President’s Cabinet
Wednesday | April 24th | 2019
Sylvania Campus | CC Building Conference Room 233B
8:30AM - 11:00AM

NOTES

Present  Jessica Howard, Ryan Aiello proxy for Chris Villa, Karin Edwards, Eric Blumenthal, Dina Farrell, Katy Ho, Mark Mitsui, Sylvia Kelley, Lisa Avery, Traci Fordham, Michael Northover, Tricia Brand, Rob Steinmetz, Marc Goldberg, Lisa Bledsoe

8:30 am  President’s Update - Mark Mitsui
- Board Debrief - Program closures discussed, budget overview
- Review Ground Rules

Pathways to Opportunity -
- Board of Directors will be attending. There will be a committee from OPC, hearing scheduled next week in Salem. Sarah Goldrick-Rabb would like to include us in a survey regarding housing and food insecurity.
- Evaluation of impacted implicit bias training, control trial evaluation, use of data base to see impact of PCC

Legislative update -
- Safety Bill passed the Senate yesterday, will have an impact on Public Safety for vehicles and uniforms
- OCCA is formally opposing HB 2016
- House Ways & Means is making some noise about trying to increase our base, need to keep pushing on the revenue side. Encouraging comments from key members

PCC Gala
- Saturday, April 27th - “Voyage to Success”

9:15 am  Alternatives to Layoffs - Lisa Bledsoe
- Met with Federation and Union and they have a list of questions about saving positions they would like answered by cabinet. Discussed and answered questions.

9:30 am  Enrollment Update - Rob & Katy

YESS Summit
- Great turnout, a lot of enthusiasm. Rob Johnstone is a great presenter, was able to address why we need institutional support and how that influences curriculum mapping
- Set a good stage for Guided Pathways, positive outcomes. Guided Pathways and SAC chairs had specific time with Rob Johnstone

Ground Rules:
- Be present and prepared
- Speak your truth and seek to understand
- Be open to possibilities
- Start on time and end on time
- Model collaboration
- Electronic devices only used for notes or to refer to handouts that we be provide in advance
- One person speaks at a time
- Stay on topic
- Agree to align
- Honor confidentiality when needed
Portland Community College
President’s Cabinet

- PSU is our largest feeder institution. Be mindful about why curriculum mapping is important, framing it using a student lens
- PCC, more than any other college needs to be looking at a really comprehensive first year program, it is important in customizing programs for students
- Advising Redesign will help to map out the students full academic plan for an associate’s degree

9:50 am Academic Affairs Update - Katy Ho

Program Review
- Process includes proactive academic planning, sector base planning. Happens every five years and is a big lift. DOIs rotate, requests are not often tied to budgeting and planning.
- Provide a set of data, series of specific questions/thoughts and statements, get to the resource needs of programs to reframe and think about enrollment and completion.
- Annual update with an opportunity to present to management
- Division deans are assigned SACs to work with, shift to be instructional coaches, look at course success, curriculum design.
- Comprehensive review every 5 years, tie to a learning assessment that identifies outcomes.
- Link reorg to Guided Pathways that synergizes all the work
- Program viability, draft for Cabinet to look at.
- Action: Need to address non-credit program review

Teaching Week/In-Service Funding
- Proposal to meet two weeks prior to the term to focus on teaching and learning
- Campus presidents would like part-time faculty to be paid if they want to come to the campus In-Service
- Teaching Week: 8 hours mandatory, targeted for all new full and part time faculty, second one open to anyone who wants to participate
- Looking for 40K for Teach Week and 44K for Campus’ In service
- Motion to approve: 1) Knowing that the funding is finite, 2) Will go first to paying for Teach Week, 3) Commit to looking for other sources of funding without a promise, and 4) Confirming expenditures of Teach Week at 37K
- Motion carried forward, two abstained

10:20 am Grant Approval: Karin Edwards, Cabinet liaison
- Oregon Health Authority - SAPT Block - all approved

10:30 am Presentation on Gramm-Leach-Bliley Act Michael Northover, Jessica Johnson
(see power point in folder)

11:00 am Adjourn

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