

**AAWCC – PCC Chapter Board Meeting
December 9, 2010**

Members Present:

President: Jen Piper

Web Mistress: Karen Sorensen

VP of Finance: Christina Day

Past President: Cherie Maas-Anderson

VP of Records: Diane Thornton

Cascade Rep: Heidi Dombek

Members not Present: Kate Dins, President Elect, VP Membership: Cheri McLaughlin, VP of Communications: Doris Werkman

Minutes: November 10, 2010 Minutes approved

1. Welcome and Introductions

2. 2010-2011 Event Schedule:

- a. Oregon Food Bank: Event went well
- b. Holiday party at Cascade – Potluck/Card Making, December 16th, 11-1 in TH 112
- c. Event Champions: - Events are on our website
 - i. Casino/Spa day tabled until next year
 - ii. Monthly Chat n’ Chews at each campus – invite WTC’s – advertise as District Wide events schedule for Jan 26, Feb 23, April 27 & May 25
 - iii. RC Luncheon – Feb 15, Cheryl Scott
 - iv. Cascade breakfast – April 27, Deborah Cochrane (?)
 - v. May 17 – SE Center breakfast or lunch, Kathy Casto (?)
 - vi. Winter & Spring PCC Plays
 - vii. May 22, 2011 Wine Tasting
 - viii. June 15, 2011 Golf
 - ix. Summer Conference & OILD
- d. Professional Development Series:
 - i. Kick off end of February – 4 meetings at each campus topics for all levels of staff
 - ii. Ideas for topics included: social media, power model, white papers
 - iii. Ideas for speakers included: Becky Washington, Christina Day, Michele Cruse, Patti Holloman, Linda Blanchette, Clare Oliveros, Narce Rodriguez, Veronica Garcia

3. Update VP Communications Role

- a. Facebook – based on survey it’s not a good way to go.
 - i. Jen will send a thank you and follow up re: the survey.
 - ii. Doris can continue to use email with links to our website
- b. New Member Profile – Janet Graves

4. Membership Drive, Prizes, Etc.

- a. OFB – Janet Graves won the new member drawing but instead of dinner tickets she asked that we donate the \$25 to the Oregon Food Bank
- b. Renewal vs. New Member – Tabled for next month

5. Update on Finance

- a. Paypal – Still trying to change name from Sandy, need copy of signature card & bank statement to add Kate as owner of Pay Pal account

- b. Budget – Reconciled but Christina wants to break into categories for tracking expenditures. Suggestions included scholarships, gifts & prizes, cookbooks, paypal fees, campus events expenses,
- c. Campus Luncheon's and Breakfast expenses have been approved by Algie, Linda & Craig. Cherie is still waiting to hear from David Rule.

6. Campus Reps – Still need a rep from SE

Action Items:

- Cherie** – Create job descriptions for campus reps
- Cheri** – bring updated Membership list to next meeting
- Cheri** – bring membership forms to the Cascade Holiday Party
- Diane** – bring sign up list for Holiday Party
- Karen** – check on Pay Pal rules to change owners
- Christina** – mail Oregon Food Bank check