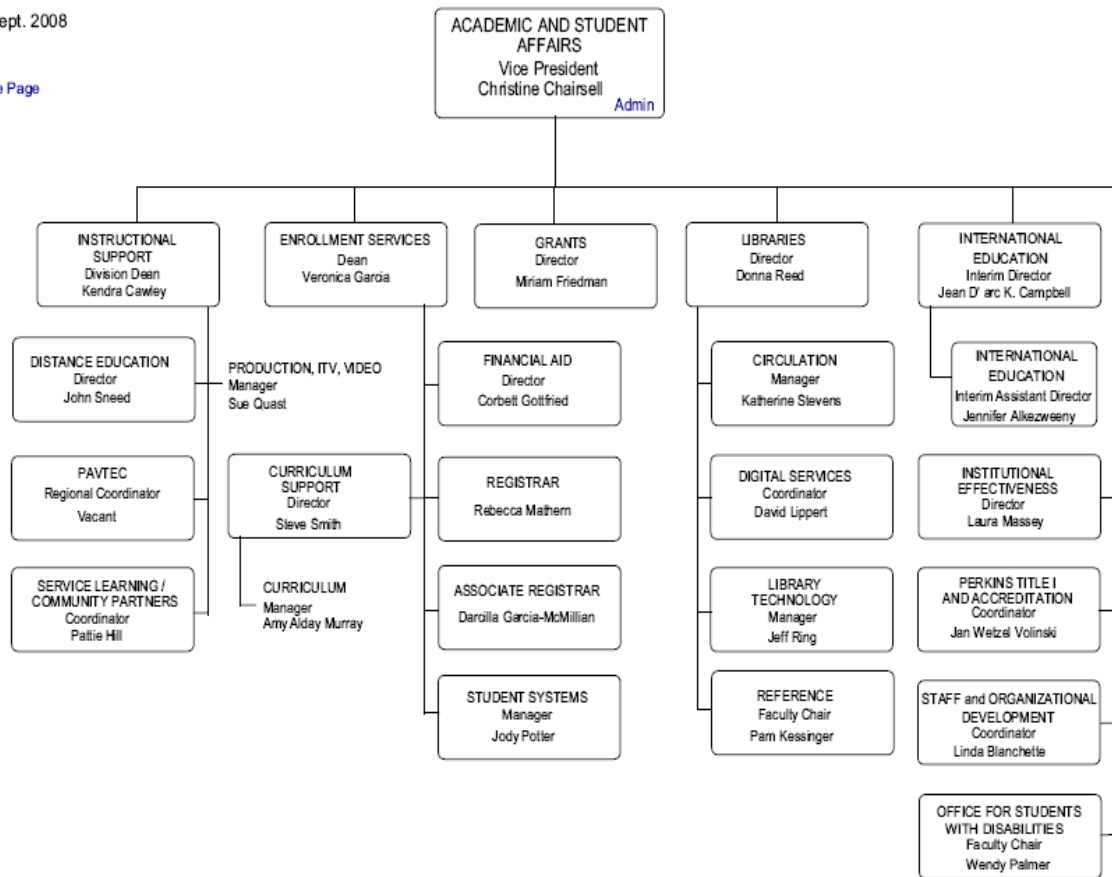
BIENNIUM 2009-2011 BUDGET
COLLEGE OVERVIEW

PORTLAND COMMUNITY COLLEGE

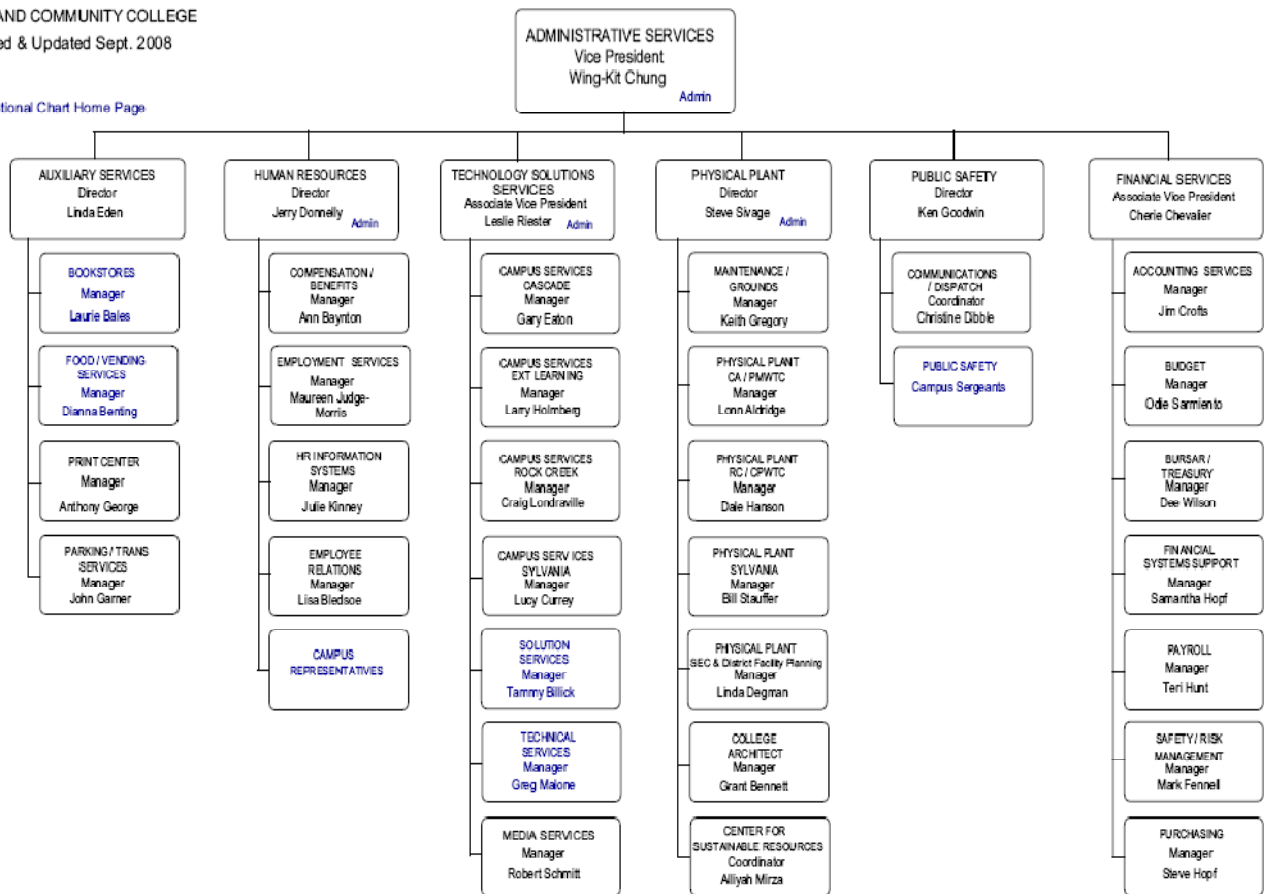
Administrative Organization

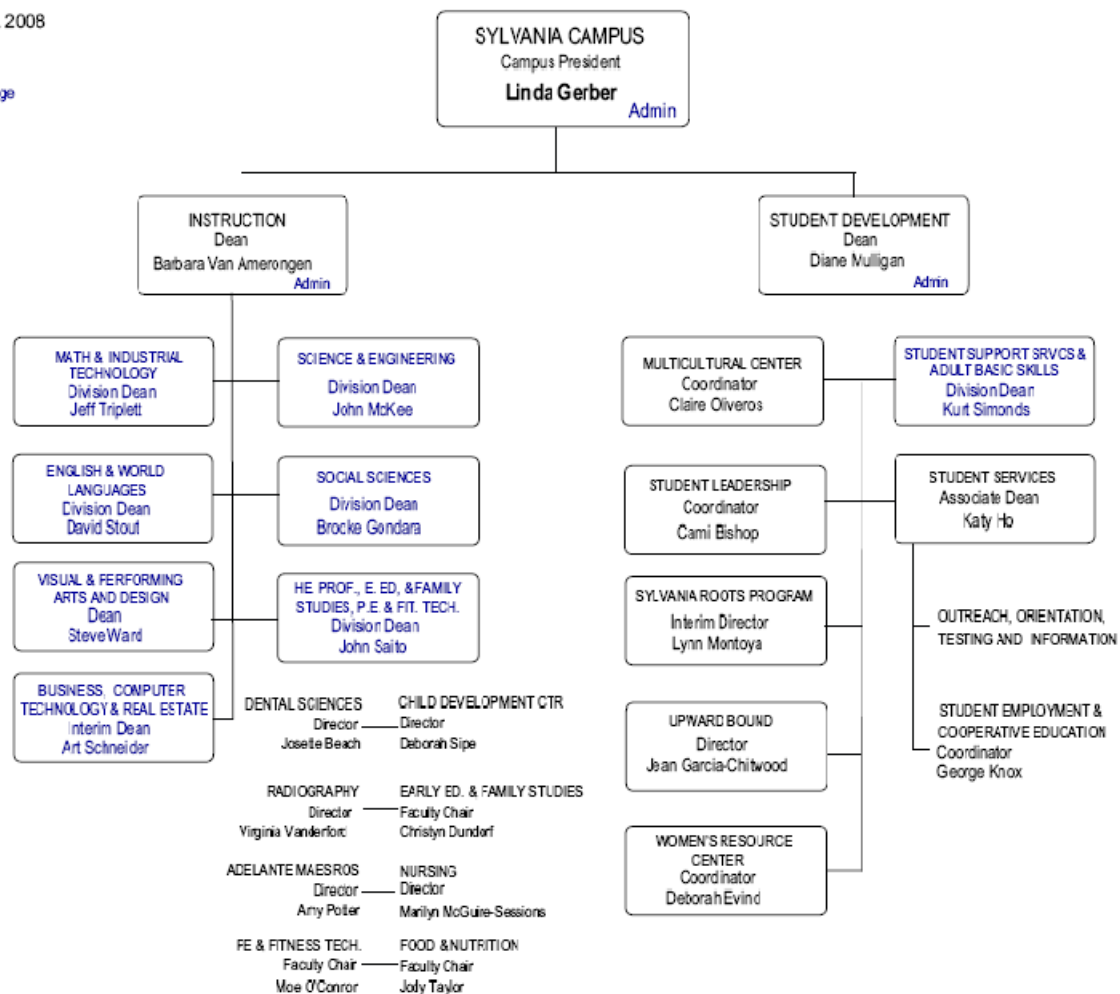
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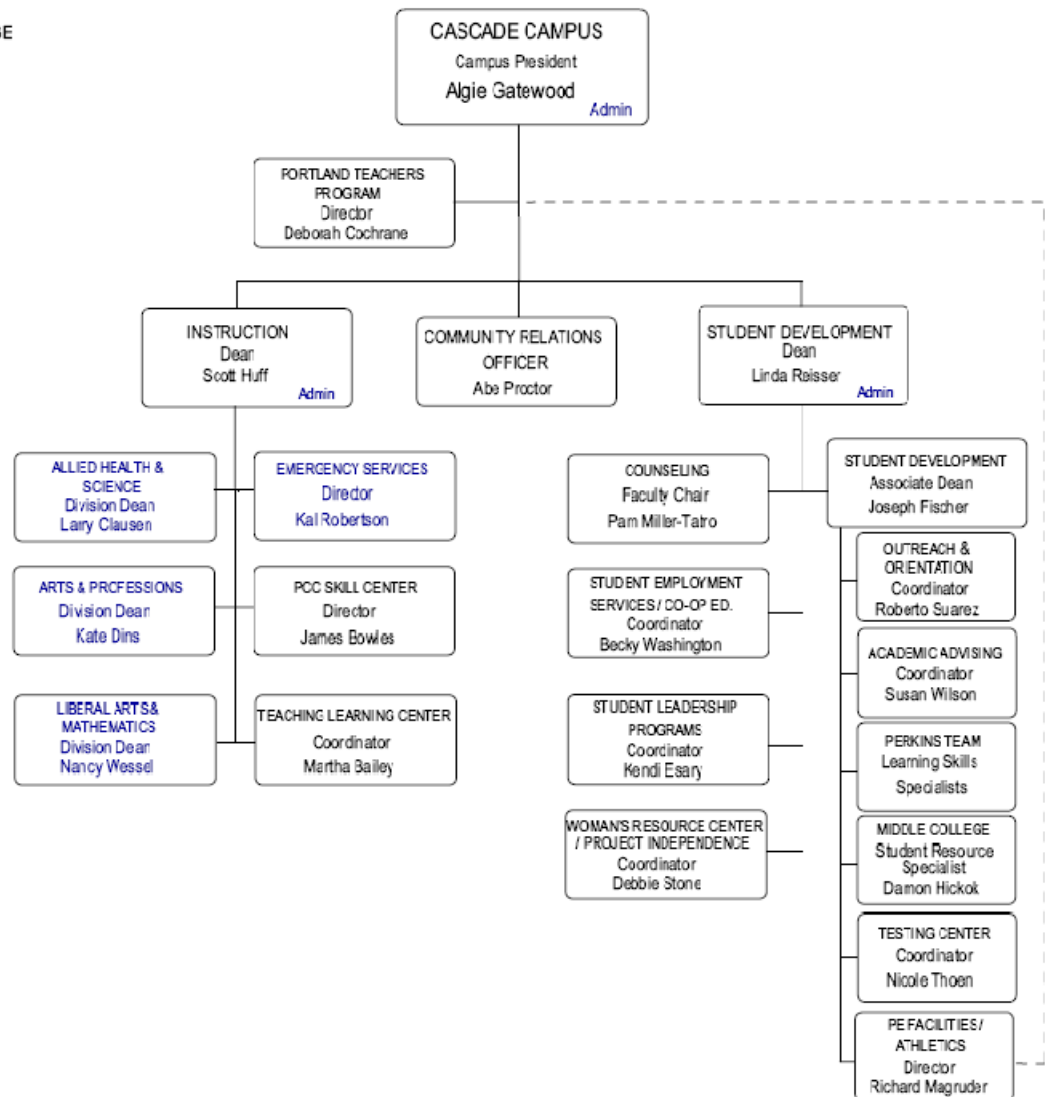


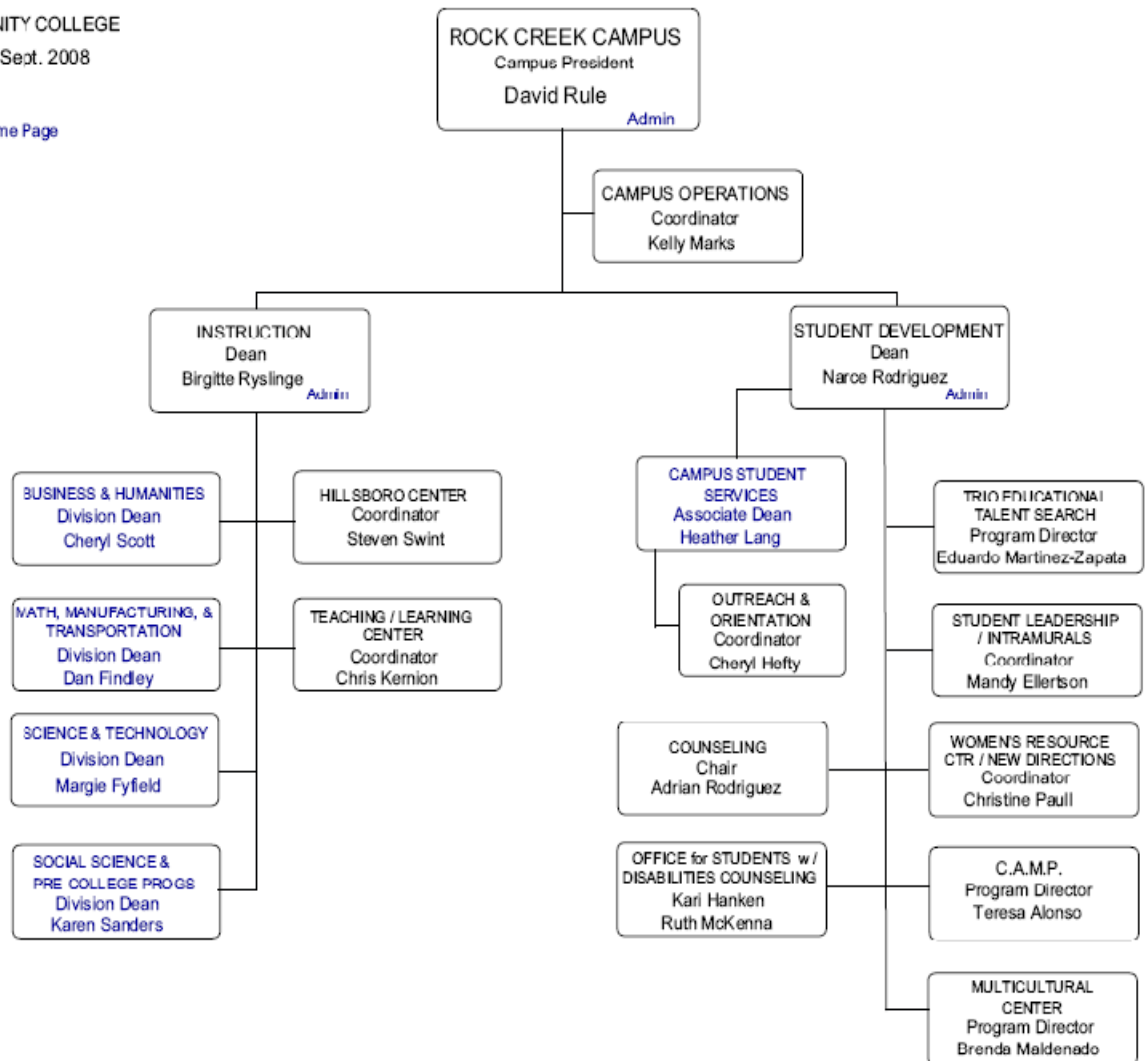


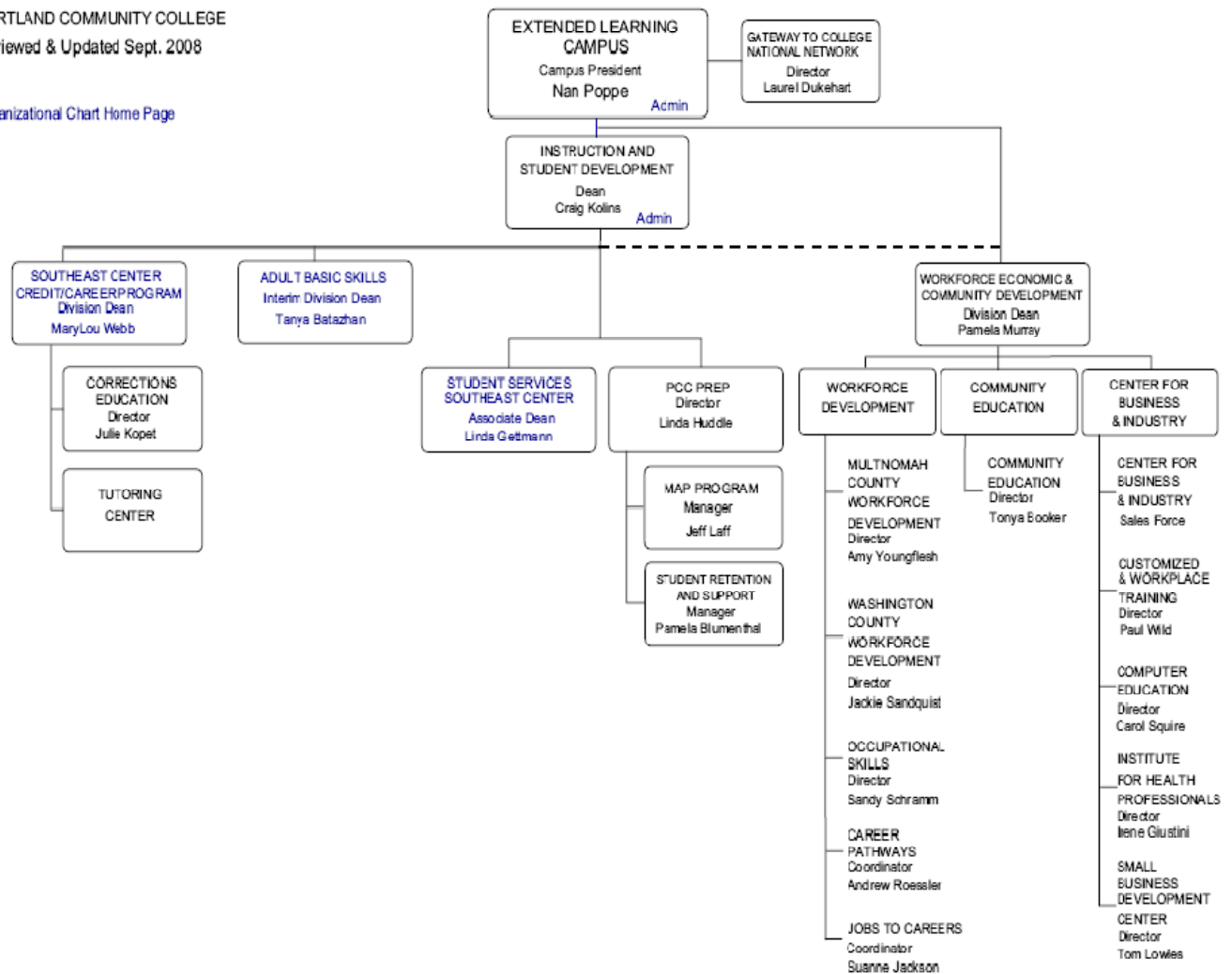
[Organizational Chart Home Page](#)











PORTLAND COMMUNITY COLLEGE

BIENNIUM 2009-2011 BUDGET

COLLEGE OVERVIEW

Portland Community College is the largest institution of higher learning in the state, serving an estimated 1,182,385 residents in a five-county, 1500-square mile area in northwest Oregon. The district includes the state's largest city, Portland, and the most rapidly growing population areas in the state. The college has three comprehensive campuses which provide lower-division college transfer courses, two-year associate degree programs and professional and technical career training. The Open Campus provides job training, adult education and life-long learning, including welfare-to-work and alternative high school programs. Classes are offered at training centers and approximately 150 other locations throughout the district. PCC enrolls almost 100,000 students and serves more students than any other college in Oregon.

TYPE OF COLLEGE: Two-year public institution

GOVERNANCE: The College is governed by a seven-member Board of Directors elected by zones for a four-year term. The Board selects the President, approves the hiring of other staff and faculty, approves the college budget and establishes policies which govern the operation of the college.

CAMPUSES: **CASCADE CAMPUS:** Located at 705 N.E. Killingsworth, Portland, Oregon in an urban setting with easy access to public transportation, the campus serves approximately 9,000 students each year. The campus has become a focal point for rebirth in the neighborhood and many area residents have turned to Cascade Campus for job training, college transfer credit and self-improvement courses. Numerous community services—child care, legal aid, neighborhood associations and job referral services—are located either on the campus or within easy reach.

ROCK CREEK CAMPUS: Located at 17705 N.W. Springville Road, Portland, Oregon in a rapidly growing area, is approximately 15 miles west of downtown Portland serving the Beaverton-Hillsboro area of Washington County and serves almost 10,000 students annually. The 256-acre campus provides a beautiful setting for college transfer and professional and technical programs, including Aviation Science and Maintenance Technology. The campus is a model for successful partnerships with area high schools. The science-technology building, completed in 1995, ensures continuing excellence of laboratory and classroom instruction.

SYLVANIA CAMPUS: Located at 12000 S.W. 49th Avenue, Portland, Oregon in suburban southwest Portland between Lake Oswego, Tigard and Portland, is the largest campus, serving approximately 24,000 students annually. Sylvania is home for the PCC Nursing and Dental Programs, which have national reputations for excellence. Sylvania also provides college transfer, professional and technical programs, and developmental education.

EXTENDED LEARNING CAMPUS: The 94,000-square-foot Southeast Center at Southeast 82nd Avenue and Division Street opened to students in 2004. The center also serves as headquarters for PCC's Extended Learning Campus, which offers a wide array of workforce training, adult basic education, personal interest and continuing education programs. Located in diverse and growing Southeast Portland, the modern and airy new facility was built with bonds approved by district residents in 2000. The center allows students to complete the first year of a college transfer degree and courses range from art, history and writing to math, business administration, economics and general science. Students can study professional-technical training programs like Computer Applications and Office Systems, Management and Supervisory Development, and Industrial Occupations (trades).

The Southeast Center also houses the college's alternative high school program, Gateway to College. English as a Second Language, plus a variety of non-credit courses through the Community Education program. A dance studio, fitness center, ceramics and painting studios and a photography darkroom are available to students.

The campus is made up of two buildings, Mt. Tabor and Mt. Scott halls, which were designed to bring in natural light using skylights and bays. A great hall with an atrium ceiling banked by a wall of glass windows looks out to a circular plaza. The center's grounds and facilities utilize sustainable design and existing resources when at all possible. The Southeast Center is home to approximately 11,500 students.

PCC's Open campus operates in locations throughout the district and provides job training, life-long learning, professional development for managers, literacy education and contracted short-term training for business and industry. More than 55,500 people annually participate in Open Campus programs at about 150 locations.

PORTLAND COMMUNITY COLLEGE

BIENNIUM 2009-2011 BUDGET
COLLEGE OVERVIEW-continued

Central Portland Workforce Training Center: 1626 S.E. Water Avenue, Portland, Oregon. The center is located near the Oregon Museum of Science and Industry (OMSI) building in central eastside Portland. It offers courses in management and professional development, computer training, life enrichment, small business development, English as a second language, senior studies and distance learning.

Washington County Workforce Training Center: 18624 N.W. Walker Road, Beaverton, Oregon. Located in Washington County, the Center provides computer education, customized training for industry, English as a second language, microelectronics, life long learning and welfare-to-work training program.

Portland Metropolitan Workforce Training Center: 5600 N.E. 42nd Avenue, Portland, Oregon. The Center provides customized training for industry, English as a second language, welfare-to-work training program and houses the Northeast Skill Center Program.

Other Sites: PCC also offers small business development and counseling through the Small Business Development Center at Montgomery Park, 2701 N.W. Vaughn Street and the Small Business International Trade Program at One World Trade Center, 121 S.W. Salmon Street in downtown Portland. Other PCC offices are in Newberg at 1505 N.E. Portland Road and in St. Helens at 1510 St. Helens Street.

ENROLLMENT (2005-06):	Unduplicated Headcount	83,255
	Full-Time Equivalent (Student)	22,808
(2004-05):	Unduplicated Headcount	91,031
	Full-Time Equivalent (Student)	23,406

GENDER OF STUDENTS:	Female	56.5%
	Male	43.5%

DEMOGRAPHICS:	African American	2,987	4.3%
	American Indian/Alaskan Native	764	1.1%
	Asian/Pacific Islander	6,303	9.0%
	Caucasian	51,877	73.8%
	Hispanic	7,757	11.0%
	International	635	0.9%

TUITION AND FEES:	In-State (1 ST Year of Biennium 2007-2008)	\$69	per credit hour
	In-State (2 nd Year of Biennium 2008-2009)	\$70	per credit hour
	Out-of-State (1 st Yr. of Biennium 2007-08)	\$195	per credit hour
	Out-of-State (2 nd Yr. of Biennium 2008-09)	\$198	per credit hour
	Student Activity Fee	\$1.50	per credit hour—
	Technology Fee	\$4.50	per credit hour—
maximum of 15.00 credit hours			
maximum of 15.00 credit hours			

COLLECTIVE BARGAINING AGREEMENTS:	Full-Time Faculty (Teaching Faculty, Counselors, Librarians, ETS) 2005-2009*	
	Part-Time Faculty	2005-2009*
	Classified Staff	2005-2009*

*The contract has a re-opener clause for salary & benefits beginning July 1, 2007

PROGRAM AREA DEFINITIONS:

- **Lower Division Transfer:** Courses designated as transferable to most public and private colleges and universities. Courses may be applied to specific program requirements for Associate of Applied Science and Associate of General Studies degrees.
 - **Professional Technical (formerly Vocational Education):** Includes courses designated as Vocational Preparatory (concerned with entry-level skills), Vocational Supplementary (concerned with skills upgrading), and Apprenticeship.
 - **Developmental Education:** Represents enrollment in Post-secondary Remedial and Self-improvement courses, most of which are offered for credit.
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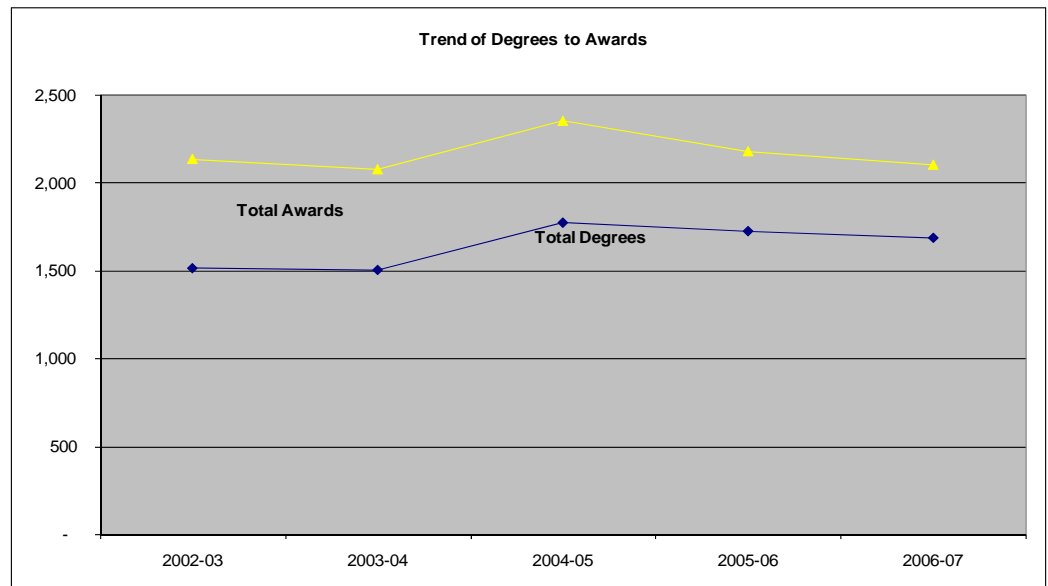
PORTLAND COMMUNITY COLLEGE

BIENNIUM 2009-2011 BUDGET
COLLEGE OVERVIEW-continued

- **Adult Education:** Includes Adult Basic Education (ABE), General Education Development (GED), English as a Second Language (ESL) and Adult High School. Most of these courses are non-credit.
- **Community Education:** Includes Self-improvement courses and courses (comprised largely of hobby and recreational classes) that do not qualify for State FTE reimbursement.

CERTIFICATES AND DEGREES GRANTED-Last Five Fiscal Years					
	2006-07	2005-06	2004-05	2003-04	2002-03
Certificates					
One-Year	211	234	306	364	334
Two-Year	58	59	69	58	76
Others	68	90	93	24	29
Total Certificates	337	383	468	446	439
Degrees					
Associate of Arts, Oregon Transfer (AAORT)	209	218	267	250	231
Associate of Science, Oregon Transfer (ASORT)	22	9	2	1	
Associate of Science (AS)	329	365	384	324	370
Associate of General Studies (AGEN)	426	400	360	283	209
Associate of Applied Science (AAS)	699	731	758	644	702
Total Degrees	1,685	1,723	1,771	1,502	1,512
High School Diplomas	80	73	114	128	184
Total Awards	2,102	2,179	2,353	2,076	2,135

Source: Office of Institutional Effectiveness, August 2007.



PORTLAND COMMUNITY COLLEGEBIENNIUM 2009-2011 BUDGET
COLLEGE OVERVIEW-continued

Associate Degrees, Certificates and Career Training**PROGRAMS OF STUDY****Transfer Courses and
Programs**

Accounting	Fire Protection Technology	Anatomy	Literature
Administrative Assistant	Fitness Technology	Anthropology	Mathematics
Agricultural Mechanics	Gerontology	Art and Photography	Modern Languages:
Alcohol and Drug Counseling	Graphic Design	Biology	French
Apprenticeship	Health Information Management	Business	German
Architectural Design and Drafting	Industrial Design and Drafting	Chemistry	Japanese
Auto Collision Repair Technology	Interior Design	Computer Science	Russian
Automotive Service Technology	Landscape Technology	Dance	Spanish
Aviation Maintenance Technology	Legal Assisting	Economics	Music
Aviation Science	Legal Secretary	Education	Peace and Conflict Studies
B-FIT Program	Machine Manufacturing Tech. Management	Engineering Transfer	Philosophy
Biotechnology		English as a Non-Native Language	Physical Education
Building Construction	Management and Supervisory Development	General Engineering	Physics
Building Inspection Technology	Marketing	General Science	Political Science
Civil Engineering Technology	Mechanical Engineering Tech.	Geography	Psychology
Computer Applications and Office Sys.	Medical Assisting	Geology	Sociology
Computer Information Systems	Medical Laboratory Technology	Health	Speech and Communication
Computer Software Engineering Tech.	Microelectronics Technology	History	Theater Arts
Construction Management	Music (Professional)	International Studies	Writing Transfers
Criminal Justice	Nursing	Journalism	
Dental Assisting	Ophthalmic Medical Technology		
Dental Hygiene	Publishing Technology		
Dental Laboratory Technology	Radiography		
Diesel Service Technology	Real Estate		
Early Childhood Education	Refrigeration, HVAC, Trade Related		
Education: Instructional Assisting, Special Education	Sign Language Interpreting		
Education: Library and Media Assisting	Technical and Professional Writing		
Electrical Trades	Technical Illustration and Publication		
Electronic Engineering Technology	Telecommunications Administration		
Emergency Dispatch Operator	Veterinary Technology		
Emergency Medical Technology	Video Production Internship		
Environmental Safety and Hazardous Materials	Welding Technology		
Facilities Maintenance Technology			

2009-2011 BIENNIUM BUDGET CALENDAR

September 2008

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**Sept 2008
to Feb 2009**

Executive level determination of budget policies, including any discussion on reductions and augmentations. District President and Cabinet will develop the budget policy decisions based on the College Educational Master Plan and the academic planning process.

Sept. 25, 2008 Board Meeting

October 2008

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**Oct. to Nov.
2008**

President and Cabinet to establish the budget process based on the feedback from the College Budget Planning & Advisory Committee.

Oct. 02, 2008 BPAC Meeting: Review the preliminary budget calendar & budget guiding principles.

Oct. 16, 2008 Board Meeting:

Oct. 24, 2008

End of Fourth Week Fall Term: Associate Vice President of Finance & Vice President to present and updated estimate of revenues and expenditures for the Biennial Fiscal Year 2009-2011 and present initial budget assumptions for Cabinet discussion.

November 2008

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Nov. 06, 2008

BPAC Meeting: Vice President of Administrative Services to present the preliminary budget outlook for FY 2009-11 and solicit comments/suggestions.

Nov. 06, 2008 Board Meeting: After election discussion.

Nov. 12, 2008

District President and Cabinet to finalize detail of the Biennium Budget Calendar.

Nov. 20, 2008

Board Meeting: Staff presentation to the Board on the Biennium Budget process & calendar for 2009-2011. President to present budget assumptions for Board discussion.

December 2008

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Dec. 01, 2008

Budget Office issues an updated Base Budget Report for the Biennium.

Dec. 03, 2008

President's all managers meeting: President's budget forum for managers input. President to review initial budget assumptions and processes.

Dec. 04, 2008

BPAC Meeting: Discuss the Governor's budget proposal (if released by Dec. 4, 2008).

Dec. 04, 2008

Board Meeting: Discuss the Governor's budget proposal (if released by Dec. 4, 2008)

Dec. 12, 2008

New initiatives for the biennium 2009-11 are due to the Cabinet.

Associate Vice President, Finance to provide the report summarizing the initiatives.
Dec. 22, 2008 Draft of the Budget Preparation Manual is sent to the Vice President, Administrative Services for review and comments.

January 2009

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Jan. 08, 2009

BPAC Meeting: Associate Vice President of Finance to update the committee on revenue forecasts, legislative issues, and other factors that will affect the Biennial FY 2009-2011 budget.

Jan. 15, 2009

Board Meeting: Vice President-Admin. Svcs. & Associate Vice President of Finance will brief the Board on budget assumptions.

Jan. 23, 2009

Budget Office provides the Budget Preparation Manual and budget worksheets. Departments\ Divisions will be granted access to the budget system to make changes within each Executive Officer's base budget. A Base Budget report that includes all known budget adjustments affecting the 2009-11 biennium budget process will also be provided.

February 2009

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

Feb. 05, 2009

BPAC Meeting: Discuss the President's proposed budget for the Biennium FY 2009-11.

Feb. 19, 2009

Board Meeting: Budget update.

Feb. 23, 2009

Deadline for departments to submit position changes to the Budget Office.

Feb. 27, 2009

All department changes are to be completed. Access to Banner Budget Form is deactivated. Departments will not be able to make any more changes to the preliminary budget after this date. Budget Office reviews changes and make further corrections as needed. The preliminary budget phase will be closed the proposed budget phase will be activated.

Note: Board Meeting dates are in RED

2009-2011 BIENNIUM BUDGET CALENDAR

March 2009

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- Mar. 04, 2009** President's all managers meeting: President to update the managers of the budget status.
- Mar. 05, 2009** **BPAC Meeting:** Discuss the President's proposed budget for the Biennium FY 2009-11.
- Mar. 13, 2009** Draft of the District President's Budget Message to be sent to the Vice President, Administrative Svcs and the Director, Institutional Advancement for review and comments.
- Mar. 16, 2009** President holds campus forums on the Biennial FY 2009-2011 budget.
- Mar. 23, 2009** 2nd and Final Report: Budget Office issues the final Proposed Budget Report for review by the departments.
- Mar. 19, 2009** **Board Meeting:** Board meets as the Budget Committee (Budget Planning/Work Session) The Board as a Budget Committee to holds its first meeting. President, Vice President, Administrative Services, and the Associate Vice President, Finance to give budget update, discuss budget assumptions and solicit Board input on the budget process.
- Mar. 23, 2009** 2nd and Final Report: Budget Office issues the final Proposed Budget Report for review by the departments.
- Mar. 30, 2009** Final draft of the President's Budget Message is sent to the District President for review and approval.

April 2009

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- Apr. 02, 2009** Publish 1st Notice of Budget Public Hearing.
- Apr. 02, 2009** **BPAC Meeting**
- Apr. 03, 2009** Proposed Budget document is sent to Print Center for duplication and printing.
- Apr. 01 to**
- Apr. 26, 2009** Budget Update Sessions: The District President holds budget forums on campuses/centers. (This forum is for all employees, faculty and students)
- Apr. 10, 2009** Publish 2nd Notice of Budget Public Hearing.
- Apr. 13, 2009** Deliver the District President's Budget Message and a copy of the Proposed 2009-11 Biennium Budget to the Board.

Apr. 16, 2009 **Board Meets as the Budget Committee:** The Budget Committee to hold a public hearing on the Proposed 2009-11 Biennium Budget and **to approve the budget by resolution.** The Budget Committee also approves the proposed property tax levies (2 years) for the biennium.

Apr. 28, 2009 **Submit the approved Biennial Budget to TSCC**

May 2009

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May 4 & 18, 2009 Publish the approved 2009-11 Biennium Budget and the notice of the scheduled public hearing with TSCC (not less than 5 days from meeting date).

May 07, 2009 **BPAC Meeting**

May 21, 2009 **Board Meeting**

May 27, 2009 Staff to present the approved budget to TSCC. TSCC conducts a public hearing on the budget, approves and certifies the budget **(9:30 a.m. @ TSCC Office)**

June 2009

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Jun. 03, 2009 President's all managers meeting:

Jun. 04, 2009 **BPAC Meeting**

Jun. 18, 2009 **Board Meeting: Board approval of Resolution to adopt the 2009-11 Biennium Budget** and make appropriations. Board also approves a resolution to levy and categorize property taxes for the 1st year and 2nd year of the biennium.

July 2009

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Jul. 15, 2009 Deadline to file all Property Tax Levy Forms, Adopted Budget Resolution and Adopted Budget Document with TSCC, County Assessors and the Oregon Dept. of Revenue.

July 16, 2009 **Board Meeting**

Note: Board Meeting dates are in RED

NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the **Portland Community College District,**
Clackamas, Columbia, Multnomah, Yamhill and Washington Counties, State of Oregon, on
the budget for the Biennium Fiscal Year beginning July 1, 2009 to June 30, 2011 will be
held on April 16, 2009 at 7:30 p.m. at the Cascade Campus Events, Moriarty Arts and
Humanities Building, 705 N. Killingsworth St. Portland, Oregon.

The purpose of the meeting is to receive the President's budget message and the
Proposed Budget document for the Biennium Fiscal Year 2009-2011.

A copy of the budget document may be inspected or obtained on or after April 13, 2009 at
the Financial Services Office, Room 1513 Capital Center, 18624 N.W. Walker Road
Beaverton, Oregon between the hours of 8:00 A. M. and 5:00 P.M. during the regular
business days.

Published in the Oregonian
April 2, 2009 & April 10, 2009

NOTICE OF BUDGET HEARING

A public hearing will be held by the Tax Supervising and Conservation Commission on the budget approved by the Budget Committee of the **Portland Community College District, Clackamas, Columbia, Multnomah, Yamhill and Washington Counties**, State of Oregon, to discuss the budget for the Biennium Fiscal Year beginning July 1, 2009 to June 30, 2011.

The hearing will be held at the Multnomah County Tax Supervising and Conservation Commission Board Room at 1120 S. W. 5th Avenue, 15th Floor, Room 1500 Portland, Oregon on the 27th day of May 2009 at 9:30 A.M. The purpose of the hearing is to discuss the budget with any interested persons.

A copy of the budget document may be inspected or obtained at the Financial Services Office, Room 1513 Capital Center, 18624 N.W. Walker Road Beaverton, Oregon between the hours of 8:00 A. M. and 5:00 P.M. during the regular business days.

TOTAL BUDGET REQUIREMENTS: \$890,599.801 (including Unappropriated Ending Fund Balance of \$60,557,867)

Property Tax Levy-First Year of the Biennium Period July 1, 2009-June 30, 2010:

Subject to Education Limit: \$0.2828 per \$1,000 of assessed value of properties within the district.

Excluded from the Limitation: \$32,856,959

Property Tax Levy-Second Year of the Biennium Period July 1, 2010-June 30, 2011:

Subject to Education Limit: 0.2828 per \$1,000 of assessed value of properties within the district.

Excluded from the Limitation: \$34,233,707

	Property Tax Levy for the last Biennium 2007-2009	Property Tax Levy This Year for the Biennium 2009-2011*	Change in Property Tax
Subject to the Education Limit	\$0.2828	\$0.2828	\$0.00
Excluded from the Limitation	\$38,999,804.00	\$67,090,666.00	\$28,090,862.00

Published in the Oregonian
May 4, 2009 & May 18, 2009

April 16, 2009

09-076

APPROVAL OF THE PORTLAND COMMUNITY COLLEGE
PROPOSED BUDGET AND THE PROPERTY TAX LEVIES
FOR THE 2009-2011 BIENNIUM.

PREPARED BY: Odie Sarmiento, Budget Manager

APPROVED BY: Cherie Chevalier, Associate Vice President, Finance
Wing-Kit Chung, Vice President, Administrative Services
Dr. Preston Pulliams, District President

REPORT: The President has delivered his budget message and the budget document for the 2009-2011 biennium to the Board of Directors of Portland Community College District. The Board, acting as the Budget Committee, has reviewed and completed the public input process on the Proposed Biennial Budget for 2009-2011 as required by ORS 294.406.

RECOMMENDATION: That the Board of Directors, acting as the Budget Committee of the College, approves the Portland Community College District Proposed Budget for 2009-2011 Biennium, including the property tax levies for the next 2 years as outlined below, for submission to the Multnomah County Tax Supervising and Conservation Commission.

For the 1st year of the biennium period July 1, 2009 to June 30, 2010:

Amount Subject to the Education Limitation:

General Fund \$0.2828* per \$1,000 of assessed value

*constitutionally established by Ballot Measure 50

Amount Excluded from the Limitation (to repay G.O. Bonds):

Debt Service Fund \$32,856,959

April 16, 2009

09-076

APPROVAL OF THE PORTLAND COMMUNITY COLLEGE
PROPOSED BUDGET AND THE PROPERTY TAX LEVIES
FOR THE BIENNIUM 2009-2011
-continued

For the 2nd year of the biennium period July 1, 2010 to June 30, 2011:

Amount Subject to the Education Limitation:

General Fund \$0.2828* per \$1,000 of assessed value


*constitutionally established by Ballot Measure 50

Amount Excluded from the Limitation (to repay G.O. Bonds):

Debt Service Fund \$34,233,707

APPROVED BY THE GOVERNING BOARD OF THE PORTLAND COMMUNITY
COLLEGE DISTRICT THIS 16th DAY OF APRIL 2009.

ATTEST:



Dr. Preston Pulliams
District President

APPROVED:



Denise Frisbee
Chair, Board of Directors

June 18, 2009

09-108

RESOLUTION ADOPTING THE PORTLAND COMMUNITY
COLLEGE BUDGET FOR THE 2009-2011 BIENNIUM
COMMENCING JULY 1, 2009, MAKING APPROPRIATIONS
AND DETERMINING AND DECLARING AD VALOREM TAX
LEVIES

PREPARED BY: Odie Sarmiento, Budget Manager

APPROVED BY: Cherie Chevalier, Associate Vice President of Finance
Wing-Kit Chung, Vice President- Administrative Services
Dr. Preston Pulliams, District President

REPORT: On April 16, 2009, the Board of Directors of Portland
Community College District, acting as the Budget Committee,
approved the Biennium 2009-2011 budget.

On May 27, 2009, the Multnomah County Tax Supervising and
Conservation Commission (TSCC), after due notice and a
public hearing on the budget and by a majority vote of
members of the Commission, certified the Biennium 2009-2011
budget with no objection and to be in substantial compliance
with the requirement of the Oregon Budget Law.

There were changes made to the budget after TSCC's
certification. This information was not available at the time the
budget was approved. These changes are described and listed
in Attachment "A" of this resolution.

The budget changes are within the scope and limitation allowed
by ORS 294.435 and will not change the property tax levy as
approved by the Budget Committee on April 16, 2009 and by
the Tax Commission on May 27, 2009..

RECOMMENDATION:

That the Board of Directors approve this resolution adopting the
budget of the Portland Community College District for the
Biennium 2009-2011 commencing JULY 1, 2009 in the total
sum of \$893,639,730 for the following funds and appropriations
as set forth as follows:

June 18, 2009

09-108

RESOLUTION ADOPTING THE PORTLAND COMMUNITY
COLLEGE BUDGET FOR THE 2009-2011 BIENNIUM
COMMENCING JULY 1, 2009, MAKING APPROPRIATIONS AND
DETERMINING AND DECLARING AD VALOREM TAX LEVIES-
continued

BE IT RESOLVED that the Board of Directors of the Portland Community College District hereby adopts the budget for the Biennium 2009-2011 in the total amount of \$893,639,730.

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning JULY 1, 2009 and for the purposes shown below are hereby appropriated.

	Total Fund Appropriations	Unappropriated Ending Fund Balance	Total Fund
General Fund	\$ 313,783,466	\$ 13,891,884	\$ 327,675,350
CEU/CED (1900) Fund	15,355,188	0	15,355,188
Auxiliary Fund	1,572,042	0	1,572,042
Contracts and Grants Fund	62,643,998	5,435,056	68,079,054
Student Activities Fund	3,047,172	0	3,047,172
Student Financial Aid Fund	70,741,211	0	70,741,211
Capital Projects Fund	19,258,965	0	19,258,965
Capital Construction Fund	199,566,166	0	199,566,166
College Bookstore Fund	28,593,985	7,767,325	36,361,310
Food Services Fund	9,509,137	0	9,509,137
Parking Operations Fund	5,948,034	0	5,948,034
Print Center Fund	2,767,613	0	2,767,613
Internal Charge-P.E.R.S./Reserve	13,898,475	28,772,067	42,670,542
Risk Management Fund	4,240,780	2,123,133	6,363,913
Early Retirement Fund	1,230,494	1,067,161	2,297,655
Debt Service Fund (G.O. Bonds)	65,180,294	2,905,000	68,085,294
P.E.R.S. Bond Fund	13,898,475	0	13,898,475
Capital Lease/Purchase Fund	394,170	48,439	442,609
TOTAL	<u>\$ 831,629,665</u>	<u>\$ 62,010,065</u>	<u>\$ 893,639,730</u>

Note: Unappropriated Ending Fund Balance is not an appropriation.

June 18, 2009

09-108

**RESOLUTION ADOPTING THE PORTLAND COMMUNITY
COLLEGE BUDGET FOR THE 2009-2011 BIENNIUM
COMMENCING JULY 1, 2009, MAKING APPROPRIATIONS AND
DETERMINING AND DECLARING AD VALOREM TAX LEVIES-
continued**

GENERAL FUND

Campus programs areas:

Sylvania Campus	\$ 71,748,428
Rock Creek Campus	42,858,666
Cascade Campus	36,935,478
Extended Learning Campus	14,455,930

Non-program areas:

Personal Services	80,809,877
Materials & Services	39,145,757
Capital Outlay	2,986,132
Transfers	8,193,141
Contingency	16,650,057
TOTAL APPROPRIATIONS	\$ 313,783,466
Unappropriated Ending Fund Balance (see note)	13,891,884
TOTAL GENERAL FUND	<u>\$ 327,675,350</u>

CONTRACTS AND GRANTS FUND

State Grants	\$13,867,228
Federal Grants	31,241,725
Local Contracts	10,352,581
Transfers	4,161,481
Contingency	3,020,983
TOTAL APPROPRIATIONS	\$ 62,643,998
Unappropriated Ending Fund Balance (see note)	5,435,056
TOTAL CONTRACTS AND GRANTS FUND	<u>\$ 68,079,054</u>

STUDENT FINANCIAL AID FUND

College Funded Programs	\$ 898,800
Federal Programs	67,891,930
Short Term Student Loan Program	804,132
Transfer	615,000
Contingency	531,349
TOTAL STUDENT FINANCIAL AID FUND	<u>\$ 70,741,211</u>

CAPITAL PROJECTS FUND

Capital Outlay	\$ 17,194,229
Contingency	2,064,736
TOTAL CAPITAL PROJECTS FUND	<u>\$ 19,258,965</u>

Note: Unappropriated ending Fund Balance is not an appropriation.

June 18, 2009

09-108

**RESOLUTION ADOPTING THE PORTLAND COMMUNITY
COLLEGE BUDGET FOR THE 2009-2011 BIENNIUM
COMMENCING JULY 1, 2009, MAKING APPROPRIATIONS AND
DETERMINING AND DECLARING AD VALOREM TAX LEVIES-**
continued

CEU/CED (1900) FUND

Sylvania Campus	\$ 528,626
Cascade Campus	91,974
Extended Learning Campus	14,634,588
Contingency	100,000
TOTAL CEU/CED (1900) Fund	\$ 15,355,188

AUXILIARY FUND

Facilities Usage	\$ 751,400
Campus Activities	516,452
Transfers	101,047
Contingency	203,143
TOTAL APPROPRIATIONS	\$ 1,572,042
Unappropriated Ending Fund Balance (see note)	0
TOTAL AUXILIARY FUND	\$ 1,572,042

STUDENT ACTIVITIES FUND

Sylvania Campus Programs	\$ 1,095,508
Rock Creek Campus Programs	694,876
Cascade Campus Programs	831,208
Extended Learning Campus Programs	256,518
Contingency	169,062
TOTAL APPROPRIATIONS	\$ 3,047,172
Unappropriated Ending Fund Balance (see note)	0
TOTAL STUDENT ACTIVITIES FUND	\$ 3,047,172

CAPITAL CONSTRUCTION FUND

Sylvania Campus	\$ 14,792,000
Cascade Campus	33,615,000
Rock Creek Campus	33,720,000
Southeast Center	42,500,000
District-wide Projects	50,404,897
Contingency	24,534,269
TOTAL APPROPRIATIONS	\$ 199,566,166
Unappropriated Ending Fund Balance (see note)	0
TOTAL CAPITAL CONSTRUCTION FUND	\$ 199,566,166

Note: Unappropriated ending Fund Balance is not an appropriation.

June 18, 2009

09-108

**RESOLUTION ADOPTING THE PORTLAND COMMUNITY
COLLEGE BUDGET FOR THE 2009-2011 BIENNIUM
COMMENCING JULY 1, 2009, MAKING APPROPRIATIONS AND
DETERMINING AND DECLARING AD VALOREM TAX LEVIES-
continued**

COLLEGE BOOKSTORE FUND

Bookstore Operations	\$ 24,306,538
Transfers	826,724
Contingency	3,460,723
TOTAL APPROPRIATIONS	\$ 28,593,985
Unappropriated Ending Fund Balance (see note)	7,767,325
TOTAL COLLEGE BOOKSTORE FUND	<u>\$ 36,361,310</u>

FOOD SERVICES FUND

Food Services Operations	\$ 8,336,133
Transfers	86,331
Contingency	1,086,673
TOTAL APPROPRIATIONS	\$ 9,509,137
Unappropriated Ending Fund Balance (see note)	0
TOTAL FOOD SERVICES FUND	<u>\$ 9,509,137</u>

PARKING OPERATIONS FUND

Parking Operations	\$ 4,420,292
Transfers	898,544
Contingency	629,198
TOTAL APPROPRIATIONS	\$ 5,948,034
Unappropriated Ending Fund Balance (see note)	0
TOTAL PARKING OPERATIONS FUND	<u>\$ 5,948,034</u>

PRINT CENTER FUND

Print Center Operations	\$ 2,181,129
Transfers	187,912
Contingency	398,572
TOTAL APPROPRIATIONS	\$ 2,767,613
Unappropriated Ending Fund Balance (see note)	0
TOTAL PRINT CENTER FUND	<u>\$ 2,767,613</u>

RISK MANAGEMENT FUND

Self Insurance & Risk Administration	\$ 3,295,780
Contingency	945,000
TOTAL APPROPRIATIONS	\$ 4,240,780
Unappropriated Ending Fund Balance (see note)	2,123,133
TOTAL RISK MANAGEMENT FUND	<u>\$ 6,363,913</u>

Note: Unappropriated ending Fund Balance is not an appropriation.

June 18, 2009

09-108

RESOLUTION ADOPTING THE PORTLAND COMMUNITY
COLLEGE BUDGET FOR THE 2009-2011 BIENNIUM
COMMENCING JULY 1, 2009, MAKING APPROPRIATIONS AND
DETERMINING AND DECLARING AD VALOREM TAX LEVIES-
continued

INTERNAL SERVICE-P.E.R.S. RESERVE

Transfers	\$ 13,898,475
Contingency	0
TOTAL APPROPRIATIONS	<u>\$ 13,898,475</u>
Unappropriated Ending Fund Balance (see note)	28,772,067
TOTAL INTERNAL CHARGE-P.E.R.S. RESERVE	<u><u>\$ 42,670,542</u></u>

EARLY RETIREMENT FUND

Personal Services	\$ 1,030,494
Contingency	200,000
TOTAL APPROPRIATIONS	<u>\$ 1,230,494</u>
Unappropriated Ending Fund Balance (see note)	1,067,161
TOTAL EARLY RETIREMENT FUND	<u><u>\$ 2,297,655</u></u>

DEBT SERVICE (G.O. Bonds) FUND

Debt Service	\$ 65,180,294
Unappropriated Ending Fund Balance (see note)	2,905,000
TOTAL DEBT SERVICE (G.O. Bonds) FUND	<u><u>\$ 68,085,294</u></u>

CAPITAL LEASE/PURCHASE FUND

Debt Service	\$ 394,170
Unappropriated Ending Fund Balance (see note)	48,439
TOTAL CAPITAL LEASE/PURCHASE FUND	<u><u>\$ 442,609</u></u>

P.E.R.S. DEBT SERVICE FUND

Debt Service	\$ 13,898,475
Unappropriated Ending Fund Balance (see note)	0
TOTAL DEBT SERVICE (G.O. Bonds) FUND	<u><u>\$ 13,898,475</u></u>

Note: Unappropriated ending Fund Balance is not an appropriation.

June 18, 2009

09-108

RESOLUTION ADOPTING THE PORTLAND COMMUNITY
COLLEGE BUDGET FOR THE 2009-2011 BIENNIUM
COMMENCING JULY 1, 2009, MAKING APPROPRIATIONS AND
DETERMINING AND DECLARING AD VALOREM TAX LEVIES-
continued

NOW THEREFORE BE IT RESOLVED, that the Board of Directors of the Portland Community College District hereby imposes the taxes provided for in the adopted budget and that these taxes are hereby imposed and categorized for the tax year 2009-2010 and for 2010-2011 upon the assessed value of all taxable property within the Portland Community College District of Clackamas, Columbia, Multnomah, Washington, and Yamhill Counties, of the State of Oregon. The following allocation and categorization, subject to the limit of Section 11b, Article XI of the Oregon Constitution make up the aforementioned levy:

For the 1st year of the Biennium period 2009-2010 beginning JULY 1, 2009:

	<u>Education Limitation</u>	<u>Excluded from the Limitation</u>
GENERAL FUND	\$0.2828 per \$1,000 of assessed value	
DEBT SERVICE FUND		\$32,856,959


For the 2nd year of the Biennium period 2010-2011 beginning July 1, 2010:

	<u>Education Limitation</u>	<u>Excluded from the Limitation</u>
GENERAL FUND	\$0.2828 per \$1,000 of assessed value	
DEBT SERVICE FUND		\$34,233,707

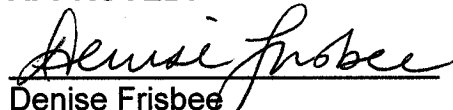
AND, that the President of the Portland Community College District be hereby authorized and directed to file with the County Assessor of each County in which the Portland Community College District is located, a notice of tax levy and a true copy of the budget as finally adopted in accordance with the provisions of ORS 310.060 and ORS 294.555.

ADOPTED BY THE GOVERNING BOARD OF THE PORTLAND COMMUNITY
COLLEGE DISTRICT THIS 18th DAY OF JUNE, 2009.

ATTEST:


Dr. Preston Pulliams
District President

APPROVED:


Denise Frisbee
Chair, Board of Directors

ATTACHMENT "A"

Changes in the BIENNIUM 2009-2011 Approved Budget for Adoption by the Board**1. GENERAL FUND****Changes in Available Resources after April 16, 2009:**

Total Available Resources as of April 16 2009, Approved Budget	\$324,004,721
Increase in estimated beginning fund balance based on updated information	3,605,082
Increase in interest earnings projection due to increase in beginning working capital	65,547
Total Available Resources as adjusted for Adoption	\$327,675,350

Changes in Expenditure requirements since April 16 2009

Total Expenditure Requirement as of April 16, 2009	\$311,565,035
Increase in contingency for margin class offerings and savings from vacant faculty positions	\$2,218,431
Total Operating Expenditures as adjusted for Adoption	\$313,783,466

Unappropriated ending fund balance in the approved budget	\$12,439,686
Increase as a result of changes in projected revenues and beginning fund balance	1,452,198
Unappropriated ending fund balance for adoption, as adjusted	\$13,891,884
Total General Fund	\$327,675,350

2. CAPITAL CONSTRUCTION FUND

Total Available Resources as of April 16, 2007 Approved Budget	\$200,196,866
Reduction State Stimulus revenue for partial receipt of funds	(630,700)
Total Estimated Operating Revenues for Adoption, as adjusted	\$199,566,166

Changes in Expenditure requirements since April 16 2009

Total Operating Expenditures as of April 16, 2009, Approved Budget	\$200,196,866
Reduction in State Stimulus project expense	(630,700)
Total Current Operating Expenditures for Adoption as adjusted	\$199,566,166

A meeting of the **Board of Directors of Portland Community College District** will be held on **June 18, 2009**
(Governing Body) (Date)

at **7:30** ☐ a.m. ☒ p.m. **Southeast Center, Mt Tabor Hall-Room 143 & 144, 2305 S.E. 82nd Avenue, Portland, Oregon.**
(Location)

The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2009 as approved by the **Budget Committee o**
(District Name)

Portland Community College District.

A summary of the budget is presented below. A copy of the budget may be inspected or obtained at **Room 1513 WCWTC 18624 N.W. Walker Road, Beaverton, Oregon 97006** between the hours of **8:00 a.m.** and **5:00 p.m.**. This budget was prepared on

a basis of accounting that is ☒ consistent ☐ not consistent with the basis of accounting used during the preceding year.
Major changes, if any, and their effect on the budget are explained below. This budget is for: ☐ Annual Period ☒ 2-Year Period

County	City	Date	Chairperson of Governing Body	Telephone Number
Multnomah	Portland, Oregon	April 16, 2009	Denise Frisbee, Board Chair	(503) 977-4620

FINANCIAL SUMMARY

TOTAL OF ALL FUNDS		Adopted Budget This year 2007-2009	Approved Budget Next Year 2009-2011
Anticipated Requirements	1. Total Instruction	\$204,233,285	\$208,685,626
	2. Total Support Services	203,645,969	226,280,294
	3. Total Enterprise and Community Services	37,162,546	42,539,872
	4. Total Facilities Acquisition and Construction	10,747,000	192,856,826
	5. Total Other Uses (includes Debt Service and Transfers)	82,922,843	108,441,594
	6. Total Contingencies	27,145,273	51,237,722
	7. Total All Other Expenditures and Requirements	0	0
	8. Total Unappropriated or Ending Fund Balance	58,287,231	60,557,867
	9. Total Requirements - add lines 1 through 8	\$624,144,147	\$890,599,801
Anticipated Resources	10. Total Resources Except Property Taxes	541,557,677	777,018,219
	11. Total Property Taxes to be Received	82,586,470	113,581,582
	12. Total Resources - add lines 10 and 11	\$624,144,147	\$890,599,801
Estimated Ad Valerem Property Taxes	13. Total Property Taxes to be Received (line 11)	82,586,470	113,581,582
	14. Plus: Estimated Property Taxes Not to be Received		
	A. Loss due to constitutional limit	0	0
	B. Discounts Allowed, Other Uncollected Amounts	5,271,476	7,249,888
	15. Total Tax Levy - add lines 13 and 14	\$87,857,946	\$120,831,470
Taxes By Type	16. Permanent Rate Limit Levy (rate limit <u>\$0.2828</u>)	Rate or Amount	Rate or Amount
		\$0.2828	\$0.2828
	17. Local Option Taxes	\$0	\$0
	18. Levy for Payment of Bonded Debt	\$38,999,804	\$67,090,666

STATEMENT OF INDEBTEDNESS

Debt Outstanding <input type="checkbox"/> None <input checked="" type="checkbox"/> As Summarized Below		Debt Authorized, Not Incurred <input type="checkbox"/> None <input checked="" type="checkbox"/> As Summarized Below	
PUBLISH BELOW ONLY IF COMPLETED			
Long-Term Debt	Estimated Debt Outstanding at the Beginning of the Budget Year	Estimated Debt Authorized, Not Incurred at the Beginning of the Budget Year	
	July 1, 2009	July 1, 2009	
Bonds	\$314,030,444	\$174,000,000	
Interest Bearing Warrants	None	None	
Other	112,580,000	None	
Total Indebtedness	\$426,610,444	None	
Short-Term Debt			
This budget includes the intention to borrow in anticipation of revenue ("Short-Term Borrowing") as summarized below:			
FUND LIABLE	Estimated Amount to be borrowed	Estimated Interest Rate	Estimated Interest Cost
General Fund	\$0	0.00%	\$0

**FORM
ED-2**

**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

☐ Republication

Publish ONLY completed portion of this page. Total Anticipated Requirements **must equal** Total Resources.

Name of Fund	Actual Data	Adopted Budget	Approved Budget
Capital Projects Fund	Last Year 2006-2007	This Year 2007-2009	Next Year 2009-2011
1. Total Instruction			
2. Total Support Services			
3. Total Enterprise and Community Services			
4. Total Facilities Acquisition and Construction ...	2,671,283	10,747,000	17,194,229
5. Total Other Uses			
6. Total Contingencies		550,000	2,064,736
7. Total All Other Expenditures and Requirements ...			
8. Total Unappropriated or Ending Fund Balance	4,297,701	241,054	0
9. Total Requirements	6,968,984	11,538,054	19,258,965
10. Total Resources Except Property Taxes	6,968,984	11,538,054	19,258,965
Name of Fund	Actual Data	Adopted Budget	Approved Budget
Capital Construction Fund	Last Year 2006-2007	This Year 2007-2009	Next Year 2009-2011
1. Total Instruction			
2. Total Support services			
3. Total Enterprise and Community Services			
4. Total Facilities Acquisition and Construction ...	3,205,173	0	175,662,597
5. Total Other Uses			
6. Total Contingencies		0	24,534,269
7. Total All Other Expenditures and Requirements ...			
8. Total Unappropriated or Ending Fund Balance	0	0	0
9. Total Requirements	3,205,173	0	200,196,866
10. Total Resources Except Property Taxes	3,205,173	0	200,196,866
Name of Fund	Actual Data	Adopted Budget	Approved Budget
Food Services Fund	Last Year 2006-2007	This Year 2007-2009	Next Year 2009-2011
1. Total Instruction			
2. Total Support services			
3. Total Enterprise and Community Services	3,227,510	7,292,670	8,336,133
4. Total Facilities Acquisition and Construction ...			
5. Total Other Uses	40,300	83,006	86,331
6. Total Contingencies		384,736	1,086,673
7. Total All Other Expenditures and Requirements ...			
8. Total Unappropriated or Ending Fund Balance	413,214	0	0
9. Total Requirements	3,681,024	7,760,412	9,509,137
10. Total Resources Except Property Taxes	3,681,024	7,760,412	9,509,137
Name of Fund	Actual Data	Adopted Budget	Approved Budget
Auxiliary Fund	Last Year 2006-2007	This Year 2007-2009	Next Year 2009-2011
1. Total Instruction			
2. Total Support services	400,073	1,419,517	1,267,852
3. Total Enterprise and Community Services			
4. Total Facilities Acquisition and Construction ...			
5. Total Other Uses	22,117	90,417	101,047
6. Total Contingencies		39,470	203,143
7. Total All Other Expenditures and Requirements ...			
8. Total Unappropriated or Ending Fund Balance	498,350	0	0
9. Total Requirements	920,540	1,549,404	1,572,042
10. Total Resources Except Property Taxes	920,540	1,549,404	1,572,042

**FORM
ED-2**

**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

☐ Republication

Publish ONLY completed portion of this page. Total Anticipated Requirements **must equal** Total Resources.

Name of Fund Student Activities Fund	Actual Data		Adopted Budget		Approved Budget	
	Last Year	2006-2007	This Year	2007-2009	Next Year	2009-2011
1. Total Instruction						
2. Total Support services		1,065,830		2,262,340		2,878,110
3. Total Enterprise and Community Services						
4. Total Facilities Acquisition and Construction						
5. Total Other Uses						
6. Total Contingencies				175,998		169,062
7. Total All Other Expenditures and Requirements						
8. Total Unappropriated or Ending Fund Balance		98,665		0		0
9. Total Requirements		1,164,495		2,438,338		3,047,172
10. Total Resources Except Property Taxes		1,164,495		2,438,338		3,047,172

Name of Fund Contracts and Grants Fund	Actual Data		Adopted Budget		Approved Budget	
	Last Year	2006-2007	This Year	2007-2009	Next Year	2009-2011
1. Total Instruction		25,783,002		62,364,051		55,461,534
2. Total Support services						
3. Total Enterprise and Community Services						
4. Total Facilities Acquisition and Construction						
5. Total Other Uses		2,088,640		4,136,600		4,161,481
6. Total Contingencies				3,455,758		3,020,983
7. Total All Other Expenditures and Requirements						
8. Total Unappropriated or Ending Fund Balance		2,222,300		2,279,855		5,435,056
9. Total Requirements		30,093,942		72,236,264		68,079,054
10. Total Resources Except Property Taxes		30,093,942		72,236,264		68,079,054

Name of Fund Financial Aid Fund	Actual Data		Adopted Budget		Approved Budget	
	Last Year	2006-2007	This Year	2007-2009	Next Year	2009-2011
1. Total Instruction						
2. Total Support services		23,481,635		64,004,965		69,594,862
3. Total Enterprise and Community Services						
4. Total Facilities Acquisition and Construction						
5. Total Other Uses		219,667		633,000		615,000
6. Total Contingencies				796,168		531,349
7. Total All Other Expenditures and Requirements						
8. Total Unappropriated or Ending Fund Balance		236,069		0		0
9. Total Requirements		23,937,371		65,434,133		70,741,211
10. Total Resources Except Property Taxes		23,937,371		65,434,133		70,741,211

Name of Fund Bookstore Fund	Actual Data		Adopted Budget		Approved Budget	
	Last Year	2006-2007	This Year	2007-2009	Next Year	2009-2011
1. Total Instruction						
2. Total Support services						
3. Total Enterprise and Community Services		10,010,298		20,968,708		24,306,538
4. Total Facilities Acquisition and Construction						
5. Total Other Uses		385,813		796,812		826,724
6. Total Contingencies				3,099,536		3,460,723
7. Total All Other Expenditures and Requirements						
8. Total Unappropriated or Ending Fund Balance		8,436,494		5,401,258		7,767,325
9. Total Requirements		18,832,605		30,266,314		36,361,310
10. Total Resources Except Property Taxes		18,832,605		30,266,314		36,361,310

**FORM
ED-2**

**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

☐ Republication

Publish ONLY completed portion of this page. Total Anticipated Requirements **must equal** Total Resources.

Name of Fund		Actual Data	Adopted Budget	Approved Budget
Parking Operations Fund		Last Year 2006-2007	This Year 2007-2009	Next Year 2009-2011
1. Total Instruction				
2. Total Support services				
3. Total Enterprise and Community Services		1,354,048	3,498,380	4,420,292
4. Total Facilities Acquisition and Construction ...				
5. Total Other Uses		385,813	855,662	898,544
6. Total Contingencies			695,013	629,198
7. Total All Other Expenditures and Requirements ...				
8. Total Unappropriated or Ending Fund Balance		913,823	219,713	0
9. Total Requirements		2,653,684	5,268,768	5,948,034
10. Total Resources Except Property Taxes		2,653,684	5,268,768	5,948,034
Name of Fund		Actual Data	Adopted Budget	Approved Budget
Risk Management Fund		Last Year 2006-2007	This Year 2007-2009	Next Year 2009-2011
1. Total Instruction				
2. Total Support services				
3. Total Enterprise and Community Services		1,199,609	3,259,491	3,295,780
4. Total Facilities Acquisition and Construction ...				
5. Total Other Uses		0		
6. Total Contingencies			857,780	945,000
7. Total All Other Expenditures and Requirements ...				
8. Total Unappropriated or Ending Fund Balance		3,472,935	1,645,961	2,123,133
9. Total Requirements		4,672,544	5,763,232	6,363,913
10. Total Resources Except Property Taxes		4,672,544	5,763,232	6,363,913
Name of Fund		Actual Data	Adopted Budget	Approved Budget
Print Center Fund		Last Year 2006-2007	This Year 2007-2009	Next Year 2009-2011
1. Total Instruction				
2. Total Support services				
3. Total Enterprise and Community Services		1,042,651	2,143,297	2,181,129
4. Total Facilities Acquisition and Construction ...				
5. Total Other Uses		82,913	172,612	187,912
6. Total Contingencies			361,241	398,572
7. Total All Other Expenditures and Requirements ...				
8. Total Unappropriated or Ending Fund Balance		363,179	123,846	0
9. Total Requirements		1,488,743	2,800,996	2,767,613
10. Total Resources Except Property Taxes		1,488,743	2,800,996	2,767,613
Name of Fund		Actual Data	Adopted Budget	Approved Budget
Early Retirement Fund		Last Year 2006-2007	This Year 2007-2009	Next Year 2009-2011
1. Total Instruction				
2. Total Support services		561,138	1,549,412	1,030,494
3. Total Enterprise and Community Services				
4. Total Facilities Acquisition and Construction ...				
5. Total Other Uses				
6. Total Contingencies			200,000	200,000
7. Total All Other Expenditures and Requirements ...				
8. Total Unappropriated or Ending Fund Balance		1,694,940	1,509,765	1,067,161
9. Total Requirements		2,256,078	3,259,177	2,297,655
10. Total Resources Except Property Taxes		2,256,078	3,259,177	2,297,655

**FORM
ED-2**

**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

☐ Republication

Publish ONLY completed portion of this page. Total Anticipated Requirements **must equal** Total Resources.

Name of Fund	Actual Data	Adopted Budget	Approved Budget
Capital Lease Purchase Fund	Last Year 2006-2007	This Year 2007-2009	Next Year 2009-2011
1. Total Instruction			
2. Total Support services			
3. Total Enterprise and Community Services			
4. Total Facilities Acquisition and Construction ...			
5. Total Other Uses	198,393	396,610	394,170
6. Total Contingencies			
7. Total All Other Expenditures and Requirements ...			
8. Total Unappropriated or Ending Fund Balance	44,498	48,856	48,439
9. Total Requirements	242,891	445,466	442,609
10. Total Resources Except Property Taxes	242,891	445,466	442,609
Name of Fund	Actual Data	Adopted Budget	Approved Budget
P.E.R.S. Bond Fund	Last Year 2006-2007	This Year 2007-2009	Next Year 2009-2011
1. Total Instruction			
2. Total Support services			
3. Total Enterprise and Community Services			
4. Total Facilities Acquisition and Construction ...			
5. Total Other Uses	6,883,879	13,778,159	13,898,475
6. Total Contingencies			
7. Total All Other Expenditures and Requirements ...			
8. Total Unappropriated or Ending Fund Balance	0	0	0
9. Total Requirements	6,883,879	13,778,159	13,898,475
10. Total Resources Except Property Taxes	6,883,879	13,778,159	13,898,475
Name of Fund	Actual Data	Adopted Budget	Approved Budget
Internal Charges-P.E.R.S.\Reserve Fund	Last Year 2006-2007	This Year 2007-2009	Next Year 2009-2011
1. Total Instruction			
2. Total Support services			
3. Total Enterprise and Community Services			
4. Total Facilities Acquisition and Construction ...			
5. Total Other Uses	6,883,879	13,778,159	13,898,475
6. Total Contingencies		0	0
7. Total All Other Expenditures and Requirements ...			0
8. Total Unappropriated or Ending Fund Balance	23,531,433	27,761,452	28,772,067
9. Total Requirements	30,415,312	41,539,611	42,670,542
10. Total Resources Except Property Taxes	30,415,312	41,539,611	42,670,542
Name of Fund	Actual Data	Adopted Budget	Approved Budget
CEU/CED (1900) Fund	Last Year 2006-2007	This Year 2007-2009	Next Year 2009-2011
1. Total Instruction	6,180,035	14,563,509	15,255,188
2. Total Support services			
3. Total Enterprise and Community Services			
4. Total Facilities Acquisition and Construction ...			
5. Total Other Uses	0	0	0
6. Total Contingencies		228,717	100,000
7. Total All Other Expenditures and Requirements ...			
8. Total Unappropriated or Ending Fund Balance	(354,114)	0	0
9. Total Requirements	5,825,921	14,792,226	15,355,188
10. Total Resources Except Property Taxes	5,825,921	14,792,226	15,355,188

**FORM
ED-3**

**FUNDS REQUIRING A
PROPERTY TAX TO BE LEVIED**

Publish ONLY completed portion of this page.

Name of Fund General Fund	Actual Data	Adopted Budget	Approved Budget
	Last Year 2006-2007	This Year 2007-2009	Next Year 2009-2011
1. Total Instruction	\$65,360,202	\$127,305,725	\$137,968,904
2. Total Support services	61,154,086	134,409,735	151,508,976
3. Total Enterprise and Community Services	0	0	0
4. Total Facilities Acquisition and Construction	0	0	0
5. Total Other Uses	4,896,455	11,010,154	8,193,141
6. Total Contingencies		16,300,856	13,894,014
7. Total All Other Expenditures and Requirements	0	0	0
8. Total Unappropriated or Ending Fund Balance	17,794,161	16,211,981	12,439,686
9. Total Requirements	\$149,204,904	\$305,238,451	\$324,004,721
10. Total Resources Except Property Taxes	127,084,528	259,311,798	273,488,365
11. Property Taxes to be Received	22,120,376	45,926,653	50,516,356
12. Total Resources (add lines 10 and 11)	\$149,204,904	\$305,238,451	\$324,004,721
13. Property Taxes to be Received (from line 11)		45,926,653	50,516,356
14. Estimated Property Taxes Not to be Received			
A. Loss Due to Constitutional Limit		0	0
B. Discounts, Other Uncollected Amounts		2,931,489	3,224,448
15. Total Tax Levy (add line 13 and 14)		\$48,858,142	\$53,740,804
		Rate or Amount	Rate or Amount
16. Permanent Rate Limit Levy (rate limit \$0.2828)		\$0.2828	\$0.2828
17. Local Option Tax		0	0
18. Levy for Payment of Bonded Debt		0	0

Name of Fund Debt Service Fund	Actual Data	Adopted Budget	Approved Budget
	Last Year 2006-2007	This Year 2007-2009	Next Year 2009-2011
1. Total Instruction	0	0	0
2. Total Support services	0	0	0
3. Total Enterprise and Community Services	0	0	0
4. Total Facilities Acquisition and Construction	0		0
5. Total Other Uses	17,657,398	\$37,191,652	\$65,180,294
6. Total Contingencies		0	0
7. Total All Other Expenditures and Requirements	0		
8. Total Unappropriated or Ending Fund Balance	2,537,151	2,843,490	2,905,000
9. Total Requirements	\$20,194,549	\$40,035,142	\$68,085,294
10. Total Resources Except Property Taxes	3,629,862	3,375,325	5,020,068
11. Property Taxes to be Received	16,564,687	36,659,817	63,065,226
12. Total Resources (add lines 10 and 11)	\$20,194,549	\$40,035,142	\$68,085,294
13. Property Taxes to be Received (from line 11)		36,659,817	63,065,226
14. Estimated Property Taxes Not to be Received			
A. Loss Due to Constitutional Limit		0	0
B. Discounts, Other Uncollected Amounts		2,339,987	4,025,440
15. Total Tax Levy (add line 13 and 14)		\$38,999,804	\$67,090,666
		Rate or Amount	Rate or Amount
16. Permanent Rate Limit Levy (rate limit \$)		\$0	\$0
17. Local Option Tax		0	0
18. Levy for Payment of Bonded Debt		\$38,999,804	\$67,090,666

**FORM
LB-1**

NOTICE OF BUDGET HEARING

A meeting of the Board of Directors of Portland Community College District (governing body) will be held on June 18, 2009 at 7:30 pm at PCC S.E. Ctr. Mt. Table Hall, Rm 143, 2305 S.E. 82nd Ave., Portland, Oregon. The purpose of this meeting will be to discuss for the fiscal year beginning July 1, 2009, as approved by the Portland Community College District Budget Committee.

A summary of the budget is presented below. A copy of the budget may be inspected or obtained at PCC Capital Center, 18624 NW Walker, Room 1513, Beaverton, Oregon between the hours of 8:00 a.m. and 5:00 p.m.. This budget was prepared on a basis of accounting that is xx consistent not consistent with the basis of accounting used during the preceding year.

Major changes, if any, and their effect on the budget, are explained below. This budget is for: Annual Period xx 2-Year Period

County Multnomah	City Portland, Oregon	Chairperson of Governing Body Denise Frisbee, Board Chair	Telephone Number (503) 977-4620
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FINANCIAL SUMMARY

<input type="checkbox"/> Check this box if your budget only has one fund		Adopted Budget This Year 2007-2009	Approved Budget Biennium Year 2009-2011
TOTAL OF ALL FUNDS			
Anticipated Requirements	1. Total Personal Services.....	\$282,235,362	\$302,740,690
	2. Total Materials and Supplies	157,881,234	169,234,671
	3. Total Capital Outlay	15,682,204	198,397,257
	4. Total Debt Service	51,356,421	79,462,939
	5. Total Transfers	31,556,422	28,968,655
	6. Total Contingencies	27,145,273	51,237,722
	7. Total Reserves and Special Payments.....		
	8. Total Unappropriated Ending Fund Balance	58,287,231	60,557,867
	9. Total Requirements - add Lines 1 through 8	\$624,144,147	\$890,599,801
Anticipated Resources	10. Total Resources Except Property Taxes	541,557,677	777,018,219
	11. Total Property Taxes Estimated to be Received	82,586,470	113,581,582
	12. Total Resources - add Lines 10 and 11	\$624,144,147	\$890,599,801
Estimated Ad Valorem Property Taxes	13. Total Property Taxes Estimated to be Received (line 11)	82,586,470	113,581,582
	14. Plus: Estimated Property Taxes Not To Be Received		
	A. Loss Due to Constitutional Limits		
	B. Discounts Allowed, Other Uncollected Amounts	5,271,476	7,249,888
	15. Total Tax Levied - add Lines 13 and 14	\$87,857,946	\$120,831,470
Tax Levies By Type		Rate or Amount	Rate or Amount
	16. Permanent Rate Limit Levy (rate limit \$0.2828).....	\$0.2828	\$0.2828
	17. Local Option Taxes.....		
	18. Levy for Bonded Debt or Obligations.....	\$38,999,804	\$67,090,666

STATEMENT OF INDEBTEDNESS

Debt Outstanding		Debt Authorized, Not Incurred	
<input type="checkbox"/> None	<input checked="" type="checkbox"/> As Summarized Below	<input type="checkbox"/> None	<input checked="" type="checkbox"/> As Summarized Below

PUBLISH BELOW ONLY IF COMPLETED

Long-Term Debt	Estimated Debt Outstanding at the Beginning of the Budget Year	Estimated Debt Authorized, Not Incurred at the Beginning of the Budget Year
	July 1 2009	July 1 2009
Bonds.....	\$314,030,444	\$174,000,000
Interest Bearing Warrants	0	
Other	112,450,000	
Total Indebtedness	\$426,480,444	\$174,000,000

Short-Term Debt

This budget includes the intention to borrow in anticipation of revenue ("Short-Term Borrowing") as summarized below:

Fund Liable	Estimated Amount to be Borrowed	Estimated Interest Rate	Estimated Interest Cost
N/A			

(THIS FORM IS INCLUDED FOR INFORMATIONAL PURPOSE ONLY)

**FORM
LB-2**

**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

Publish ONLY completed portion of this page. Total Anticipated Requirements **must equal** Total Resources

Name of Fund CEU/CED 1900 Fund	Actual Data Last Year 2006-07	Adopted Budget This year 2007-09	Approved Budget Biennium Year 2009-11
1. Total Personal Services.....	\$4,222,750	\$8,553,637	\$8,920,046
2. Total Materials and Services.....	1,957,285	5,909,872	6,245,142
3. Total Capital Outlay.....	0	100,000	90,000
4. Total Debt Service.....			
5. Total Transfers.....	0	0	0
6. Total Contingencies.....		228,717	100,000
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....	(354,114)	0	0
9. Total Requirements.....	\$5,825,921	\$14,792,226	\$15,355,188
10. Total Resources Except Property Taxes.....	\$5,825,921	\$14,792,226	\$15,355,188
Name of Fund Auxiliary Fund	Actual Data Last Year 2006-07	Adopted Budget This year 2007-09	Approved Budget Biennium Year 2009-11
1. Total Personal Services.....	\$160,789	\$442,228	\$411,470
2. Total Materials and Services.....	231,283	802,437	846,282
3. Total Capital Outlay.....	7,999	174,852	10,100
4. Total Debt Service.....			
5. Total Transfers.....	22,119	90,417	101,047
6. Total Contingencies.....		39,470	203,143
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....	498,350	0	0
9. Total Requirements.....	\$920,540	\$1,549,404	\$1,572,042
10. Total Resources Except Property Taxes.....	\$920,540	\$1,549,404	\$1,572,042
Name of Fund Contracts & Grants Fund	Actual Data Last Year 2006-07	Adopted Budget This year 2007-09	Approved Budget Biennium Year 2009-11
1. Total Personal Services.....	\$19,495,675	\$44,255,097	\$41,790,646
2. Total Materials and Services.....	6,179,112	18,061,204	13,454,898
3. Total Capital Outlay.....	108,215	47,750	215,990
4. Total Debt Service.....			
5. Total Transfers.....	2,088,640	4,136,600	4,161,481
6. Total Contingencies.....		3,455,758	3,020,983
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....	2,222,300	2,279,855	5,435,056
9. Total Requirements.....	\$30,093,942	\$72,236,264	\$68,079,054
10. Total Resources Except Property Taxes.....	\$30,093,942	\$72,236,264	\$68,079,054
Name of Fund Student Activities Fund	Actual Data Last Year 2006-07	Adopted Budget This year 2007-09	Approved Budget Biennium Year 2009-11
1. Total Personal Services.....	\$358,129	\$700,012	\$938,022
2. Total Materials and Services.....	707,701	1,562,328	1,940,088
3. Total Capital Outlay.....	0	0	0
4. Total Debt Service.....			
5. Total Transfers.....	0	0	0
6. Total Contingencies.....		175,998	169,062
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....	98,665	0	0
9. Total Requirements.....	\$1,164,495	\$2,438,338	\$3,047,172
10. Total Resources Except Property Taxes.....	\$1,164,495	\$2,438,338	\$3,047,172

(THIS FORM IS INCLUDED FOR INFORMATIONAL PURPOSE ONLY)

**FORM
LB-2**

**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

Publish ONLY completed portion of this page. Total Anticipated Requirements **must equal** Total Resources

Name of Fund	Actual Data Last Year 2006-07	Adopted Budget This year 2007-09	Approved Budget Biennium Year 2009-11
Student Financial Aid Fund			
1. Total Personal Services.....	\$910,700	\$1,690,862	\$1,812,942
2. Total Materials and Services.....	22,570,935	62,314,103	67,781,920
3. Total Capital Outlay.....	0	0	0
4. Total Debt Service.....			
5. Total Transfers.....	219,667	633,000	615,000
6. Total Contingencies.....		796,168	531,349
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....	236,069	0	0
9. Total Requirements.....	\$23,937,371	\$65,434,133	\$70,741,211
10. Total Resources Except Property Taxes.....	\$23,937,371	\$65,434,133	\$70,741,211
Capital Projects Fund			
1. Total Personal Services.....	\$0	\$0	\$0
2. Total Materials and Services.....	0	0	0
3. Total Capital Outlay.....	2,671,283	10,747,000	17,194,229
4. Total Debt Service.....			
5. Total Transfers.....			
6. Total Contingencies.....		550,000	2,064,736
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....	4,297,701	241,054	0
9. Total Requirements.....	\$6,968,984	\$11,538,054	\$19,258,965
10. Total Resources Except Property Taxes.....	\$6,968,984	\$11,538,054	\$19,258,965
Capital Construction Fund			
1. Total Personal Services.....	\$0	\$0	\$0
2. Total Materials and Services.....	0	0	0
3. Total Capital Outlay.....	3,205,173	0	175,662,597
4. Total Debt Service.....			
5. Total Transfers.....			
6. Total Contingencies.....		0	24,534,269
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....	0	0	0
9. Total Requirements.....	\$3,205,173	\$0	\$200,196,866
10. Total Resources Except Property Taxes.....	\$3,205,173	\$0	\$200,196,866
College Bookstore Fund			
1. Total Personal Services.....	\$1,377,313	\$2,884,028	\$3,186,180
2. Total Materials and Services.....	8,632,985	17,848,550	20,344,879
3. Total Capital Outlay.....	0	236,130	775,479
4. Total Debt Service.....			
5. Total Transfers.....	385,813	796,812	826,724
6. Total Contingencies.....		3,099,536	3,460,723
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....	8,436,494	5,401,258	7,767,325
9. Total Requirements.....	\$18,832,605	\$30,266,314	\$36,361,310
10. Total Resources Except Property Taxes.....	\$18,832,605	\$30,266,314	\$36,361,310

(THIS FORM IS INCLUDED FOR INFORMATIONAL PURPOSE ONLY)

**FORM
LB-2**

**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

Publish ONLY completed portion of this page. Total Anticipated Requirements **must equal** Total Resources

Name of Fund Food Services Fund	Actual Data Last Year 2006-07	Adopted Budget This year 2007-09	Approved Budget Biennium Year 2009-11
1. Total Personal Services.....	\$1,836,460	\$4,023,800	\$4,315,122
2. Total Materials and Services.....	1,391,050	3,268,870	4,021,011
3. Total Capital Outlay.....	0	0	0
4. Total Debt Service.....			
5. Total Transfers.....	40,300	83,006	86,331
6. Total Contingencies.....		384,736	1,086,673
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....	413,214	0	0
9. Total Requirements.....	\$3,681,024	\$7,760,412	\$9,509,137
10. Total Resources Except Property Taxes.....	\$3,681,024	\$7,760,412	\$9,509,137
Name of Fund Parking Operations Fund	Actual Data Last Year 2006-07	Adopted Budget This year 2007-09	Approved Budget Biennium Year 2009-11
1. Total Personal Services.....	\$668,306	\$1,721,532	\$1,937,202
2. Total Materials and Services.....	518,965	1,076,848	2,103,090
3. Total Capital Outlay.....	166,779	700,000	380,000
4. Total Debt Service.....			
5. Total Transfers.....	385,813	855,662	898,544
6. Total Contingencies.....		695,013	629,198
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....	913,821	219,713	0
9. Total Requirements.....	\$2,653,684	\$5,268,768	\$5,948,034
10. Total Resources Except Property Taxes.....	\$2,653,684	\$5,268,768	\$5,948,034
Name of Fund Print Center Fund	Actual Data Last Year 2006-07	Adopted Budget This year 2007-09	Approved Budget Biennium Year 2009-11
1. Total Personal Services.....	\$530,213	\$1,041,923	\$1,046,946
2. Total Materials and Services.....	413,051	466,274	889,437
3. Total Capital Outlay.....	99,386	635,100	244,746
4. Total Debt Service.....			
5. Total Transfers.....	82,913	172,612	187,912
6. Total Contingencies.....		361,241	398,572
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....	363,180	123,846	0
9. Total Requirements.....	\$1,488,743	\$2,800,996	\$2,767,613
10. Total Resources Except Property Taxes.....	\$1,488,743	\$2,800,996	\$2,767,613
Name of Fund Risk Management Fund	Actual Data Last Year 2006-07	Adopted Budget This year 2007-09	Approved Budget Biennium Year 2009-11
1. Total Personal Services.....	\$212,477	\$425,661	\$467,100
2. Total Materials and Services.....	987,132	2,833,830	2,828,680
3. Total Capital Outlay.....	0	0	0
4. Total Debt Service.....			
5. Total Transfers.....			
6. Total Contingencies.....		857,780	945,000
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....	3,472,935	1,645,961	2,123,133
9. Total Requirements.....	\$4,672,544	\$5,763,232	\$6,363,913
10. Total Resources Except Property Taxes.....	\$4,672,544	\$5,763,232	\$6,363,913

(THIS FORM IS INCLUDED FOR INFORMATIONAL PURPOSE ONLY)

**FORM
LB-2**

**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

Publish ONLY completed portion of this page. Total Anticipated Requirements **must equal** Total Resources

Name of Fund Internal Service-PERS Res .Fd	Actual Data Last Year 2006-07	Adopted Budget This year 2007-09	Approved Budget Biennium Year 2009-11
1. Total Personal Services.....			
2. Total Materials and Services.....			
3. Total Capital Outlay.....			
4. Total Debt Service.....			
5. Total Transfers.....	\$6,883,879	\$13,778,159	\$13,898,475
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....	23,531,433	27,761,452	28,772,067
9. Total Requirements.....	\$30,415,312	\$41,539,611	\$42,670,542
10. Total Resources Except Property Taxes.....	\$30,415,312	\$41,539,611	\$42,670,542

Name of Fund Early Retirement Fund	Actual Data Last Year 2006-07	Adopted Budget This year 2007-09	Approved Budget Biennium Year 2009-11
1. Total Personal Services.....	\$561,138	\$1,549,412	\$1,030,494
2. Total Materials and Services.....			
3. Total Capital Outlay.....			
4. Total Debt Service.....			
5. Total Transfers.....			
6. Total Contingencies.....		200,000	200,000
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....	1,694,940	1,509,765	1,067,161
9. Total Requirements.....	\$2,256,078	\$3,259,177	\$2,297,655
10. Total Resources Except Property Taxes.....	\$2,256,078	\$3,259,177	\$2,297,655

Name of Fund Capital/Lease Purchase Fund	Actual Data Last Year 2006-07	Adopted Budget This year 2007-09	Approved Budget Biennium Year 2009-11
1. Total Personal Services.....			
2. Total Materials and Services.....			
3. Total Capital Outlay.....			
4. Total Debt Service.....	\$198,393	\$396,610	\$394,170
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....	44,498	48,856	48,439
9. Total Requirements.....	\$242,891	\$445,466	\$442,609
10. Total Resources Except Property Taxes.....	\$242,891	\$445,466	\$442,609

Name of Fund P.E.R.S. Debt Service Fund	Actual Data Last Year 2006-07	Adopted Budget This year 2007-09	Approved Budget Biennium Year 2009-11
1. Total Personal Services.....			
2. Total Materials and Services.....		\$10,000	\$10,000
3. Total Capital Outlay.....			
4. Total Debt Service.....	\$6,883,879	13,768,159	13,888,475
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....	0	0	0
9. Total Requirements.....	\$6,883,879	\$13,778,159	\$13,898,475
10. Total Resources Except Property Taxes.....	\$6,883,879	\$13,778,159	\$13,898,475

(THIS FORM IS INCLUDED FOR INFORMATIONAL PURPOSE ONLY)

**FORM
LB-3**

**FUNDS REQUIRING A
PROPERTY TAX TO BE LEVIED**

Publish ONLY completed portion of this page.

Name of Fund General Fund	Actual Data Last Year 2006-07	Adopted Budget This year 2007-09	Approved Budget Biennium Year 2009-11
1. Total Personal Services.....	\$104,676,281	\$214,947,170	\$236,884,520
2. Total Materials and Services.....	20,595,939	43,726,918	48,769,244
3. Total Capital Outlay.....	1,242,068	3,041,372	3,824,116
4. Total Debt Service.....	0	0	0
5. Total Transfers.....	4,896,455	11,010,154	8,193,141
6. Total Contingencies.....		16,300,856	13,894,014
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....	17,794,161	16,211,981	12,439,686
9. Total Requirements.....	\$149,204,904	\$305,238,451	\$324,004,721
10. Total Resources Except Property Taxes.....	127,084,528	259,311,798	273,488,365
11. Property Taxes Estimated to Be Received.....	22,120,376	45,926,653	50,516,356
12. Total Resources (add lines 10 and 11).....	\$149,204,904	\$305,238,451	\$324,004,721
13. Property Taxes Estimated to be Received (line 11)		\$45,926,653	\$50,516,356
14. Estimated Property Taxes Not to be Received....			
A. Loss Due to Constitutional Limit.....			
B. Discounts, Other Uncollected Amounts.....		2,931,489	3,224,448
15. Total Tax Levied (add lines 13 and 14).....		\$48,858,142	\$53,740,804
		Rate or Amount	Rate or Amount
16. Permanent Rate Limit Levy (rate limit <u>0.2828</u>).		\$0.2828	\$0.2828
17. Local Option Taxes.....			
18. Levy for Bonded Debt or Obligations.....			

Name of Fund Debt Service Fund	Actual Data Last Year 2006-07	Adopted Budget This year 2007-09	Approved Budget Biennium Year 2009-11
1. Total Personal Services.....			
2. Total Materials and Services.....			
3. Total Capital Outlay.....			
4. Total Debt Service.....	\$17,657,398	\$37,191,652	\$65,180,294
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....	2,537,151	2,843,490	2,905,000
9. Total Requirements.....	\$20,194,549	\$40,035,142	\$68,085,294
10. Total Resources Except Property Taxes.....	3,629,862	3,375,325	5,020,068
11. Property Taxes Estimated to Be Received.....	16,564,687	36,659,817	63,065,226
12. Total Resources (add lines 10 and 11).....	\$20,194,549	\$40,035,142	\$68,085,294
13. Property Taxes Estimated to be Received (line 11)		\$36,659,817	\$63,065,226
14. Estimated Property Taxes Not to be Received....			
A. Loss Due to Constitutional Limit.....			
B. Discounts, Other Uncollected Amounts.....		2,339,987	4,025,440
15. Total Tax Levied (add lines 13 and 14).....		\$38,999,804	\$67,090,666
		Rate or Amount	Rate or Amount
16. Permanent Rate Limit Levy (rate limit <u> </u>).			
17. Local Option Taxes.....			
18. Levy for Bonded Debt or Obligations.....		\$38,999,804	\$67,090,666

(THIS FORM IS INCLUDED FOR INFORMATIONAL PURPOSE ONLY)

**FORM
LB-4**

**SUMMARY OF ORGANIZATION
UNIT/PROGRAM BY FUND**

Publish ONLY completed portion of this page.

Name of

Fund

GENERAL FUND

Name of Unit/Program/Department	Actual Data Last Year 2006-07	Adopted Budget This year 2007-09	Approved Budget Biennium Year 2009-11
Sylvania Campus Programs			
1. Total Personal Services.....	\$32,838,687	\$65,081,188	\$68,363,814
2. Total Materials and Services.....	1,868,666	3,392,299	3,400,648
3. Total Capital Outlay.....	65,723	190,088	190,088
4. Total Debt Service.....			
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	\$34,773,076	\$68,663,575	\$71,954,550

Name of Unit/Program/Department	Actual Data Last Year 2006-07	Adopted Budget This year 2007-09	Approved Budget Biennium Year 2009-11
Rock Creek Campus Programs			
1. Total Personal Services.....	\$18,609,228	\$37,614,830	\$40,192,012
2. Total Materials and Services.....	1,620,556	3,033,199	2,681,174
3. Total Capital Outlay.....	82,698	234,108	234,108
4. Total Debt Service.....			
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	\$20,312,482	\$40,882,137	\$43,107,294

Name of Unit/Program/Department	Actual Data Last Year 2006-07	Adopted Budget This year 2007-09	Approved Budget Biennium Year 2009-11
Cascade Campus Programs			
1. Total Personal Services.....	\$15,438,030	\$29,530,020	\$34,702,452
2. Total Materials and Services.....	1,151,391	2,674,657	2,096,740
3. Total Capital Outlay.....	0	210,308	210,308
4. Total Debt Service.....			
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	16,589,421	32,414,985	37,009,500

Name of Unit/Program/Department	Actual Data Last Year 2006-07	Adopted Budget This year 2007-09	Approved Budget Biennium Year 2009-11
Extended Lrng Campus Programs			
1. Total Personal Services.....	\$6,089,134	\$12,687,045	\$12,947,102
2. Total Materials and Services.....	536,239	1,276,778	1,314,158
3. Total Capital Outlay.....	9,800	203,480	203,480
4. Total Debt Service.....			
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	\$6,635,173	\$14,167,303	\$14,464,740

(THIS FORM IS INCLUDED FOR INFORMATIONAL PURPOSE ONLY)

**FORM
LB-4**

**SUMMARY OF ORGANIZATION
UNIT/PROGRAM BY FUND**

Publish ONLY completed portion of this page.

Name of Fund GENERAL FUND			
Name of Unit/Program/Department	Actual Data Last Year 2006-07	Adopted Budget This year 2007-09	Approved Budget Biennium Year 2009-11
1. Total Personal Services.....			
2. Total Materials and Services.....			
3. Total Capital Outlay.....			
4. Total Debt Service.....			
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	0	0	0

Name of Unit/Program/Department	Actual Data Last Year 2006-07	Adopted Budget This year 2007-09	Approved Budget Biennium Year 2009-11
1. Total Personal Services.....			
2. Total Materials and Services.....			
3. Total Capital Outlay.....			
4. Total Debt Service.....			
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	0	0	0

Name of Unit/Program/Department	Actual Data Last Year 2006-07	Adopted Budget This year 2007-09	Approved Budget Biennium Year 2009-11
1. Total Personal Services.....			
2. Total Materials and Services.....			
3. Total Capital Outlay.....			
4. Total Debt Service.....			
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	0	0	0

Nondepartmental/Non Programs	Actual Data Last Year 2006-07	Adopted Budget This year 2007-09	Approved Budget Biennium Year 2009-11
1. Total Personal Services.....	\$31,701,202	\$70,034,087	\$80,679,140
2. Total Materials and Services.....	15,419,087	33,349,985	39,276,524
3. Total Capital Outlay.....	1,083,847	2,203,388	2,986,132
4. Total Debt Service.....	0	0	0
5. Total Transfers.....	4,896,455	11,010,154	8,193,141
6. Total Contingencies.....		16,300,856	13,894,014
7. Total Reserves and Special Payments.....	0	0	0
8. Total Unappropriated Ending Fund Balance.....	17,794,161	16,211,981	12,439,686
9. Total Requirements.....	\$70,894,752	\$149,110,451	\$157,468,637

(THIS FORM IS INCLUDED FOR INFORMATIONAL PURPOSE ONLY)

**Notice of Property Tax and Certification of Intent to Impose a Tax,
Fee, Assessment or Charge on Property for Education District.**

FORM ED-50

2009-2010

To assessor of: Clackamas, Columbia, Multnomah, Yamhill, and Washington, County.



Check here if this is
an amended form

*File no later than July 15

*Be sure to read instructions in the 2003-2004 Notice of Property Tax Levy Forms and Instructions booklet

The PORTLAND COMMUNITY COLLEGE DISTRICT has the responsibility and authority to place the following property tax, fee, charge or
assessment on the tax roll of CLACKAMAS, COLUMBIA, MULTNOMAH, YAMHILL, WASHINGTON, County. The property tax, fee charge or
assessment is categorized as stated in this form.

12000 S.W. 49th Avenue	Portland	Oregon	97219
Mailing Address of District	City	State	ZIP
Cherie Chevalier	Assist. Vice President of Finance	(503) 533-2911	June 30, 2009
Contact Person	Title	Daytime Telephone	Date

CERTIFICATION--Check one box.

- ☒ The Tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
☐ The Tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.435.

PART I: TOTAL PROPERTY TAX LEVY

		Subject to Education Limit
		Rate-or-Dollar Amount
1. Permanent rate limit tax (per \$1,000)	1	\$0.2828
2. Local option operating tax	2	Excluded from Measure 5 Limits
3. Local option capital project tax	3	
4. Levy for "Gap Bonds".	4	Amount of Levy
5a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001.	5a	\$16,378,970
5b. Levy for bonded indebtedness from bonds approved by voters after to October 6, 2001.	5b	\$16,477,989
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b).	5c	\$32,856,959

PART II: RATE LIMIT CERTIFICATION

6. Permanent rate limit in dollars and cents per \$1,000	6	\$0.2828
7. Date received voter approval for rate limit if new district	7	
8. Estimated permanent rate limit for newly merged/consolidated district	8	

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes,
attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First Year Levied	Final Year to be levied	Total tax amount-or-rate Authorized per year by voters

150-504-075-6 (Rev. 12-05)

(see the back for worksheet for lines 5a, 5b and 5c)

File with your assessor no later than July 15,, unless granted an extension in writing

Bonds approved **prior to** October 6, 2001 (including advanced refunding issues):

	Principal	Interest	Total
Bond Issue 1	\$6,795,000	\$4,617,800	\$11,412,800
Bond Issue 2	\$1,185,000	\$361,794	\$1,546,794
Bond Issue 3	\$2,770,000	\$348,600	\$3,118,600
	Total A		\$16,078,194

Bonds approved **after** October 6, 2001 (including advanced refunding issues):

	Principal	Interest	Total
Bond Issue 1	\$4,285,000	\$11,890,394	\$16,175,394
Bond Issue 2	\$0	\$0	\$0
Bond Issue 3	\$0	\$0	\$0
	Total B		\$16,175,394
	Total Bond (A + B)		\$32,253,588

Total Bonds		Allocation %	X Bond Levy =	
Total A	=	\$16,078,194	=	<u>49.85%</u> <u>\$32,856,959</u> <u>\$16,378,970</u>
Total A + B	=	\$32,253,588		(enter on line 5a on the front)

Total Bonds		Allocation %	X Bond Levy =	
Total B	=	\$16,175,394	=	<u>50.15%</u> <u>\$32,856,959</u> <u>\$16,477,989</u>
Total A + B	=	\$32,253,588		(enter on line 5b on the front)

Total Bond Levy
(enter on line 5c on the front)

Example --Total Bond Levy = \$5,000

Bonds approved **prior to** October 6, 2001 (including advanced refunding issues):

	Principal	Interest	Total
Bond Issue 1	5,000.00	500.00	5,500.00
Bond Issue 2	3,000.00	250.00	3,250.00
Bond Issue 3	1,000.00	100.00	1,100.00
	Total A		9,850.00

Bonds approved **after** October 6, 2001 (including advanced refunding issues):

	Principal	Interest	Total
Bond Issue 1	3,000.00	50.00	3,050.00
Bond Issue 2			
	Total B		3,050.00
	Total Bond (A + B)		\$12,900.00

Total Bonds		Allocation %	X Bond Levy =	
Total A	=	\$ 9,850.00	=	<u>76.357%</u> <u>\$5,000</u> <u>\$3,818</u>
Total A + B	=	\$ 12,900.00		(enter on line 5a on the front)

Total Bonds		Allocation %	X Bond Levy =	
Total B	=	\$3,050	=	<u>23.643%</u> <u>\$5,000</u> <u>\$1,182</u>
Total A + B	=	\$12,900		(enter on line 5b on the front)

Total Bond Levy \$5,000
(enter on line 5c on the front)

Portland Community College

2008-09 Institutional Effectiveness Reports in Review

Prepared for the Portland Community College Board of Directors

Board Members

Director Harold Williams, Chair

Director David Squire, Vice Chair

Director Bob Palmer

Director Denise Frisbee

Director Jim Harper

Director Deanna Palm

Director Gene Pitts

September 2009

This document is a compilation of the Institutional Effectiveness Reports presented to the PCC Board of Directors during the 20008-09 reporting cycle. All Reports and items listed under Appendices are also available on the PCC Office of Institutional Effectiveness website found at <http://www.pcc.edu/ir/index.html> .

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Institutional Effectiveness Reporting: *At A Glance*

Goal 1: Access

Record numbers of students are accessing college through distance learning and financial aid. PCC tuition and fees are competitive with local community colleges and less than one-half the price of area public universities.

Goal 2: Student Success

Enrollment and Academic Progress

- FTE for lower division collegiate, career and technical education and post-secondary remedial instruction are at an all time high for the college.
- With minor variation, course completion and retention rates remain fairly consistent over time.
- The number of degrees awarded continues to gradually increase; the number of certificates is more variable and remains lower than three of the prior four years.

Continued Educational and Professional Advancement

- Students maintain high national licensing/certification exam pass rates.
- PCC student transfers to the Oregon University System have remained relatively consistent in recent years. (Updated 2007-08 data pending.)
- PCC university transfer students are academically competitive with other transfers as well as continuing Oregon University System students.

Goal 3: Diversity

The proportion of PCC minority students is similar to the proportion of service area minority residents. The percentage of minority full-time employees has increased but does not yet reflect the diversity of the community.

Goal 4: Continuous Improvement

The implementation of the Prerequisite Policy and the future Honors Program are initiatives to address improving the learning experience for students not yet prepared for college-level instruction as well as those students desiring a more rigorous curriculum.

Goal 5: Cultivating Partnerships

Funded grant proposals expand the College's capacity to provide student services and educational programs. Grant revenue and the number of active grants at the College exceeded all prior years.

Although fewer students participated in the PCC Dual Credit Program which enables high school students to complete college credits that also count toward high school graduation, the number was higher than three of the prior four years.

Goal 6: Community

Service learning benefits the community through volunteer hours worth an estimated \$327,242 and supports student development through enhanced critical thinking skills, exposure to diverse communities, and increased awareness of societal needs.

Goal 1 – Access

We will improve access to quality life-long learning opportunities through the effective use of technology, affordable classes and the strategic location of facilities.

Key Measures

- ◆ Distance learning enrollment growth
- ◆ Competitiveness of PCC tuition with area 2-4 year colleges and universities
- ◆ Percent of students applying/receiving financial aid

Report Summary

Distance Learning

A record number of students are accessing PCC instruction through distance learning (DL) courses. As of Fall 2008, 24% of credit students are enrolled in at least one DL course and 13% of credit FTE is generated in DL courses. While most credit students are also attending on-campus classes, 42% of DL students receive all of their PCC instruction at a distance.

Survey responses indicate the top reasons students select distance courses are that DL does not conflict with work schedules or DL is a preferred method of learning. Other reasons are related to child care or transportation limitations.

Tuition and Fees

The cost to attend PCC is within the range of local Oregon community colleges and considerably less than Oregon public and private universities.

A state key performance measure addresses how Oregon community college tuition and fees ranks among all Western states. The targets from 2006 through 2009 are set at the midpoint (8th) of the 15 Western states. Since 2002, Oregon tuition and fees have ranked highest or second highest among these states.

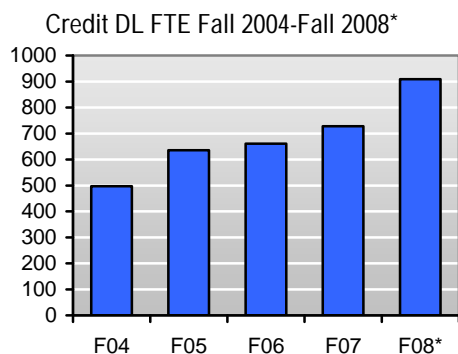
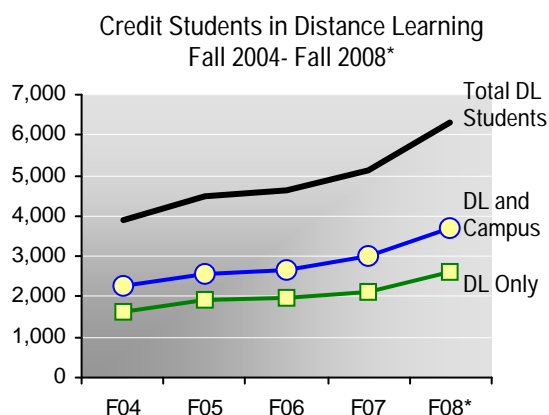
Financial Aid

The number of PCC degree-seeking students who apply for and receive financial aid is at an all time high for the college. One-third of all degree-seeking credit students receive some form of financial aid.

Supporting Detail

Distance Learning

Distance learning (DL) includes On-Line (Internet) courses, Telecourses (classes on cable, DVD, or streamed), TeleWeb (telecourses with an Internet component) and Interactive Television courses ("live" classes broadcast within PCC).



F08* = end of 4th week Fall 2008 term; all other time periods reflect official end of term data

The number of credit students enrolled in DL continues to increase each year and has grown 62% since Fall 2004. By Fall 2008*, 6,311 students (24% of credit students) were taking at least one DL course.

Most (58%) DL credit students also attend on-campus courses although 42% receive all of their instruction at a distance.

The amount of FTE generated from credit DL in Fall 2008 is 25% above Fall 2007 levels. Approximately **13% of all credit FTE is generated by DL courses.**

The proportion of non-credit students in DL (6.2% Fall 2007) has remained fairly constant in recent years.

Students enrolled only in DL are more likely to be older, female and taking only one class compared to on-campus students.

Surveyed DL students indicated the **most important reason for selecting DL is that it did not conflict with work** (43%). Other responses were that DL was the preferred method of learning (16%), or related to day care (8%), or transportation issues (7%).

Tuition and Fees

2008-09 Tuition & Fees (for a 3-credit course)			
	In-State Tuition	Fees	Total
Clackamas	\$186	\$15	\$201
PCC	\$210	\$18	\$228
Mt Hood	\$206	\$19	\$225
PSU	\$327	\$100	\$427
OSU-Casc	\$384	\$167	\$551
OSU-Corv	\$384	\$391	\$775

Note: Fees do not include any additional or special costs (i.e. distance learning, lab, etc.) associated with some forms of instruction or select courses.

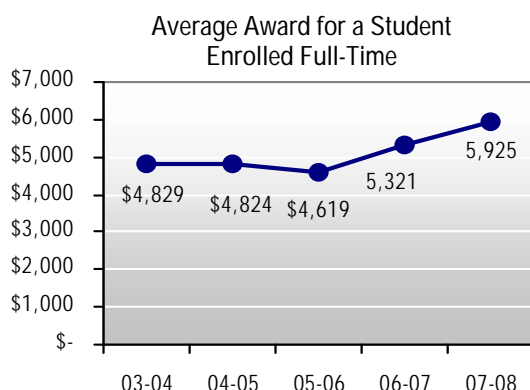
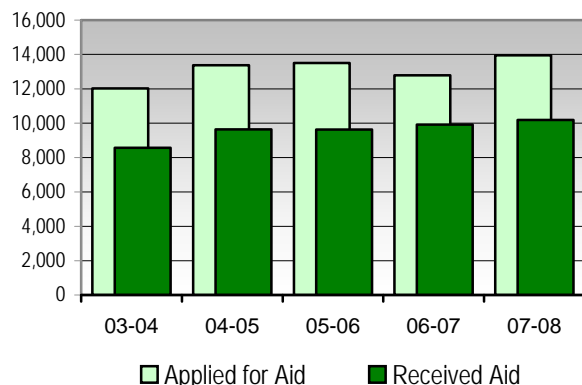
The cost to attend PCC is within the range of local community colleges. For example, a 3-credit course at PCC costs \$3 more than Mt. Hood Community College and \$27 more than Clackamas Community College.

PCC tuition and fees are considerably less than area public universities. University prices include both higher tuition (range = \$327 to \$384) and higher fees (range = \$100 to \$391) than are charged by PCC.

Financial Aid

Federal financial aid eligibility requires students to be degree-seeking and enrolled at least half-time.

Degree Seeking Credit Students: Financial Aid Applicants and Recipients



Almost 14,000 PCC students enrolled as degree-seeking credit students applied for financial aid in 2007-08. This is a 9% increase above the prior year.

Note: The above does not include the 10,000 plus additional applications received by the Financial Aid Office from individuals who do not enroll at PCC.

Approximately **10,188 students received financial aid** which is 9% above 2006-07 and 19% above 2003-04 levels.

One-third of all credit degree-seeking students receive some form of financial aid. Most awards include both Federal grants and loans; amounts vary based on individual student financial need and full or half-time enrollment status.

The **average financial aid award for full-time students has increased** in recent years. Increases in student loan amounts account for the majority of this increase.

In addition to Federal and State financial resources, the **PCC Foundation also provides funding** to support student access. In 2007-08, 325 scholarships were awarded totaling over \$420,000.

Notes and Additional Details

FTE: Full-Time Equivalency (FTE) is a measure of total student enrollment using a standard definition of full-time and is calculated as: $FTE = ((\# \text{ of students in course}) (\# \text{ of hours course meets per term})) / 510 \text{ hours}$

PCC Survey of Distance Learning Students: An on-line survey of DL students was conducted in Spring 2007. Approximately 1,034 students responded to the survey which included questions such as reasons for enrollment in distance learning, student use and experience with the internet, and their satisfaction with distance learning courses.

Financial Aid: Data include only aid applicants who also enrolled at PCC. Average award is estimated from Student Financial Aid IPEDS reports and based on first time in college, full-time, degree-seeking students.

Goal 2: Student Success

We will promote success for all students through outstanding teaching, student development programs and support services in all that we do: *Readiness, Transfer Preparation, Professional Technical Education and Community/Continuing Education.*

Key Measures

PCC Academic Progress

- ❑ Student enrollment and FTE trends
- ❑ Successful course completion rates
- ❑ Retention to next term
- ❑ College-level skill development
- ❑ Degrees/certificates awarded

Continued Educational and Professional Advancement

- ❑ Pass rates on certificate/licensure exams
- ❑ Student transfers to 4-year universities
- ❑ Academic performance after transfer

Summary

Student success begins with enrollment, is nurtured through course completion and builds with term to term retention. It may take the form of degree completion, university transfer, certification attainment or achievement of college-level skill sets or English language proficiency.

PCC Academic Progress

- After declining enrollments following the reduction of state funding in 2002-03, total FTE has returned to the 2002-03 record level. More specifically, FTE in lower division collegiate, career and technical education and post-secondary remedial instruction are at an all time high for the college.
- With minor variation, course completion and retention rates remain fairly consistent over time.
- The number of degrees awarded continues to gradually increase; the number of certificates completed is more variable and remains lower than three of the prior four years.

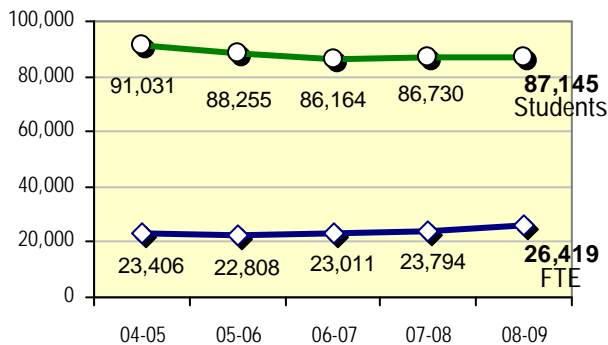
Continued Educational and Professional Advancement

- Students continue to have high pass rates on national licensing and certification exams.
- PCC student transfers to the Oregon University System have remained relatively consistent in recent years. (Updated 2007-08 data is pending.)
- PCC transfer students to Oregon public universities are academically competitive with other transfers and continuing university students.

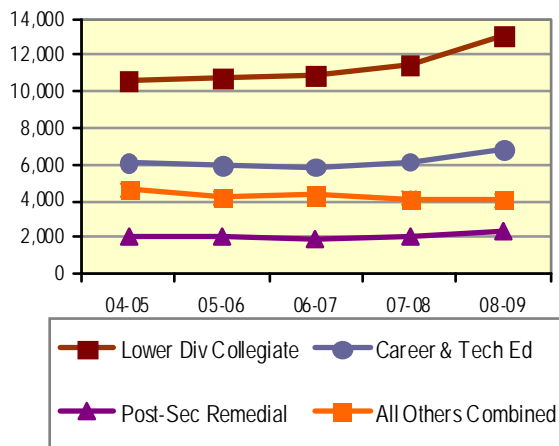
Supporting Detail

Enrollment

Student Count and FTE Trends



FTE by Program Area



Full-Time Equivalency (FTE) is a measure of total student enrollment using a standard definition of full-time and is the unit of measure for State reimbursement calculations.

Total FTE increased (11%) in 2008-09 compared to the prior year. This growth combined with that of recent years, returned the college to the record high FTE set in 2002-03.

Lower division collegiate courses followed by career technical education and post-secondary remedial courses accounted for the majority of the FTE increase.

Total students enrolled increased slightly but remained below the 2002-03 record high.

Enrollments in community education have not recovered to 2002-03 levels since the state redefined and restricted the eligibility of these courses for state reimbursement. This decrease has occurred at most community colleges in Oregon.

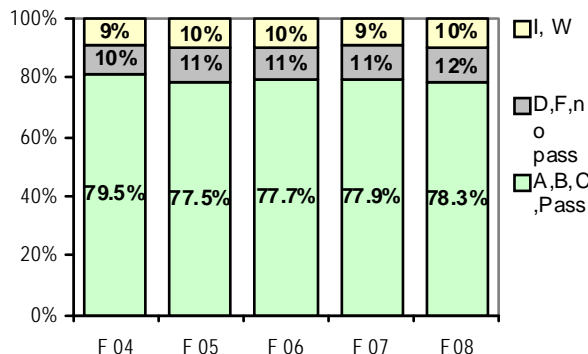
Relationship to State Key Performance Measure (KPM):

None of the Legislature's adopted key performance measures for community colleges address enrollment.

Retention

Successful course completion is defined as receiving a grade of A, B, C or P (pass) in a credit course.

Fall Term Grade Distributions

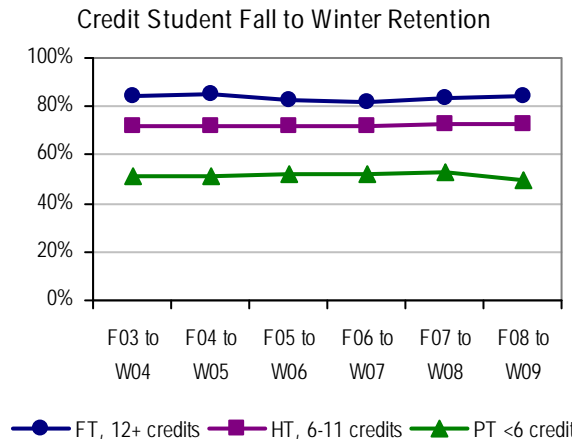


Successful course completions remained fairly stable.

Career and technical education courses tend to have the highest successful completion rates (82%) followed by lower division collegiate courses (79%).

Post-secondary remedial courses (which consist of pre-college reading, writing and math) lag other instructional areas with an overall 66.5% successful completion rate.

Retention (cont.)



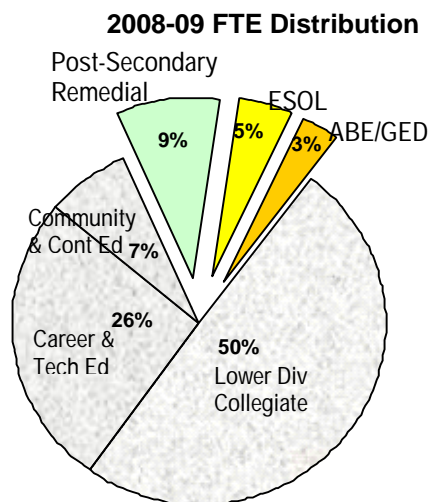
Fall-to-winter retention rates remained relatively consistent with continued differences by hours enrolled; an average of 72% of fall credit students returned the winter term.

Full-time student retention increased slightly over the prior couple of years while the retention of students taking less than six credits (part-time students) decreased in Winter 2009 compared to the prior winter.

Relationship to State KPM

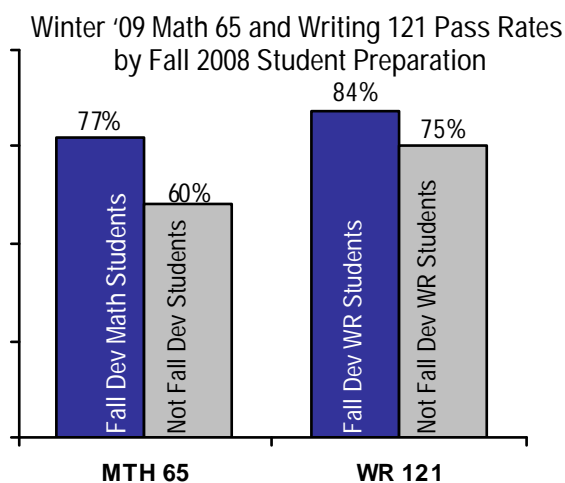
None of the Legislature's key performance measures for community colleges specifically address retention.

College-level Skill Development



Courses that prepare students for college-level instruction generate 12% of the College's total FTE. These courses address Adult Basic Skills/GED preparation (ABS/GED), math, reading and writing (Post-Secondary Remedial). Non-credit English as a second language (ESOL) instruction generates an additional 3% of the college's FTE.

Students who complete a developmental class and enroll the immediate following term in a related college level course have higher course success rates than their peers who did not enroll in the developmental class. *See graphic for comparisons of students with and without prior developmental instruction in Math 65 and Writing 121.*



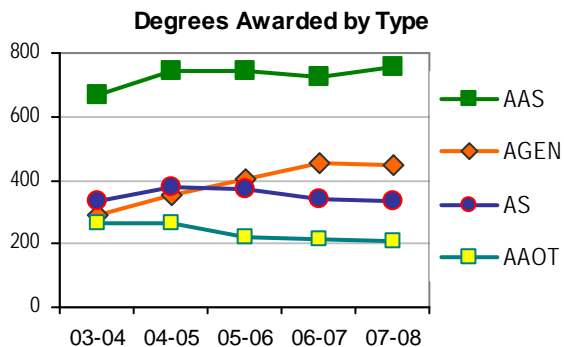
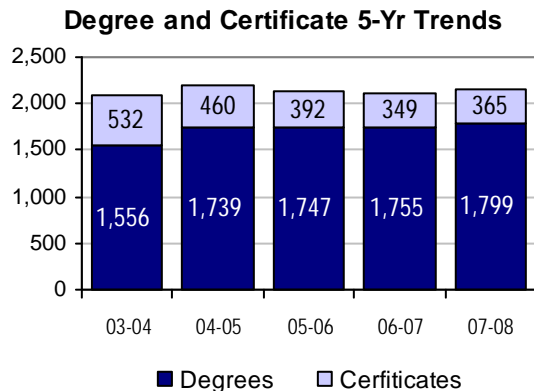
As previously reported, two-thirds of PCC graduates and almost one-half who became university transfers were once enrolled in developmental education.

Relationship to State KPM

"KPM #7 – Completion of Basic Skills/ESL – Percentage of students enrolled in a basic skills or ESL program who complete successfully"

PCC Performance: PCC consistently exceeds the state average on this performance measure.

Degrees and Certificates Awarded



The number of degrees awarded has increased gradually for several years. The Associate of Applied Science and the Associate of General Studies were the most frequently awarded degree types.

The decline in certificates awarded appears to have reversed. Two-thirds of certificates are from one year programs.

Relationship to State KPM

“KPM #12 Professional Technical Degree/Certificate Completion – Number of professional-technical degrees and certificates awarded”

“KPM #13 Associate Degree Completion – Percent of students in Associate degree programs who obtain Associates degree”

PCC Performance: PCC produced 23% of all professional technical degrees and certificates for state community colleges. PCC associate degree completion rate is slightly lower (three percentage points) than the state average.

Degree abbreviation legend:

- Associate of Applied Science (AAS)
- Associate of General Studies (AGEN)
- Associate of Science (AS)
- Associate of Arts, Oregon Transfer (AAOT)

Licensing/Certification Pass Rates

National Exam Pass Rates (2007-08)		
Occupational Area	# PCC Students Tested	Pass Rate
Aviation Maintenance/Technician	18	94%
Certified Medical Assistants	17	82%
Dental Assistants	34	91%
Dental Hygiene	19	100%
Health Information Management	11	91%
Medical Laboratory Technician (ASCP)	18	100%
Medical Laboratory Technician (NCA)	26	100%
Radiography	39	100%
Welding	24	100%
Nursing	98	92%

Based on available data for PCC students who took national licensing and certification exams in 2007-08, 95% earned a passing score. This high pass rate is a continuation of prior year success rates.

Relationship to State KPM

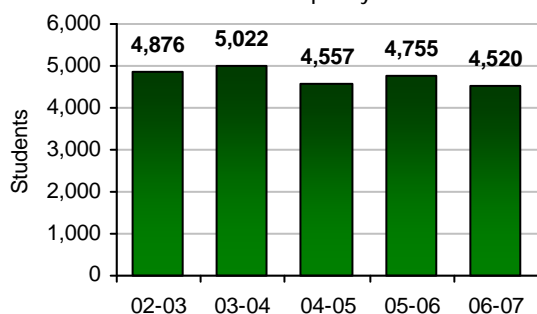
“KPM #11 Licensing/Certification Rates – Oregon community college students’ pass rates for national licensing tests compared to national pass rates”

PCC Performance: Updated national comparison rates were not yet available at the time of this report. In prior years, PCC has met or exceeded most national averages.

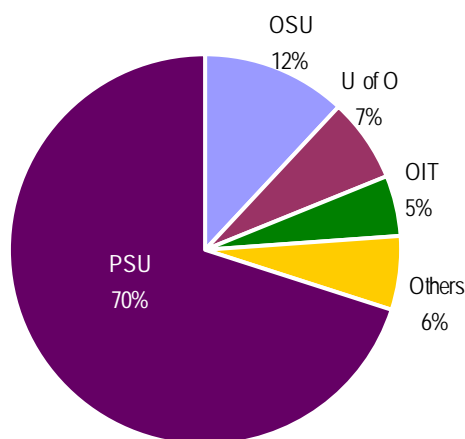
The following was reported last year. The Department of Community Colleges and Workforce Development is currently updating this data. A replacement page will be provided when data become available.

University Transfers

University Transfers
Oregon University System students who were PCC Credit Students the prior year



2006-07 PCC Transfers to the Oregon University System



On average, 4,746 credit students become Oregon University System (OUS) transfer students the year following enrollment at PCC; 28% of all Oregon community college students who transfer to the OUS each year were previously PCC students.

PCC transfers are academically competitive (university GPA = 3.08) with university students continuing their enrollment (GPA = 3.06) and exceed the academic performance of first-time university freshman (GPA = 2.91).

Relationship to State KPM:

"KPM #14 Student Transfers to OUS – Percentage of students attending an Oregon community college during one academic year who transfer to an OUS institution the following year."

"KPM #15 Progress of Transfer Students – Percentage of community college transfer students who demonstrate progress by returning the second year."

PCC Performance: PCC transfer and progress rates are comparable to the state average for each measure.

Notes and Data Sources

Full-Time Equivalency (FTE) measures student enrollment using a standard definition of full-time. For example, a student enrolled for 15 credits (full-time) for 3 terms = 1 FTE; a student enrolled for 9 credits (part-time) for a single fall term = .21 FTE. State reimbursement for FTE is based on a clock hour basis (student contact hours) with 510 hours equal to 1 FTE. This equates to a student enrolled for 15 lecture credits per term for three terms: 15 hours a week times 34 weeks = 510 (12 weeks in fall and 11 weeks in winter and spring terms).

Licensing/Certification Exam Pass Rates collected from corresponding PCC departments.

OUS transfer numbers provided by Oregon Department of Community College and Workforce Development (CCWD) and may not match OUS transfer counts due to differences in transfer student definitions.

Academic performance transfer data provided by OUS–Office of Institutional Research. Data reflect 2005-06 community college students matched to 2006-07 OUS data.

Goal 3 – Diversity

We will enrich the educational experience by committing to the development of diversity in our student body, faculty and staff.

Key Measures

- ◆ Extent student demographics reflect service area demographics
- ◆ Extent PCC employees reflect the service area demographics and PCC student demographics
- ◆ Diversity of recent/new hires by employee group

Report Summary

Credit Students

The percentage (24%) of PCC credit students who are Black, Hispanic, Asian/Pacific Islander or American Indian/Alaskan Native is similar to the proportion of PCC service area minority residents. Within the individual race/ethnicity groups, PCC enrolls higher percentages of Asian and Black students and a lower percentage of Hispanic students compared to community populations. The proportion of students who are American Indian/Alaskan Native reflects the community distribution.

Non-Credit Students

PCC non-credit students tend to be more diverse than the service area community. The numbers of minority students enrolled in English as a Second Language and Adult Basic Education/GED account for the majority of minority non-credit enrollments.

Full-Time Employees

The overall percentage (19%) of PCC minority full-time employees increased but does not yet reflect the diversity of the community. While the proportion (24%) of minorities employed in Secretarial/Clerical, Technical/Paraprofessional, Skilled Craft, Service Maintenance and Professional/Non-Technical positions is similar to the area minority percentage, less diversity is found among Administrators/Managers (17%) and Faculty (12%).

Relationship to Legislative 2007-09 Key Performance Measures

The Oregon Legislature's KPM 18 addresses minority student enrollment and sets as a target that

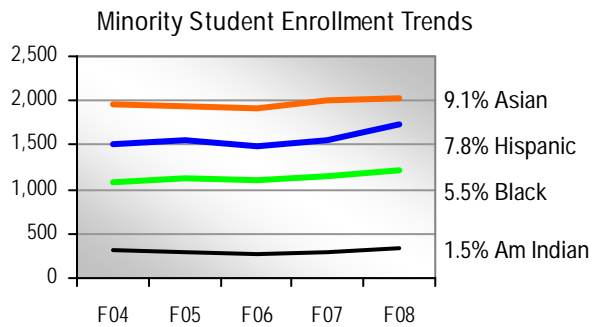
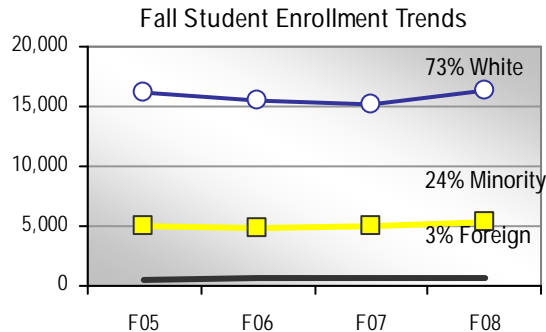
“each minority’s proportion of total community college enrollment as a percentage of each minority’s proportion in the total population” is greater than or equal to 100%.

The enrollment at PCC (combined credit/non-credit students) meets these targets for minority populations.

Supporting Detail

Credit Students

Credit instruction includes Lower Division Transfer, Career & Technical Education, Developmental Education and some English as a Second Language courses.



Credit students in each race/ethnicity category increased Fall 2008. Prior to this term, the number of White students had declined since Fall 2005 while minority and foreign student counts increased.

The minority percentage (24%) of the Fall 2008 credit student population is similar to the college population service area.

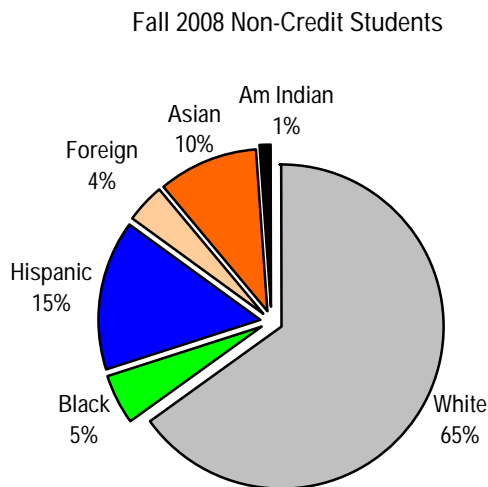
Asian and Black student representation are higher and Hispanic representation lower than service area proportions.

White, American Indian and Foreign/International student percentages mirror the community distribution.

Most credit enrollments are in Lower Division Transfer and Career & Technical Education. The student race/ethnicity distributions in these areas are similar.

Non-Credit Students

Non-credit instruction includes Community Education, English as a Second Language, Adult Basic Ed/GED, Continuing Education or Workforce Development.



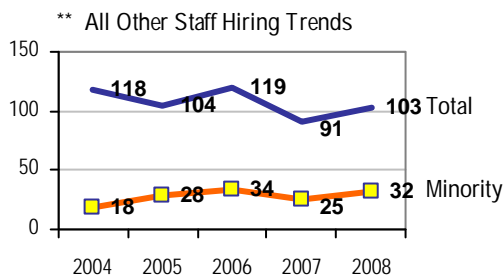
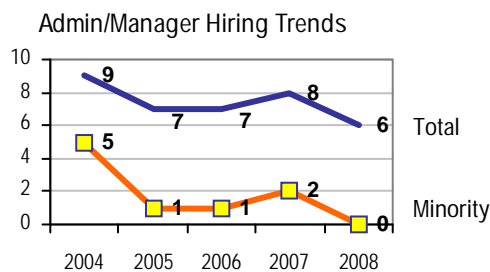
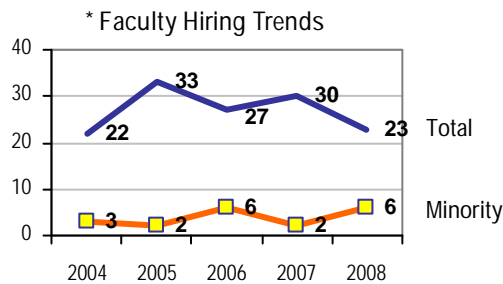
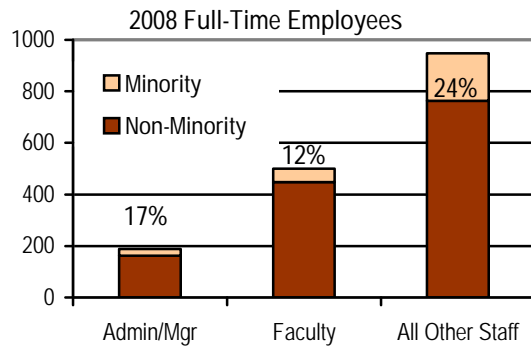
The non-credit student population is more diverse than the College service area.

English as a Second Language enrolls the largest number and percentage of minorities with 50% Hispanic, 29% Asian and 6% Black.

Adult Basic Ed/GED represents the next most diverse student group with 28% Hispanic, 10% Asian, 17% Black, 3% American Indian, 3% Foreign/International, and 38% White.

Community Education and Continuing Education are the least diverse with 85% White, 6% Asian and all other groups combined totaling the remaining 9%.

Full-Time Employees



Approximately 19% or 264 full-time employees at PCC are Black, Hispanic, Asian and/or American Indian.

Over 9% of full-time employees working in 2008 at PCC were hired in 2008. More than one-quarter (28%) of these new employees are minority.

The impact of recent hirings combined with that of retirements has increased the proportion of full-time employees who are minority although the total employee group does not yet reflect the diversity of the community or student population.

For a comprehensive analysis of full and part-time employees, hiring trends by job group and labor market availability data, see the annual Workforce Analysis Report produced by the PCC Affirmative Action Office.

* Faculty *includes librarians and counselors*

** All Other Staff *combined includes Secretarial/Clerical, Skilled Craft, Technical/Paraprofessional, Service Maintenance and Professional/Non-Technical job categories.*

Notes and Additional Details

Est. PCC Service Area: White = 74%, Hispanic = 12%, Asian/Pacific Islander = 7.5%, Black = 4%, American Indian/Alaskan Native = 1%, Other/Multi-Race = 3% Source: 2006 American Community Survey, General Demographic Characteristics, estimates based on Multnomah and Washington Counties

Fall 2008 credit student numbers reflect end of 4th week Banner data; non-credit data was extracted from "live" Banner 1/15/08.

Notes and Additional Details (cont.)

Student Race/Ethnicity percentages are based on reported data; the denominator excludes those with no race/ethnicity on file.

Full-time employee counts include positions supported by either General or Non-General Funds.

Faculty hiring trends includes Counselors and Librarians.

Full-Time Employee Counts by Funding Source and Job Category

Administrator/Manager										
Full-Time Employees	General Fund					Non-General Fund				
	2004	2005	2006	2007	2008	2004	2005	2006	2007	2008
African-American	9	9	8	10	11	1	1	1	1	1
Hispanic	4	2	2	3	4	2	2	2	3	3
Asian/Pacific Isd	4	5	5	5	5	0	0	0	0	0
Amer Indian/Alaskan Ntv	2	2	2	3	3	0	0	0	0	0
Total Minority	19	18	17	21	23	3	3	3	4	4
Total Employees	127	134	132	128	135	30	25	22	24	27

Faculty, Counselors and Librarians										
Full-Time Employees	General Fund					Non-General Fund				
	2004	2005	2006	2007	2008	2004	2005	2006	2007	2008
African-American	7	7	8	7	7	0	0	0	0	0
Hispanic	14	14	16	15	19	0	0	0	0	0
Asian/Pacific Isd	18	20	20	22	24	1	1	1	0	0
Amer Indian/Alaskan Ntv	1	1	3	2	2	0	0	0	0	0
Total Minority	40	42	47	46	52	1	1	1	0	0
Total Employees	398	404	418	420	439	9	1	1	8	9

All Others Combined*										
Full-Time Employees	General Fund					Non-General Fund				
	2004	2005	2006	2007	2008	2004	2005	2006	2007	2008
African-American	31	33	32	34	38	25	24	24	16	12
Hispanic	25	27	30	34	40	18	19	17	16	15
Asian/Pacific Isd	55	53	55	60	62	9	11	11	11	10
Amer Indian/Alaskan Ntv	6	7	8	7	7	2	3	3	2	1
Total Minority	117	120	125	135	147	54	57	55	45	38
Total Employees	571	575	598	609	632	172	182	185	148	131

*Consists of Secretarial/Clerical, Technical/Paraprofessional, Skilled Craft, Service Maintenance and Professional/Non-Technical job categories. See the Annual Workforce Analysis Report produced by the PCC Affirmative Action Office for comprehensive details of each job category.

Source: PCC Human Resource Department

Goal 4: Continuous Improvement Report

We will ensure the relevance and quality of all programs and services through planning, assessment and the appropriate distribution of resources.

Key Measures

Special Topic: Enriching learning for students at both ends of the academic skill continuum

- Prerequisite Policy (effective Fall 2008)
- Honors Program (pilot 2010-11)

Summary

As an “open door” admissions institution, PCC enrolls students at all levels of academic skill and preparation. For example, one-third of recent high school graduates when first attending PCC do not yet have college-level reading and/or writing skills. At the same time though, the majority of recent high school graduates possess the needed reading/writing proficiency required for college-level work; some may even desire more rigorous course work than traditionally offered at a community college.

The following slides provide background to a presentation in which the recently implemented College Prerequisite Policy will be discussed as well as the future new Honors Program.

PCC Board of Directors

Goal 4: Continuous Improvement



September 17, 2009

Overview

Enriching learning for students at both
ends of the academic skill continuum

through Policy

* **Prerequisite Policy** (effective Fall 2008)

through Action

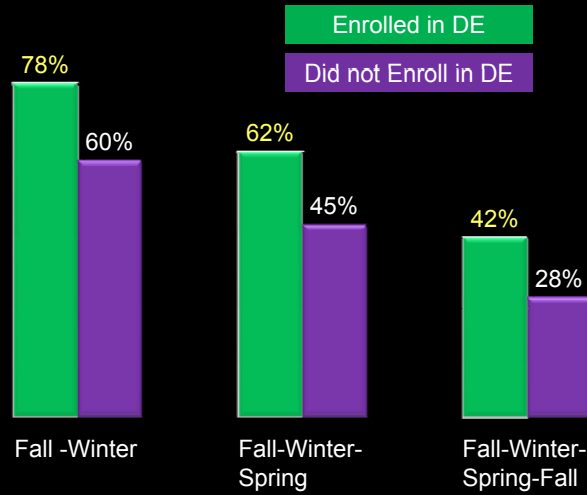
* **Honors Program** (pilot 2010-11)

Before Prereq Policy:
Open Admissions
(with the right to fail)



Why Change Now?

Term-to-Term Retention of Students Needing Developmental Education



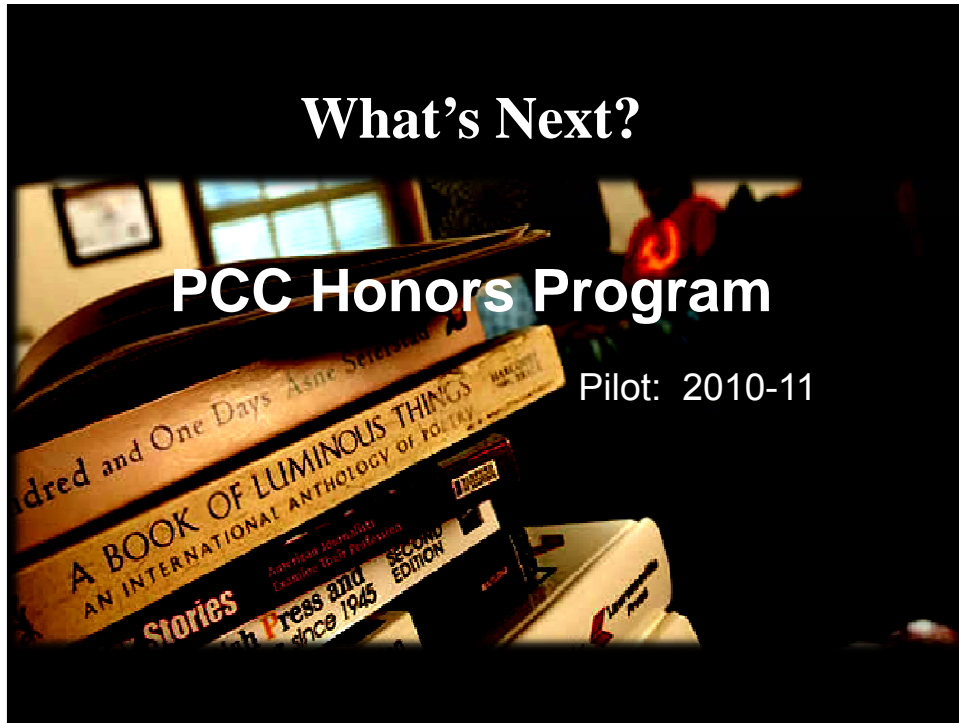
After Prereq Policy: Open Admissions with Guided Placement



What's Next?

PCC Honors Program

Pilot: 2010-11



Goal 5 Cultivating Partnerships

We will effectively respond to the educational needs of our students and communities through strategic alliances with business, government agencies and educational institutions.

Key Measures

- ◆ Grant revenue and funded proposal trends *represent strategic alliances with businesses, government, and private foundations*
- ◆ High school student enrollments in dual credit courses *are possible due to partnerships with local schools*

Report Summary

Grant Support

Grants enable the College to provide special student support services and educational programs beyond what is possible with state reimbursement funds, tuition and fees. Even in an environment with increasing competition for limited grant dollars, the amount of revenue received for funded grant proposals as well as the number of grants funded are at an all time high for the college.

During the 5-year period of 2004 through 2008, more than \$124,000,000 was brought into the College from funded grant proposals. While some grant dollars are expended within a single fiscal year, many grants are active and support programs and services for multiple years.

Dual Credit

The PCC Dual Credit Program enables high school students to complete college-level credits that also count toward high school graduation. Dual credit students benefit from tuition savings, by getting a “head start” on their post-secondary education, and by being better prepared for a smooth transition from high school to college.

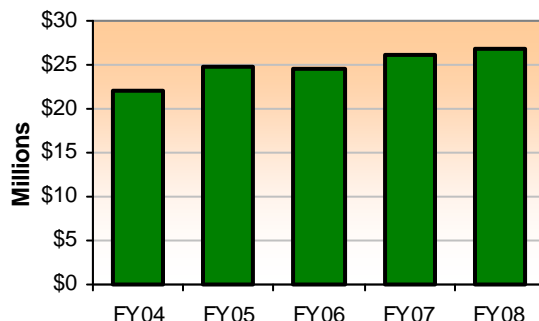
Students can earn college credit for 1) career and technical education courses which lead to a degree or certificate and 2) university transfer courses that count toward an Associate’s or Bachelor’s degree. In 2007-08, 1,870 high school students earned a total of 13,886 college credits through PCC’s Dual Credit Program.

Supporting Detail

Grants

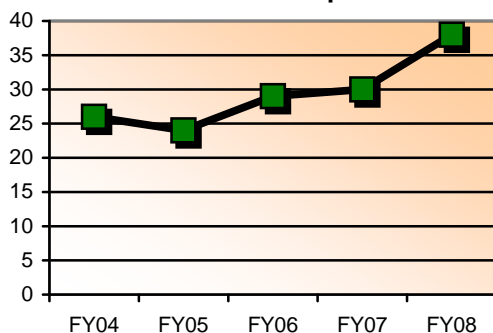
Grants include awards from local, state, federal, profit and non-profit agencies. For trending purposes, grants within the purview of the PCC Grants Office are summarized in this report.

Grant Revenue by Fiscal Year



**FY04 through FY08 =
\$124,000,000**

Funded Grant Proposals



"NSF invests in the best ideas generated by scientists, engineers and educators working at the frontiers of knowledge, and across all fields of research and education."

Revenue growth from funded proposals and increased numbers of active grants are a result of successful grant seeking activities.

Grant dollars in 2008 are 22% above the 2004 level and are at a record high for the College.

The combined grants funded in fiscal years 2004 through 2008 totals more than \$124 million in revenue for the College.

The number of new proposals per year which received funding increased from 27 (FY 04) to 38 (FY 08), an increase of 41%.

A total of 93 grants were "active" in 2008. Grants are considered active if funds are expended during the fiscal year.

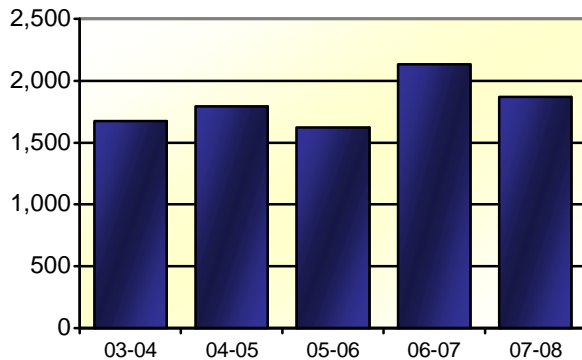
Grant Example: National Science Foundation, Sustainability Training for Technical Educators (\$69,998 in 2005; \$698,095 in 2007)

- A one-year planning grant in 2005 began the collaborative work with area schools and industry partners to prepare for a Center for sustainability education.
- An additional 3-year grant in 2007 created Sustainability Training for Technical Educators (STTE), which will infuse sustainability content, practices, tools and techniques into PCC programs that impact the built environment.
- The STTE will allow PCC to work towards becoming an official Regional Center of sustainability education, with further funding by NSF.

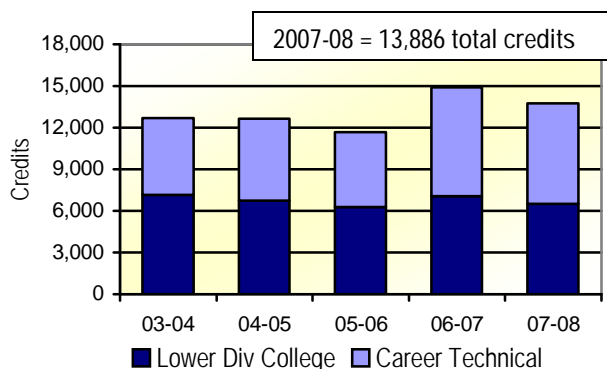
Dual Credit

Dual credit enables 11th and 12th graders to earn both high school and college credit in advanced-level courses taught in high school. Students pay a \$35 fee for all credits earned during the academic year.

Dual Credit Student Counts



Credits Completed by Type



Participation in PCC's Dual Credit Program decreased in 2007-08 compared to 2006-07 but remains higher than previous years.

Although 26 new high school teachers were approved to teach dual credit courses, the total number of high school teachers participating in dual credit programs declined from a high in 2006-07 (138 teachers) to 128 teachers in 2007-08.

Approximately 1,870 high school students, from 17 school districts at 43 high school sites enrolled in dual credit courses.

Per student tuition/fees savings averaged \$470; this savings equals the cost of enrolling in the equivalent PCC instruction outside of the dual credit program.

These 1,870 dual credit students generated 418 state reimbursed FTE for the College.

Lower Division Collegiate Courses consisted of sixteen different subject areas with Math, Health Education, Biology and English enrolling the most students.

Career & Technical Courses included 26 different subjects; Computer Applications Systems, Medical Professions, Early Childhood Education and Automotive Service Technology enrolled the largest numbers of students.

Notes and Data Sources:

FTE: Full-Time Equivalency (FTE) is a measure of total student enrollment using a standard definition of full-time and is calculated as: $FTE = ((\# \text{ of students in course})(\# \text{ of hours course meets per term})) / 510 \text{ hours}$

All grant data and most related text provided by PCC Grants Office.

Dual Credit data from "2007-2008 Annual Report" PCC Dual Credit Program.

Goal 6 – Community

We will facilitate growth and development of our district communities by accepting a leadership role and serving as a key educational resource to the community.

Key Measures

- ◆ Student participation in Service-Learning Programs
- ◆ Dollar value of Service-Learning volunteer hours
- ◆ *Special Focus:* PCC's participation as a *Horizons* Mentor College

“Service-learning combines community service with classroom instruction, focusing on critical, reflective thinking as well as personal and civic responsibility. Service-learning programs involve students in activities that address local needs while developing their academic skills and commitment to their community.”

American Association of Community Colleges¹

Report Summary

Through the PCC Service-Learning Program, the college serves a leadership role in the community at both the local and national level.

Local

PCC service-learning students contributed volunteer hours worth an estimated value of \$327,242 to local non-profit community agencies in 2007-08. While impressive, this is likely a conservative estimate.

The 2007-08 academic year (as well as current 2008-09 year) has been ones of transition for the PCC Service-Learning (S-L) Program. The conversion to a new vendor supported database resulted in less data being formally reported during the challenging implementation phase. In addition, three S-L faculty coordinator positions were not fully staffed during this time. These conditions likely contributed to the under reporting of S-L student participation.

National

PCC was one of four community colleges in the country awarded mentor college status in a grant administered by the American Association of Community Colleges. Through this grant, from 2006 through 2009 PCC directly supported the development and/or expansion of service-learning programs at three other colleges throughout the country.

Service-Learning Participation

Service-learning opportunities are available in numerous academic areas including Biology, History, Writing, Math, Criminal Justice, Computer Information Systems, Health, Spanish, Sociology, Business and others.

Community Colleges Broadening Horizons through Service-Learning

PCC was one of four colleges in the country selected to be a mentor in this Learn and Serve America grant funded program administered by the American Association of Community Colleges.

As a model program, PCC mentored Lorain County Community College (OH), College of Alameda (CA) and Western Piedmont Community College (NC) to develop new and/or expand existing service-learning programs.

Examples of Mentee Outcomes:
Lorain CCC previously had no campus recycling program. After learning of PCC sustainability initiatives through the mentor relationship, the college now has a student run recycling program.

In the past, the existing S-L program at Western Piedmont CC was not consistently funded. The program has now been “institutionalized” within the college and is a line item in the budget.

Student and Community Benefits

Participation in service-learning programs provides students the opportunity to enhance their learning experience beyond the classroom, develop a sense of civic responsibility, and contribute to the local community.

In 2007-08, at least 632 PCC students participated in service-learning projects.

These students contributed 16,773 volunteer hours worth an estimated \$327,241 to local non-profit agencies.²

More than 150 non-profit community agencies partner with PCC to offer service-learning opportunities for PCC students.

- These agencies collectively address a wide range of community interests and provide volunteer opportunities related to environmental, educational, health, and social service needs.

Preparing for the Future

PCC is currently applying for a Campus Compact Grant to increase program capacity. If funded, this grant would allow

- continued training and professional development of S-L faculty,
- training to be expanded to student leaders and student groups to promote and increase S-L participation, and
- for the program focus to broaden beyond faculty and partnership development to also include student development and co-curricular service-learning.

Notes

¹American Association of Community Colleges <http://www.aacc.edu/servicelearning/>

²Independent Sector estimated value of volunteer time = \$19.51 per hour (2007).
http://www.independentsector.org/programs/research/volunteer_time.html

PCC Service Learning Website: <http://www.pcc.edu/servicelearning>

Portland Community College Board of Directors

Reviewed February 21, 2008

VISION

Building futures for our Students and Communities

MISSION

Portland Community College provides access to an affordable, quality education in an atmosphere that encourages the full realization of each individual's potential. The college offers opportunities for academic, professional, and personal growth to students of all ages, races, cultures, economic levels, and previous educational experiences.

WHO WE ARE

Portland Community College is a public, multi-campus, comprehensive community college serving the lifelong learning needs of our students. We offer college transfer programs; professional technical education programs; adult basic skills; opportunities to develop English as a second language; high school completion and dual credit; community and continuing education programs; and service-learning opportunities that foster the development of civic responsibility and engagement. Through extensive partnerships with business, industry, labor, educational institutions and the public sector, we provide training and learning opportunities for the local and state workforce and promote economic and community development.

STATEMENT OF VALUES

- Quality, lifelong learning experiences that helps students to achieve their personal and professional goals
- An environment that is committed to diversity as well as the dignity and worth of the individual
- Continuous professional and personal growth of our employees and students
- Effective teaching and student development programs that prepare students for their roles as citizens in a democratic society in a rapidly changing global economy
- Academic Freedom and Responsibility - creating a safe environment where competing beliefs and ideas can be openly discussed and debated
- Sustainable use of our resources
- Collaboration predicated upon a foundation of mutual trust and support
- An agile learning environment that is responsive to the changing educational needs of our students and the communities we serve
- Accountability based upon an *outcomes-based* approach in education
- The public's trust by effective and ethical use of public and private resources

GOALS

Goal 1 – Access: We will improve access to quality lifelong learning opportunities through the effective use of technology, affordable classes and the strategic location of facilities.

Goal 2 – Student Success: We will promote success for all students through outstanding teaching, student development programs, and support services in all that we do;

Professional technical education will be responsive to industry needs and prepare students to work in a global marketplace.

Transfer preparation will prepare students for success in obtaining baccalaureate degrees.

College readiness will promote student preparation for college-level programs and employment.

Community education/continuing education will provide quality education to enrich students personally, socially, culturally, and to upgrade occupational/job skills.

Goal 3 – Diversity: We will enrich the educational experience by committing to the development of diversity in our student body, faculty and staff.

Goal 4 – Continuous Improvement: We will develop, safeguard and allocate our resources (human, financial, capital, and technological) to ensure through planning and assessment the delivery of relevant, quality programs and services.

Goal 5 – Cultivating Partnerships: We will effectively respond to the educational needs of our students and communities through strategic alliances with business, government agencies and educational institutions.

Goal 6 – Community: We will facilitate growth and development of our district communities by accepting a leadership role and serving as a key educational resource to the community.

**Key Measures for PCC Board Goals:
2008-09 Institutional Effectiveness Reporting Cycle**

Fall Report	<p>Goal 1 – Access: We will improve access to quality life-long learning opportunities through the effective use of technology, affordable classes and the strategic location of facilities.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Distance learning enrollment growth <input type="checkbox"/> Percent of students applying/receiving financial aid <input type="checkbox"/> Competitiveness of PCC tuition/fees to area 2-4 year colleges 	State KPM # 16
Summer Report	<p>Goal 2 – Student Success: We will promote success for all students through outstanding teaching, student development programs, and support services in all that we do;</p> <ul style="list-style-type: none"> <input type="checkbox"/> Retention Trends (i.e. Student retention to end of term, student completion of term in good academic standing, student retention to next term) <input type="checkbox"/> Enrollment/successful course completion rates <input type="checkbox"/> Student enrollment/success in next-level courses (i.e. Dev/GED/ABS/ESOL) <input type="checkbox"/> Student transfers to 4-yr institutions <input type="checkbox"/> Degrees/certificate award trends <input type="checkbox"/> Pass rates on certification/licensure tests 	State KPM # 1 7 8 11 12 13 14
Winter Report	<p>Goal 3 – Diversity: We will enrich the educational experience by committing to the development of diversity in our student body, faculty and staff.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Extent student demographics reflect service area demographics <input type="checkbox"/> Extent PCC employees reflect the service area and PCC student demographics <input type="checkbox"/> Diversity of recent/new hires by employee group 	State KPM # 18
Spring Report	<p>Goal 4 – Continuous Improvement: We will ensure the relevance and quality of all programs and services through planning, assessment and the appropriate distribution of resources.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Highlights of student satisfaction survey results and use of findings and/or <input type="checkbox"/> Summary of academic planning, program/discipline review, and fiscal planning “lessons learned” for input into next year’s planning and activities 	*No State KPM
Winter Report	<p>Goal 5 – Cultivating Partnerships: We will effectively respond to the educational needs of our students and communities through strategic alliances with business, government agencies and educational institutions.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Government/Agency Partnerships: Grant revenue and funded proposal trends <input type="checkbox"/> Business Partnership Example: May include Institute for Health Professions or PCC Customized and Workforce Training Department <input type="checkbox"/> Educational Partnerships: Dual Credit student enrollment trends 	State KPM # 10 17
Spring Report	<p>Goal 6 – Community: We will facilitate growth and development of our district communities by accepting a leadership role and serving as a key educational resource to the community.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Service Learning participation trends and community contributions <p>Other possible measure:</p> <ul style="list-style-type: none"> <input type="checkbox"/> 2008-09 suggested reporting theme: PCC Bond and community development 	*No State KPM

State KPM # = number of the state-level Key Performance Measure (KPM) that corresponds to PCC’s goal/ measure

***No State KPM** = None of the Oregon 74th Legislature’s Adopted 2007-09 KPMs address this PCC goal

LEGISLATIVELY ADOPTED 2007-09 KEY PERFORMANCE MEASURES COMMUNITY COLLEGE MEASURES

OREGON DEPARTMENT OF COMMUNITY COLLEGES AND WORKFORCE DEVELOPMENT

2007-09 KPM #	Legislatively Adopted KPMs for 2007-09
1	SUCCESSFUL GED APPLICANTS – Percentage of GED certificate applicants successful
7	COMPLETION OF BASIC SKILLS/ESL – Percentage of students enrolled in a basic skills or ESL program who complete successfully
8	NURSING COMPLETION – Percentage of students who successfully complete a nursing program
9	SBDC BUSINESS START-UPS – Percentage of SBDC pre-venture/start-up entrepreneurs with a completed business plan who start a business
10	BITS COMPANY SATISFACTION – Percent of companies ranking training they received through community college Business and Industry Training System (BITS) as good or better
11	LICENSING/CERTIFICATION RATES – Oregon community college students' pass rate for national licensing tests compared to national pass rates
12	PROFESSIONAL TECHNICAL DEGREE/CERTIFICATE COMPLETION – Number of professional-technical degrees and certificates awarded
13	ASSOCIATE DEGREE COMPLETION – Percentage of students in Associates degree programs who obtain an Associates degree
14	STUDENT TRANSFERS TO OUS – Percentage of students attending an Oregon community college during one academic year who transfer to an OUS institution the following academic year
15	PROGRESS OF TRANSFER STUDENTS – Percentage of community college transfer students who demonstrate progress by returning for the second year
16	TUITION/FEEES – Oregon's rank for college tuition and fees among all western states
17	HIGH SCHOOL PARTICIPATION – Number of high school students enrolled in community college credit programs
18	MINORITY ENROLLMENT – Each minority's proportion of total community college enrollment as a percentage of each minority's proportion of the total population, by racial/ethnic group.

The Institutional Effectiveness Reports, posted on the PCC Institutional Effectiveness homepage are readily available to the board, college community and external community.

PCC Office of Institutional Effectiveness: <http://www.pcc.edu/ir>

Institutional Effectiveness Reports: <http://www.pcc.edu/ir/iereporting>

Portland Community College

home search contacts

About PCC Academic Programs Calendars Class Schedule Resources MyPCC

Institutional Effectiveness

Rock Creek Bldg 5 Rm 116, (503) 614-7705 / [IE Office Directory](#)
PCC's Institutional Effectiveness office provides information that supports higher education institutional planning, administration decision-making and policy formulation and fulfills the college's mandated reporting requirements.

Recent Reports and Updates:

[Non-Credit Student Factsheet Spring 2009 \[pdf\]](#)
[Our Students Today: Our Community by 2020 \[pdf\]](#)
[Student Headcount and FTE Trends 1999-2009](#)
[5 Year FTE Trends: Collegewide and by Campus](#)

OCCURS Time Lines

Enrollment Information
Level 1: Live Data
Internal reporting that provide a same time prior year comparison of current enrollment data to prior year.
Level 2: Extract Data of Record
Data reported to the Oregon Community College Unified Reporting System.
Level 3: Final Official Data
Based on Final Audited Official end of Term OCCURS data.

Program/Discipline Profiles
Enrollment Summary:
Student Characteristics
Detailed Enrollment
Graduate Completers

Graphs Charts Maps

Student Fact Sheets
Credit
Non-Credit
Distance Learning

Instructional Data
3 Year Data Profile
Enrollment

Future Students
Kindergarten to Grade 12th

Academic Master Plan
Vision, Mission, Goals

eFactbook
2007-08
eFactbook

Organizational Charts

Student Outcomes
Retention
Transfer Data
Degrees, Certificates & Completions

Surveys

Institutional Effectiveness
[IE Home](#)
[Enrollment Information](#)
[eFactbook](#)
[Student Fact Sheets](#)
[Organizational Charts](#)
[Program/Discipline Profiles](#)
[Institutional Effectiveness](#)
[Student Outcomes](#)
[Graphs, Charts & Maps](#)
[Academic Master Plan](#)
[Surveys](#)

The 2009 Institutional Effectiveness web site. A production of the PCC Institutional Effectiveness office. Contact: research@pcc.edu or 503-614-7705.

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ACRONYMS (as used in the this document)

ABE	Adult Basic Education
ABS	Adult Basic Skills
ABSD	Adult Basic Skills Division
ACT	American College Testing
ADA	Americans with Disabilities Act
ADE	Adult Development Education
AI	Appreciative Inquiry
AP	Academic Policy
ASA	Academic & Student Affairs
ASOT	Associate of Science Oregon Transfer degree
BPAC	Budget Planning and Advisory Committee
BRAVO	Bilingual Resource Assistance Volunteer Organization
BS	Basic Skills
BSCC	Basic Skills Coordinating Committee
BSTF	Basic Skills Task Force
CA	Cascade Campus
CALL	Computer Assisted/Aided Language Learning
CED	Continuing Education Degree
CEU	Continuing Education Units
CIS	Computer Information System
COD	Contract-Out-of-District
COMPASS	Comprehensive, computer-adaptive testing system for class placement
CPC	Career Pathways Committee
CS	Computer Science
CSET	Computer Software Engineering Technology
CTC	Community Technology Centers
CTCP	Community Technology Centers Program
DE	Development Education
DEQ	Department of Environmental Quality
DL	Distance Learning
DOI	Dean of Instruction
DOS	Dean of Student
DVR	Department of Vocational Rehabilitation
DWP	Dislocated Workers Program
EAC	Educational Advisory Council
ECE	Early Childhood English
ELC	Extended Learning Campus
EMP	Educational Master Plan
ENL	English as a Native Language
ESL	English as a Second Language
EST	Employment Skills Training
FTE	Full Time Equivalent
GEARUP	Gaining Early Academic Performance Readiness for Undergraduate Programs
GED	General Education Diploma
HAP	Housing Authority of Portland
HPPI	Health Professionals Partnership Initiative
IAP	Increasing Academic Performance
IDT	Integrated Device Technology

ACRONYMS -continued

IE	International Education
IHP	Institute of Health Professionals
IIP	Instructional Improvement Projects
IMPD	Institute of Management and Professional Development
IMS	Instructional Media Services
IMS	Instruction Media Services
IR	Institutional Research
ISC	Instructional Services Committee
JTPA	Job Training Partnership Act
MTH	Math
NAC	Network Advisory Committee
NAPIC	National Association of Private Individual Councils
NSF	National Science Foundation
OC	Open Campus
OCEPT	Oregon Collaborative for Excellence in the Preparation of Teachers
ODCCWD	Oregon Department of Community Colleges and Workforce Development
OHSU	Oregon Health and Science University
OLMIS	Oregon Labor Market Information System
OPB	Oregon Public Broadcasting
OTN	Oregon Tradesman's Network
PAVTEC	Portland Area Vocational/Technical Education Program
R&D	Research & Development
RC	Rock Creek Campus
RITA	Recruiting for the Information Technology Age
RLD	Reusable Learning Objects
ROOTS	Program for academically under-prepared, low income, 1st generation college students
RWRT	Regional Workforce Response Team
SAC	Subject Area Curriculum
SACC	Subject Area Curriculum Committee
SD	Staff Development
SDC	Staff Development Committee
SDSC	Staff Development Steering Committee
TELT	Training Effective Literacy Tutors
TLC	Teaching and Learning Center or Community
TOPS	Tracking of Programs & Students
TPC	Technology Policy Committee
TRIO	Federal Grant from US Dept of Education for low income first generation migrants and disabled students
TSCC	Tax Supervising and Conservation Commission of Multnomah County
WANTO	Women in Non-Traditional Occupation
WIA	Workforce Investment Act
WIB	Workforce Investment Board
WR	Writing
YES	Youth Educational Services