

**Portland Community College – Sylvania Campus  
Diversity Fund Mini-grant Application**

**Application deadline - Monday, November 9, 2009.**

***Projects must be completed by May 28, 2010.***

Name(s) of Applicant:	Proposal Title:
E-mail:  Phone:	Campus Address:
Department / Program:	<b>Total Proposal Budget Amount:</b>  <i>Other Funding Sources Amount:</i>  <b>Funding Request Amount:</b>

**Application instructions:**

1. Type or print legibly entire application. Do not exceed space provided.
2. Submit completed applications to the Sylvania Multicultural Center, CC 202 by Monday, November 9, 2009.
3. For more information contact Claire Oliveros, Coordinator, Multicultural Center at 503.977.4112 or colivero @pcc.edu.

**Sylvania Diversity Fund – Criteria**

(Please use the following criteria as a guide when completing your proposal. Funding decisions will be based on the proposal's use of the criteria.)

- Consistent with the missions of Portland Community College and the Diversity Fund**
- Supports the racial/cultural diversity of programs, services and students at Sylvania**
- High ratio of students served to dollars requested**
- Ability for the proposal to be carried out within 2009/2010 academic year**
- Project's continuation dependent on Sylvania Diversity Funds**
- Demonstrates partnership with other campus programs and services**
- Secured financial support from other sources**

<b>PCC Mission Statement:</b>	<b>PCC Diversity Fund Purpose:</b>
Portland Community College provides quality education in an atmosphere that encourages the full realization of each individual's potential. The College offers students of all ages, races, cultures, economic levels, and previous educational experience opportunities for personal growth and attainment of their goals.	To support activities and events to enhance understanding and appreciation of cultural diversity of the PCC community. The Sylvania campus fund is \$6,000 for the 2009/10 academic year. Individual awards range from \$100-\$1,500. The committee reviews the applications and determines how to fund diversity events at Sylvania.

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**Proposal:** [Describe the project for which you are requesting funds.]

**Statement of Need:** [Identify the need or problem to be addressed by this proposal and describe how you hope to address this need?]

**Impact on/or benefit to PCC Sylvania students:** [<sup>1</sup> Identify the students impacted by this proposal - both direct participants and Student Body constituencies. <sup>2</sup> How will these students be served by or benefit from this project.]

**Budget:** [Please complete attached form.]

**Evaluation:** [Describe how you will evaluate the success of your proposal.]

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***PROPOSED BUDGET*** – Itemize Expenses - Be as specific as possible.

<b>Categories</b>	<b>Funds Requested</b>	<b>In-Kind Contribution</b>	<b>Other Funding Sources</b>	<b>Total</b>
<b>Contracted Services/ Honorarium: (Please list)</b> <hr/>				
<b>Supplies/Materials: (Please list)</b> <hr/>				
<b>Miscellaneous: (Please list)</b> <hr/>				
<b>Subtotal:</b>				
<b>Total:</b>				

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**Please note:** For technical assistance and questions, please contact Claire Oliveros, 503.977.4112. Accounting and expenditure requests must be processed by Mary Lou McCann, Administrative Assistant, Multicultural Center, CC 202, 503.977.4116. Projects must be completed and final reports submitted to the Multicultural Center by May 28, 2010.

**PLAN OF ACTION** *(An outline of the process it will take to achieve your proposal)*

<b>Activities</b> <i>(i.e., outreach efforts, speaker, workshop,)</i>	<b>Timeline</b> <i>Estimated Start Date Estimated Completion Date</i>	<b>Responsible Person</b> <i>(if different than Applicant)</i> <i>Name, Title and Phone #</i>