



REQUEST FOR BIDS:  
 Printing, Binding and Mailing  
 for  
 the Portland Community College  
 Communities Magazine

**Description:**

Sealed Bid will be received at the Purchasing Office, Portland Community College, Room 1513, CAPITAL Center, 18624 NW Walker, Beaverton, OR 97006, for Printing, Binding and Mailing for the Portland Community College Communities Magazine. Bid closing date and time will be September 3, 2:00 P.M., Daylight Standard Time (DST). The Bid Opening date and time will be September 3, 2:15 P.M., DST. at which time all interested persons are invited to attend.

**Timeline:**

ITB Release/Publish	August 18, 2008
Informational Pre-Proposal Conference	N/A
Written questions/inquiries/Protest to terms and specifications deadline	August 25, 2009 by 2:00 P.M, DST
PCC response to written questions (Addenda)	Answers as soon as possible after August 27, 2009. Posted on the PCC website.
Proposal Deadline	September 3, 2009 by 2:00 P.M., DST
ITB Review	September 3, 2009 at 2:15 P.M., DST
Proposals review/Interview (tentative)	Tentative
PCC Board of Directors approval on award recommendation (tentative)	October 15, 2009

**A complete description of the project, requirements and specific conditions for the Invitation to Bid (ITB) is available for downloading from the Solicitation Opportunities link on the PCC, Procurement Department website: <http://www.pcc.edu/purchasing>. Interested vendors who are not equipped to download the document may request a copy of the ITB by contacting Sandy Wanner, Buyer/Contract Specialist, 503-533-2834.**

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 Daily Journal of Commerce  
 State of Oregon, ORPIN System  
 PCC Procurement Website

Sandy Wanner  
 Buyer/Contract Specialist  
 Portland Community College