

*I am requesting direct deposit of my financial aid refund.*

Social Security No	Last Name	First Name	M.I.	Phone:
Street Address		City	State	Zip
<i>(Note: This will update your mailing address if different from the permanent address in the system.)</i>				

*Until further written notice, send my financial aid refund to:*

Action (check one)			Bank Name	Branch Name and Address
Establish	Change	Discontinue		
Type of Account (check one)			Account Number	Bank Number (Transit & Routing)
Checking	Savings			

**ATTACH A VOIDED BLANK CHECK HERE.**  
**If you do not have a checking account, attach your deposit slip**

**(CHECK OR DEPOSIT SLIP MUST BE IMPRINTED WITH THE BANK ACCOUNT NUMBER)**

**REMEMBER! Do not presume that the deposit has been made until you have verified it with your bank.**

*(PCC is not responsible for returned check charges.)*

I hereby authorize and request Portland Community College (PCC) to transfer the full amount of my financial aid award, after deduction of authorized debts to PCC, to the financial institution (bank) indicated above for deposit in my account. I authorize, if necessary and completed within 24 hours, adjustments to any deposits PCC may have processed in error to my checking or savings account. I further authorize the bank, to credit and/or debit the same to such account.

If, during subsequent evaluations, the Financial Aid Office determines my financial need or eligibility has changed, I may be required to repay all or a portion of awards credited to my account and/or funds transferred to my checking or savings account. If I fail to repay these funds, PCC may withhold registration and transcripts and refer my account for collection and/or litigation. I agree to pay any costs associated with collection of the above.

I agree to notify PCC's Business Office immediately in writing of any changes to information pertaining to my checking or savings account or to terminate this authorization. I also understand that I should notify the Registration Office of any change of address. Improper notification or incorrect information may result in a processing delay of my refund.

I also authorize PCC to deduct any institutional charges from my Title IV financial aid funds to pay for charges on my student account, other than tuition and fees. Examples of institutional charges are emergency loans, bookstore charges, parking fees, library fines, and late fees.

Student Signature	Date

**SUBMIT COMPLETED FORM TO:**  
**Portland Community College - Business Office - SY CC 210**  
 PO Box 19000 Portland, OR 97280-0990