Portland Community College

2011-2012
CHANGE IN FINANCIAL SITUATION
Financial Aid Office

(Please Print)
Student Name _____ _____
Last First G-Number

_____
Street Address Apt No.

_____ ( )
City State Zip Code Phone

To request 2010 income be used to determine your financial aid eligibility, complete Sections A, B, and C, attach documentation, sign and return to our office. Generally, only circumstances that are beyond a student/spouse/parent(s) control are taken into consideration.

YOUR REQUEST WILL NOT BE PROCESSED IF IT IS INCOMPLETE OR IF DOCUMENTATION IS NOT SUBMITTED.

If you/your spouse's/and/or your parent(s) income will be less in 2011 than 2010 for any of the reasons listed below, check the appropriate reason in Section A and explain your situation in Section C on the reverse side.
Complete Section B.

SECTION A:

_____ Unemployment or change in employment (e.g. termination/layoff letter from employer, unemployment statement, dislocated worker form)

_____ Divorce or separation (e.g. legal document, notarized statement)

_____ Death of student's parent or spouse (e.g. copy of death certificate, obituary, eulogy)

_____ Disability of student, parent or spouse (e.g. medical document, accident report)

_____ Other (submit appropriate documentation)

_____ Loss of one-time income (e.g. military separation, pension or retirement, inheritance, court settlement). Identify the source of income, the amount and how the funds were spent or invested in Section C.

SECTION B:

Provide your/your spouse's/and/or parent(s) expected income and resources for the period January 2011 through December 2011. You may subsequently be asked to verify and/or document this information.

	You	Spouse	Parent(s) (Step)Father	Parent(s) (Step)Mother
Wages, salaries, tips (income from work)				
Unemployment compensation				
Other taxable income Specify _____				
AFDC/ADC/TANF				
Social Security benefits				
Child Support (Received)				
Child Support (Paid) To whom_____				
Alimony				
Other untaxed income Specify_____				

Complete Reverse Side

Section C:

Explain in detail your change in circumstances.

Date of Occurrance _____

☐ **I have attached the required documentation from page one for consideration of this request.**

I certify the information provided on this form is true and correct to the best of my knowledge. I acknowledge that incorrect information may affect future financial aid funding.

Student _____ _____ Date

Spouse _____ _____ Date

(Step)Parent _____ _____ Date

(Step)Parent _____ _____ Date

OFFICE USE ONLY

☐Accepted per Professional Judgement ☐ Denied ☐ Pending

FAO_____Date_____