

## **FUNDS TO SUPPORT FACULTY PARTICIPATION IN GRANT DEVELOPMENT AT PCC**

Funds to support faculty participation in major grant development and writing are available from the PCC Grants Office. Support is available in the form of release time or as non-instructional pay and is usually designated for the lead faculty member working on the grant, who in most cases will serve as the principal investigator or project director if the grant is funded.

Priority for support goes to faculty working closely with Grants Office staff on major grant proposals that support the College's grant-seeking priorities:

- workforce and economic development,
- increasing and improving services to limited English speakers,
- increasing disadvantaged/underserved populations' access to and success in higher education,
- teacher preparation, and
- technology.

More information about the College's grant-seeking priorities can be found at [www.pcc.edu/grants](http://www.pcc.edu/grants). "Major" grant proposals are generally defined as multi-year, federal grant proposals over \$100,000.

Support is usually made available from the Grants Office when a lead faculty member participates in several of the following grant development activities:

- coordination with other faculty members at PCC and/or at other colleges and universities,
- curriculum development,
- research to support grant program design,
- outreach to employers, and
- proposal writing, among other activities.

Note that while faculty release time/non-instructional pay is available for proposal writing, priority for release time funds is for large grants that meet grant-seeking priorities. Grants Office staff generally serve as the lead grant writers on these types of proposals; however, faculty may write portions of these proposals.

Release time/non-instructional pay is not available for faculty providing more basic support to grant development, such as attending grant brainstorming meetings, providing feedback on grant ideas, providing information about their program/department to grants staff, outlining a new course, revising their curriculum vitae, or reviewing drafts of proposals. These activities are considered ongoing service necessary to enhance the College and support new sources of revenue – a key priority for the College as designated in the Educational Master Plan.

An example of a grant where faculty release time would be highly appropriate would be a large proposal to the National Science Foundation to support a variety of activities within a professional-technical program. Such a proposal would have strong division and campus support and a high level of Grants Office involvement. The lead faculty member assisting with the grant could receive release time to develop new curriculum models, research other programs, coordinate the involvement of high school and university partners, secure industry participation and financial contributions, and write portions of the grant, in addition to attending grant development meetings and reviewing proposal drafts.

If you have additional questions about faculty release time for grant development, or would like to explore a grant opportunity, please contact Miriam Friedman, Interim Grants Development Director at 977-8392 or [mfriedma@pcc.edu](mailto:mfriedma@pcc.edu).