

Aviation Science Program Application Instructions

Step 1: View Aviation Science Orientation

The pilot career is a unique one and becoming a pilot is challenging. You are required to view the Aviation Science Online Orientation prior to being admitted into the program. It has information about pilot careers, PCC, earning an Associate of Applied Science degree, and other vital information that you need before you commit your time and resources. There is information in the orientation that will be essential in your effort to compete the rest of the steps. If you have not yet viewed this orientation, please email aviation.science@pcc.edu and request the Online Orientation.

Step 2: PCC Admissions

Your first step is to go through PCC's admissions process, either in person at any of our campuses or online at www.pcc.edu/admissions/. This is a free process, and is necessary in order to receive your student ID number (commonly referred-to as your "G-number"). If you do not receive a G-number within two business days of completing your online application, please contact 971-722-8888 for assistance. If you apply in person, you will usually be given your G-number right away.

When the system asks you for a major, Aviation Science/Aviation Science Helicopter will not be available because your application needs to be accepted first. Please fill this in as UND (undeclared). We will change your major to AVS (Aviation Science airplane) or AVSH (Aviation Science helicopter) when your application has been submitted and you have been accepted into the program.

Once you are admitted into PCC you will be given a "MyPCC" account. You can log in by going to my.pcc.edu and following the instructions for first-time users. This will be your email account while at PCC (user.name@pcc.edu).

Important note: All email communications must be conducted to and from your PCC email address once you are admitted. We may not be able to reply to non-PCC accounts due to privacy laws.

Step 3: Transcript Evaluation

The Aviation Science program has math and writing prerequisites of Math 60 and Writing 115. That means that you must have taken these courses and earned a grade of C or better, or tested into higher course in your placement test (see below). If you have taken these courses or their equivalent at another college, or have taken other general education courses that you would like to use towards your Aviation Science degree, you must submit your transcripts for official evaluation. You can find information about this process here:

www.pcc.edu/resources/student-records/transfer-credits-to-PCC.html

This process may take some time, so **once you have submitted your official transcripts** you can contact one of our learning skills specialists (see contacts below) with your unofficial transcripts to determine whether you meet our prerequisites and which class to take next.

If you have any FAA pilot certificates, non-traditional credit will be granted by the Aviation Science Dept. Chair. Please make sure to note them on the Aviation Science application (step 7). Someone from the department will help you complete the Request for Non-Traditional Credit form once you are in the program.

Step 4: Placement Testing

If you do not have recent prior college experience, the placement tests (COMPASS Test) determine which math and writing courses that you should start with. This will insure that you don't sign-up for a math or writing course that you cannot pass or one that you don't need. They are offered very often and you may take them at any of our campuses. You should prepare for these so that you don't score low and need to take more courses than you need. You may re-take the test one time at no charge. For complete information including schedules and study material, please check here:

www.pcc.edu/resources/testing/placement/

Step 5: Funding

You must have funding for at least your first term of tuition and flight training fees secured in order to register for a flight class. You can find a flight training fees schedule in this application packet. If you plan on using Federal Financial Aid (FAFSA) for any part of your education, please note that you should apply six months in advance in order to receive the maximum aid. Please see the Aviation Science Application for a list of documents that you need to gather for your particular circumstances.

Step 6: FAA Medical Certificate

You will need to procure your FAA Class II Medical Certificate prior to being accepted into the program. This requires a brief, routine medical examination. It must be done with an FAA designated doctor, known as an Aviation Medical Examiner (AME). They are the only doctors who can issue these certificates. The price should be in the neighborhood of \$100 (you should shop around). You can find a AME in your area by going to this search engine:

www.faa.gov/pilots/amelocator/

If you have, or have a history of, a condition that you think might be of concern you should research ahead of time whether you will need to bring certain documentation with you to the exam. A good source of information is the Aircraft Owners and Pilots Association (www.aopa.org). They have free a six-month trial membership, which will allow you to access their Medical Certification section.

Be sure to tell your AME that you are planning on becoming a commercial pilot and want the Class II certificate AND that this is your first one so you will need the Student Pilot certificate on the back. Once signed by your instructor, this will be your license to conduct solo flight training.

Step 7: Aviation Science Application

All prospective students must submit an Aviation Science Application and be accepted in order to be eligible for registration into any Aviation Science course (except AVS-127, *Intro to Aviation*).

Once you have the form completed and all the applicable documents attached, please submit it to at:

Portland Community College
17705 NW Springville Rd
RC2/230 Attn: Erin Fivecoat
Portland, OR 97229
Or, by email:
aviation.science@pcc.edu

You can expect to hear back from us approximately 4 weeks before the start of your first term, or one week after submission, whichever is later. Admission into the Aviation Science program is not guaranteed, and will be dependent on application submission date, program capacity limits, student preparedness/eligibility among other considerations. **The deadline for submission of the Aviation Science Application is 4 weeks prior to the first day of the term that you are applying for.**

Contacts

Admissions	All applications should be sent to this address.		aviation.science@pcc.edu
Erin Fivecoat	Admin. Assistant	971-722-7256	erin.fivecoat@pcc.edu
Larry Altree	Dept. Chair RC	971-722-7457	laltree@pcc.edu
Katie Leonard-Floyd	Dept. Chair SE Center	971-722-6176	keleonar@pcc.edu
Annette Murphy	Learning Skills Specialist	971-722-7665	amurphy@pcc.edu
Dana Jean Maginn	Learning Skills Specialist	971-722-6198	dmaginn@pcc.edu

PORTLAND COMMUNITY COLLEGE

Aviation Science Program Application

APPLICANT INFORMATION			
Last Name		First	M.I. Date
Street Address			Apartment/Unit #
City		State	ZIP
Phone		E-mail (username@pcc.edu <i>only</i>)	
Desired Start Term/year <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring <input type="checkbox"/> Smr Year:		Student ID (G#)	
Intended PCC Campus <input type="checkbox"/> Rock Creek <input type="checkbox"/> SE Center <input type="checkbox"/> Unknown		Intended Airport for flight training <input type="checkbox"/> Hillsboro <input type="checkbox"/> Troutdale <input type="checkbox"/> Unknown	
Are you a citizen of the United States? YES <input type="checkbox"/> NO <input type="checkbox"/>		Note: Citizenship not required, but non-US Citizens will be required to undergo a brief TSA background check	
Do you possess an FAA medical certificate? (Required. Please attach a copy) YES <input type="checkbox"/> NO <input type="checkbox"/>		Class:	I have viewed the Aviation Science Orientation (required): YES <input type="checkbox"/>
Have you been admitted to PCC? YES <input type="checkbox"/>		Required: Please do not submit application until you are admitted into PCC and hold a student ID number (G#)	
I have signed and attached the Risk Waiver (required) YES <input type="checkbox"/>		I have submitted the online Consent to Release form via my MyPCC account (required: see instructions). YES <input type="checkbox"/>	
Have you secured private funding for the flight training fees? YES <input type="checkbox"/> NO <input type="checkbox"/>		Amount Secured:	Source:
Do you plan on using Federal Student Aid (FAFSA)? YES <input type="checkbox"/> NO <input type="checkbox"/>		Date FAFSA Filed:	Have you received your Financial Aid Award Letter (attach) YES <input type="checkbox"/> NO <input type="checkbox"/>
Veterans: Do you intend to use VA benefits? YES <input type="checkbox"/> NO <input type="checkbox"/>		Do you have a letter of eligibility? YES <input type="checkbox"/> NO <input type="checkbox"/>	
What level of funding are you eligible for? <input type="checkbox"/> 100% <input type="checkbox"/> Other (specify here): %		What Chapter do your benefits fall under? <input type="checkbox"/> Chapter 30 Montgomery GI Bill <input type="checkbox"/> Chapter 31 Voc Rehab <input type="checkbox"/> Chapter 33 Post-9/11 GI Bill <input type="checkbox"/> Chapter 35 Dependent	

PREVIOUS EDUCATION Please attach any applicable college transcripts (Unofficial is okay. High school transcripts not necessary.)			
Have you met the Math 60 prerequisite? YES <input type="checkbox"/> NO <input type="checkbox"/>		Check one: <input type="checkbox"/> Scored higher on placement test <input type="checkbox"/> Already taken (attach transcript if not taken at PCC)	
Have you met the WR 115 prerequisite? YES <input type="checkbox"/> NO <input type="checkbox"/>		Check one: <input type="checkbox"/> Scored higher on placement test <input type="checkbox"/> Already taken (attach transcript if not taken at PCC)	
FAA pilot certificates or ratings held (attach copy): <input type="checkbox"/> None		Airplane: <input type="checkbox"/> Private <input type="checkbox"/> Instrument <input type="checkbox"/> Commercial <input type="checkbox"/> Flight Instructor <input type="checkbox"/> ATP Flight Hours: Helicopter: <input type="checkbox"/> Private <input type="checkbox"/> Instrument <input type="checkbox"/> Commercial <input type="checkbox"/> Flight Instructor <input type="checkbox"/> ATP	
High School		City, State	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	GED? YES <input type="checkbox"/> NO <input type="checkbox"/> Date:
College		City, State	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree/Cert
Other		City, State	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree/Cert

ACADEMIC PLAN

Will you be seeking an AAS degree in Aviation Science? YES NO

Please indicate which courses you plan on taking your first two terms. Note: Full-time range is 12-16 credits.

First Term:

Course Number	Course Title	Credits

Second Term:

Course Number	Course Title	Credits

Attachments Checklist:

- Cover Letter stating career goals (250-500 words)
- Signed Risk Waiver
- Copy of Class II FAA Medical Certificate / Student Pilot Certificate (on back)
- Copy of Pilot Certificates (if applicable)
- Transcripts from other colleges (if applicable)
- Financial Award Letter (if applicable)
- VA Letter of Eligibility (if applicable)

**Aviation Science
Consent to Release Instructions**

Step 1: Login to MyPCC

Once you are admitted to PCC you will have a MyPCC account. MyPCC is where you can register for classes, pay or bill, access you email and where you will fill out your Consent to Release form.

To Login to MyPCC go to www.pcc.edu, in the top right corner you will find the yellow MyPCC tab that will take you to the login page. To activate your MyPCC account click on the "First time user?" link under the login box.

Step 2: Navigating to the Consent to Release Form

Now that you are logged in to MyPCC please select the College Business tab on the top of the page. Once you have done that you should see the "Don't Wait in Line" menu on the left side of the screen. "Consent to Release" will be the third link under the "Don't Wait in Line" menu. Please follow the link to the Consent to Release form.

Step 3: Filling-Out the Form

Please follow the directions below to fill-out the Consent to Release form.

You will need to add two releases, one for Hillsboro Aviation and one for the Federal Aviation Administration.

*Name:(last,first) Hillsboro Aviation	*Confidential Code: Fly
*Relationship: Flight School	
*Mailing Address Street: 3565 NE Cornell Rd.	
*City: Hillsboro	
*State: OR	
*Zip: 97124	
*Phone: 503-648-2831	
Email:	
Restrictions/Comments:	

*Required field

Please release the records specified for the new contact.
(Check all that apply but you must select at least one.)

Student Finances <input checked="" type="checkbox"/>	Enrollment Status <input checked="" type="checkbox"/>
Course Schedule <input checked="" type="checkbox"/>	Attendance <input checked="" type="checkbox"/>
Financial Aid <input checked="" type="checkbox"/>	Grades <input checked="" type="checkbox"/>
Academic Transcript <input checked="" type="checkbox"/>	Academic Standing <input checked="" type="checkbox"/>
Graduation Date <input type="checkbox"/>	Degree Status <input type="checkbox"/>
Other(describe)	

Purpose of disclosure (Check all that apply but you must select at least one.)

Employment <input type="checkbox"/>	Scholarship <input type="checkbox"/>
Deferment <input type="checkbox"/>	Financial <input type="checkbox"/>
Insurance <input type="checkbox"/>	Housing <input type="checkbox"/>
Interpreter <input type="checkbox"/>	Payment <input type="checkbox"/>
Other(describe) Flight Instruction	

**Aviation Science
Consent to Release Instructions**

*Name:(last,first) <input type="text" value="Federal Aviation Administration"/>	*Confidential Code: <input type="text" value="Fly"/>
*Relationship: <input type="text" value="Flight Training"/>	
*Mailing Address Street: <input type="text" value="3810 NW 229th Ave"/>	
*City: <input type="text" value="Hillsboro"/>	
*State: <input type="text" value="OR"/>	
*Zip: <input type="text" value="97124"/>	
*Phone: <input type="text" value="503-615-3200"/>	
Email: <input type="text"/>	
Restrictions/Comments: <input type="text"/>	

*Required field

Please release the records specified for the new contact.
(Check all that apply but you must select at least one.)

Student Finances <input checked="" type="checkbox"/>	Enrollment Status <input checked="" type="checkbox"/>
Course Schedule <input checked="" type="checkbox"/>	Attendance <input checked="" type="checkbox"/>
Financial Aid <input checked="" type="checkbox"/>	Grades <input checked="" type="checkbox"/>
Academic Transcript <input checked="" type="checkbox"/>	Academic Standing <input checked="" type="checkbox"/>
Graduation Date <input type="checkbox"/>	Degree Status <input type="checkbox"/>
Other(describe) <input type="text"/>	

Purpose of disclosure (Check all that apply but you must select at least one.)

Employment <input type="checkbox"/>	Scholarship <input type="checkbox"/>
Deferment <input type="checkbox"/>	Financial <input type="checkbox"/>
Insurance <input type="checkbox"/>	Housing <input type="checkbox"/>
Interpreter <input type="checkbox"/>	Payment <input type="checkbox"/>
Other(describe) <input type="text" value="Flight Instruction"/>	

Aviation Science Wells Fargo Application Instructions

Students interested in applying for the Wells Fargo alternative private loan that can be directed towards their flight training fees need to follow a new set of procedures, and it is important that they use specific contact information and wording in requesting info about this loan. The loan now associated with 2-year schools is the **Wells Fargo Student Loan for Career and Community Colleges**. Generally, this loan has a yearly limit of \$10,000 for 2-year schools like PCC, with an aggregate maximum for 2-year schools of \$30,000. Thankfully, HAI was able to negotiate an “exception” to these limits, and it is very important that students in the PCC Aviation Science program who are seeking information and applying for this loan use the word “exception” to get to the right people and information about the loan that will work for our flight fees.

Step 1: Contact Wells Fargo

Students interested in using Wells Fargo student loans to cover flight fees should call the number 1-877-699-5444 and ask for one of the following people:

Eric Geurts
Richard
Melissa
Darren

Step 2: Identifying Yourself as a PCC Student

When speaking to any of these individuals, you should explain that you are a PCC Aviation Science student taking flight training lessons out of Hillsboro Aviation, Inc, and that you are wanting to speak to someone about the “exception” to the \$10,000 limit for 2-year schools in the Student Loan for Career and Community Colleges.

For example: Hi, I would like to speak to Darren Geurts, or if he is not available, Richard, Melissa or Darren. I am a PCC aviation science student taking flight lessons out at Hillsboro Aviation, and I have been told to speak to one of these people about the “exception” to the maximum yearly and aggregate limits on the Student Loan for Career and Community Colleges.”

Important note:

Student will either need a minimum income of \$12,000 or cosigner. Also, either the student or cosigner will need a positive credit history and an acceptable debt-to-income ratio.

Aviation Science - Helicopter **With Instrument** Option

Class	Course Title	Credits	R22 Dual	R22 Solo	R22 Dual IFR	R22 Dual CFI	Training Device Dual	Pre/Post Briefing	Flight Training Fees	With 10% checkrides and fuel*	
										Full-time Pace	Alternate Pace
AVS-115	Helicopter: Private Flight	4	59.0	5.0				32.0	\$ 18,084	\$ 19,892	
or	AVS-111 Helicopter: Pre-Solo	2	24.0					24.0	\$ 7,392	or	\$ 8,131
	AVS-112 Helicopter: Private Cross-Country	1	16.0	5.0				3.0	\$ 5,456		\$ 6,002
	AVS-113 Helicopter: Private Test Prep	1	19.0					5.0	\$ 5,236		\$ 5,760
	Total for AVS-111, 112, 113 Sequence		59.0	5.0				32.0			
AVS-155	Helicopter: Intro to Commercial Flight	3	35.0	20.0				10.0	\$ 14,080	\$ 15,488	
or	AVS-151 Helicopter: Comm XC	1	10.0	10.0				2.5	\$ 4,950	or	\$ 5,445
	AVS-152 Helicopter: Intro to Comm Basics	1	10.0	5.0				5.0	\$ 3,960		\$ 4,356
	AVS-153 Helicopter: Comm Basic Practice	1	15.0	5.0				2.5	\$ 5,170		\$ 5,687
	Total for AVS-151, 152, 153 Sequence		35.0	20.0				10.0	\$ 14,080		
AVS-215	Helicopter Commercial Flight B	4	30.0	4.0	20.0		20.0	16.0	\$ 17,804	\$ 19,584	
or	AVS-211 Helicopter: Instrument Intro	1			10.0		10.0	4.0	\$ 4,326	or	\$ 4,759
	AVS-212 Helicopter: Instrument Procedures	1			10.0		10.0	4.0	\$ 4,326		\$ 4,759
	AVS-213 Helicopter: Advanced Commercial	1	15.0	2.0				4.0	\$ 4,576		\$ 5,034
	AVS-214 Helicopter: Commercial Test Prep	1	15.0	2.0				4.0	\$ 4,576		\$ 5,034
	Total for AVS-211, 212, 213, 214 Sequence		30.0	4.0	20.0	0.0	20.0	16.0	\$ 17,804		
AVS-265	Helicopter CFI Flight	3				25.0		35.0	\$ 8,265	\$ 9,092	
or	AVS-261 Helicopter: CFI Part 1	1				8.0		12.0	\$ 2,680	or	\$ 2,948
	AVS-262 Helicopter: CFI Part 2	1				8.0		12.0	\$ 2,680		\$ 2,948
	AVS-263 Helicopter: CFI Part 3	1				9.0		11.0	\$ 2,905		\$ 3,196
	Total for AVS-261, 262, 263 Sequence					25.0		35.0	\$ 8,265		
			124.0	29.0	20.0	25.0	20.0	93.0	\$ 58,233	\$ 64,056	

Total Flight Time 198.0
 Total Simulator Time 20.0
 Total 218.0

Hourly Rates

R22 \$220
 R22 IFR \$230
 Aviation Training Device (simulator) \$87
 Flight and Pre/Post Flight Instructor \$44
 Advancec CFI \$49

Effective Winter Term, 2012 rates subject to change. These are flight training fees only. They do not include tuition, examiner fees or books. Additional fuel surcharges may apply during periods of increased fuel prices.

The figures last column (Plus 10%) are the fees collected by PCC for each class and are based on the hours indicated in this spreadsheet. The extra 10% is intended to help cover some examiner fees if the student finishes the flight training in the allotted times. If students exceed these fees, they will have to pay the extra fees directly to the flight school in order to complete the course.

All times are estimates only. Individual times will vary, and any additional flight training fees that are necessary for completion of the class are payable by the student directly to Hillsboro Aviation, Inc.

Aviation Science - Helicopter **Without Instrument** Option

Class	Course Title	Credits	R-22 Dual		R-22 Dual		R-22 Solo	Training Device Dual	Pre/Post Briefing	Flight Training Fees	With 10% checkrides and fuel*	
			R-22 Dual	IFR	CFI						Full-time Pace	Alternate Pace
AVS-115	Helicopter: Private Flight	4	59.0				5.0		32.0	\$ 18,084	\$ 19,892	
or	AVS-111 Helicopter: Pre-Solo	2	24.0						24.0	\$ 7,392	or	\$ 8,131
	AVS-112 Helicopter: Private Cross-Country	1	16.0	5.0					3.0	\$ 5,726		\$ 6,299
	AVS-113 Helicopter: Private Test Prep	1	19.0						5.0	\$ 5,236		\$ 5,760
	Total for AVS-111, 112, 113 Sequence		59.0	5.0					32.0			
										\$ -		
AVS-155	Helicopter: Intro to Commercial Flight	3	35.0				20.0		10.0	\$ 14,080	\$ 15,488	
or	AVS-151 Helicopter: Comm XC	1	10.0				10.0		2.5	\$ 4,950	or	\$ 5,445
	AVS-152 Helicopter: Intro to Comm Basics	1	10.0				5.0		5.0	\$ 3,960		\$ 4,356
	AVS-153 Helicopter: Comm Basic Practice	1	15.0				5.0		2.5	\$ 5,170		\$ 5,687
	Total for AVS-151, 152, 153 Sequence		35.0				20.0	0.0	10.0	\$ 14,080		
										\$ -		
AVS-205	Helicopter Commercial Flight A	3	30.0	10.0			4.0	10.0	12.0	\$ 13,378	\$ 14,716	
or	AVS-211 Helicopter: Instrument Intro	1		10.0				10.0	4.0	\$ 4,226	or	\$ 4,649
	AVS-213 Helicopter: Advanced Commercial	1	15.0				2.0		4.0	\$ 4,576		\$ 5,034
	AVS-214 Helicopter: Commercial Test Prep	1	15.0				2.0		4.0	\$ 4,576		\$ 5,034
	Total for AVS-211, 213, 214 Sequence		30.0	10.0	0.0		4.0	10.0	12.0	\$ 13,378		
										\$ -		
AVS-265	Helicopter CFI Flight	3					25.0		35.0	\$ 8,265	\$ 9,092	
or	AVS-261 Helicopter: CFI Part 1	1					8.0		12.0	\$ 2,680	or	\$ 2,948
	AVS-262 Helicopter: CFI Part 2	1					8.0		12.0	\$ 2,680		\$ 2,948
	AVS-263 Helicopter: CFI Part 3	1					9.0		11.0	\$ 2,905		\$ 3,196
	Total for AVS-261, 262, 263 Sequence						25.0		35.0			
			124.0	10.0	25.0		29.0	10.0	89.0	\$ 53,807	\$ 59,188	

Total Flight Time 188.0
 Total Simulator Time 10.0
 Total 198.0

Hourly Rates

R-22 \$220
 R-22 IFR \$230
 300CB Solo \$233
 Aviation Training Device (simulator) \$87
 Flight and Pre/Post Flight Instructor \$44
 Advancec CFI \$49

Effective Winter Term, 2012 rates subject to change. These are flight training fees only. They do not include tuition, examiner fees or books. Additional fuel surcharges may apply during periods of increased fuel prices.

The figures last column (Plus 10%) are the fees collected by PCC for each class and are based on the hours indicated in this spreadsheet. The extra 10% is intended to help cover some examiner fees if the student finishes the flight training in the allotted times. If students exceed these fees, they will have to pay the extra fees directly to the flight school in order to complete the course.

All times are estimates only. Individual times will vary, and any additional flight training fees that are necessary for completion of the class are payable by the student directly to Hillsboro Aviation, Inc.

Aviation Science - Helicopter **With Instrument** Option

BRAVO*

Class	Course Title	Credits	300CB Dual	300CB Solo	R-44 Dual IFR	CB300 Dual CFI	Training Device Dual	Pre/Post Briefing	Flight Training Fees	With 10% checkrides and fuel*	
										Full-time Pace	Alternate Pace
AVS-115	Helicopter: Private Flight	4	59.0	5.0				32.0	\$ 18,916	\$ 20,808	
or	AVS-111 Helicopter: Pre-Solo	2	24.0					24.0	\$ 7,704	or	\$ 8,474
	AVS-112 Helicopter: Private Cross-Country	1	16.0	5.0				3.0	\$ 5,729		\$ 6,302
	AVS-113 Helicopter: Private Test Prep	1	19.0					5.0	\$ 5,483		\$ 6,031
	Total for AVS-111, 112, 113 Sequence		59.0	5.0				32.0			
AVS-155	Helicopter: Intro to Commercial Flight	3	35.0	20.0				10.0	\$ 14,795	\$ 16,275	
or	AVS-151 Helicopter: Comm XC	1	10.0	10.0				2.5	\$ 5,210	or	\$ 5,731
	AVS-152 Helicopter: Intro to Comm Basics	1	10.0	5.0				5.0	\$ 4,155		\$ 4,571
	AVS-153 Helicopter: Comm Basic Practice	1	15.0	5.0				2.5	\$ 5,430		\$ 5,973
	Total for AVS-151, 152, 153 Sequence		35.0	20.0			0.0	10.0	\$ 14,795		
AVS-215	Helicopter Commercial Flight B	4	30.0	4.0	20.0		20.0	16.0	\$ 22,646	\$ 24,911	
or	AVS-211 Helicopter: Instrument Intro	1			10.0		10.0	4.0	\$ 6,526	or	\$ 7,179
	AVS-212 Helicopter: Instrument Procedures	1			10.0		10.0	4.0	\$ 6,526		\$ 7,179
	AVS-213 Helicopter: Advanced Commercial	1	15.0	2.0				4.0	\$ 4,797		\$ 5,277
	AVS-214 Helicopter: Commercial Test Prep	1	15.0	2.0				4.0	\$ 4,797		\$ 5,277
	Total for AVS-211, 212, 213, 214 Sequence		30.0	4.0	20.0	0.0	20.0	16.0	\$ 22,646		
AVS-265	Helicopter CFI Flight	3				25.0		35.0	\$ 8,590	\$ 9,449	
or	AVS-261 Helicopter: CFI Part 1	1				8.0		12.0	\$ 2,784	or	\$ 3,062
	AVS-262 Helicopter: CFI Part 2	1				8.0		12.0	\$ 2,784		\$ 3,062
	AVS-263 Helicopter: CFI Part 3	1				9.0		11.0	\$ 3,022		\$ 3,324
	Total for AVS-261, 262, 263 Sequence					25.0		35.0			
			124.0	29.0	20.0	25.0	20.0	93.0	\$ 64,947	\$ 71,442	

Total Flight Time 198.0
 Total Simulator Time 20.0
 Total 218.0

Hourly Rates

Schwitzer 300CB \$233
 R-44 IFR \$450
 Aviation Training Device (simulator) \$87
 Flight and Pre/Post Flight Instructor \$44
 Advancec CFI \$49

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The figures last column (Plus 10%) are the fees collected by PCC for each class and are based on the hours indicated in this spreadsheet. The extra 10% is intended to help cover some examiner fees if the student finishes the flight training in the allotted times. If students exceed these fees, they will have to pay the extra fees directly to the flight school in order to complete the course.

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Aviation Science - Helicopter **Without Instrument** Option

BRAVO*

Class	Course Title	Credits	300CB Dual	300CB Solo	R-44 Dual IFR	CB300 Dual CFI	Simulator Dual	Pre/Post Briefing	Flight Training Fees	With 10% checkrides and fuel*	
										Full-time Pace	Alternate Pace
AVS-115	Helicopter: Private Flight	4	59.0	5.0				32.0	\$ 18,916	\$ 20,808	
or	AVS-111 Helicopter: Pre-Solo	2	24.0					24.0	\$ 7,704	or	\$ 8,474
	AVS-112 Helicopter: Private Cross-Country	1	16.0	5.0				3.0	\$ 5,729		\$ 6,302
	AVS-113 Helicopter: Private Test Prep	1	19.0					5.0	\$ 5,483		\$ 6,031
	Total for AVS-111, 112, 113 Sequence		59.0	5.0				32.0	\$ 18,916		
AVS-155	Helicopter: Intro to Commercial Flight	3	35.0	20.0				10.0	\$ 14,795	\$ 16,275	
or	AVS-151 Helicopter: Comm XC	1	10.0	10.0				2.5	\$ 5,210	or	\$ 5,731
	AVS-152 Helicopter: Intro to Comm Basics	1	10.0	5.0				5.0	\$ 4,155		\$ 4,571
	AVS-153 Helicopter: Comm Basic Practice	1	15.0	5.0				2.5	\$ 5,430		\$ 5,973
	Total for AVS-151, 152, 153 Sequence		35.0	20.0			0.0	10.0			
AVS-205	Helicopter Commercial Flight A	3	30.0	4.0	10.0		10.0	12.0	\$ 16,120	\$ 17,732	
or	AVS-211 Helicopter: Instrument Intro	1			10.0		10.0	4.0	\$ 6,526	or	\$ 7,179
	AVS-213 Helicopter: Advanced Commercial	1	15.0	2.0				4.0	\$ 4,797		\$ 5,277
	AVS-214 Helicopter: Commercial Test Prep	1	15.0	2.0				4.0	\$ 4,797		\$ 5,277
	Total for AVS-211, 212, 213, 214 Sequence		30.0	4.0	10.0	0.0	10.0	12.0			
AVS-265	Helicopter CFI Flight	3				25.0		35.0	\$ 8,590	\$ 9,449	
or	AVS-261 Helicopter: CFI Part 1	1				8.0		12.0	\$ 2,784	or	\$ 3,062
	AVS-262 Helicopter: CFI Part 2	1				8.0		12.0	\$ 2,784		\$ 3,062
	AVS-263 Helicopter: CFI Part 3	1				9.0		11.0	\$ 3,022		\$ 3,324
	Total for AVS-261, 262, 263 Sequence					25.0		35.0			
			124.0	29.0		25.0	10.0	89.0	\$ 58,421	\$ 64,263	

Total Flight Time 178.0
 Total Simulator Time 10.0
 Total 188.0

Hourly Rates
 Schwitzer 300CB \$233
 R-44 IFR \$450
 Aviation Training Device (simulator) \$87
 Flight Instructor \$44
 Advancec CFI \$49

Effective Winter Term, 2012 rates subject to change. These are flight training fees only. They do not include tuition, examiner fees or books. Additional fuel surcharges may apply during periods of increased fuel prices.

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All times are estimates only. Individual times will vary, and any additional flight training fees that are necessary for completion of the class are payable by the student directly to Hillsboro Aviation, Inc.

Aviation Science - Airplane With Flight Instructor Option

Class	Course Title	Credits	C-162 Dual	C-162 Solo	C-172 Dual	C-172SP Solo	C-172 SP Dual	Training Device Dual	C-172RG Dual	Multi-Engine Dual	Pre/Post Briefing	Flight Training Fees	Plus 10% for Examiner Fees, Fuel Surcharges*, and materials		
													Full-time pace	Alternative Pace	
AVS-125	Private Flight	4	48	10				3				35	\$9,613.00	\$10,574	
or	AVS-121 Airplane: Pre-Solo	2	25	0								23	\$4,512.00	or	\$4,963
	AVS-122 Airplane: Pre-Cross Country	1	10	5				3				6	\$2,537.00		\$2,791
	AVS-123 Airplane: Cross Country / Test Prep	1	13	5								6	\$2,564.00		\$2,820
	Total for 121, 122, 123 Sequence		48	10	0	0	0	3	0	0		35			
AVS-135	Instrument Flight	3			30			17				18	\$7,819.00	\$8,601	
or	AVS-131 Airplane: Instrument Attitude/Nav	1			7			8				6	\$2,432.00	or	\$2,675
	AVS-132 Airplane: Instrument Approaches	1			10			9				5	\$2,999.00		\$3,299
	AVS-133 Airplane: Instr Cross-Country	1			13							7	\$2,388.00		\$2,627
	Total for 131, 132, 133 Sequence				30	0	0	17	0	0		18			
AVS-145	Intro to Comm'l Flight	3	5	38		2	9					10	\$6,680.00	\$7,348	
or	AVS-141 Airplane: Commercial XC/Night Intro	1	2	3		2	9					6	\$2,724.00	or	\$2,996
	AVS-142 Airplane: Commercial XC Exploration	1		20								2	\$2,008.00		\$2,209
	AVS-143 Airplane: Commercial Precision XC	1	3	15			9		0	0		2	\$1,948.00		\$2,143
	Total for 141, 142, 143 Sequence		5	38	0	2	9	0	0	0		10			
AVS-225	Commercial Flight	4	17	22				10	10	11		21	\$12,244.00	\$13,468	
or	AVS-221 Airplane: Complex Airplanes	1							6			14	\$1,762.00	or	\$1,938
	AVS-222 Airplane: Commercial Maneuvers	1	10	10					2			2	\$2,830.00		\$3,113
	AVS-223 Airplane: Commercial Proficiency	1	7	12					2			2	\$2,602.00		\$2,862
	AVS-224 Airplane: Multi-Engine	1						10		11		3	\$5,050.00		\$5,555
	Total for 221, 222, 223, 224 Sequence		17	22	0	0	0	10	10	11		21			
AVS-235	CFI	2	5									13	\$4,743.00	\$5,217	
or	AVS-231 Airplane: CFI Intro	1	5									4	\$2,244.00	or	\$2,468
	AVS-232 Airplane: CFI Test Prep	1										9	\$2,499.00		\$2,749
	Total for 231, 232, 233 Sequence		5	0	0	0	0	0	13	0		30			
AVS-241	Airplane: CFII Ground/Flight	1			8			5				11	\$2,419.00	\$2,661	
AVS-242	Airplane: MEI Ground/Flight	1								19		5	\$6,452.00	\$7,097	
AVS-255	Pilot Performance	1					0	10	0			10	\$1,750.00	\$1,925	
			75	70	38	2	9	45	23	30		140		\$56,892	

Single-Engine Flight Time	217
Multi-Engine Flight Time	30
Total Flight Time	247
Total Simulator Time	45
Total	292
Hourly Rates	
Cessna 162*	\$96
Cessna 172	\$116
Cessna 172SP	\$136
Cessna 172RG	\$147
Piper Seminole (Multi-Engine)	\$284
Aviation Training Device (simulator)	\$87
Flight and Pre/Post Flight Instructor	\$44

Effective Winter Term, 2012; rates subject to change. These are flight training fees only. They do not include tuition, examiner fees or books. Additional fuel surcharges may apply during periods of increased fuel prices.

The figures last column (Plus 10%) are the fees collected by PCC for each class and are based on the hours indicated in this spreadsheet. The extra 10% is intended to help cover some examiner fees if the student finishes the flight training in the allotted times. If students exceed these fees, they will have to pay the extra fees directly to the flight school in order to complete the course.

All times are estimates only. Individual times will vary, and any additional flight training fees that are necessary for completion of the class are payable by the student directly to Hillsboro Aviation, Inc.

Aviation Science - Airplane Without Flight Instructor Option

Class	Course Title	Credits	C-162 Dual	C-162 Solo	C-172 Dual	C-172SP Solo	C-172 SP Dual	Training Device	C-172RG Dual	Multi-Engine Dual	Pre/Post Briefing	Flight Training Fees	Plus 10% for Examiner Fees, Fuel Surcharges*, and materials	
													Full-time pace	Alternative Pace
AVS-125	Private Flight	4	48	10	0	0	0	3	0	0	35	\$9,613.00	\$10,574	
or	AVS-121 Airplane: Pre-Solo	2	25	0							23	\$4,512.00	or	\$4,963
	AVS-122 Airplane: Pre-Cross Country	1	10	5				3			6	\$2,537.00		\$2,791
	AVS-123 Airplane: Cross Country / Test Prep	1	13	5							6	\$2,564.00		\$2,820
	Total for 121, 122, 123 Sequence		48	10	0	0	0	3	0	0	35			
AVS-135	Instrument Flight	3	0	0	30	0	0	17	0	0	18	\$7,819.00	\$8,601	
or	AVS-131 Airplane: Instrument Attitude/Nav	1	0	0	7	0	0	8	0	0	6	\$2,432.00	or	\$2,675
	AVS-132 Airplane: Instrument Approaches	1	0	0	10	0	0	9	0	0	5	\$2,999.00		\$3,299
	AVS-133 Airplane: Instr Cross-Country	1	0	0	13	0	0	0	0	0	7	\$2,388.00		\$2,627
	Total for 131, 132, 133 Sequence				30	0	0	17	0	0	18			
AVS-145	Intro to Comm'l Flight	3	5	38	0	2	9	0	0	0	10	\$6,680.00	\$7,348	
or	AVS-141 Airplane: Commercial XC/Night Intro	1	2	3	0	2	9	0	0	0	6	\$2,724.00	or	\$2,996
	AVS-142 Airplane: Commercial XC Exploration	1	0	20	0	0	0	0	0	0	2	\$2,008.00		\$2,209
	AVS-143 Airplane: Commercial Precision XC	1	3	15	0	0	0	0	0	0	2	\$1,948.00		\$2,143
	Total for 141, 142, 143 Sequence		5	38	0	2	9	0	0	0	10			
AVS-225	Commercial Flight	4	17	22	0	0	0	10	10	11	21	\$12,244.00	\$13,468	
or	AVS-221 Airplane: Complex Airplanes	1	0	0	0	0	0	0	6	0	14	\$1,762.00	or	\$1,938
	AVS-222 Airplane: Commercial Maneuvers	1	10	10	0	0	0	0	2	0	2	\$2,830.00		\$3,113
	AVS-223 Airplane: Commercial Proficiency	1	7	12	0	0	0	0	2	0	2	\$2,602.00		\$2,862
	AVS-224 Airplane: Multi-Engine	1	0	0	0	0	0	10	0	11	3	\$5,050.00		\$5,555
	Total for 221, 222, 223, 224 Sequence		17	22	0	0	0	10	10	11	21			
AVS-275	Professional Pilot	3		15			10			25	10	\$11,880.00	\$13,068	
AVS-255	Pilot Performance	1						10			10	\$1,750.00	\$1,925	
			70	85	30	2	19	40	10	36	104		\$54,985	

Single-Engine Flight Time	216
Multi-Engine Flight Time	36
Total Flight Time	252
Total Simulator Time	40
Total	292

Hourly Rates

C-162	\$96
C-172	\$116
C-172SP	\$136
C-172RG	\$147
Seminole (Multi-Engine)	\$284
Aviation Training Device (simulator)	\$87
Flight and Pre/Post Flight Instructor	\$44

Effective Winter Term, 2012; rates subject to change. These are flight training fees only. They do not include tuition, examiner fees or books. Additional fuel surcharges may apply during periods of increased fuel prices.

The figures last column (Plus 10%) are the fees collected by PCC for each class and are based on the hours indicated in this spreadsheet. The extra 10% is intended to help cover some examiner fees if the student finishes the flight training in the allotted times. If students exceed these fees, they will have to pay the extra fees directly to the flight school in order to complete the course.

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* Note: The Cessna 162 is Cessna's direct replacement for the Cessna 152. The Cessna 152 is still available, and may be substituted for the Cessna 162 at the student's discretion.

BRAVO*

Class	Course Title	Credits	C-172P Solo	C-172P Dual	C-172SP Solo	C-172 SP Dual	Training Device	C-172RG Dual	Multi-Engine Dual	Pre/Post Briefing	Flight Training Fees	Plus 10% for Examiner Fees, Fuel Surcharges*, and materials		
												Full-time pace	Alternative Pace	
AVS-125	Private Flight	4	10	43			3				35	\$9,973.00	\$10,970	
or	AVS-121 Airplane: Pre-Solo	2		25							23	\$5,012.00		\$5,513
	AVS-122 Airplane: Pre-Cross Country	1	5	10			3				6	\$2,837.00		\$3,121
	AVS-123 Airplane: Cross Country / Test Prep	1	5	13							6	\$2,924.00		\$3,216
	Total for 121, 122, 123 Sequence		10	48	0	0	3	0	0		35			
AVS-135	Instrument Flight	3		30			17				18	\$7,819.00	\$8,601	
or	AVS-131 Airplane: Instrument Attitude/Nav	1		7			8				6	\$2,432.00		\$2,675
	AVS-132 Airplane: Instrument Approaches	1		10			9				5	\$2,999.00		\$3,299
	AVS-133 Airplane: Instr Cross-Country	1		13			0				7	\$2,388.00		\$2,627
	Total for 131, 132, 133 Sequence			30	0	0	17	0	0		18			
AVS-145	Intro to Comm'l Flight	3	38	5	2	9					10	\$7,540.00	\$8,294	
or	AVS-141 Airplane: Commercial XC/Night Intro	1	3	2	2	9					6	\$2,824.00		\$3,106
	AVS-142 Airplane: Commercial XC Exploration	1	20	0		0					2	\$2,408.00		\$2,649
	AVS-143 Airplane: Commercial Precision XC	1	15	3		0					2	\$2,308.00		\$2,539
	Total for 141, 142, 143 Sequence		38	5	2	9	0	0	0		10			
AVS-225	Commercial Flight	4	22	17			10	10	11		21	\$13,024.00	\$14,326	
or	AVS-221 Airplane: Complex Airplanes	1		0			0	6	0		14	\$1,762.00		\$1,938
	AVS-222 Airplane: Commercial Maneuvers	1	10	10			0	2	0		2	\$3,230.00		\$3,553
	AVS-223 Airplane: Commercial Proficiency	1	12	7			0	2	0		2	\$2,982.00		\$3,280
	AVS-224 Airplane: Multi-Engine	1	0	0			10	0	11		3	\$5,050.00		\$5,555
	Total for 221, 222, 223, 224 Sequence		22	17	0	0	10	10	11		21			
AVS-235	CFI	2		5				13			30	\$4,843.00	\$5,327	
or	AVS-231 Airplane: CFI Intro	1		5				4			15	\$2,344.00		\$2,578
	AVS-232 Airplane: CFI Test Prep	1						9			15	\$2,499.00		\$2,749
	Total for 231, 232, 233 Sequence		0	5	0	0	0	13	0		30			
AVS-241	Airplane: CFII Ground/Flight	1		8			5				11	\$2,419.00	\$2,661	
AVS-242	Airplane: MEI Ground/Flight	1							19		5	\$6,452.00	\$7,097	
AVS-255	Pilot Performance	1					10				10	\$1,750.00	\$1,925	
			70	108	2	9	45	23	30		140		\$59,202	

Single-Engine Flight Time	212
Multi-Engine Flight Time	30
Total Flight Time	242
Total Simulator Time	45
Total	287
Hourly Rates	
C-172	\$116
C-172SP	\$136
C-172RG	\$147
Seminole (Multi-Engine)	\$284
Aviation Training Device (simulator)	\$87
Flight and Pre/Post Flight Instructor	\$44
Advanced Instruction (CFI)	\$49

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BRAVO*

Class	Course Title	Credits	C-172P Solo	C-172P Dual	C-172SP Solo	C-172 SP Dual	Trainign Device	C-172RG Dual	Multi-Engine Dual	Pre/Post Briefing	Flight Training Fees	Plus 10% for Examiner Fees, Fuel Surcharges*, and materials		
												Full-time pace	Alternative Pace	
AVS-125	Private Flight	4	10	48			3				35	\$10,773.00	\$11,850	
or	AVS-121 Airplane: Pre-Solo	2		25							23	\$5,012.00	or	\$5,513
	AVS-122 Airplane: Pre-Cross Country	1	5	10			3				6	\$2,837.00		\$3,121
	AVS-123 Airplane: Cross Country / Test Prep	1	5	13							6	\$2,924.00		\$3,216
	Total for 121, 122, 123 Sequence		10	48	0	0	3	0	0		35			
AVS-135	Instrument Flight	3		30			17				18	\$7,819.00	\$8,601	
or	AVS-131 Airplane: Instrument Attitude/Nav	1		7			8				6	\$2,432.00	or	\$2,675
	AVS-132 Airplane: Instrument Approaches	1		10			9				5	\$2,999.00		\$3,299
	AVS-133 Airplane: Instr Cross-Country	1		13			0				7	\$2,388.00		\$2,627
	Total for 131, 132, 133 Sequence			30	0	0	17	0	0		18	\$7,819.00		\$8,601
AVS-145	Intro to Comm'l Flight	3	38	5	2	9					10	\$7,540.00	\$8,294	
or	AVS-141 Airplane: Commercial XC/Night Intro	1	3	2	2	9					6	\$2,824.00	or	\$3,106
	AVS-142 Airplane: Commercial XC Exploration	1	20	0		0					2	\$2,408.00		\$2,649
	AVS-143 Airplane: Commercial Precision XC	1	15	3		0					2	\$2,308.00		\$2,539
	Total for 141, 142, 143 Sequence		38	5	2	9	0	0	0		10	\$7,540.00		\$8,294
AVS-225	Commercial Flight	4	22	17			10	10	11		21	\$13,024.00	\$14,326	
or	AVS-221 Airplane: Complex Airplanes	1		0			0	6	0		14	\$1,762.00	or	\$1,938
	AVS-222 Airplane: Commercial Maneuvers	1	10	10			0	2	0		2	\$3,230.00		\$3,553
	AVS-223 Airplane: Commercial Proficiency	1	12	7			0	2	0		2	\$2,982.00		\$3,280
	AVS-224 Airplane: Multi-Engine	1	0	0			10	0	11		3	\$5,050.00		\$5,555
	Total for 221, 222, 223, 224 Sequence		22	17	0	0	10	10	11		21	\$13,024.00		\$14,326
AVS-275	Professional Pilot	3	15			10			25		10	\$12,180.00	\$13,398	
AVS-255	Pilot Performance	1					10				10	\$1,750.00	\$1,925	
			85	100	2	19	40	10	36		104		\$58,395	

Single-Engine Flight Time	216
Multi-Engine Flight Time	36
Total Flight Time	252
Total Simulator Time	40
Total	292
Hourly Rates	
C-172	\$116
C-172SP	\$136
C-172RG	\$147
Seminole (Multi-Engine)	\$284
Aviation Training Device (simulator)	\$87
Flight and Pre/Post Flight Instructor	\$44

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The figures last column (Plus 10%) are the fees collected by PCC for each class and are based on the hours indicated in this spreadsheet. The extra 10% is intended to help cover some examiner fees if the student finishes the flight training in the allotted times. If students exceed these fees, they will have to pay the extra fees directly to the flight school in order to complete the course.

All times are estimates only. Individual times will vary, and any additional flight training fees that are necessary for completion of the class are payable by the student directly to Hillsboro Aviation, Inc.



Flying

Agreement Acknowledging Student Responsibility, Express Assumption of Risk, & Release of Liability

I HAVE CHOSEN TO PARTICIPATE IN THE PCC AVIATION SCIENCE PROGRAM (AVS). I AGREE and understand that if I choose to participate in the flight training component of AVS , I may be exposed to a variety of hazards and risks of injury, foreseen or unforeseen, which cannot be eliminated because of the nature of this Program. These inherent risks include but are not limited to serious injury to any or all bones, joints, ligaments, muscles, tendons, and other aspects of the musculoskeletal system and serious injury or impairment to other aspects of my body, health, and well-being. I also understand that the dangers and risks of participating in this Program may result not only in serious injury, but in a serious impairment of my future well-being, including, without limitation, my ability to earn a living, to engage in business, social, and recreational activities, and generally to enjoy life. I also understand that risk of participation includes the possibility of death.

PCC has not tried to contradict or minimize my understanding of these risks. I understand that risks of such injuries, death and impairment of future well-being are involved in this Program. I acknowledge that I must exercise extra care for my own person and for others around me in the face of such hazards. I further understand that while participating in this Program I might not have immediate access to rescue or medical expertise and facilities necessary to deal with injuries that I may suffer and that may affect my future well-being.

In consideration for my acceptance as a participant in this Program, I (please initial each part):

Acknowledge that my participation in the Program is voluntary.

Acknowledge that I have read the rules and conditions applicable to this Program made available to me, that I will pay any required costs and fees for the Program, and that the Instructor has discretion to deny my participation.

Understand that the Program officially begins and ends at the location(s) designated by the Instructor, and does not include transit to and from the location(s).

Agree that I am personally responsible for all risks associated with this Program, including, without limitation, the risk described in the first two paragraphs of this Agreement.

Understand that this Agreement is intended to be as broad and inclusive as legally permitted and agree that any part of this Agreement is held to be invalid or legally unenforceable for any reason, the remainder of this Agreement will not be affected and will remain valid and fully enforceable.

Agree to the fullest extent allowed by law **to Waive and Discharge All Claims of Whatever Nature, and Release from Liability**, fully and finally, now and forever, for myself, my estate, my heirs, my administrators, my executors, my assignees, my successors, and for all members of my family, and to release, exonerate, discharge and **Hold Harmless** Portland Community College, its Board of Directors, the individual members thereof, and all officers, agents, employees, volunteers, and representatives ("Releasees") from any and all liability, claims, causes of action or demands arising out of any injuries to me or to my property or losses of any kind which may result from or in connection with my participation in the below named Program whether or not such claims arise from negligence. **IT IS MY INTENTION TO EXEMPT AND RELIEVE THE RELEASEES FROM LIABILITY FOR PERSONAL INJURY OR DEATH CAUSED BY NEGLIGENCE.**

Understand by signing this form I am giving up legal rights, including the right to sue.

Acknowledge that I am knowingly and voluntarily assuming all risks of injury, death, and impairment of future well-being, and notwithstanding such risks, I agree to participate in this Program.

I agree that I have read this Agreement in its entirety.

Student Name (Print):

Signature:

Name/Description of Activity: Aviation Science - Flight Training

Instructor:

Date(s) of Activity:

PLEASE SIGN THIS FORM AND RETURN IT TO INSTRUCTOR

Instructor: Signed form must be on file with PCC before flight training commences



Student Records/Graduation
P.O. Box 19000
Portland, OR 97280-0990

Request for Awarding of Non-Traditional Credit

Student Records/Graduation
Phone: 971-722-7100
Fax: 971-722-7135

Name _____ G# _____
Degree/Certificate _____

Please read carefully the following instructions:

1. All appropriate documentation (e.g. training records, certifications, test scores) must be attached to this form unless they have already been sent directly to PCC.
2. Signed and completed form must be submitted to a PCC Business Office along with \$10.00 non-traditional credit fee.
3. You will be notified via MyPCC email regarding the outcome of your request.
4. You must have an established PCC transcript before non-traditional credit can be awarded.

Subject Area Exams

- Check here to request college credit for **Advanced Placement (AP)*** scores.
- Check here to request college credit for **College Level Examination Program (CLEP)*** scores.
- Check here to request college credit for **International Baccalaureate (IB)*** scores.

Formal Course Work at Non-Accredited Institutions

Check here to request college credit for **formal training from non-accredited institutions.***

Type of formal training _____

*For details about earning credit for AP, CLEP, IB and formal training from non-accredited institutions, please visit <http://www.pcc.edu/resources/student-records/credit-acceptance.html>.

FOR EVALUATOR USE ONLY

Please list PCC course equivalents to be posted to student's transcript:

Course Number	Course Title	Credit Hours
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Department Signature of Approval

Date

By signing this form you acknowledge that a \$10 fee will be applied to your account and that you are responsible for payment.

Student Signature

Date