

PCC Career Pathways

Vocational Trainings For English Language Learners

July 2011 – June 2012

Training	Occupation/Entry-level Wage	Length/Location	Estimated Cost	Class Dates	Placement Requirements	Internship Requirement	Contact Person
Entry-Level Accounting Clerk Up to 14 BA credits Certificate if completed <i>ESOL Support Course Required</i>	Entry-level jobs such as Account Collector, Billing Clerk, Credit Authorizer, Information Clerk, Teller, and Payroll Clerk Wage: \$10 - \$14/hr	2 terms (6 months) PCC campuses – Rock Creek Campus	Tuition: \$2,250.95/\$4,023.05 Books: \$560.00	WI 12 Begin 1/9/2012 Courses through 6/2012	COMPASS ESL into ESOL 6 or complete L5 COMPASS math testing (into Math 60) Oral interview High school diploma or GED required	Yes 1 term/3 months	Sara Nelson Treadway 971-722-6284 sara.nelson1@pcc.edu
Computer Applications for Speakers of Other Languages Up to 13 CAS credits Certificate if completed <i>ESOL Support Course Required</i>	Entry-level jobs such as Office Clerk, Instructional Assistant, and Customer Service Representative Wage: \$9 - \$16/hr	2 terms (6 months) plus a 1-term bridge course prior to entrance PCC campuses - Sylvania Campus	Tuition: \$2,208.40/\$4,145.20 Books: \$464.90	FA 11 Bridge term 9/26/11 – 12/16/11 Courses through 6/15/2012	COMPASS ESL into ESOL 5 or complete L4 Oral interview High school diploma or GED required	Yes 4 – 6 months	Sara Nelson Treadway 971-722-6284 sara.nelson1@pcc.edu
VESL Retail – Retail Sales and Service Up to 13 BA credits Certificate if completed <i>ESOL Support Course Required</i>	Retail Sales Person, Cashier, Order Clerk, Demonstrators, Stock Clerk, Management trainee Wage: \$9 - \$12/hr	2 terms (6 months) PCC campuses – SE Center	Tuition: \$2,588.80/\$1,350.60 Books: \$486.35	SP 12 – SU 12 4/2/2012 – 9/7/2012	COMPASS ESL into ESOL 6 or complete L5 COMPASS math testing (into Math 60) Oral interview High school diploma or GED required	No	Sara Nelson Treadway 971-722-6284 sara.nelson1@pcc.edu
VESL CNA Non-Credit In Partnership with the Institute for Health Professionals	Certified Nursing Assistant Wage: \$9 - \$11/hr	2 terms (6 months) PCC campuses – CLIMB	Tuition: \$1,500 Grant funds available to those who qualify.	FA 12 – WI 13 9/2012 -	COMPASS ESL testing; Oral interview Must have a clear TB screening and pass the Oregon Criminal History registry requirements for Assisted Living COMPASS ESL into ESOL 6 or complete L5	Yes 6 weeks / 72 hours	Cortney Nylen 971-722-2747 Cortney.nylen@pcc.edu
Direct Care Worker In Partnership with the Institute for Health Professionals Non-credit	Personal caregiver in an Assisted living Facility or other positions in Home Care or Residential Care Facilities Wage: \$9 - \$11/hr	11 weeks in class and internship; 6 weeks in job search PCC campuses	Tuition: \$2,808 Books: TBA	WI 12 1/9/12 – 3/23/12 JS until 5/31/11	CASAS testing; Oral interview Must have a clear TB screening and pass the Oregon Criminal History registry requirements for Assisted Living	Yes 6 weeks / 72 hours	Sara Nelson Treadway 971-722-6284 sara.nelson1@pcc.edu
Health Care Enhanced with Medical Terminology and computer skills Non-credit	Entry-level jobs in hospitals, clinics and medical labs, such as medical records clerk, sterile processing assistant, and lab assistant Wage: \$9 - \$16/hr	14 weeks in class and internship; 8 weeks in job search PCC campuses	Tuition: \$2,875 Books: \$212.70 Total: \$3,087.70 Parking: \$100 (est) Total (w/parking): \$3187.70	FA 11 9/26/11 - 12/22/11; JS until 2/17/12 SP 12 4/2/12 – 7/6/12 JS until 9/6/12	CASAS testing and filing test Oral interview High school diploma or GED required	Yes 12 weeks / 96 hours	Sara Nelson Treadway 971-722-6284 sara.nelson1@pcc.edu
Food Service Enhanced with Customer Service and cashiering skills Non-credit	Entry-level jobs in institutional and other professional kitchens, such as food prep worker, dietary aide, and deli Wage \$8.90 - \$14/hr	10 weeks in class and internship 6 weeks in job search PCC campuses	\$2,320 includes books and tuition (Food Handlers Card not included)	SP 12 4/2/12 – 6/8/12 JS until 7/20/12	CASAS testing; Oral interview High school diploma or GED recommended	Yes 7-8 weeks / 64 hours	Sara Nelson Treadway 971-722-6284 sara.nelson1@pcc.edu

*Please note that all PCC trainings will cost an additional \$5 handling fee for 3rd party vendors and outside agencies.

Information sessions are scheduled prior to each training. Call 971-722-6284 for schedule.
English language assessments are provided at the Information Sessions.

For up-to-date cost breakdowns, recruitment, or other additional information, please visit:

www.pcc.edu/cp

Portland Community College Career Pathways connects students to less than one-year educational opportunities for the purpose of gaining employment and continuing education.

Portland Community College is an Affirmative Action, Equal Employment Opportunity institution. If you have a disability that requires any special materials, services or assistance, please contact the Office for Students with Disabilities, 971-722-4341, TTY 971-722-4877, at least 72 hours prior to the first class so that we may arrange appropriate accommodations. For general information via TTY, call 971-722-4877



Updated 11/06/11