

# Study Abroad Admissions Information, Oaxaca 2012

## Admissions Requirements

PCC Study Abroad welcomes applications from students who are in good academic standing, preferably currently enrolled fulltime at PCC, and who have completed a minimum 12 college units at the time of application.

Applicants must demonstrate a minimum cumulative grade point average of 2.5. All applicants should submit strong academic references and demonstrate a consistent academic record and a clear motivation for study abroad.

## Prerequisites

This program is open to students who have completed a *minimum of one term of college-level Spanish* (or equivalent). The program is open only to current PCC students.

## Application Instructions

**Due Date: DEADLINE EXTENDED to November 11, 2011**

### Application

Complete the PCC study abroad application on the following page or download it at [www.pcc.edu/studyabroad](http://www.pcc.edu/studyabroad) . Be sure to include the following with your application:

- A photocopy of your passport information page (the page with your picture)
- A non-refundable application fee of \$100

Schedule an appointment at the PCC Office of international Education to obtain a signature from the Study Abroad Program Coordinator. The program coordinator will go over important program specifics and certify your eligibility to apply. Schedule an appointment by contacting:

Holly Frohlick  
Study Abroad program Assistant  
Office of International Education  
Portland Community College  
Rock Creek Campus, Bldg 3/223  
17705 N.W. Springville Rd.  
Portland, OR 97229  
Phone: 971-722-7152  
Fax: 971-722-7170  
Email: [holly.frohlick@pcc.edu](mailto:holly.frohlick@pcc.edu)

### Transcripts

Request that official transcripts be sent to the Office of International Education at PCC from all colleges and universities you had attended previously. Transcripts must be current within one year prior to the program start date. If you are a PCC student, you do not need to submit an official transcript.

### Academic References

Please provide two academic reference letters from two college instructors or academic advisors who know you well (one academic reference to be your current or most recent Spanish language instructor).

### Statement of Purpose

In no more than two pages, typed and double-spaced, please write a statement indicating your background and qualifications for study and living abroad; your reasons for choosing this program or exchange; the projected benefits of this experience to your course of study and long-term plans. Please also include your experience with the Spanish language including dates and locations of classes completed and the percentage of the class content taught in Spanish along with assessed conversational fluency.

## **Interviews**

Upon acceptance into the program, you will be contacted by the Office of International Education to arrange for a personal interview in which you will demonstrate your Spanish language proficiency for course placement.

## **Financial Aid**

Please contact your campus financial aid office for more information on the process of using financial aid toward studying abroad. Funding information is also available on our website at [www.pcc.edu/studyabroad/](http://www.pcc.edu/studyabroad/) (funding link).

## **Insurance**

All participants are required to show proof of medical and accident insurance to participate in the study abroad program. If you do not carry a policy that will cover you while you are abroad, our office can suggest a company for you to use.

## **Admissions Notification**

Please note that it is your responsibility to ensure the timely arrival of all application materials, and that an application will not be considered until it is complete. An application is complete when all above listed items and a \$100 enrollment deposit are received. Applicants will be notified of admissions decisions shortly after application deadline has been met. Final participation is dependent on our understanding of your full medical history and any physical limitations you may have. If the applicant is not accepted, the \$100 enrollment deposit will be refunded.

PCC sends program itinerary, suggested readings, packing guidelines and PCC study abroad handbook to each accepted student. Students participating in this program will meet for six hours of mandatory pre-departure orientation meetings. Occasionally, changes to the program may be necessary after this catalog is printed. We will notify you if significant alterations occur.

## **Billing**

Payment of the balance of the program is due upon registration for PCC courses. All PCC tuition and fees are due before departure unless prior arrangement has been made for participants on financial aid. Payments may be made by personal check or money order payable to PCC or by MasterCard or Visa.

## **Withdrawal Fees**

Please note that notification of withdrawal from a PCC Study Abroad program must be in writing and that the deposit is nonrefundable following PCC guidelines for dropping classes. In addition to withholding the \$100 enrollment deposit, students withdrawing after may be asked to contribute fees as they relate to prior arrangements made on their behalf, such as those having to do with PCC tuition.

Withdrawal dates and fees are explained in the "Conditions of Participation," which you sign as an applicant.

## **Program Cancellation**

Occasionally, programs are suspended due to insufficient enrollment or for other reasons. Accepted students are given the option to apply to another PCC Study Abroad program with available space, or to withdraw without incurring a withdrawal fee.

## **Talk to Us**

If you have any questions, please contact us:

Portland Community College  
Office of International Education  
Rock Creek Campus, Bldg 3/223  
Telephone: 971-722-7152  
Fax: 971-722-7170  
Email: [studyabroad@pcc.edu](mailto:studyabroad@pcc.edu)  
Web: [www.pcc.edu/studyabroad](http://www.pcc.edu/studyabroad)

## **Important Note:**

You must have a passport that is valid for at least six months after the program ends. If you do not, you should apply for one now.