Request for Proposal (RFP)
For
50th Anniversary Unity Art Project

Description:
Portland Community College (the College or PCC) invites proposals from qualified artists to develop, execute and install a public artwork to commemorate the College’s 50th Anniversary. The commissioned art work will consist of four unique “stand alone” elements which will assemble as a whole to mark the anniversary event, and then each element will be installed permanently at its respective campus. The complete budget for this project is $40,000.

The purpose of this Request for Proposal (RFP) is to obtain information and cost from qualified proposers. This RFP describes the College’s scope of work, timelines, and instructions for submitting a responsive proposal. Proposers are invited to describe how they might respond to this invitation. Proposers should read the entire RFP before responding. Proposals will be received at the Issuing Office, Bond Procurement, Capitol Park, Suite #260, 9700 SW Capitol Highway, Portland OR 97219. Deadline for submitting proposal will be no later than 2:00 P.M., November 17, 2011. Office hours for receiving proposals are Monday through Friday, 8:00 A.M. to 5:00 P.M.

The College may reject any proposal not in compliance with all prescribed public procedures and requirements, and may reject for good cause any or all proposals upon a finding of the College that it is in the public interest to do so.

All interested artists, who can provide such service, are welcome to submit a proposal.

RFP Timeline:

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<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>RFP release</td>
<td>October 14, 2011</td>
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<tr>
<td>Written questions/inquiries to terms and specifications deadline</td>
<td>October 31, 2011 at 2:00 P.M.</td>
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<td>PCC response to written questions</td>
<td>November 4, 2011</td>
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<td>Proposal Submission Deadline</td>
<td>November 17, 2011 at 2:00 P.M.</td>
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<td>Proposal Review</td>
<td>November 17-22, 2011</td>
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<td>Artist Selection</td>
<td>November 28, 2011 (tentative)</td>
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The RFP document may be viewed and or obtained from the Solicitation Opportunities link on the PCC’s Procurement website. See brief instructions below. Interested firms who are not equipped to download the document may request a paper copy by contacting Avelina Gulmatico, at 971-722-8416 or send a fax to 503-459-4701. The RFP is also advertised on the Daily Journal of Commerce.

Instruction on how to obtain a copy of the RFP document:

1) Go to http://www.pcc.edu/purchasing
2) Select “Solicitation Opportunities”
3) On the same line as desired project, click on “Download”.
5) Enter company information
6) Click on “Submit”
7) An email will be sent to you with link to the document
7) Click on the link
8) RFP document should be displayed
9) Print/review