

Course Grading Options Table

v5

Students receiving financial aid should consult a [Financial Aid](#) Advisor prior to taking any actions listed below.

Relevant Period →	At Registration	By the published drop deadline			Between the published drop deadline and the completion of 80% of a course		Beyond the completion of 80% of a course
Action Options	Student Selects grade option	Student Never shows up Faculty Records NS at the end of the 2 nd week of the term	Student May change grade option to Audit [†] with Faculty permission Faculty notify Registration	Student May drop by notifying Registration	Student May change grade option between A-F and P/NP [†] by the approved process	Student May withdraw by notifying Registration	Student May request an Incomplete Faculty May agree to an Incomplete. Records I grade
Tuition Result	Charged for course	Tuition charged	Tuition charged	Charges removed or refunded	Tuition charged	Tuition charged	Tuition charged
Transcript Result	Course listed Grade option recorded	Course listed Student must drop in order to avoid a W	Course listed Grade mark recorded	Course removed No W recorded	Course listed Grade option recorded	Course listed W recorded	Grade recorded for course listed F or NP grade will replace I grades not completed within one year.

† Unless prohibited from doing so by the governing SAC.

[Adding and Dropping Classes](#)

[Refund Policy](#)