

Annual Report for Assessment of Outcomes  
Alcohol and Drug Counseling Department  
June 2012

1. As a result of the Program Review that was completed in early 2012 a number of changes have been made to the A&D Program. Trauma and Wellness Informed Services (TIWIS) are currently being infused across our curriculum and one course (AD 201 Family and Addiction) has been replaced by AD 202 Trauma and Recovery. We have had a faculty in-service retreat to focus on TWIS, have added these components to many of our courses and have added text books that include this material for a number of classes. We are currently redesigning our Addiction Studies Certificate to better meet the needs of our students and we are planning to create an option for practicum students that will involve a Addiction Mentor Practicum. We are also redesigning the practicum options to include a 9 month option for degree seeking students instead of requiring that all students complete four full terms (one year) of practicum. We are also redesigning the admission process for the program to better manage class availability for students.

2. We are using two primary methods of assessing our outcomes:

**Practicum Supervisors Survey** (see attached for evaluation form)

The first method involves surveying the faculty who deliver our practicum classes. Each of the faculty supervisors interact in a formal manner with various agency supervisory personnel at our practicum placements. Each site supervisor completes an evaluation on each student. The practicum supervisor's receive all of the written evaluations and then in a once per term meeting we review these forms to determine if students our being able to meet the targeted outcomes and if there are any emerging trends regarding students success regarding the outcomes.

**Cohort Study** (see attached for survey instrument)

The second method involves tracking a cohort of 45 students who were in practicum during the fall of 2011. Our intent is to follow them for two years to see exactly where they end up in terms of meeting their professional and academic goals and how our program did or did not help them achieve the various outcomes that were created to help them meet their goals.

3. The Practicum Supervisors Survey resulted in an overall affirmation of the program's success helping students achieve the desired outcomes. While individual students had difficulties with various of the targeted outcomes this appeared to be a function of that students individual characteristics rather than a generalizable trend that could be addressed.

The Cohort Study is currently being analyzed and it is simply to early to make any conclusions from this data. We are working on this over the summer and plan to have a published midterm project report by the start of fall term.

The biggest needs in the A&D program have been identified as a result of interviews with Shawn Clark from the Oregon Health Authority, Eric Martin from the Addiction Counselor Certification Board of Oregon and with various students in the A&D Program. The A&D counseling landscape is quickly changing to include the Addiction Peer Mentor as an employment track that rapidly expanding and is being pursued by many of our students. All indicators suggest that this trend will continue into the future and in fact it is estimated that Addiction Peer Mentors will increasingly replace Addiction Counselors. We have developed as one of our elective track classes an Addition Peer Mentor class that allows students to meet the educational requirement for ACCBO Peer Mentor Certification.

4. The A&D Program is in the midst of several significant changes to better meet the needs of our students:

- Continued infusion of TIWIS across the curriculum
- Development of AD 202 Trauma and Recovery
- Development of elective courses which help students make themselves more employable as addiction counselors.
- Redesign of our Practicum Process
- Creation of a Peer Mentor Practicum Track
- Redesign of our Addiction Studies Certificate

5. The biggest change we need to make to our assessment process concerns the Cohort Study. It appears that the data collection process is flawed and needs to be corrected. This issue will be described in detail in the aforementioned fall report.

Portland Community College  
Alcohol and Drug Counselor Program  
**Practicum Evaluation Form (Final)**

**Please have all parts of this form completed and reviewed with the student prior to the final practicum evaluation appointment. The information should reflect a 3-month (one PCC term) period of time. All practicum placements are six consecutive months, so the student will receive a minimum of two final evaluations.**

Student: \_\_\_\_\_ Agency: \_\_\_\_\_

Supervisor: \_\_\_\_\_ PCC term: \_\_\_\_\_

Students should attach a completed, signed “*supervised experience form*,” available from [www.accbo.com](http://www.accbo.com)

**Practicum status:** (check the correct box, circle or fill in the appropriate line)

First 6-month practicum:  1<sup>st</sup> term  2<sup>nd</sup> term  other \_\_\_\_\_

2nd 6-month practicum:  1<sup>st</sup> term  2<sup>nd</sup> term  other \_\_\_\_\_

Credits: \_\_\_\_\_ (3 credits= 120 onsite hours, 4 credits= 160, 5 credits= 200, 6 credits= 240 onsite hours).

Unpaid Practicum:  Paid Employment:

**Onsite work hours (fill in number of hours worked each week)**

Week 1: \_\_\_\_\_ Week 2: \_\_\_\_\_ Week 3: \_\_\_\_\_ Week 4: \_\_\_\_\_

Week 5: \_\_\_\_\_ Week 6: \_\_\_\_\_ Week 7: \_\_\_\_\_ Week 8: \_\_\_\_\_

Week 9: \_\_\_\_\_ Week 10: \_\_\_\_\_ Week 11: \_\_\_\_\_ Week 12: \_\_\_\_\_ Total hrs: \_\_\_\_\_

**Please assess the student’s performance/ability on each of the six practicum objectives. Include strengths, weaknesses, and a recommended plan of action to increase the individual’s skill.**

**1. Intake/evaluation process**

Observed: \_\_\_\_\_ Performed with supervision: \_\_\_\_\_ Performed independently: \_\_\_\_\_

Strengths: \_\_\_\_\_

Areas needing improvement: \_\_\_\_\_

Plan of action: \_\_\_\_\_

**Students should keep a copy of this form for themselves and give a blank copy of it to their supervisor, several weeks in advance of the end of the term appointment.**

**Students are to fill out hours per week and numbers of each task completed (listed under objectives 1-6). The supervisor will comment on the strengths and growth areas and, if appropriate, may gather information from others who have worked directly with the student. In some agencies, students may bring a separate copy of this form to other staff they have worked with, to solicit additional input.**

**2. Group Facilitation**

Number of treatment groups participated in: \_\_\_\_\_

Strengths: \_\_\_\_\_

Areas needing improvement: \_\_\_\_\_

Plan of action: \_\_\_\_\_

**2. Case management**

Number of clients case-managed by the student: \_\_\_\_\_

Strengths: \_\_\_\_\_

Areas needing improvement: \_\_\_\_\_

Plan of action: \_\_\_\_\_

**4. Record keeping / charting**

Evaluations/treatment plans completed: \_\_\_\_\_ Discharge Summaries: \_\_\_\_\_

Strengths: \_\_\_\_\_

Areas needing improvement: \_\_\_\_\_

Plan of action: (record keeping / charting):

\_\_\_\_\_

**5. Educational Presentations**

Number developed &amp; presented: \_\_\_\_\_

Strengths: \_\_\_\_\_

Areas needing improvement: \_\_\_\_\_

Plan of action: \_\_\_\_\_

**6. Participation in staff meetings:**

Number attended: \_\_\_\_\_

Strengths: \_\_\_\_\_

Areas needing improvement: \_\_\_\_\_

**Plan of action:** \_\_\_\_\_**7. Utilization of Clinical Supervision** Total number of supervision hours received by the student: \_\_\_\_\_

Strengths: \_\_\_\_\_

Areas needing improvement: \_\_\_\_\_

Plan of action: \_\_\_\_\_

**Are there any general comments you would like to make regarding your experience with this student?**

\_\_\_\_\_

**Supervisor signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Faculty Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Comments by PCC practicum supervisor (optional):**

\_\_\_\_\_

**Thank you for filling out this form, and for providing this student with the opportunity to learn in your agency. Your decision to host practicum students benefits the individual and the counseling field.**

Students need to keep copies of the completed evaluation form, timesheet, and supervised experience form for their own records.

Outcome Assessment Process  
Collecting Student Data  
April 2012

Jonny Gieber

1. Students who were enrolled in practicum Fall of 2011 will be studied with this survey tool.
  
2. Merry Boyd Bunch will call students and fill out this form for each student on the following schedule:
  - a. Spring Term 2012
  - b. Fall Term 2012
  - c. Spring Term 2013
  - d. Fall Term 2013
  
3. Merry Boyd Bunch will maintain the files for this project and will create a summary document of contacts for each of the targeted terms.

## Survey Instrument

1. Name of Student
2. Contact Information for the student:
  - a. E-mail
  - b. Phone
  - c. Address
3. Degree Status upon Entering A&D Program:
  - a. No degree
  - b. Associates
  - c. Bachelors
  - d. Masters
  - e. Doctorate
4. Current Degree Status:
  - a. No degree
  - b. Associates
  - c. Bachelors
  - d. Masters
  - e. Doctorate
5. Alcohol and Drug Counseling Program Goal
  - a. AAS Degree

b. Certificate

c. If you left the program prior to completing the certificate or the degree please explain your reasons for leaving:

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6. Current Term in Practicum

a. 1

b. 2

c. 3

d. 4

e. Other (write in)

f. Completed practicum

6. Are you currently employed?

1. Yes – in a job related to my studies in the A&D Progra

2. Yes – in a unrelated job.

3. No - Not employed at this time

7. If Yes to #6, What is your current A&D employment status

a. Peer Mentor

b. Case Manager

c. Other (write in)

7. Current A&D related job hourly wage (write in):

8. Current educational goal/status:

a. Finish certificate

b. Finish AAS degree

c. Bachelors Degree

- d. Masters Degree
- e. Not currently pursuing a degree.

9. Current ACCBO Certification Status:

- a. CADC 1
- b. CADC 2
- c. Certified Peer Mentor

10. Please indicate the extent to which you agree or disagree with following statements regarding your preparation by PCC to do the following:

A. Meet the Addiction Counselor Certification of Oregon (ACCBO) educational requirements for the Certified Alcohol and Drug Counselor Level II (CADC II) including having a minimum of 720 hours of the 1000 work experience hours required by ACCBO to be eligible for the CADC I exam.

Please choose one of the following:

- 1. Strongly Agree
- 2. Agree
- 3. Disagree
- 4. Strongly Disagree
- 5. Not prepared at all

Comments

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2. Follow established professional addiction counseling standards and clinical procedures to conduct intake assessments and evaluations and co-facilitate addiction treatment groups in a clinical setting.

Please choose one of the following:

- 1. Strongly Agree
- 2. Agree
- 3. Disagree
- 4. Strongly Disagree
- 5. Not prepared at all

Comments

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3. Complete record keeping obligations, deliver educational presentations, and participate in staff meetings in accordance with professional standards.

Please choose one of the following:

1. Strongly Agree
2. Agree
3. Disagree
4. Strongly Disagree
5. Not prepared at all

Comments

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4. Effectively utilize clinical supervision to hone and further develop their addiction specific counseling skills.

Please choose one of the following:

1. Strongly Agree
2. Agree
3. Disagree
4. Strongly Disagree
5. Not prepared at all

Comments

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