

Nonprofit Career Sectors

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Do you want a meaningful, socially responsible job with good pay and a variety of career paths? If so, you may want to explore opportunities in the nonprofit career sector. The information below will introduce you to various career segments and job titles within the nonprofit career sector.

Basic Career Segments and Job Titles:

- **Management**
 - Executive Director
 - President
 - Vice President
 - Director
- **Fundraising/Development**
 - Vice President, Advancement
 - Vice President Development
 - Director of Development
 - Development Director
 - Development Officer,
Corporate Relations
 - Major Gifts Officer
 - Planned Giving Officer
 - Event Coordinator
 - Annual Giving Director
 - Grant Writer
- **Program**
 - Director
 - Specialist
 - Coordinator
 - Counselor
 - Case worker
- **Support/Service**
 - Administrative Assistant
 - Secretary
 - Computer support
 - Comptroller
 - Finance
- **Consultant:**
 - Independent Contractors
 - Large National Firms
 - Specialists

University Programs on Nonprofit Management

- PSU
- University of Oregon
- University of Indiana
- Others

(see other side for additional information)

Professional Organizations

- Willamette Valley Development Officers (WVDO) local
- Association of Fundraising Professionals (AFP)
 - Code of Ethical Principals
 - Professional Certification (CFRE)

Recommended Skills & Qualifications:

- 4 year degree
- Masters & Doctorate increasingly more common for higher level org.
- Leadership
- Management
- Volunteer Development
- Fundraising
- Budget & Control
- Planning
- Team work
- Communications
 - Writing
 - Verbal

Michael Drake's Career Path (Executive Director, PCC Foundation):

- 1 yr PCC
- 3 yr. PSU, degree in psychology
- Boy Scouts. (14 years)
 - District Executive
 - Senior District Executive
 - Finance Director
 - Exploring Director
- Arthritis Foundation, Oregon Chapter, Development Director
- College of Business, Oregon State University, Director of Development
- Mt. Hood Community College, Director, Resource Development
- Easter Seals Oregon, Vice President, Development & Marketing
- Portland Community College, Executive Director