

MONTHLY PAYROLL SCHEDULE 2009/2010 FISCAL YEAR

Pay Period	Pay Period Number	Authorizations Due in HR	Time Sheets Due	PAYDAY
June 21-July 20	8	2 Business Days before authorization begin date	July 22	August 03
July 21-August 20	9	2 Business Days before authorization begin date	August 21	September 01
August 21-September 20	10	2 Business Days before authorization begin date	September 21	October 01
September 21-October 20	11	2 Business Days before authorization begin date	October 23	November 02
October 21-November 20	12	2 Business Days before authorization begin date	November 19	December 01
November 21-December 20	1	2 Business Days before authorization begin date	December 21	January 04
December 21-January 20	2	2 Business Days before authorization begin date	January 21	February 01
January 21-February 20	3	2 Business Days before authorization begin date	February 19	March 01
February 21-March 20	4	2 Business Days before authorization begin date	March 22	April 01
March 21-April 20	5	2 Business Days before authorization begin date	April 23	May 03
April 21-May 20	6	2 Business Days before authorization begin date	May 24	June 01
May 21-June 20	7	2 Business Days before authorization begin date	June 22	July 01