



Board of Directors
Business Session

August 17, 2017

#thinkPCCfirst

Portland Community College Board of Directors

Vision

Building futures for our Students and Communities

Mission

Portland Community College supports student success by delivering access to quality education while advancing economic development and promoting sustainability in a collaborative culture of diversity, equity and inclusion.

Core Themes

- Access and Student Success
- Economic Development and Sustainability
- Quality Education
- Diversity, Equity and Inclusion

Approved January 21, 2016

Who We Are

Portland Community College is a public, multi-campus, comprehensive community college serving the lifelong learning needs of our students. We offer college transfer programs; career and technical education programs; adult basic skills; opportunities to develop English as a second language; high school completion and dual credit; community and continuing education programs; and service-learning opportunities that foster the development of civic responsibility and engagement. Through extensive partnerships with business, industry, labor, educational institutions and the public sector, we provide training and learning opportunities for the local and state workforce and promote economic and community development.

We Value

- Effective teaching and student development programs that prepare students for their roles as citizens in a democratic society in a rapidly changing global economy
- An environment that is committed to diversity as well as the dignity and worth of the individual
- Leadership through innovation, continuous improvement, efficiency, and sustainability
- Leadership through the effective use of technology in learning and all College operations
- Being a responsible member of the communities we serve by actively participating in their development
- Quality, lifelong learning experiences that helps students to achieve their personal and professional goals
- Continuous professional and personal growth of our employees and students including an emphasis on fit and healthy lifestyles that decrease disease and disability
- Academic Freedom and Responsibility - creating a safe environment where competing beliefs and ideas can be openly discussed and debated
- Collaboration predicated upon a foundation of mutual trust and support
- An agile learning environment that is responsive to the changing educational needs of our students and the communities we serve – making students marketable for jobs in the future and promoting economic development
- The public's trust by effective and ethical use of public and private resources

BOARD OF DIRECTORS
Portland Community College
PO BOX 19000, Portland, Oregon 97280

BUSINESS SESSION
August 17, 2017
Sylvania Campus
12000 SW 49th Avenue, Portland OR 97219

AGENDA

- | | | |
|---------|--|------------|
| 5:00 PM | Work Session <ul style="list-style-type: none">• Identity Theft Prevention Program—Eric Blumenthal | Oak Room |
| 5:30 PM | Board Dinner | Elm Room |
| 6:30 PM | Executive Session
In accordance with ORS 192.660 (2), in accordance with ORS 192.660 (2), (d) Labor Negotiations and (i) Employment-related Performance of CEO | CC 233C |
| 7:30 PM | Call to Order <ul style="list-style-type: none">• Introductions• Approval of Minutes – July 27, 2017• Approval of Agenda | CC 233 A/B |
| 7:35 PM | Information Sessions <ul style="list-style-type: none">• Diversity Equity and Inclusion—Kim Baker-Flowers (10 minutes)• Diversity Recruitment Program—Alisa Hampton and Greg Dockery (20 minutes)• Strategic Initiative Updates<ul style="list-style-type: none">○ Advising—Rob Steinmetz, Heather Lang, Traci Simmons (10 minutes)○ Online Education Resources: Math—Alex Jordan (10 minutes)○ Non Credit Registration—Tonya Booker (10 minutes) | |
| 8:35 PM | Public Comment on Agenda Items (A sign-up sheet is on a table at the entrance of the meeting room.) | |
| 8:40 PM | Business Session

Consent Agenda: (All items will be approved by consent agenda unless an item is withdrawn by request of a member of the Board. A separate motion will then be required to take action on the item in question.) | |

	<u>Page</u>
<u>PERSONNEL</u>	
18-028	061
Approval of Personnel Actions–August 17, 2017	
Academic Professional Appointments:	
Darwin Crabtree, Student Resource Specialist, Links Program, Southeast Campus (NonGeneral Fund)	
Erica Hand, Employment Specialist, Workforce and Community Development (NonGeneral Fund Temporary)	
Mohammed Maraee, Oregon Manufacturing Innovation Center Industry Training Coordinator, Workforce Development and Community Education Division (Temporary)	
Christina Parrott, Annual Online Schedule Coordinator, Academic Affairs (Temporary)	
Nicole Shappart, Academic Advising Specialist, Office of the Dean of Student Development, Rock Creek Campus	
Windy Wahlke, Employment Specialist, Workforce and Community Development (NonGeneral Fund Temporary)	
Administrative Appointments:	
Dana Fuller, Division Dean for Social Science and Human Development, Sylvania Campus Dean of Instruction (Transfer)	
Janeen Hull, Interim Division Dean of Allied Health, Emergency & Legal Services, Cascade Campus Dean of Instruction (Temporary)	
Julie Kopet, Interim Division Dean of English and World Languages, Sylvania Campus Dean of Instruction (Temporary)	
Retirees:	
18-029	065
Commendation of Retiring Employee – John Gwaltney-Beaumont (21 years)	
18-030	066
Commendation of Retiring Employee – Edward Lindsey (28 years)	
<u>BIDS/CONTRACTS</u>	
18-031	067
Accept Bid and Award the Contract for Sylvania Campus Performing Arts Center Chiller Replacement Project to Hydro-Temp Mechanical Inc.....	
18-032	069
Authorize an Increase to Scott Edwards Architectural Service’s Contract to Provide Architectural and Engineering Services Small Projects for 2008 Bond Program	
18-033	071
Authorization to Purchase New Furniture from Cooperative Contracts for District- Wide Bond Projects.....	
18-034	073
Approve One-Year Extension of Existing Contract for Legal Counsel Services	

8:45 PM **Public Comment on Non-Agenda Items** (A sign-up sheet is on a table at the entrance of the meeting room.)

8:50 PM **Reports** (5 minutes each)

- Faculty and Academic Professionals
- Classified
- Students
- Board Members
- President

9:15 PM **Adjournment**

The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the Board of Director's Office at least 48 hours in advance by calling (971) 722-4365 or by email at boardresolutions@pcc.edu. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance of the meeting room.

PORTLAND COMMUNITY COLLEGE - BOARD OF DIRECTORS
PO BOX 19000 - Portland, OR 97280

BUSINESS SESSION

July 27, 2017
Newberg Center
12000 SW 49th Avenue, Portland, OR 97219

BOARD MEETING MINUTES

ATTENDANCE

Mohamed Alyajouri, Valdez Bravo, Denise Frisbee, Jim Harper, Deanna Palm, Michael Sonnleitner

WORK SESSION

The board met in Work Session at 4:43 PM. Carol Samuels of Piper Jaffery joined by conference call. They discussed General Obligation Bonds, Series 2018 and Series 2022.

EXECUTIVE SESSION

The board met in executive session at 6:30 pm to discuss In accordance with ORS 192.660 (2), in accordance with ORS 192.660 (2), (h) litigation.

Gary Christiansen provided and update on the Newberg Center roof.

Executive session adjourned at 6:50 pm.

CALL TO ORDER

Chair Thorne Ladd called the business meeting to order at 7:01 pm and asked for introductions.

APPROVAL OF THE MINUTES

Chair Thorne Ladd asked for a motion to approve the June 20, 2017 meeting minutes. The meeting minutes were approved as published. Palm/Harper

APPROVAL OF THE AGENDA

The agenda was approved as published. Alyajouri/Sonnleitner

SWEARING IN AND ELECTION OF ELECTED OFFICIALS

President Mitsui swore in newly elected board member for Zone 5, Valdez Bravo.

Chair Thorne-Ladd asked for a motion to re-elect her and Jim Harper as Chair and Vice Chair. Palm/Sonnleitner

INFORMATION SESSIONS

Newberg Center Update—Lynn Quinn

Lynn provided a brief update on what has been happening since the last board meeting at the

Newberg Center. She provided details on the student demographic and enrollment trends at the Center. Most students at the Center are under 19. She noted the programs and courses offered at the Center. The Center had many community partners to help support PCC Newberg Center students. Many plans are in place for the future of Newberg Center.

Achieving the Dream—Mark Mitsui

President Mitsui reminded the board of the center of his diamond of achieving equitable student success. He presented a power point to the board. He noted the fact that there is a direct correlation between household income and education. ATD is not a prescriptive organization. It is a reform movement for student success. ATD is a growing network of community colleges dedicated to leveraging equitable student success.

Grad Plan and University Transfer Enhancement—Traci Simmons, Kendra Cawley and Melissa Aaberg

An overview was given on the progress that has been done for the project. The expected outcome of the project is to assess options for integration of Grad Plan and University Transfer data for a more accurate and user friendly tool and to also increase Grad Plan usage to help students get to PCC Completion and University Transfer simultaneously. Next steps are to complete the stakeholder input and focus groups for recommendations.

Student Testing and Placement Process—Tammy Billick and Karen Sanders

This project was to replace the COMPASS test that was phased out in 2015. A powerpoint was presented. Dr. Sanders shared the process that the 25 member group has been working on. There has been a lot of work all across the district with teams consisting of folks from academic, information technology, systems, and more. Some early trends from using the new testing are that nearly double the students receiving initial placement assessment at admission, lower enrollments in RD/WR 80, 90 and MTH 20, more students placing out of reading and a greater systemic support for early academic planning.

PUBLIC COMMENT ON AGENDA ITEMS

None

BUSINESS MEETING

Non-Consent Agenda

Chair Thorne-Ladd asked for a roll call vote for Resolution 18-001.

Alyajouri	YES	Bravo	YES
Frisbee	YES	Harper	YES
Palm	YES	Sonnleitner	YES
Thorne-Ladd	YES		

Consent Agenda

Chair Thorne-Ladd proposed approval of Resolutions 18-002 through 18-025.
Bravo/Harper

PUBLIC COMMENT ON NON AGENDA ITEMS

None

REPORTS

Students

Ron Herbison provided an update for DSC. Summer is in full swing for students. There are a lot of trainings coming up for student leaders who will be starting in Fall 2017.

Classified Union

Jeff Grider noted that on Wednesday June 21st the Annual Classified Professional Development Retreat was held at Rock Creek Campus. The event was wonderful, thanks in no small part to the hard work and planning of two executive council members, Danese Jundt and Elisabeth Garcia-Davidson. Thanks to Director Sonnleitner who joined us that day.

He traveled to Baltimore to speak on a panel at the Joint Meeting of the: AFT National Civil & Human Rights Committee AND Criminal Justice & Public Safety Task Force, which reunited him with many fellow members of the National Union's Racial Equity Task Force.

He also recently attended the AFL-CIO Summit on Right to Work legislation, which as many in this room know, is actually part of a coordinated anti-union campaign cleverly titled to sound like it's a good thing. Fighting to maintain collective bargaining rights is not only beneficial to Union members, but also raises wages and safety in the surrounding area, even for non-union workers.

AFT-Oregon co-hosted an annual training in Vancouver, along with AFT-Washington and AFT-ALASKA called the NW Leadership Forum.

PCC hosted a Restorative Justice/Restorative Practices workshop at the SE Campus. This was a fantastic opportunity to learn more about a very effective set of practices that will likely see implemented in various places at PCC soon.

Three bargaining sessions have been held in the last month. Including the one today, for which more than a few folks spent nearly 8 hours at the CLIMB Center before coming here tonight for the board meeting.

Faculty and Academic Professionals

Michelle Marden provided updates for Frank Goulard. She congratulated Valdez Bravo on his election to the board. She spoke to Professional Development.

There are many types of professional development -- all important and crucial; but it is professional learning focused on "teaching practice" that I hold the most passion. Here is why: For much of her teaching career, she didn't see the need for professional learning focused on teaching practice. Teaching was a matter of presenting material and thoughts on developing teaching practice didn't go much beyond how to "explain better."

The reason she came to teaching was a passion for her discipline and to help students toward their dreams of a better life and chosen career. It was really hard when she realized that her teaching skills could have been better for students.

Now, she is 180 degrees from where she was regarding professional development for teaching practice. She have been actively learning about teaching and actively trying to change her teaching practice. She noticed two things:

1. It is really hard to change practice without being in discussion with colleagues. It is crucial to be able to discuss the challenges with others who are trying to make similar changes in their teaching.
2. Some changes can't happen in isolation -- they must be part of a departmental change and require the support and coordination of colleagues (such as culturally relevant teaching).

There were two professional development opportunities this past year she highlighted, Teaching Learning Center's (TLC) sessions "Building Community in Your Classroom on Day 1." This addresses the question "Do I belong?" and Professional Organizational Development's support for faculty taking a 15-hour course "Teaching Men of Color In Community Colleges." This professional learning helps faculty address both questions: Do I belong?, Can I be successful? [Book passed to board members: Teaching Men of Color in the Community College, A Guidebook, Wood, Harris, and White; Minority Male Community College Collaborative (M2C3)]

Something for the board to consider, when faculty feel devalued by the institution, will they give additional time to trying to help students feel they belong? Some will. Maybe most will, because of why they teach. But what they may not do is attend that unpaid session to learn more teaching tools that might help more students be successful, or the one that has an hourly rate less than what a babysitter charges. They may not be in community with colleagues who are having the very hard discussions about culturally relevant teaching.

They may not grow in their practice in all the ways that would push the college toward Mitsui's work-plan. Specifically, they may not learn how to support equitable student success and the disparity that has been mentioned several times tonight.

In closing, she thanked the board for hiring President Mitsui! When she heard President Mitsui say that professional development was one leg of a three legged stool, she nearly about fell out of her chair with excitement. The excitement just keeps growing with the work-plan. While she has some worries about the lack of college discussion for Achieving the Dream, she is thrilled that they have "teaching and learning" as one of their 7 capacity areas. She hopes that the board will focus on professional development in teaching as a possible long-term solution to the budget crisis and student success and retention.

Board

Director Alyajouri welcomed and congratulated Director Bravo.

Director Valdez noted he is honored to be sitting at the table and getting a good start with

recent new board member trainings. He thanked Ken Madden for his support as well as everyone who helped him get here.

Director Frisbee added that with the approval of Resolution 18-001 tonight, we have referred the bond measure to the ballot for the November election. She asked if anyone had questions to please engage with her or Chair Thorne-Ladd.

Chair Thorne-Ladd welcomed Director Bravo to the board, as well as Director Alyajouri. She also thanked everyone for their hard work with commencement.

President

President Mitsui welcomed the new board members as well as the newly re-elected board members.

He gave thanks to our public safety officers for recent incidents at Cascade and Sylvania.

He thanked board members for various events that board members attended over the last month. He thanked everyone for their work during this legislative session in Salem.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:49 pm.

Kali Thorne-Ladd, Chair

Mark Mitsui, College President

Prepared by:

Jeannie Moton, Executive Coordinator

Minutes approved on August 17, 2017.

Education: Portland State University MA, PACE
 Portland State University BA, Social Work
 Portland Community College AAS, Multimedia
 Most Recent Experience: Portland Community College
 Instructional Administrative Assistant II
 Applicant Flow: Article 3.64 Appointment

7. Administrative Appointment (Transfer)– Dana Fuller

Division Dean for Social Science and Human Development, Sylvania Campus
 Dean of Instruction

Annual Salary: \$95,807 Grade: N
 August 21, 2017

Education: Portland State University MSW, Social Work
 University of Oregon BA, English
 Most Recent Experience: Portland Community College
 Division Dean of Social Science and Health Division, Rock Creek
 Campus
 Applicant Flow: Lateral transfer

8. Administrative Appointment (Temporary)– Janeen Hull

Interim Division Dean of Allied Health, Emergency & Legal Services, Cascade Campus
 Dean of Instruction

Annual Salary: \$87,852 Grade: N
 July 31, 2017 to July 31, 2018

Education: Indiana University MS, Kinesiology
 University of Alabama BS, Education
 Most Recent Experience: Portland Community College
 Instruction, Physical Education
 Applicant Flow: Direct Appointment

9. Administrative Appointment (Temporary)– Julie Kopet

Interim Division Dean of English and World Languages, Sylvania Campus
 Dean of Instruction

Annual Salary: \$127,413 Grade: N
 July 17, 2017 to July 20, 2018

Education: Portland State University MED, Policy, Foundations
 and Administration
 Eastern Washington University BA, Social Work
 Most Recent Experience: Portland Community College
 Division Dean of Liberal Arts and Pre-College Division, Southeast
 Campus
 Applicant Flow: Direct Appointment

**ETHNIC AND GENDER DESCRIPTION OF STAFF
 PROPOSED TO BE HIRED IN AUGUST 17, 2017 PERSONNEL REPORT**

Female	8
Male	1
Not Disclosed	<u>0</u>
	9

American Indian/Alaskan Native	1
Asian	0
Black or African American	0
Hispanic/Latino	1
Native Hawaiian/Pacific Islander	0
Not Disclosed	0
Two or More Selections	0
White	<u>7</u>
	9

August 17, 2017

18-029

COMMENDATION OF RETIRING EMPLOYEE –
JOHN GWALTNEY-BEAUMONT

PREPARED BY: Human Resource Department Staff

APPROVED BY: Mark Mitsui, College President

REPORT: John Gwaltney-Beaumont has performed faithfully in his duties as Grounds Foreperson for Portland Community College since January 22, 1996. He retires effective August 18, 2017.

RECOMMENDATION: That the Board commend him for his service to Portland Community College and wish him well in his retirement years.

August 17, 2017

18-030

COMMENDATION OF RETIRING EMPLOYEE –
EDWARD LINDSEY

PREPARED BY: Human Resource Department Staff

APPROVED BY: Mark Mitsui, College President

REPORT: Edward Lindsey has performed faithfully in his duties as a Fire Science Instructor for Portland Community College since September 1, 1989. He retires effective August 31, 2017.

RECOMMENDATION: That the Board commend him for his service to Portland Community College and wish him well in his retirement years.

August 17, 2017

18-031

ACCEPT BID AND AWARD THE CONTRACT FOR
SYLVANIA CAMPUS PERFORMING ARTS CENTER
CHILLER REPLACEMENT PROJECT TO HYDRO-TEMP
MECHANICAL INC

PREPARED BY: Avelina Gulmatico, Procurement Coordinator, Finance
Procurement Services/FMS Purchasing

FINANCIAL
RESPONSIBILITY: Tony Ichsan, Director, Facilities Management Services

APPROVED BY: Jim Langstraat, Vice President, Finance and Administration
Mark Mitsui, College President

REPORT: The College has a need to hire a qualified contractor to provide all labor and equipment/materials to replace the existing chiller that serves the Performance Arts Center (PAC) at Sylvania Campus. The chiller is over twenty-five (25) years old, which is past the life expectancy for this equipment and it is failing. The work will also include replacing all valves, both control and shut-off, in order to have the system easier to maintain in the future. The estimated completion date of the project is in January, 2018. The estimated cost for this service exceeds the \$150,000 formal threshold and will require a formal solicitation process and approval from the College Board of Directors.

On July 7, 2017, the Invitation to Bid (ITB) was released and advertised on Daily Journal of Commerce, State of Oregon ORPIN vendor system, and posted on PCC Solicitation website. A total of twenty (20) vendors and plan centers registered/received a copy of the ITB. On July 14, 2017, mandatory pre-bid meeting, seven (7) attended the meeting. And, on August 2, 2017 at 2:00 P.M., bid deadline, the College received two (2) bids from the following:

Bidder's name	Base bid amount:
Hydro-Temp Mechanical, Inc	\$267,500
Total Mechanical, Inc.	\$275,647

Both bidders are experienced and qualified to do the work and the decision is based on most responsive, responsible bidder with lowest bid amount. The College would like to

accept the bid and award the contract to Hydro-Temp Mechanical, Inc.

Note: No Oregon Certified MWESB submitted a response.

RECOMMENDATION: That the Board of Directors accept bid and award the contract to Hydro-Temp Mechanical, Inc to provide all labor and equipment/materials needed for the Sylvania Campus Performing Arts Center Chiller Replacement project. The contract is valid through project completion or for one (1) year. The contract is for a not to exceed \$294,250 (includes base bid of \$267,500 and \$26,750, 10% project contingency). The funding is covered by the FMS Capital Construction Fund.

August 17, 2017

18-032

AUTHORIZE AN INCREASE TO SCOTT EDWARDS ARCHITECTURAL SERVICE'S CONTRACT TO PROVIDE ARCHITECTURAL AND ENGINEERING SERVICES SMALL PROJECTS FOR 2008 BOND PROGRAM

PREPARED BY: Cau Chung, Finance Manager, Bond Program

FINANCIAL RESPONSIBILITY: Linda Degman, Director, Bond Program

APPROVED BY: Sylvia Kelley, Executive Vice President
Mark Mitsui, College President

REPORT: As part of the 2008 Bond Program, the Board of Directors authorized Scott Edwards Architecture (SEA) to provide Architecture/Engineer services for small bond construction projects, on an as needed basis (BA 12-041). As of August 18, 2016 SEA has provided the following services for the 2008 Bond Program: Planning and Design services for Southeast Campus Child Development Center, cost of \$180,612; Planning and Design for the Rock Creek Campus Learning Garden, cost of \$29,885; Preliminary planning for RC Campus Child Development Center, cost of \$31,910; Southeast Campus bike shelter/repair and bus shelter/Kaiser fence, cost of \$122,270; preliminary space planning and program development for disaster recovery room at Southeast Campus, cost of \$18,345; and A/E services for a child development center at Rock Creek Campus, cost of \$267,502. Totaling \$650,524.

The Bond Program requests a contract increase to include additional Architecture/Engineering services for the new child development center at Rock Creek Campus. Additional work will include a revision to the current design of the Child Development Center to include an infant classroom, and outdoor garden area, and enlarged support areas for additional staff and children. The project will also include improvements to an existing service drive and gravel area. The estimated proposed cost for this work is \$204,008.

RECOMMENDATION: That the Board of Directors authorizes an increase to Scott Edwards Architecture's contract to include the additional scope and cost for the Rock Creek Campus new childcare development center, proposed cost of \$204,008 and a revised contract total with SEA of \$854,532. Funding is from with 2008 Bond Program.

August 17, 2017

18-033

AUTHORIZATION TO PURCHASE NEW
FURNITURE FROM COOPERATIVE CONTRACTS
FOR DISTRICT- WIDE BOND PROJECTS

PREPARED BY: Cau Chung, Finance Manager, Bond Program

FINANCIAL
RESPONSIBILITY: Linda Degman, Director, Bond Program

APPROVED BY: Sylvia Kelley, Executive Vice President
Mark Mitsui, College President

REPORT: Projects completed as a part of the 2008 Bond Program are being furnished with a combination of the re-use of existing furniture, purchase of used furniture, and the purchase of new furniture. On March 19, 2009 (BA 09-063), the Board authorized the purchase of used furniture for the Bond Program. On April 18, 2013 (BA 13-086) the Board authorized \$5 million for the purchase of new furniture and the acquisition was accomplished through established cooperative contracts. Authorization is requested at this time for an additional \$2 million for district-wide purchase of furniture and related products through cooperative contracts. Available contracts include:

- State of Oregon contracts 9722, 9727, 9728, 9729, for Herman Miller systems furniture and components, valid through 8/4/2018; State of Oregon Contract 9721, for Hayworth systems furniture and components, valid thru 8/4/2018; State of Oregon Contracts 9713, 9714, 9715, 9716, and 9717 for Ergonomic Task Seating, valid thru 12/31/2017.
- King County Directors' Association contracts for several types of systems furniture, valid through 10/31/2017.
- State of Washington, General Administration contracts for systems furniture and components, valid through 01/31/2019.

- State of Washington, Education School District 112 contracts (multiple contracts with various termination dates) for furniture.
- Other cooperative contracts available from organizations, such as National Joint Powers Alliance, and U.S. Communities.
- Local public agency contracts, including Washington County, Multnomah County, and City of Portland.

Pacific Furnishings is the sole source provider of Herman Miller furniture. Environments is the sole source provider of Knoll furniture. Both vendors are used for our classroom tables and office furniture standards. For any items that are currently not on any existing cooperative contracts, the College intends to issue a formal and/or informal competitive bidding process (depending on estimated contract value) prior to placing an order.

RECOMMENDATION: That the Board of Directors approves additional funding for the purchase of new furniture and related products from cooperative contracts in the amount of \$2 million for a new total of \$7 million. The funds are from the 2008 Bond Program.

August 17, 2017

18-034

APPROVE ONE-YEAR EXTENSION OF EXISTING
CONTRACT FOR LEGAL COUNSEL SERVICES

PREPARED BY:

Sylvia Kelley, Executive Vice President

FINANCIAL
RESPONSIBILITY:

Sylvia Kelley, Executive Vice President
Jim Langstraat, Vice President, Finance and Administration

APPROVED BY:

Mark Mitsui, College President

REPORT:

The College has an ongoing need to contract with qualified firms to provide general legal counsel services and has contracted with Miller Nash since 2001. The most recent professional services contract is dated December of 2006, with a five-year term extension granted by the Board in August of 2012, thus expiring August 24, 2017.

It should be noted that 2015 Oregon Revised Statute 279.025(e) The Public Contracting Code does not apply to: (e) Contracts for professional or expert witnesses or consultants to provide services or testimony relating to existing or potential litigation or legal matters in which a public body is or may become interested. Therefore no RFP is required. However, it is the intention that these services will go out to bid within the timeframe allotted for this contract extension (one year).

Upon review of the services provided and in recognition of the successful professional rapport developed over the continuing contract, the College would like to continue its current relationship with Miller Nash Graham and Dunn LLP as general counsel and issue a new one-year contract. In the event Miller Nash Graham and Dunn LLP has a conflict of interest, the College will match specific expertise and qualifications to the situation, and issue contracts on an as-needed basis.

RECOMMENDATION:

That the Board of Directors award a one-year contract to Miller Nash Graham and Dunn LLP as general counsel for the College.



Board of Directors Goals 2016-2017

Board members recognized during discussion that several goals from previous goal-settings are not time-specific but are, rather “legacy priorities” that will apply, with a degree of contemporary variation, in any year. Other priorities and goals were identified that are specific to the 2016-2017 planning cycles.

Legacy Goals

1. Ensure an environment of success that encourages access and timely completion
2. Prioritize the college’s commitment to the creation of a nationally renowned culture for diversity, equity and inclusion
3. Track and evaluate Portland Community College operations and execution of the Strategic Plan by way of regular Board meeting Dashboard reviews
4. Be an engaged advocate for Portland Community College in:
 - a. Governmental affairs and governmental advocacy
 - b. Development of fundraising strategies targeting the advancement of important initiatives (e.g. Future Connect, PCC Foundation efforts, etc.)
5. Cultivate and maintain clear and consistent communication between the Board of Directors and the President

Board Priorities

- Support Portland Community College's enhanced, District-wide efforts to:
 - Recruit, hire, and retain faculty and staff from historically underrepresented groups;
 - More systematically and strategically address the achievement gap for students of color
 - Increase the utilization of Minority Women Emerging Small Business for college contracting
- Advance Portland Community College’s adoption and funding of technology infrastructure and policies that reflect industry best practices
- Support the President in the development of college-wide plans, and in strengthening internal college communication
- Ensure Board readiness for a successful Portland Community College 2017 Bond Campaign
- Ensure that Portland Community College remains a relevant workforce training partner of choice in the communities it serves

The College prohibits unlawful discrimination based on race, color, religion, national origin, sex, marital status, disability, veteran status, age, sexual orientation, or any other status protected by federal, state, or local law in any area, activity or operation of the College. The College also prohibits retaliation against an individual for engaging in activity protected under this policy, and interfering with rights or privileges granted under anti-discrimination laws. In addition, the College complies with applicable provisions of the Civil Rights Act of 1964 (as amended), related Executive Orders 11246 and 11375, Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990 (as amended), Uniformed Services Employment and Reemployment Rights Act ("USERRA"), and all local and state civil rights laws. Under this policy, equal opportunity for employment, admission, and participation in the College's programs, services, and activities will be extended to all persons, and the College will promote equal opportunity and treatment through application of this policy and other College efforts designed for that purpose.