

Study Abroad Admissions Information, Alajuela 2010

Admissions Requirements

PCC Study Abroad welcomes applications from students who are in good academic standing, preferably currently enrolled fulltime at PCC and have completed a minimum of 12 college units at the time of application.

Applicants must demonstrate a minimum cumulative grade point average of 2.5.

Prerequisites

This program is open to students over 18 years of age who meet PCC's standard reading, writing and mathematics prerequisites for general education courses. The standard prerequisites are:

- Successful completion (grade "C" or higher) of WR 115, or placement into WR 121, and
- Successful completion (grade "C" or higher) of RD 115, or equivalent test scores, and
- Successful completion (grade "C" or higher) of MTH 20 or placement into MTH 60

Application Instructions

Due Date: February 19th, 2010

Complete the OIEC study abroad application on the following page or download it at:

www.pcc.edu/international/study-abroad/alajuela

Email the application to glyons@cocc.edu and copy roxanne.pilkington@pcc.edu on the email you send. Send a check for \$3500.00, along with the signed release form (must arrive by Thursday, Feb. 18th, 2010) to:

Greg Lyons, OIEC Coordinator
Humanities, Modoc 226
Central Oregon Community College
2600 NW College Way
Bend, OR 97001

If paying the program fee via credit card, contact Greg Lyons at (541)-383-7526 to arrange for payment.

Transcripts

Request that official transcripts be sent to the Office of International Education at PCC from all colleges and universities you had attended previously. Transcripts must be current within one year prior to the program start date. If you are a PCC student, you do not need to submit an official transcript.

Financial Aid

Please contact your campus financial aid office for more information on the process of using financial aid toward studying abroad. Funding information is also available on our website at www.pcc.edu/studyabroad/funding.

Admissions Notification

Please note that it is your responsibility to ensure the timely arrival of all application materials, and that an application will not be considered until it is complete. An application is complete when the email application, signed Release Form & Student Conduct Agreement and full program fee of \$3500.00 has been received. Applicants will be notified of admissions decisions shortly after application deadline has been met. Final participation is dependent on our understanding of your full medical history and any physical limitations you may have. If the applicant is not accepted, the \$3500.00 program fee will be refunded.

Billing

Payment of the balance of the program is due upon registration for PCC courses. All PCC tuition and fees are due before departure unless prior arrangement has been made for participants on financial aid. Payments may be made by personal check or money order payable to PCC or by MasterCard or Visa.

Withdrawal Fees

Please note that notification of withdrawal from a PCC Study Abroad program must be in writing and that the deposit is nonrefundable following PCC guidelines for dropping classes. In addition to withholding a \$200 cancellation fee or 25% of the group program fee, students withdrawing from the program before courses begin may be asked to contribute fees as they relate to prior arrangements made on their behalf, such as those having to do with pre-paid airline tickets and PCC tuition. No refunds are granted once courses begin, except through the provisions of the trip cancellation insurance policy.

Withdrawal dates and fees are explained in the "OIEC Application and Release Form/Student Conduct Agreement," which you sign as an applicant.

Program Cancellation

Occasionally, programs are suspended due to insufficient enrollment or for other reasons. Accepted students are given the option to apply to another PCC Study Abroad program with available space, or to withdraw without incurring a withdrawal fee.

Talk to Us

If you have any questions, please contact us:

Portland Community College
Office of International Education
Rock Creek Campus, Bldg 3/223
Telephone: 503-614-7151
Fax: 503-614-7170
Email: studyabroad@pcc.edu
Web: www.pcc.edu/studyabroad

Important Note:

You must have a passport that is valid for at least six months after the program ends. If you do not, you should apply for one now.