

**EAC Policy Committee** February 21, 2007

Revisions of the EAC membership By-laws

[Last amended and approved on May 18, 2004]

**III. Membership**

A. Membership shall include students, administrators, staff and faculty (in the majority) drawn from the subject areas, programs, and locations of the college. The resulting membership is will be broad and representative in composition.

Faculty will constitute a majority of the EAC members.

1. Voting Members

- a. Students - one student from each of the campuses on which there is a recognized student government ~~an ASPCC President (3)~~
- b. Administrators -The Deans of Instruction from each of the ~~three~~ campuses (3), a Dean of Student Development from one of the ~~three~~ comprehensive campuses (1), the ~~Director~~ Dean of Enrollment Services ~~(1)~~, and a Division Dean from each of the ~~three~~ campuses (3)
- c. Faculty - ~~twenty~~ continuous appointment faculty members broadly representative of instructional areas, support services, and campuses (20); and three part-time faculty at least four part-time faculty representative of the college's campuses and disciplines (this is to be viewed as a goal, reflective of potential recruitment challenges).
- d. Three Academic Professionals, at least one from Advising (3).
- e. Two classified employees (2).
- f. One Student Leadership Coordinator for one of the ~~three~~ campuses (1).

2. Non-voting Members

- a. The Vice President of Academic and Student Affairs, an ex-officio member, shall serve as the EAC's resource person and shall be responsible for publication and distribution of agendas, minutes and other official documents.
- b. A Campus President (1), rotating among the ~~three comprehensive campuses and the Extended Learning Campus.~~
- c. The Deans of Instruction from contracting colleges, such as Columbia Gorge and Tillamook Bay Community Colleges.
- d. The past EAC chair.
- e. Standing committee chairs who are not appointed members of the EAC.
- f. Dean of Curriculum and Support

B. Terms of membership

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1. Terms of membership shall be as follows:

- Student Leadership Coordinator - Three Years
- Students – ~~One year~~ *Up to three years*
- Deans of Instruction - Continuous
- Division Deans - Three Years
- Dean of Student Development - Three Years
- ~~Director~~ *Dean* of Enrollment Services - *Continuous*
- Full-time continuous appointment faculty - Three Years
- Academic Professionals - Three Years
- Part-time faculty – ~~One year~~ *Up to three years*
- Classified Staff - Three Years
- Vice-President of Academic and Student Affairs - Continuous
- Campus President - Three Years
- Deans of Instruction: CGCC and TBCC - Continuous
- *Dean of Curriculum and Support - Continuous*
- Past EAC Chair - One year (immediately following term of office)
  - a. ~~Terms shall begin on July 1 of each year.~~
  - b. ~~Length of service for voting members shall not exceed two permanent, consecutive terms.~~

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2. Terms shall begin on July 1 of each year.

3. Length of service for voting members shall not exceed two permanent, consecutive terms.

4. If a member resigns leaving two quarters or more to be served, the Membership Committee shall appoint a temporary replacement with confirmation of the full EAC and the District President. ~~The member who is unable to serve shall have the option of suggesting a person to serve as a temporary replacement. The replacement shall have voting privileges and shall serve out the remainder of that year's term. At the end of that year, a permanent replacement must be sought to fill out the term. The temporary replacement's name may be included along with others for consideration for a permanent position on the EAC.~~

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5. Committee members must inform the Chair of the EAC prior to absences; no proxies shall be allowed. For members serving a term, multiple absences could result in replacement on the EAC.

6. As members are needed, the Membership Committee shall contact members of the PCC community--faculty, SAC chairs, ASPCC, or the appropriate administrator--and shall do initial screening as requested by the EAC Chair. Appointments shall be made by the District President from a list of nominees approved by the EAC.

*Ƴ. at least one part-time faculty from each comprehensive campus.  
Faculty will constitute a majority of the EAC members.*