



# Registration Form for Non-credit and CEU classes (please use black ink)

[www.pcc.edu/nc](http://www.pcc.edu/nc)

Phone: 971-722-8888 Fax: 971-722-4988 Mail: Portland Community College, P.O. Box 19210 Portland, OR 97280-0210

## Part A: Student Information

Today's date: \_\_\_\_\_

Status:  New PCC Student  Currently Enrolled at PCC  Previously attended PCC

Social Security or ID number: \_\_\_\_\_

PCC will request Social Security Numbers (SSN) at the time of application. The SSN will not be used as the student ID number but will be provided to entities requiring SSNs, including, but not limited to, the federal government for financial aid and the Tax Relief Act (1997) reporting, the U.S. Department of Homeland Security, and the Oregon Community College Unified Reporting System (OCCURS). Your SSN may be used in connection with developing, validating or administering predictive tests and assessments; improving instruction; internal identification of students; collection of student debts, automated verification functions, including enrollment. Students who choose not to provide their SSN will be ineligible for financial aid, and deferred payment and other financial arrangements. If you provide your SSN to PCC, you will consent to allow PCC to use the number in the manner described.

Name: \_\_\_\_\_  
Last First MI

Other Names Used: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
 \_\_\_\_\_  
City State Zip

Telephone Number: \_\_\_\_\_  
Day Evening

Birth Date: \_\_\_\_\_ Gender:  Female  Male  
Month / Day / Year

High School / GED: \_\_\_\_\_  
Name of School / Institution City State Year Graduated / Year Obtained

E-Mail Address: \_\_\_\_\_

PCC is committed to affirmative action goals and would appreciate your response to the following:

Do you consider yourself to be Hispanic/Latino?  Yes  No

Select one or more of the following racial categories to describe yourself:

American Indian or Alaska Native  Asian  Black or African American  Native Hawaiian or Pacific Islander  White

Citizen Type:  U.S. Citizen  Resident Alien/Refugee/Immigrant  Other, Enter Type \_\_\_\_\_

Are you a veteran of the US military?  Yes  No

## Part B: Course Requests for Fax or Mail Registration (Also complete Part A, above).

5-Digit CRN	Course Title

## Part C: How to Pay

You have 4 options!

**Option 1** View and pay your bill online 24-7 via MyPCC ([my.pcc.edu](http://my.pcc.edu)). After login, select the PCC-Pay link on your homepage or under "College Business". Login help for MyPCC is available online or by calling 971-722-8200.

**Option 2** To pay by phone, call 971-722-4234.

**Option 3** Pay in person at any campus business office.

**Option 4** Mail registration form and payment to the address listed above.

**Payment is due the first Friday of the term.** After that date, payment is due when your registration is processed. For payment due dates visit [www.pcc.edu/tuition](http://www.pcc.edu/tuition).

Signature \_\_\_\_\_ Date \_\_\_\_\_

### What is your main reason for attending Portland Community College? (select one)

- Take classes for high school credit <sup>PH</sup>
- Improve writing, reading, or math skills <sup>RI</sup>
- Learn skills to get a job or keep a job <sup>RJ</sup>
- Explore a new career area <sup>RN</sup>
- Earn credit towards a bachelor's (4-year) degree <sup>RT</sup>
- Learn English <sup>RL</sup>
- Take a ABE/GED class <sup>RA</sup>
- Complete a certificate or career technical program at PCC <sup>RC</sup>
- Take courses for personal interest <sup>RP</sup>
- Explore educational opportunities at PCC <sup>RE</sup>
- Undecided <sup>RD</sup>

### What courses are you mainly interested in taking (Select only ONE item in this section)

- Personal interest
- Professional Interest
- Continuing Education (CEU)
- English as a Second Language (ESL)
- Adult Basic Education (ABE)
- General Equivalency Degree (GED)

### Are you an Oregon resident?

- Yes  No

### Your schedule and account balance are available electronically through <http://my.pcc.edu>.

You will be contacted if your class is filled or cancelled. If you have not received a letter or call telling you your classes were not available, please go to class. Or you may verify your enrollment on the web at <http://my.pcc.edu>.

My enrollment with Portland Community College will signify my consent to and acceptance of all policies and procedures governing my enrollment, including financial liability. If I fail to remit payment when due, I will promise to pay to PCC all reasonable costs for collection, including collection agency fees.