

Saving Files to a CD/DVD on Macintosh

There are [DVD Writers](#) available on all the Macintosh computers in the Sylvania Computer Resource Center. The drives also serve as [CD Writers](#).

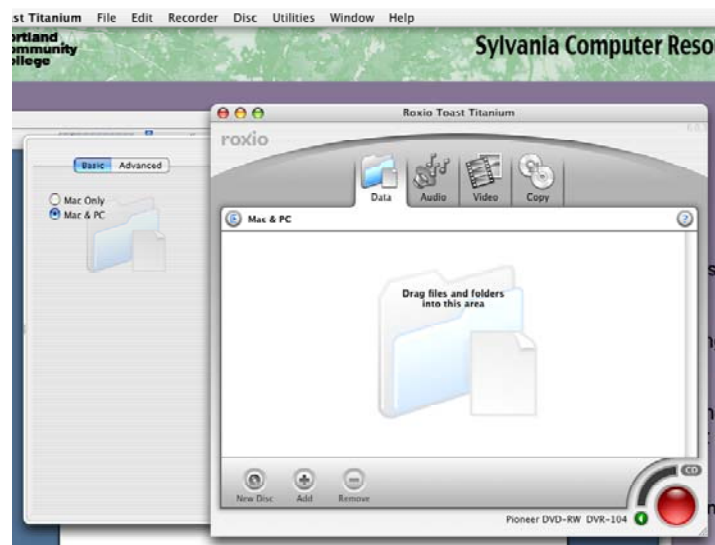
You may save your files to a DVD or CD; however you may not make copies of any disc (i.e. software or music, etc.) that has a copyright.

There are two types of [Compact Discs](#) and two types of [Digital Versatile Discs](#) available for saving (otherwise known as [burning](#)) files:

- The first type is a [CD-R](#) or [DVD+/-R](#) which are used for one (1) time saving/burning (you cannot save to this type of disc more than once).
- The second type is a [CD-RW](#) or [DVD+/-RW](#) which allows for multiple savings/burnings.

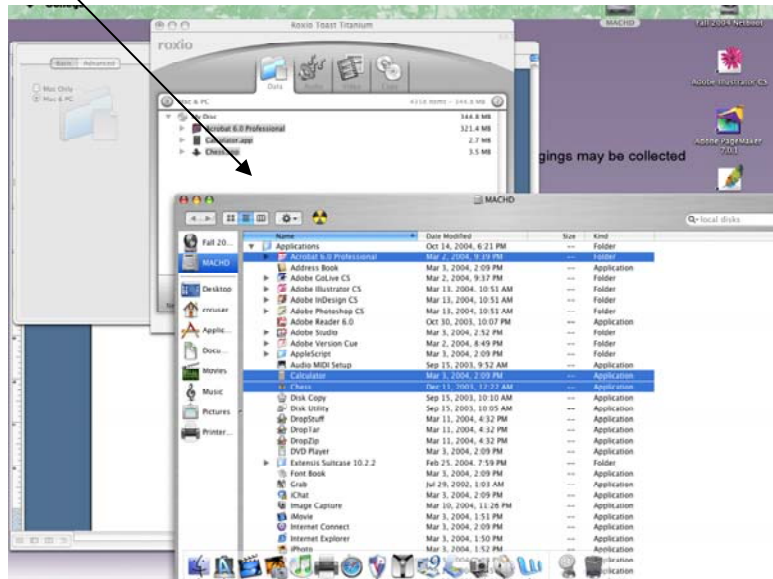
Creating DVDs or CDs

1. Gently push the blank CD or DVD into the DVD-ROM slot located on the [right side of the monitor](#).
2. After a few moments, you will see the [Roxio Toast](#) window open:

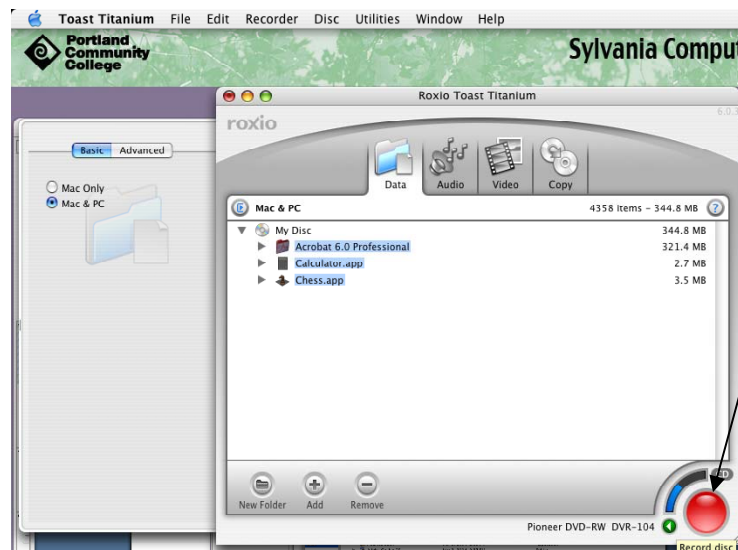


3. Open the appropriate [drive](#) where your files are stored (e.g., MacHD, ThumbDrive, etc.)

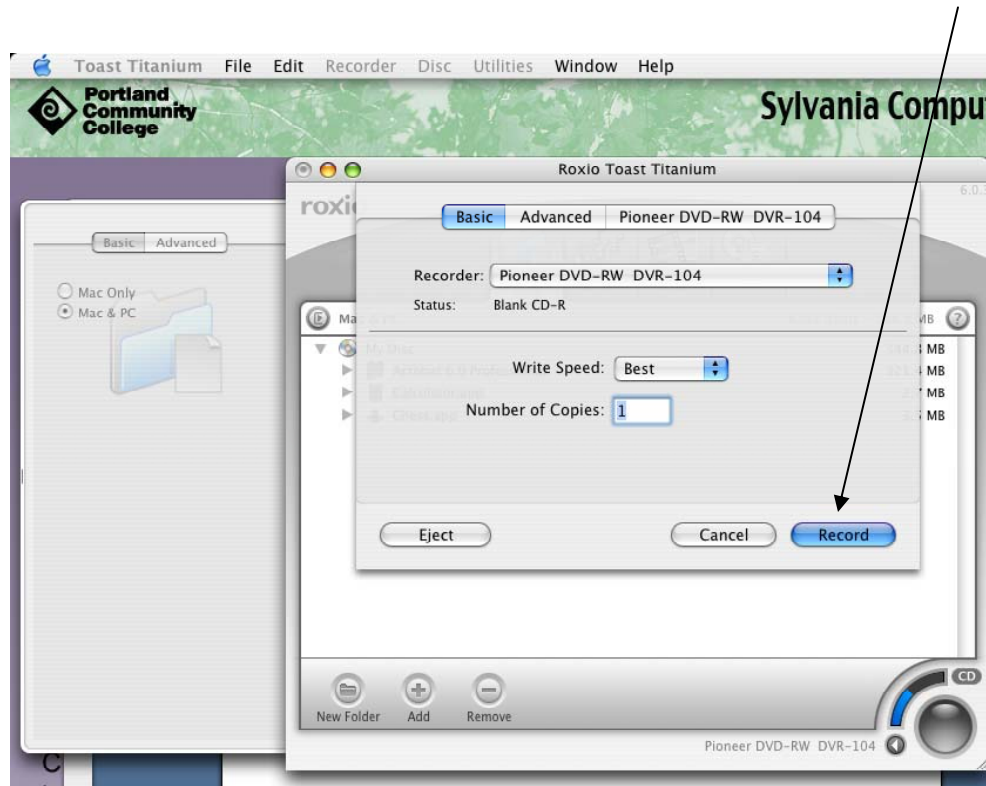
4. Click on and drag the file(s) or folder(s) you wish to copy onto the main Roxio screen:



5. Once you have copied all of the files/folders you want to burn, click on the big red button:



6. You will then see a screen that has a big blue button that says **Record**. Click this button:



7. Be patient, the burning process may take a while depending on the size of the files/folders you are burning.
8. When the burning process is complete you will be given options to either **Mount** the disc or **Eject** it. Mounting it will open the disc on your computer and allow you to inspect the successfulness of the burn. Click on one of these buttons.



Your disc can now be used on any Macintosh or PC computer!

Reminder:

CRC personnel will not assist in the illegal copying of copyrighted material and it is specifically forbidden for such copying to be done within the CRC.