



## 2012-2014 PCC Radiography Program Application

Thank you for your interest in the Portland Community College (PCC) Radiography Program. Applications are evaluated on a point system. Applications will be evaluated on an initial 63-point scale. The top applicants will be invited to interview at two of our clinical sites. The interviews will be worth 16 points each. If offered a clinical interview, applicants must attend, or forfeit their application to the PCC Radiography Program. Final selection will be based on the applicant's combined score out of 95 total points. Please visit [www.pcc.edu/Radiography](http://www.pcc.edu/Radiography) and download a copy of the advising guide for more detailed information regarding the selection process.

### **APPLICATION DEADLINE: APRIL 2, 2012**

All items must be submitted to the Health Admissions Office, SY HT 205, by the April 2<sup>nd</sup> deadline. Items postmarked but not received by the deadline will **NOT** be accepted. Applications should be mailed at least one week prior to the application deadline or hand delivered directly to the Health Admissions Office. Applications materials may not be faxed, e-mailed or scanned.

### **APPLICATIONS MAY BE MAILED OR HAND-DELIVERED TO:**

Portland Community College  
Health Admissions Office—SY, HT 205  
P.O. Box 19000  
Portland, OR 97280

### **APPLICATION TIMELINE:**

- **February 1, 2012:** Health Admissions Office begins accepting applications.
- **April 2, 2012:** Applications and all application materials are due in the Health Admissions Office by 5:00pm
- **Second week of April, 2012:** Applicants will be notified of selection status (clinical interview invitation) by mail
- **Third week of April, 2012:** If selected for the second tier of the selection process, students will be required to attend a mandatory orientation prior to attending their clinical interviews. Specific orientation dates will be posted on the Radiography Admissions page in February, 2012.
- **Last week of May, 2012:** Students who participated in the clinical interviews will be notified of final admission status by mail
- **Summer Term, 2012:** PCC Radiography Program courses begin

### **THE 2012-2014 PCC RADIOGRAPHY PROGRAM APPLICATION PACKET**

Please read the following directions carefully. Failure to complete your application correctly or submit appropriate documentation can result in a loss of points or render your application ineligible. It is the FULL responsibility of the applicant to submit all required documentation pertaining to their Radiography Program Application to the Health Admissions Office by the application deadline.

### **APPLICANT DATA FORM**

- All applicants must be admitted to PCC. Applications can be completed online at [www.pcc.edu/admissions](http://www.pcc.edu/admissions) or by visiting any PCC Admissions Office and completing a paper admissions form
- Indicate whether you applied to PCC's Radiography Program in 2011. Applicants who applied in 2011 do not need to submit new official transcripts unless they completed new work.
- List your PCC Student ID number, name, address and phone numbers are on file at PCC. If your information has changed since you began attending PCC, please contact the PCC Admissions Office at (971)722-8888 to update your information. If your contact information changes after you submit your Radiography Program Application, contact both the PCC Admissions Office AND the Health Admissions Office at (971) 722-4795.

- List all colleges or universities where you completed prerequisite courses (including PCC, if attended)
- Applicants who did not apply in 2011 are responsible for submitting all official transcripts **WITH** their application, even if previously submitted to other PCC departments. Official transcripts are required for every school where a prerequisite course was completed. Applicants are responsible for ensuring all final grades and/or degrees are posted to their transcript(s).

### **APPLICANT CHECKLIST**

- All applicants must thoroughly read, complete and sign the checklist.

### **PREREQUISITE COMPLETION CHART**

- The PCC Radiography Program requires students to complete 25 credits of prerequisite coursework and provide documentation of computer literacy prior to applying to the program.
- Applicants are responsible for properly documenting their prerequisite coursework on the Prerequisite Completion Chart.
- Courses completed at institutions other than PCC are subject to transferability.

### **MINIMUM ELIGIBILITY REQUIREMENTS**

#### **1. Mathematics, MTH 111 (7 year expiration)\*:**

Applicants may use College Algebra or a higher-level math algebra based course. Statistics (MTH 243 or equivalent) will not fulfill this requirement. Applicants who have an expired MTH 111 course that they wish to use the grade for application can update that course by taking the COMPASS Math Placement exam. Students must place back into MTH 111 or higher to update their expired course. The placement test must be completed by the end of Winter Term, 2012 (March 25, 2012). PCC accepts COMPASS, ASSET, or Acuplacer test results. Students must submit a copy of their test results with their Radiography Application.

#### **2. Anatomy & Physiology Sequence, BI 231-BI 233 (7 year expiration)\*:**

Applicants who have completed two semesters instead of the three quarters of Anatomy and Physiology may leave the third section blank. Applicants with more than three sections of Anatomy and Physiology and/or separate lab sections may use a separate sheet to list courses if necessary.

#### **3. English Composition, WR 121:**

Applicants may also use a higher level college composition course to satisfy this requirement. Examples of higher level composition courses at PCC are: WR 122, WR 123, WR 222 or WR 227.

#### **4. Medical Terminology, MP 111:**

Students may **NOT** use MP 109 & MP 110 to satisfy this requirement. Students can find a list of equivalent medical terminology courses for most Oregon schools on the Health Admissions Office website:

<http://www.pcc.edu/admissions/health/documents/course-equivtable.pdf>

#### **5. Computer Literacy Documentation, computer literacy form or CAS 133:**

Students applying to the PCC Radiography Program must be computer literate. This can be demonstrated by reading and carefully filling out the attached statement of computer literacy form.

**\*Expiration Dates:** College Algebra and the Anatomy and Physiology sequence must be completed within seven years of the application deadline. The last year accepted for the 2012 Radiography Application is 2005. Courses dated 2004 and earlier will not be accepted.





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## Statement of Computer Literacy Form

Students applying to the Radiography Program must be computer literate. This can be demonstrated by completing a computer education/application course or by verifying competency of basic computer skills. Computer competency includes the following skills:

- **Describe computer hardware, software and functions:** Knowledge of basic computer terminology and equipment.
- **Perform basic computer operations:** Using the keyboard and mouse, turning the computer on and off; opening software applications; opening, minimizing and closing windows; and managing files and folders.
- **Create and edit documents:** Use of word processor, presentation, and spreadsheet software such as MS Word, PowerPoint, and Excel.
- **Use your computer to communicate with others:** Use of e-mail, discussion forums, and instant messaging to exchange information.
- **Conduct Internet searches:** Effectively search the Internet using a browser, such as Firefox or Internet Explorer.

Applicants that do not feel that they possess the basic computer skills listed above are encouraged to complete a computer course. PCC recommends CAS 133, Basic computer skills/MS Office.

PLEASE CHECK OFF THE BOX THAT IS APPROPRIATE TO YOUR SITUATION.

- I have read the above computer literacy competency description and have met the requirement through educational, professional, or personal experience with computers.*

**OR**

- I have met the requirement by completing a college level computer course documented by official college transcripts included with my program application. Course completion is as follows:*

COMPUTER COURSE	GRADE	COLLEGE	TERM/YEAR COMPLETED

I have read and understand criteria for computer literacy required for application to the Radiography Program at Portland Community College. I understand that is my responsibility to meet all program and application criteria.

Signature

Date



## 2012-2014 PCC Radiography Program Prerequisite Completion Chart

Please complete the following completion chart and submit with your program application

PREREQUISITE COURSES	Courses Completed					
ANATOMY & PHYSIOLOGY I, II, III: 12 credits	Institution	Course number	Quarter or Semester?	Term / Year	Grade	Credits
<i>EXAMPLE:</i>	<i>PCC</i>	<i>BI 231</i>	<i>Quarter</i>	<i>Fall / 09</i>	<i>A</i>	<i>4</i>
BI 231: Anatomy & Physiology I (within 7 years)				/		
BI 232: Anatomy & Physiology II (within 7 years)				/		
BI 233: Anatomy & Physiology III (within 7 years)				/		
MATHEMATICS: 4–5 credits	Institution	Course number	Quarter or Semester?	Term / Year	Grade	Credits
MTH 111B or C: College Algebra (within 7 years)				/		
ENGLISH COMPOSITION : 3-4 credits	Institution	Course number	Quarter or semester?	Term / Year	Grade	Credits
WR 121: English Composition I				/		
MEDICAL TERMINOLOGY: 4 credits	Institution	Course number	Quarter or semester?	Term / Year	Grade	Credits
MP 111: Medical Terminology				/		

### Supplemental Application Question

Please include a typed, one page response to the following:

Please describe the steps you have taken to research or gain experience in the field of Radiography. How has this prepared you to be successful in the field of Radiography? How will completing this program help you meet your personal and professional goals and interests?

### Application Checklist

Please complete and/or enclose the following items:

- PCC Admissions Application**  
*Students can apply at PCC in-person at any admissions office or online at [www.pcc.edu/admissions](http://www.pcc.edu/admissions)*
- Completed and signed Radiography Program Application.**  
*This includes the statement of computer literacy and the prerequisite completion chart.*
- \$40 Application Fee** (checks or money orders should be made out to PCC)
- Supplemental essay question response**, one page typed (please include your name and student identification number)
- Official college transcripts documenting completion of prerequisite courses** (other than PCC transcripts)

I have read and understand the admission criteria for the Radiography program. I understand that it is my responsibility to meet all program and application criteria. I verify that all statements on this application are complete and true. I understand that falsification of any information may lead to disqualification or dismissal from the program.

Signature

Date