



We're all about your future.

Veterans Educational Benefit Spouse/Dependent Tuition Waiver Application

In recognition of your loved one's service to our country, we are honored to provide you the opportunity to earn an associate's degree – tuition free – through Portland Community College. To apply for this tuition waiver, simply follow the steps outlined below. Award of the tuition waiver is subject to verification by the Business Office and Veterans' Services. Notification will be sent to your MyPCC email account advising you of the outcome of your application and any qualifying amount. Please refer to <http://www.pcc.edu/resources/tuition-fees/vetsbene.html> for eligibility requirements and restrictions.

- Step 1** If you haven't already, complete the admissions process, obtain a student ID and meet with an advisor.
- Step 2** Prepare your documentation, which must include the following:
 - Proof of dependent status (DD Form 93 – Record of Emergency Data)
 - Proof of veteran's death or total and permanent disability (DD Form 214 or 215 – Report of Separation)
 - Proof of applicant's residency (valid state or federal photo ID with Oregon address)
- Step 3** Complete the applicant information section (below).
- Step 4** Bring the application and required documents to any PCC business office. Your application and documents may be submitted by fax or mail, but your photo ID must be presented in person at the business office for validation.
- Step 5** Finalize your registration and then view and pay your fees using PCC-Pay, which is located on the College Business tab in MyPCC.

Prior to the drop deadline for the term, the business office will confirm the tuition amount eligible under the Veterans Educational Benefit and post the amount authorized to your account. An email will be sent to your MyPCC email account listing the amount waived and any ineligible charges that you will need to pay.

Applicant information:

_____ **G** _____
 Student Name Student ID Date of Request

_____ _____
 Mailing address City State Zip

_____ @pcc.edu _____
 MyPCC email address Personal email address Day Phone

Declared Degree or Certificate: _____

I do do not receive or qualify for financial aid or benefits through the VA Dependent's Education Assistance Program
 Veteran's Name: _____ Date of Death or Disability _____

Student's Relationship to Veteran: Spouse Son/Daughter Other (list) _____

Applicant certification:

I hereby certify that information and documents provided are accurate and genuine. I promise to pay all account fees not covered by this waiver according to policies and procedures published online and in the PCC schedule.

Signed: _____ Dated: _____

FOR COLLEGE USE ONLY

Received By: _____ Date: _____ Accepted Returned pending _____

Reviewed By: _____ Date: _____ Approved Denied _____

Notification By: _____ Date: _____ Comments _____