

Alchemy SUBMISSION FORM 2010

Name:
Address:
City, State, Zip:
Phone (home, work, cell):
E-mail:
Your status (check one): <input type="checkbox"/> student <input type="checkbox"/> non-student
25-word biographical note (optional):
Title of work:
Type of submission (check one): <input type="checkbox"/> fiction <input type="checkbox"/> nonfiction <input type="checkbox"/> script <input type="checkbox"/> poetry <input type="checkbox"/> art <input type="checkbox"/> photo

- Include one of these forms for each separate item (available at CT 104 or online).
- Turn work in to the editors in CT 104, slip it under the door, give it to any creative writing instructor, e-mail it as an MS Word or TIFF attachment to <alchemy@pcc.edu>, or submit it online at <<http://www.pcc.edu/alchemy>>.
- Publication date: late May

Manuscript submissions

- E-mail as MS Word attachments; save in Rich Text Format (.rtf).
- Hard-copy entries should be double-spaced on one side of 8 1/2" by 11" white paper, with numbered pages. 12-point Times Roman font preferred. Poetry should be typed as it is to appear. No handwritten material.
- Prose manuscripts shouldn't exceed 3,000 words for **Alchemy**.
- The author's name should not appear on the work itself, only a title.
- Due to the amount of work received, manuscript submissions cannot be returned.
- Work not accepted for *Alchemy* will be considered for publication in the spring *Alembic*.
- Keep a copy of your submission.

Photo & Artwork submissions

- E-mail as a TIFF attachment
- Hard-copy photography submissions: Submit a print, no larger than 12" by 17".
- Hard-copy artwork submissions: Submit the original or a clean print, no larger than 12" by 17".
- Artwork Submissions: Please state the medium used. No framed artwork or original canvases accepted. Black-and-white photos of the works are fine, since the magazine is printed solely in black ink.
- Hard-copy photography and artwork may be picked up the last week of spring term.

Eligibility & Rights

- Anyone may submit their work; 20 percent of each publication is devoted to non-student work, and 80 percent to PCC student work. Students needn't be in a creative writing, art, photography, or graphics class to submit. All submissions must be new, original, previously unpublished work; model releases are the responsibility of contributing artists and photographers. Payment in copies.
- The **Alchemy/Alembic** publishing class protects all rights, and reserves editorial control of all material submitted.
- Work not accepted for **Alchemy** will be considered for publication in the spring **Alembic**.

Alchemy / Alembic

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