

Portland Community College - Phlebotomy & Lab Assisting

Course Description

This two-term course prepares participants for a career in phlebotomy. The material covers collecting, handling, transporting, and processing blood specimens for analysis. Participants will learn about laboratory information systems, anatomy and the physiology of body systems, as well as pathologic conditions, use/care of lab equipment and how to monitor quality control.

Part I, classroom Spring term, 2006; 97 clock hours, Cost: \$1099. Required: approved application, written proof of vaccinations*. There is a text that must be purchased for this course.

Part II, Prerequisite is successful completion of Part I. Part II is clinical practicum, Summer term, 2006: 5-7 credit hours(160-200 clock hours) in an affiliate laboratory (hospital, private, physician's office) under laboratory personnel supervision. Cost: \$TBA. Call 503-731-6633 for application packet or for more information.

Please note that many clinical sites are requiring criminal background checks.

*Tetanus, MMR, Chickenpox, Hepatitis B, and PPD or chest X-ray. If a student knows they are immune to chickenpox, some lab policy states that the student "will be considered immune to chickenpox if they have documentation of prior case, or understand what varicella is and give a definite history of having had varicella; or have serologic proof of immunity."

Admission Packet Requirements - CHECK LIST/APPLICATION PACKET

STEP ONE Complete the pages listed below:

- _____ Phlebotomy Training and Lab Assisting Course Application
- _____ Phlebotomy Training and Lab Assisting Course Application
Experience/Reason for Applying
- _____ Phlebotomy/Lab Assisting Application
Employment and Volunteer History

STEP TWO Provide two letters of reference

- _____ Two letters of professional reference.
Current or previous employers, instructors, or someone with whom you have had a professional relationship. Please avoid personal references.

STEP THREE Provide documentation of High School Completion:

- _____ Documentation of High School Completion OR Photocopy of Diploma OR
Photocopy of GED Certificate OR Photocopy of College Transcripts

STEP FOUR Mail the completed application as a packet. The application packet may be turned in after February 13, 2006 and must be received by 5:00pm on March 10, 2006. Mail to: F. Spraggins, Institute for Health Professionals, Portland Community College, 1626 SE Water Avenue, Room 114, Portland, OR 97214
Partial, incomplete, and/or late packets will not be accepted.

**Portland Community College
Phlebotomy Training and Lab Assisting Course Application**

PLEASE TYPE OR PRINT CLEARLY

Date: _____

Name: _____
Last First Middle Initial Other Names

Home Address: _____

Day Phone: _____ Evening Phone: _____

Cell Phone: _____ Message Phone: _____

Email address: _____

In case of emergency, Please notify:

Name: _____

Address: _____

Home Phone: _____ Work Phone: _____

EDUCATION

GED: _____
Where Year Composite Score

High School: _____
Name City State

College/University: _____ Years: _____

Degrees & Major: _____

Phlebotomy and Lab Assisting Application Employment and Volunteer History

Please list below your current employment and past employment. Also, please list any volunteer experience you would like to be considered.

Please PRINT

Last or Present Employer		Phone	Job Title
Address	City	State Zip	Name of Supervisor
		Mo. Yr.	Mo. Yr.
Reason for leaving	Hrs/Wk	Date Started	Date Ended

Describe Specific Duties:

Please PRINT

Last or Present Employer		Phone	Job Title
Address	City	State Zip	Name of Supervisor
		Mo. Yr.	Mo. Yr.
Reason for leaving	Hrs/Wk	Date Started	Date Ended

Describe Specific Duties:

Please PRINT

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			Mo. Yr.	Mo. Yr.
Reason for leaving Ended	Hrs/Wk	Date Started		Date

Describe Specific Duties:

