Portland Community College

President's Cabinet

Wednesday | June 26th | 2019
Sylvania Campus | CC Building Conference Room 233B | 8:30AM - 11:30am

Notes

Present: Jen Piper, Eric Blumenthal, Sylvia Kelley, Karin Edwards, Lisa Bledsoe, Chris Villa, Lisa Avery, Heather Lang, Katy Ho, Mark Mitsui, Marc Goldberg, Michael Northover

President’s Update - Mark Mitsui

- The Commencement team is to be commended on an excellent event, as always.
- Legislation
  - Republications are preventing a quorum due to HB 2020 Cap and Trade. The HECC Budget cannot pass without a quorum. Current funding may have to roll via a continuing resolution, and an emergency session could be called.
- OPC
  - Birgitte Ryslinge is the new OPC Chair. There will be an upcoming vote on new Strategic Initiative Fund priorities. Mark is working on a new "pathways to opportunity" proposal to fund positions for the integration of federal benefits.
- District Board Meeting: The BOD will vote Thursday to appoint a new Zone 5 Director.
- NWCCU
  - Mark has been elected to be a commissioner. Annual conference in Seattle in November.
  - We will fall under new accreditation standards (2020). The cycle will change to every 6 years. With Year 1 being an offsite evaluation and Year 6 will be onsite with a team.
- WTDB Strategic Planning Retreat
  - The WTDB has contracted with the business management consulting Coraggio group. Recognized need for closer collaboration, goal alignment. An idea had been put forward that the Workforce board should be the authorizing board for regional WIB spending.
- Vacation Scheduling
  - Peak enrollment periods have moved peak service times. Avoid vacation scheduling immediately prior to In-Service, Cabinet members should try to conclude long “summer” vacations before Labor Day to allow for coordination.

Roundtable:

- **Michael Northover**: Public comment period over for Acceptable Use Policy. Revised version will come to cabinet for final approval. Concerns: Intellectual property, business vs personal use, training, complex language.
- **Sylvia Kelley**: A work group will be looking at updates to expressive conduct policy, student policies, process recommendation will come back to Cabinet. Marketing concern: There is a standardization of content for materials that go to students, templates available.
- **Lisa Avery**: Working with team for Rider and Residence property endowment.
- **Karin Edwards**: Many searches are in progress and expected to complete soon. PSU/PCC Portland Teacher Program agreement undergoing changes.

Ground Rules:

- Be present and prepared
- Speak your truth and seek to understand
- Be open to possibilities
- Start on time and end on time
- Model collaboration
- Electronic devices only used for notes or to refer to handouts that will be provided in advance
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- Jen Piper: Attended All Hands Raised, APANO open house. DOS Lauren Smith on leave in Sept., Josh backfill. Announcement soon re: Interim DD replacement (Al McQuarters.)
- Mark Mitsui: Presidents of Mt. Hood and Clackamas will be rotating onsite meetings.
- Lisa Bledsoe: SB 1049 PERS reform being watched. Retiree hours restriction lifts in Jan for 5 years. HB 2016 Union rep release time and access to new employees, subject to bargaining. HB 2005 is a broad expansion of family medical leave bill.
- Marc Goldberg: Working through administrative transitions. Working with foundation/workforce campaign committee to engage leaders in advanced tech./manufacturing sector.
- Eric Blumenthal: Trying to facilitate NAMI partnerships on campus. Climate survey showed importance of mental health. Budget update forums in progress.

Academic Affairs
- Roles and Responsibilities Workgroup Recommendations - Jeremy Estrella
  - Work group is Subcommittee of instructional leadership team, work group Chair, Estrella, reviewed recommendation letter with cabinet.
  - Three initial areas of recommendations: Hiring of part time faculty, course scheduling, and assessment of faculty. (*There will be a phase 2 focusing on onboarding, accountability, academic honesty. *They will loop in Heather re: conduct.)
  - Motion for approval: Villa, Call to Vote: Mark, In favor: All, Opposed: None.
  - Status: Approved for this set of recommendations.
- Yoga Certification - Katy Ho
  - Motion for approval: Piper, Second: Kelley, All in Favor: Unanimous, Opposed: None.
  - Pre-Development Approval Status: Approved.

Student Affairs - Heather Lang
- Summer Enrollment
  - 9.4% decline over last summer.
  - New Student Advising and Registration Sessions have started across district.
  - Marketing efforts, new tracking tools and follow up efforts being implemented.
- Grant Approval: Johnson Charitable Trust, Future Connect
  - Motion for approval: Kelley, Second: Ho, All in Favor: Unanimous, Opposed: None.
  - Grant Application Status: Approved.

Information Technology
- OCCA Board Policy
  - Board approved adopting BPPP framework. CPAC recommending how implemented. All policies are Board, but many are operationally delegated board policies.

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Action Item: Please “claim” policies that SHOULD BE under your area. List Sponsoring Cabinet Member, then responsible officer. (Cabinet member does not have to be an executive.) *Only fill in your own name at this time.

- Student Printing
  - MPS (managed print services) implementation brought attention to student printing.
  - Every term $10 credit at open labs in resource centers with Go Print accounts.
  - Many departments allow students to print, often without charging.
  - Ken and Michael will bring data to cabinet, formally request policy.

Addition to Agenda:
- BAS Degree
  - SB 3 Applied Baccalaureate Degree programs was signed by the senate.
  - Lisa is on a state workgroup and Katy is bringing a PCC group together. CCSF cannot be used to support BAS so enrollment will not roll up to state FTE. Will need to be a self-supporting tuition driven model and we may be required to charge public four year rate.

Follow Up / Upcoming Agenda Items:
- Katy will present program review changes in late July. She will send information out which cabinet will need to review in advance of meeting.
- BPPP Framework and Responsible Cabinet Member/Owner and any unclaimed policies.
- Northover and Brown will come to cabinet with Student Printing data, requesting policy.

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