## Print Services

## Price Guide

| Color <br> Copies | Letter <br> $\left(8.5^{\prime \prime} \times 11^{\prime \prime}\right)$ <br> per side | For Legal $\left(8.5^{\prime \prime} \times 14^{\prime \prime}\right.$ <br> \& Tabloid $\left(11^{\prime \prime} \times 17^{\prime \prime}\right)$ <br> per side |
| :--- | :---: | :---: |
| $1-9$ | $50 ¢$ | $75 ¢$ |
| $10-99$ | $40 ¢$ | $60 ¢$ |
| $100-199$ | $30 ¢$ | $45 ¢$ |
| $200-499$ | $20 ¢$ | $30 ¢$ |
| $500+$ | $18 ¢$ | $27 ¢$ |

Prices are for prints on 28\# white recycled color copy paper.
Printing on other paper types is additional.

| Black <br> \& White <br> Copies | Letter <br> $\left(8.5^{\prime \prime} \times 11^{\prime \prime}\right)$ <br> per side | For Legal $\left(8.5^{\prime \prime} \times 14^{\prime \prime}\right.$ <br> \& Tabloid $\left(11^{\prime \prime} \times 17^{\prime \prime}\right)$ <br> per side |
| :--- | :---: | :---: |
| $1-2,000$ | $7 \zeta$ | $14 \zeta$ |

Prices are for prints on 20\# white recycled copy paper.
Printing on other paper types is additional.
Printing 2,000+ may result in a discount.

| Staff |  |  |
| :--- | :---: | :---: |
| Self-Serve | Letter <br> $\left(8.5^{\prime \prime} \times 11^{\prime \prime}\right)$ <br> per side | For Legal $\left(8.5^{\prime \prime} \times 14^{\prime \prime}\right.$ <br> \& Tabloid $\left(11^{\prime \prime} \times 17^{\prime \prime}\right)$ <br> per side |
| Black \& White | $4.4 ¢$ | $8.8 ¢$ |
| Color | $16 ¢$ | $32 ¢$ |


| Business <br> Cards | One-sided | Two-sided |
| :--- | :---: | :---: |
| 250 | $\$ 30$ | $\$ 60$ |
| 500 | $\$ 40$ | $\$ 80$ |
| 1000 | $\$ 60$ | $\$ 120$ |


| Name <br> Tags | $3.5^{\prime \prime} \times 2^{\prime \prime}$ <br> with Magnetic <br> Back | $3.5^{\prime \prime} \times 2^{\prime \prime}$ with <br> Pin Back |
| :--- | :---: | :---: |
| For Staff | $\$ 16$ | $\$ 16$ |
| For Students | $\$ 16$ | $\$ 16$ |


| Posters \& Displays |  |
| :---: | :---: |
| Color or BW (up to 36 " $\times 120$ ") | \$3.50 per square ft. |
| Lamination (up to 24") | \$2 per linear ft. |
| Call for pricing, sizes and <br> - Posters over 36"x36" <br> - Lamination over 24" <br> - Foamcore Mounting <br> - Swag/Merchandise | and timelines for these projects: <br> - Hanging or pop-up banners <br> - Tablecloths <br> - Signage |
| Finishing Options |  |
| Machine Saddle-Stitching (fold $\&$ staple) | 15¢ per book |
| Saddle-Stitching by Hand (fold, assemble \& staple) | \$4 per 5 minutes |
| Machine-Stapling | included in printing cost |
| Stapling by Hand | \$4 per 5 minutes |
| Machine 3-Hole Drilling | included in printing cost |
| Custom Drilling by Hand | 1¢ per sheet + \$10 set-up fee |
| Machine Folding | 1¢ per sheet + \$10 set-up fee |
| Folding by Hand | \$4 per 5 minutes |
| Cutting (per 100 sheets) | \$1 per cut |
| Padding | Call for pricing |
| Coil Binding | \$1.25 per small; \$2 per large |
| Custom Hand-Work (trimming, folding etc.) | \$4.00 per 5 minutes |
| Color Scanning | $50 ¢$ per side + \$5 set-up fee |
| B\&W Scanning | $7 ¢$ per side $+\$ 5$ set-up fee |
| Split Billing (between accounts and/or payment types) | \$5 |

NOTE: For a formal estimate of your project, have all the details of your project ready request an estimate via our online estimate request form at pcc.edu/print-estimate

## Print Services

## Paper Stock Options

| Paper Color/Size |  | Text Weight 20 lb. (B/W Copier) | Text <br> Weight 28 lb. <br> (Color <br> Copier) | Text Weight 60 lb . | Text Weight 70 lb. | Cover <br> Stock <br> 65lb. | Light Card 90 lb . (Index) | Med. <br> Card <br> 80 lb . | Med. <br> Card <br> 80 lb . | Heavy Card 100 lb . |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Recycled Percentage |  | 30\% | 100\% |  |  |  | 30\% | 10\% | 100\% | 100\% |
| White |  | - - | - - - - |  |  |  | - - |  | - - • - | - |
| Ivory |  | - - |  |  |  |  | - - |  |  |  |
| Buff |  | - - |  |  |  |  | - - |  |  |  |
| Salmon |  | - - |  |  |  |  | - |  |  |  |
| Canary |  |  |  |  |  |  | - - |  |  |  |
| Green |  | - - |  |  |  |  | - - |  |  |  |
| Blue |  | - - |  |  |  |  | - - |  |  |  |
| Gray |  | - - |  |  |  |  | - |  |  |  |
| Orchid |  | - - |  |  |  |  | - |  |  |  |
| Pink |  | - - |  |  |  |  | - |  |  |  |
| Solar Yellow |  |  |  | - - |  | - |  |  |  |  |
| Cosmic Orange |  |  |  | - |  | - |  |  |  |  |
| Rocket Red |  |  |  | - - |  | - |  |  |  |  |
| Re-Entry Red | 30\% |  |  | - |  |  |  |  |  |  |
| Fireball Fuschia |  |  |  | - |  | - |  |  |  |  |
| Terra Green |  |  |  | $\bullet$ |  | - |  |  |  |  |
| Gamma Green | 30\% |  |  | - - |  |  |  |  |  |  |
| Lunar Blue | 30\% |  |  | - - |  |  |  |  |  |  |
| Planetary Purple | 30\% |  |  | $\bullet$ |  | - |  |  |  |  |
| Stardust White | 30\% |  |  | - - |  | - |  |  |  |  |
| Cougar Natural | 10\% |  |  |  | - - |  |  | - |  |  |
| Royal Fiber White | 30\% |  |  |  | $\bullet$ |  |  | - |  |  |
| Royal Fiber Thyme | 30\% |  |  |  | - |  |  | - |  |  |
| Royal Fiber Ice Blue | 30\% |  |  |  | - |  |  | - |  |  |
| Royal Fiber Periwinkle | 30\% |  |  |  | $\bullet$ |  |  | - |  |  |
| Graph Key |  | $8.5 \times 11$ | $8.5 \times 14$ | $9 \times 12$ |  |  |  |  |  |  |

Additional special order stocks can be ordered for projects, but may require extra time and additional charges for minimum order quantities, depending on the paper stock selected.

