

Created for the **Auto Body, Aviation Maintenance, & Diesel** students of  
PCC Rock Creek Campus

## PCC Policies, Deadlines, and Things to know!

### Gratia Minor:

- 971-722-7387
- gminor@pcc.edu
- Bldg 2 Room 230

Mon 7am-2pm  
Tues 7am-4:30p  
Wed 7am-3:30P  
Thur 7am-4:30p  
Fri 7am-3p

### Important Dates:

College Closure:  
Mon, Jan 16<sup>th</sup>

Financial Aid Day  
Sat. Jan 21  
9am-noon  
All PCC campuses

PCC Foundation  
Scholarship info  
sessions:

**Tues. Mar 6**  
12:30-1:30  
2/112  
**Wed. Mar 7**  
12-1pm  
2/129  
**Thur. Mar 8**  
12-1pm  
Hangar 110

### ACADEMIC STANDARDS AND STUDENT PROGRESS POLICY **\*\*NEW POLICY WINTER 2012\*\***

Students enrolling at PCC must achieve Satisfactory Academic Progress, meaning must maintain a minimum **2.0 overall GPA AND successfully complete 66.67% of their credits every term.**

Students failing to achieve satisfactory progress will have the following actions taken on their record at PCC.

(a) **ACADEMIC WARNING** - At the end of the first term of unsatisfactory progress, students will be notified that they are in academic

warning status (by email). They are strongly encouraged to seek assistance to prevent a recurrence of the problem.

(b) **ACADEMIC PROBATION** - At the end of the second consecutive term of unsatisfactory progress, students will be notified that they have been placed on academic probationary status. They will not be allowed to register without meeting with Gratia and completing a "Learning Contract".

(c) **ACADEMIC SUSPENSION** - At the end of the third consecutive term

of unsatisfactory progress, students will be notified that they are suspended from the institution for one term. Students will be dropped from their classes and will not be able to return for one academic term. If you are on probation or a suspension appeal this term, it is very important that you meet with Gratia. Be checking **your MyPCC email** for more info from PCC.



### PCC SCHOLARSHIPS! APPLY SOON!

Did you know that PCC has scholarships for students, available EACH academic year?! They will be available to apply for towards the end of winter term. Keep an eye on the PCC Foundation website for details: <http://www.pcc.edu/foundation/what-we-do/scholarships/> And mark your calendar to attend one of my info sessions (see "important dates")!

### CAN I CHANGE MY GRADE OPTION?

At the time of registration, you requested a grade option for your courses (letter grade or Pass/No Pass). For courses that run the full length of the term—11 to 12 weeks, you can change your grading option in MyPCC

through the end of the 8th week of classes. **After the 8th week (Mar. 2<sup>nd</sup>), you cannot change your grade option.**

You can also process a withdrawal through the 8th week of class. You can change your grade options OR withdraw from a class online through your MyPCC account, or in person at the registration office.

Remember to always contact Gratia with any questions about making changes to your classes.

### REGISTRATION FOR SPRING 2012

Registration for spring term begins Feb. 21st. The spring term 2012 class schedule will be online February 10th. Now is a great time to make an

appointment with Gratia so you can plan your schedule for next term. It is important to register early.

### HOLD UP! WHY DO I HAVE A HOLD?

You may have a hold on your MyPCC account that will prevent you from registering for spring classes. Please go to MyPCC and check to see if there are any holds on your account. If you have questions about a hold talk to Gratia.

"You will never "find" time for anything. If you want time, you must make it"

*Charles Bruxton*

-gratia- ☺