

# Student Development Committee

Thursday, November 10, 2011

Location: CLIMB 305

Time: 2:00pm to 4:00pm

Attendees: SDC Chair/Outreach and Orientation Coordinator: Luis Rodriguez;  
Advisor/Student Leadership Coordinator: Stephen Arthur; Disability Access  
Services: Wendy Palmer; Online Student Services Facilitator: Carey Larson; DSC  
Chair/ASPCC RC Campus Affairs Director: Liliana Luna; RC Advisor: May  
Donohue;

## 1.0 Approval of Agenda/Minutes/Introductions

### 1.1 Approved

## 2.0 Old Business

### 2.1 SDC Representation at Student Rights and Responsibilities workgroup

- Stephen Arthur and Carey Larson along with the Deans and Associate Deans will be working on developing the new Student Rights & Responsibilities (SRR) handbook. It was advised that it'd be beneficial if the updated version is first presented to the SDC so then it can go to the Educational Advisory Council (EAC) and eventually President Pulliams. This document will be split into sections and will be presented as so. On Wednesday, November 23<sup>rd</sup> from 11:00am to 2:00pm Carey and Stephen will be attending a three hour meeting for further action on this matter.

## 3.0 Reports

### 3.1 Auxiliary

- A representative to the Auxiliary Services gave both quantitative and qualitative data on their division. There were 1,600 unsubsidized and 73,000 online parking permits distributed this term. All shuttle buses are now equipped with GPS which is traceable by students either online or on a new smart phone app. Twitter is being used by PCC shuttles to update students on delays. They also want to put electronic displays at the shuttle stops for those who don't have access to the internet. But continue to work alongside Westside Transportation Alliance. Now, carpool permits are available for those who want to contribute to reducing environment pollution. The Food Services is trying to establish a pre consumption program. While the Print Center has already developed a brochure for all PCC's Community. They are trying to cut back on printers and are replacing the regular ink with a much safer and economical wax based ink. PCC's bookstore has officially launched a Facebook page that currently has 7,050 followers. They continue to host events such as the Food Drive or Letters to Veterans, but they all vary in each campus. 50<sup>th</sup> Anniversary t-shirts, bags, and other accessories are still

on sale, and textbooks continue to be recycled. Phi Theta Kappa (PTK) helps with the recycling process; they receive \$15 for each box they make.

### 3.2 Bursar – (Not Discussed)

### 3.3 Disabilities

- Wendy Palmer, the Disability Services representative, gave updated information on her division. PCC has decided to decentralize their offices, and they want to change Disability Service's to a different name. As of January 1<sup>st</sup>, 2012 Disability Services will no longer be responsible for giving accommodated exams, it has all been handed over to Testing Services. This action has been taken to provide more space for staff, and because it is an unfunded mandate. The Dean of Student Development, Heather Lang, will be leading the Testing Transition Committee. New forms and information will be available soon for students and staff/faculty. At the end of this month Angelina and Wendy will give a three hour training section for the Testing Department. ASL (American Sign Language) is being looked by the Disability Services so it can be typed up. Student Services will be giving input/feedback to the review that was done by the Steering Committee regarding the taskforce regulations.

### 3.4 District Student Council

- Liliana Luna, DSC Chair and ASPCC Rock Creek Campus Affairs Director, informed SDC a member of what her council's purpose is and their representation. This organization was started five years ago, and is composed of three representatives per campus, with each year a new student elected to be the chair. All district events are hosted by DSC. Last year they coordinated the Club Convention Fair, as well as the 77 Southeast Convention, and they also sponsor Semana De La Raza, Sylvania's yearly Powwow, and the African American Studies events. Their current big project is Title III Grant. This title incorporates the improvement of student success in managing their education-related finances. Financial Literacy and Access to Improved Resources (FLAIR) falls under this grant also. DSC serves in about 40-50 different committees and is associated with Voter Reg, Oregon Community Colleges Student Association (OCCSA), Transportation Demand Management and Sustainability (TDM), and The Green Initiative Fund 2011 (TGIF). Liliana made the announcement that TGIF is currently seeking for new members, and more information on the organization. TGIF have made a lot of positive changes that are good for the environmental such as creating the water bottle fountains, putting bike racks with solar panels in the Cascade campus, replacing old dental hygienist jackets with reusable ones, and putting UV sanitation stations for lab goggles. There is a new committee that was started this summer called the Portland Education Committee. Its purpose is to make education in community colleges correlate with that of universities. And currently both PSU and Mount Hood Community College are working with PCC to make a proposal that will be presented by February 2012. SDC and DSC will start working together for the prosperity of each one's purpose.

### 3.5 Educational Advisory Council

- In order to meet accreditation requirements PCC is looking to implement student evaluations. The goal is that in the next few years every class, instructor, credit or non credit class will be evaluated. The issue of privacy has been brought by some faculty but after meeting with the vendor the Union and Administration feel comfortable with the product that the college has decided to purchase.
- The Honors Program has proposed that they get endorsed by EAC to be part of the new initiatives that will be put forth in 2013. Their goal is to be institutionalized as a program.

## 4.0 New Business

### 4.1 2011-2012 SDC Goals

Some ideas that were brainstormed

- Surveys on student feedback regarding “How was the first week of school” want to be tabled. The Student Rights & Responsibilities Handbook needs to be fully updated by the end of the 2011-2012 academic year as well as having a better updated and more reliable information on the PCC website with SDC contact information.
- Next Meeting: December 8<sup>th</sup>, at Rock Creek Building 5 Room 113 from 2:00pm to 4:00pm

\*\*\*Participation from any member of PCC is welcomed!