ADDENDUM #2

RFP
Consulting Services -- Electronic Security Program
Addendum Dated 07/12/2019

PURPOSE: The purpose of this Addendum # 2 is to provide answers to questions or requests for clarifications regarding the RFP. The questions and answers are:

1. Do you have current floor plans that show all security devices (this would include Camera locations, door contacts Electrified doors, ADA locations etc.)?
   Yes, we have some locations identified on maps for the various systems. All existing documentation will be provided to the awarded consultant and will need to be verified and updated by the consultant.

2. Do you have the type of camera at each location with the model number that you can share with us?
   Yes, we have some locations identified with camera models. All documentation will be provided to the awarded consultant and will need to be verified and updated by the consultant.

3. What is the current Milestone VMS software version that you are using?
   XProtect Smart Client 2016 R2, Version 10.1a

4. Is there a current camera manufacturer you are using today and would like to stay with, or are you open to other providers?
   PCC Public Safety will consider camera recommendations from consultants. We currently have Axis and Arecont cameras in production.

5. Do you have the number of analog cameras that are at each location that you can share with us?
   We have over 100 analog cameras that we would like to replace with IP cameras and installed in the same VMS solution.

6. How are you currently monitoring your cameras at each location?
   Cameras are monitored by dispatch/officers during active incidents and used forensically post incident.

7. Can you provide a diagram of your current network and the bandwidth at each location and between sites?
   Yes. Such information will be provided to the awarded consultant.

8. Do you currently have a Division 27 and Division 28 PCC standards document that you can share with us? Are your documents updated to the current TIA standards, or do they need to be updated?
   We have a robust Division 27 standards that align with BICSI and NEC standards and codes. We currently do not have a comprehensive Division 28 standards. One intent of this RFP is to develop Division 28 standards for construction standards.
9. Are you currently using the AMAG system to print your access control badges? Also, is the printing performed at a single or multiple location(s)?
   Yes, we use AMAG for access control badges. Access control badges are printed in 1 location. Student ID badges (which are not smart card enabled) are printed in multiple locations, but do use the same AMAG system.

10. Is the Proposer required to be a corporate member of ASIS or Assoc. of Prof. Security Professionals, or can it submit key staff that have an individual level membership in lieu of a corporate level membership?
    In the case a corporate membership is not available, the individual who is a current member will need to be the dedicated principal on the project.

11. If a proposer does not meet the Resident Bidder requirements as defined under ORS 279A.120 will this preclude them from bidding on this project?
    No

12. How many buildings that will require a detailed survey are associated with each of the four campuses?
    All buildings on campuses and centers will require the same level of service. PCC has 60+ buildings

13. Is a “center” also considered a campus? How many buildings that will require a detailed survey are associated with each of the nine centers?
    Centers are single buildings and not considered campuses. We have one center that has two buildings. All buildings will require the same level of service.

14. Does the college have a maintenance or service agreement with a local contractor/integrator to provide hardware and software support for the systems associated with this project? If so, will we be able to meet with this contractor/integrator during the assessment phase of the project?
    Yes, we have a local maintenance contract. We will consider requests for conversation, on an as needed basis, with the selected consultant.

15. Please confirm that in addition to the assessment report the following deliverables will be required to be developed and costed as part of this project:
    The answer is YES, to items “a” through “e” below:
    a. Construction Standards for each security system including both renovations and new buildings. Both of these scenarios have different factors when installing new electronic security.
    b. Design Standards for each security system.
    c. Operational Standards for each security system.
    d. Physical/logical programming requirements for each system.
    e. Operational and recurring costs for each system and the Electronic Security Program.

16. As part of this cost, is a construction cost estimate required for each recommended option that is a result of the assessment report?
    Yes
17. Is Security Lighting Evaluation part of the Scope of Work?  
   Only in relation to camera locations with limited lighting

18. Is LAN/WAN/Network Security serving the ESS Evaluation part of the Scope of Work?  
   No

19. Is Fiber Optic/Copper Cabling Infrastructure serving the ESS part of the Scope of Work?  
   No

20. Which campus is the Security Operations Center, and does the SOC have the current capability to monitor VSS and ACS? Does the SOC dispatch instructions to Law Enforcement?  
   The SOC is on the Sylvania campus. The SOC monitors video and access control. The SOC does not directly dispatch to law enforcement. They dispatch to campus Public Safety Officers at all locations and call 9-1-1 for outside emergency services as required.

21. Does PCC use a Central Monitoring Station to receive alarms?  
   Yes

22. We are excited to bid on this project; however, we want to know we have the option to provide the design/build portion of any future work if we were awarded this project?  
   Bidding on the consulting services will not exclude the awardee from bidding on future RFPs.

23. Is Portland Community College accepting RFP submissions from integrators/contractors for this project?  
   Yes

24. If PCC will accept RFP submissions from integrators/contracts, will PCC allow the integrators/contractors to bid on subsequent projects that are associated with or may be generated from findings and recommencements associated with this project?  
   Yes

25. The RFP requires that the firm that is awarded this project to evaluate and provide recommendations on several aspects of the electronic security systems, including “construction standards” and “technical standards”. Does Portland Community College currently have construction standards technical standards?  
   Yes, some current standards and some standards under revision. See question #8.

26. If PCC currently has construction and technical standards, will the awarded firm be required to update these standards as a part of this project?  
   Yes, for Division 28. See question #8.

27. The RFP states that this project will consist of assessing four major campuses and nine centers. Please provide a location of each campus and center that will be assessed as well as the number of facilities (including each facility size and floor count) per campus.  
   Campus and center locations are listed here: https://www.pcc.edu/location/
28. What is the total project budget for this RFP including consulting services?  
   Total electronic security project budget, including implementation, is approximately $2M

29. What is the projected annual budget allotment for the 5 to 10 year implementation?  
PCC expects consultant recommendations to address ongoing budget requirements.

30. What are the organization's top concerns (3-5) that they hope to see addressed by Electronic Security Program Implementation plan?  
The selected bidder is expected to make recommendations regarding district-wide security issues and concerns

31. What current Electronic Security System limitations appear to be the most pressing/limiting to effectively providing a safe campus experience?  
The selected bidder is expected to make recommendations regarding district-wide security limitations and concerns

32. Are contract terms and conditions negotiable, particularly those addressing indemnification and liability?  
Yes

33. Pending selection, is an in person interview required or can it be done via teleconference?  
Interviews will be held on site and/or via web conference

34. Will existing systems documentation be made available e.g. as-buils, drawings, etc.  
Yes, see question #1

35. Does the College have written security systems standards? If yes, will they be made available?  
See question #8

36. Are drawings required as part of the deliverables for and Design Development and Construction Standards?  
Yes, electronic versions of drawings in both PDF and .dwg

37. Does each major campus (4) maintain its own security command center?  
See question #20

38. Is there a central command center for the entire College?  
See question #20

39. Is it expected that a comprehensive assessment of in-place security measures including all field device installations will be conducted for the four major campuses and nine centers; or, is a representative sampling of field device installations along with an device inventory review anticipated for each site?  
All locations and equipment will need to be verified and evaluated
40. Is the intent to evaluate all 900+ camera locations and views and 700+ access control reader locations for recommended improvements and standards, or review typical examples of locations and views to provide best practice recommendations and standards?
   All locations and equipment will need to be verified and evaluated

41. Is the evaluation of campus incidents, known and potential threats, safety and facilities concerns also to be included? These factors may influence recommended operations and technology applications.
   Consultant will have access to staff regarding current operations and practices

42. Is staffing and departmental operating costs to be factored into the TCC for the Electronic Security Program as a whole?
   Yes

43. Will PCC security system budgeting parameters be provided for consideration when developing a 5 to 10 year outlook for implementing necessary changes in a timely manner?
   See question #28

44. Deliverables include service level agreements with supporting departments. Can you elaborate as to what you expect in these agreements?
   Consultant is expected to recommend service level agreement parameters

End of Addendum # 2