



Student Records/Graduation
P.O. Box 19000
Portland, OR 97280-0990

Student Records/Graduation
Phone: 971-722-7100
Fax: 971-722-7135

College Credit for Military Training Request Form

Name _____ G# _____

Degree/Certificate _____

Please read carefully the following instructions:

1. Official military transcripts (AARTS/SMART or Coast Guard transcript) must be on file with Student Records.
2. To request credit for military coursework other than physical education, please identify the subject area equivalent(s) at PCC and complete 'Subject Area Credit for Military Service' section below.
3. Signed and completed form must be submitted to a PCC Business Office along with \$10.00 non-traditional credit fee.
4. You will be notified via MyPCC email regarding the outcome of your request.
5. You must have an established PCC transcript before non-traditional credit can be awarded.

Physical Education Credit for Military Service

Physical Education (PE) credit may be granted for military training.

Check here to request PE credit for military training.

Subject Area Credit for Military Service

Portland Community College credit may be granted for formal military coursework after careful evaluation of transcripts, records and information provided in the Guide to the Educational Experiences in the Armed Services. Block credit is not granted and only subject areas taught by PCC will be considered. Use the PCC Catalog to identify the subject area(s) that is comparable to your military coursework, and note it below. Your documentation will be forwarded to the Department Chairperson for course credit evaluation.

Check here to request subject area credit for military training. _____

Dept. of Subject Area

FOR DEPARTMENT CHAIR USE ONLY

Please list PCC course equivalents to be posted to student's transcript:

Course Number

Course Title

Credit Hours

Department Signature of Approval

Date

By signing this form you acknowledge that a \$10 fee will be applied to your account and that you are responsible for payment.

Student Signature

Date