ADDENDUM #4 - RFP for Professional Design Services

Addendum Dated: 05/10/2019

PURPOSE: The purpose of this Addendum #4 is to provide answers to submitted questions related to the Professional Design Services RFP.

The document follows this cover sheet and is attached.

End of Cover Sheet for Addendum #4
Professional Design Services Questions (Architectural/Engineering)

Q: Does 20 pages mean 20 sides or 20 double-sided pages (40 sides)? And would a cover/title page be included in the page count, or can that be excluded?

A: Yes it can be 20 double sided pages. The cover page does not count.

Q: Am I correct in understanding that PCC is not looking for detailed, relevant project descriptions (project sheets), but rather looking at our list of recent Higher Ed/Public projects as well as an experience list of Higher Ed/ Public/on-Call experience?

A: We do not need a detailed project sheet. The list is all we require.

Q: Can you let us know if we are able to submit as prime or if we’d better serve PCC by being part of a team? We are an independent interiors and space planning firm. We can perform several of the services listed in the RFP on our own. Does PCC require that sub consultants be part of an architectural prime lead team?

A: Yes, we will welcome proposals from firms that provide interior and space planning.

Q: We are very interested in pursuing opportunities to work with PCC. With regard to this current RFP for smaller projects, it looks like this is contemplated as being a 4 year term for the winning proposals. Is this the type of RFP that PCC puts out annually or is it less frequent? Please let me know so we can best determine if the time is right to apply or wait until a later date.

A: We do not anticipate issuing this RFP again in the next 4 years.

Q: Does Portland Community College intend on awarding multi-year contracts with a single proposer or will multiple proposers be selected as successful? Specifically MEP consulting services without Architectural services included on the team.

A: Multiple proposers will be successful. MEP consulting services without Architectural services will be considered.

Q: In Fee and Compensation, you mention hourly billing rates. Just want to confirm that is the only requirement for the proposal? We ask because this wording in the Evaluation Criteria section makes it sound like a fee is required.

A: Hourly billing rates is all we require.

Q: In Fee and Compensation, does this text refer to Reimbursables such as printing, mileage, etc.?

A: Yes it does.

Q: Do we need to be ICC registered in the state of Oregon? Or does our PE license need to be from Oregon?

A: Yes to both.