Agenda

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<tr>
<th>Time</th>
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<th>Presenters</th>
<th>Strategic Theme</th>
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<tbody>
<tr>
<td>Present</td>
<td>Mark Mitsui, Eric Blumenthal, Sylvia Kelley, Lisa Bledsoe, Karin Edwards, Marc Goldberg, Katy Ho, Kim Baker-Flowers, Rob Steinmetz, Lisa Avery, Jessica Howard, Sandra Fowler-Hill, Jim Langstraat, Traci Fordham</td>
<td>Mark Think Smart No Mitsui</td>
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**Standing Items**

8:30 am President’s Updates

- Board Chair retreat
  - There will be two Board retreats. The first will be with Noah Brown, looking at the definition of a board, what is a policy board, and best practices across the country. The second will tentatively look at long-term strategic direction, strategy regarding excess enrollments, and the Board’s role in the next stage of the strategic planning process.
  - The Cabinet retreat will follow the Board retreats. This may be in early September. Tia will get dates of what has already been planned during that time.
  - There will be a review of the college mission statement. It will be important to communicate that the mission drives the themes, which drive the KIAs.

- HECC
  - Ben Cannon and Mark recently presented to the commission on CSL and CSL plus.
  - We will need your support to cultivate employers to go to Salem to advocate on our behalf.

- Board Agenda
  - Overview of agenda for Board Meeting on May 17th.
  - There was a meeting with TriMet about being an agent for distribution of low income fare cards for students. Loop in Kathleen McMullen.

- Budget Development Timeline
  - Jim is continuing to revise the proposed budget timeline changes and will be sharing the current version with the Board at the work session tomorrow.

- Tuition and Fees for Fall
  - The timeline will be moved up so that discussions will commence in the fall rather than waiting until December.

9:30 am EVP’s Updates

- Sylvia Think Smart No Kelley

- Fall In-Service
  - Feedback:
    - Opportunity for work around YESS, link messages to the campus in-services the next day.
    - How to approach PT faculty, PT in-services have a different feel.
    - More future- and forward-focused
Portland Community College

President’s Cabinet

- Keep address from College President
- Chance to connect
- Use media program/teleconferencing ability to watch from other locations around the district
- Have people from different areas of the college on stage
- Two day conference with a keynote and break-out the first day and the second day on campus with training, etc.

President’s Excellence Fund
- More than 60 applications have been received
- Process: inquiry form, review by evaluation committee, request for full proposals from certain groups, then the finalists will give a presentation to the committee to which all will be welcome.
- Process will be transparent on Spaces.

Legal Services RFP
- This will go out in the next couple of weeks.
- We want to make sure that it is clear for applicants in the RFP that our culture here matters.

Director of Marketing & Communications
- The three final candidates were here this week. Planning to make decision next week.

10:00 am Equity and Diversity
- All User Bathroom Update
  - Agreed to proceed with having conversations with the Bond and Marc about CLIMB and will start to think through Metro.
  - The task force is working on putting together a policy for new and future builds that will be going through the CPAC process.
  - Cabinet members will have conversation with their leadership teams, sergeant, etc. about when law enforcement comes in, how it happens, and how it relates to biases and the current climate with the goal of not escalating or acting on the basis of bias that could lead to student or staff harm.
  - Cabinet members will report back at a June Cabinet meeting.

10:10 am Enrollment
- Enrollment RX has gone live and without any website changes, 100 people have already signed up. It will help us actively build prospects to communicate to in order to convert to applicants and then students.

10:20 am YESS
- Recommended positions for FY19 Block hire were reviewed.

10:30 am Budget
- Salary Savings & Benefit Process
  - Goal is to create a process where departments forecast expenditures more realistically with personnel lines funding personnel, benefits lines funding benefits, and MS&S lines funding MS&S.
- Vacancy Report
  - Will be going through vacancy report and bring back to see what positions might truly be available for salary savings.
- Financial Literacy
President's Cabinet

- Doreen Hanna presented work on student financial literacy. Trying to get the word out to students and are pushing for students to talk to us about money.
- Chat with Vanessa about looking at potential outside funders to expand program.
  - DSC Funding
    - Approved one-time funding transfer of $66,000 from DSC funds to the DREAMers Center for the mentoring program for the 2018-2019 academic year.

Grants Update
10:50 am Worksystems, Inc WorkSource Center Grants
- Approved

Adjourn
12:00 pm